

**County Administration Workshop: February 18, 2016**

**9:00 a.m. – Board Conference Room**

Attending: Commissioners Cheryl Walker and Simon G. Hare (Keith Heck arrived at 9:10 a.m.); Linda McElmurry, Recorder

Chair Cheryl Walker called the meeting to order at 9:01 a.m.

**1. LEGAL COUNSEL**

**A. Resolution No. 2016-\_\_\_\_\_; In the Matter of Referring to Josephine County Voters at the May 17, 2016, Primary Election an Advisory Question on Public Safety Agreements**

Wally Hicks, Legal Counsel distributed **Exhibit 1, Edits for Explanatory Statement** and the Board discussed the edits suggested. After a lengthy discussion the Board agreed on revisions and delegated Commissioner Hare to approve the final draft. The Board will again review the final draft at their General Discussion on Tuesday. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

The Board canceled the General Discussion scheduled at 1:30 p.m. because of the lack of a quorum.

**2. DEPARTMENT REPORTS & BUSINESS UPDATES**

**A. Sheriff's Office**

**1) Request and Recommendation for the Disposition of Property Pursuant to Ordinance No. 2014-003**

No one was present from the Sheriff's Office so the Board requested the item be tabled.

**B. Public Works**

**1) Lakeshore Drive Bridge Replacement and Associated Lake Selmac Spillway Options (Brandes, DeJanvier, and Wright)**

Rob Brandes, Public Works Director informed the Board that the Galice Road was closed again because of more slide activity. He distributed **Exhibit 2, Lake Selmac Options** and explained funding for the Lake Selmac spillway work showing several options. After a lengthy discussion the Board agreed to consider closing the road at the worksite utilizing a detour but requested Public Works work with Commissioner Hare to set up public meetings in the area to explain the situation to homeowners before the work begins. Chuck DeJanvier, County Engineer said the work would begin the summer of 2017. Commissioner Walker suggested Rob talk to the local Legislative Representatives to see if they can request extra money from the State during their next session.

The Board took a five-minute recess at 9:56 a.m. reconvening at 10:02 a.m.

**C. Community Corrections**

**1) Intergovernmental Agreement with the Oregon Judicial Department and Josephine County Community Corrections for Drug Court Services (Gaoiran)**

Nate Gaoiran, Community Corrections Director, explained this agreement would fund a Drug Court Clerk with pass through funds. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**2) Contract for Personal Services between Josephine County and Women's Crisis Support Team for Victim Assistance Services (Gaoiran)**

Nate Gaoiran explained this contract was developed through the implementation of the Justice Grant that mandated use of 10% of funds to assist victims. He added this was new funding. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**3) Agreement for Work Crew Services with the Josephine County Public Works Department (Gaoiran)**

Nate Gaoiran explained they worked with Courts to sentence newly convicted offenders to supervisory authority which allows them to make agreements like this to provide resources to the community. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**4) Contract for Personal Services between Josephine County and Illinois Valley Safe House Alliance for Victim Assistance Services (Gaoiran)**

Nate Gaoiran explained this contract was developed through the implementation of the Justice grant that mandated use of 10% of funds to assist victims. He added this was new funding. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**5) Contract for Services between Josephine County and the City of Grants Pass for Work Crew Services (Gaoiran)**

Nate Gaoiran explained this was a shift in work crew funding. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**6) Flexible Service Maintenance Agreement between the State of Oregon and Josephine County for Work Crew Services (Gaoiran)**

Nate Gaoiran explained this provides funding from ODOT through 2025. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**D. Department Updates**

**1) Human Resources**

JJ Scofield, HR Director requested information on how to proceed with the announcement of Linda McElmurry, Chief Administrative Supervisor's retirement and posting of the vacancy; he was told to coordinate with the Chair. He also requested permission to look at that job description and was told to work with the Chair and if there were changes to it to bring it to the Board for approval. The Board requested they be updated every week on the progress being made in recruiting a Community Development Director.

**2) Parks**

Sarah Wright, Parks Program Manager said the program currently has 6.8 FTE's and they have begun recruitment for one more Ranger although two staff are still out on FMLA. She noted they will begin hiring summer help in April and although historically they have hired 17 she felt they could get by with 12 – 15 this year. Her budget currently has \$27,000 surplus but spring projects will probably eat that up. She discussed holding work parties for volunteers to get the tables painted at several parks. She has 132 projects on her list and is working on prioritization of them to create a five-year plan.

**3) Airports**

Larry Graves, Airports reviewed Exhibit 3, Airport Update with the Board. Commissioner Hare commended Larry for his Regional Solutions presentation saying that funding has broken down some barriers.

Commissioner Hare left the meeting at 10:57 a.m. after receiving Exhibit 4, Board Goals.

**3. BOARD BUSINESS: (ORS 192.640(1) “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)**

**A. Resolution No. 20161-018; In the Matter of an Appointment to the Josephine County Rural Planning Commission**

*Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**B. Board Goals**

The Board agreed to review Exhibit 4, Board Goals and to discuss it at their next General Discussion.

**C. Matters from Commissioners**

Commissioner Heck relayed that Nate Gaoran was appointed to Criminal Justice Commission.

**D. Liaison Update**

Commissioner Heck discussed what the Fair Board has accomplished in the past year turning the whole Fairgrounds around. Commissioner Walker agreed.

**E. Miscellaneous Items**

None heard.

Meeting adjourned at 11:05 a.m.

**EXHIBITS:**

- 1 Edits for Explanatory Statement**
- 2 Lake Selmac Options**
- 3 Airport Update**
- 4 Board Goals**

# Ballot Title Draft (2)3) – Commissioner Hare

Exhibit 1

Admin

## Ballot Measure 2016-XXX

2-18-16

### **Caption (10 words max):**

Advisory question on public safety agreements.

### **Question (20 words max):**

In your opinion, should Josephine County enter into an agreement with the state for public safety services?

(IN THE ALTERNATIVE): In your opinion, should Josephine County petition the state to provide resources to the county for public safety services?

### **Ballot Summary (175 words max):**

The outcome of the election on this advisory question will not be binding. It will provide information to the Board of Commissioners while the Board formulates policy.

~~Chapter 753~~The Board of Oregon Laws 2013 provides thatCounty Commissioners may petition the Governor~~may~~governor to proclaim a public safety fiscal emergency if the ~~Governor determines that~~ a county is financially unable to provide an adequate level of public safety services. After making the proclamation, the Board and the Governor may enter into a written agreement ~~with the county's governing body~~ involving resources for public safety services. The Board of Josephine County Commissioners, in consultation with the Sheriff's Office, would have discretion as to whether to approve the written agreement. If approved, the agreement would take effect upon adjournment of the next legislative session. The agreement would last for up to 18 months, and could potentially be renewed for an additional 18 months. Such an agreement can provide that the state would pay for half the cost of the agreed upon public safety services, and the county would pay for the other half.

This agreement would not require a new source of revenue. It would not affect the current property tax rate.

# Ballot Title Draft (2)3) – Commissioner Walker

## Ballot Measure 2016-XXX

### **Caption (10 words max):**

Advisory question on public safety agreements.

### **Question (20 words max):**

In your opinion, should Josephine County enter into an agreement with the state for public safety services?

(In the alternative): In your opinion, should Josephine County ask the state to give money to the County for public safety services?

### **Ballot Summary (175 words max):**

The ~~outcome~~result of the election on this advisory question will not be binding. It will provide information to the Board of Commissioners while the Board ~~formulates~~creates policy.

~~Chapter 753 of Oregon Laws 2013~~law provides that the Governor may ~~proclaim~~announce that there is a public safety fiscal emergency if the Governor determines that a county is financially unable to provide ~~an adequate level of~~enough public safety services. After making the ~~proclamation~~announcement, the Governor may enter into a written agreement ~~with the county's governing body~~with the Board of ~~Josephine County Commissioners. The Commissioners would have discretion as to then decide~~ whether to approve the written agreement. If approved, the agreement would take effect ~~upon adjournment of~~after the next legislative session ends. The agreement would last for up to 18 months, and could potentially be renewed for an additional 18 months. Such an agreement ~~can provide~~could include that the state would pay for half the cost of the agreed upon public safety services, and the county would pay for the other half.

Commissioner Hare's edits

Explanatory Statement (430/500 words)

Previously in 2012, the Board of County Commissioners sent a non-binding question to the voters. The Commissioners asked at that time whether the current level of service provided by the county's criminal justice system meets the needs of the community. The voters responded: 25.56% "Yes" and 74.44% "No." Since ~~that 2012 question~~, the voters have ~~considered~~ not supported 3 different levies for funding the county's criminal justice system. ~~None of those levies passed.~~

In July of 2013, Oregon's Legislature approved HB 3453. ~~That bill, which became part~~ The governing body of Chapter 753 Oregon Laws 2013, allows a county may petition the governor ~~Governor~~ Governor to ~~proclaim~~ declare a public safety fiscal emergency if the ~~governor~~ Governor determines that a county is financially unable to provide an adequate level of public safety services. After making the proclamation, the Governor may enter into a written agreement for public safety services with the county's governing body. The Board of Josephine County Commissioners, which is the county's governing body, would then choose whether to approve the written agreement. If approved, the agreement would take effect upon adjournment of the next legislative session. The agreement would last for up to 18 months, and it could be renewed for an additional 18 months. A renewal may require additional state legislative action. Such an agreement can provide that the state would pay for half the cost of the agreed upon public safety services, and the county would be obligated to pay for the other half.

The county ~~may~~ is required to fund its half of the cost of public safety services ~~through~~ and may use existing sources of revenue, a tax on services with access to 9-1-1 such as telephones, or through any assessment the governing body is lawfully capable of imposing. Property tax levies require voter approval and may not be imposed by the governor or the Board of County Commissioners. HB 3453 provides for funding through an income tax; however, because the Josephine County Charter prohibits establishing an income tax, one cannot be lawfully imposed here.

~~At this time, no agreement has been negotiated with the governor. Terms and conditions of any agreement would be made public if a decision is reached to~~

Commissioner Hare's edits

~~enter into such an agreement. The Commissioners can use the results of this non-binding ballot question as they decide whether to pursue an agreement with the governor.~~

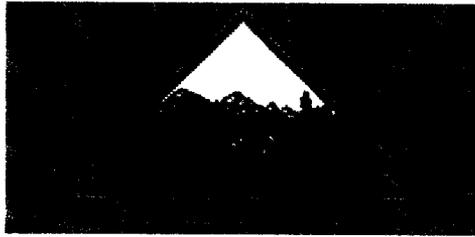
Without an extension of Secure Rural Schools (SRS/County Payments) the county will experience a significant shortfall of available resources in in budget year 2017-18 to fund county public safety services such as the jail, District Attorney, Sheriff Office Patrols, and the Juvenile Justice shelter and detention facilities.

The answer to this advisory question would have no binding effect. This is a request from the Board of County Commissioners for information from the community. ~~The~~This question is an opportunity for the community to express an opinion. ~~The~~and the Board of County Commissioners may use the response to this question to formulate policy.

*Exhibit 2  
Admin  
Shortfall  
2-18-16*

Project	Est. Cost		High	Percentage	Grant Match		Funding secured	Shortfall
	Low	High			County Match	County Match		
Bridge Replacement	2,400,000	2,800,000	2,800,000	10.72%	278,720	2,400,000	(78,720)	
Spillway Improvements	800,000	1,100,000	1,100,000	25%	237,500	-	(237,500)	
Lake Selmac Dam								
Design Funding	150,000	150,000	150,000	50%	87,500	150,000	-	
Construction	2,300,000	3,500,000	3,500,000	25%	725,000	-	-	
Project								
Bridge Replace - Detour	1,900,000	2,300,000	2,300,000	10.72%	278,720	2,400,000	(578,720)	
Spillway Improvements	800,000	1,100,000	1,100,000	25%	237,500	-	(237,500)	
Lake Selmac Dam								
Design Funding	150,000	150,000	150,000	50%	87,500	150,000	-	
Construction	2,300,000	3,500,000	3,500,000	25%	725,000	-	-	

Exhibit 3  
Admin  
2-18-16



Josephine County Airports Department  
Manager's Quarterly Report  
February 18<sup>th</sup>, 2016

**Significant Issues, Events, Accomplishments:**

- \* Oregon Airport Managers Association spring conference (met with legislators, FAA and ODA)
- \* Lease revenues and fuel sales (flight activity) continue to increase YoY, primarily GP Airport
- \* Based-Aircraft count over 210 justifies greater grant priority/eligibility with FAA and ODA
- \* IFR Operations: hard count of over 1000 in past 12 months – far exceeds FAA estimates
- \* Capital grants currently under way and programmed for next year total over \$5.7 Million
- \* ConnectOregon-V grant for AWOS-IIIP/T – Bid received; purchase under way; integration next
- \* \$425K Regional Solutions Grant funding in 2017 (taxiway); IFA Bridge Loan in process now
- \* FAA AIP Grant 10 (new hangar area) delayed by NMF (NOAA) and US Army Corp of Engineers
- \* Runway incursions at GP Airport finally convinced FAA of need for 2<sup>nd</sup> parallel taxiway
- \* CIP reductions/delays successfully deflected and increased/pulled-in with ODA assistance
- \* Emergency Power Generators to keep Airports open during power outages – CO-VI Grant App
- \* Need second 10k gallon fuel tank at GP Airport for Jet-A – still need this added to the CIP
- \* Saturday Sept 3<sup>rd</sup> – Next Grants Pass Airport Day Open House – Aerial Demos and Car Show
- \* Picnic/Observation Area at GP Airport completely funded by department operations, not EcDev
- \* Lease to Erickson Aviation deflected by local protesters -- far more locals supported it than not
- \* Private hangar lease renewal backlog receiving attention and is being reduced
- \* HB 2075 Passed, reestablishes ODA F.A.M. Grants -- \$5.32M this Biennium, \$7.61M next

Exhibit 4  
Admin  
2/18/16

1. Public Safety
  - Forecast and strategy
  - Fiscal cliff –
2. Real Estate
  - Identify and prioritize property to sell
  - Dimmick property redevelopment
3. Economic Development
  - North Valley Industrial Park – Complete Phase 2 (June 2016). Secure Project Manager; apply Financing from IFA and /or Rural Development. Explore road development to 10 ac parcel on N end.
  - Hire new Community Development/Planning Director
  - Establish Economic Development Task Force and/or Implement Economic Development Strategic Plan in conjunction with City of Grants Pass.
4. Forestry
  - Implement forestry plan based on inventory.
  - Establish Trust.
5. Marijuana
  - Complete review and establishment of Order and/or Ordinances to facilitate the industry.
  - November, 2016 ballot measure for 3% tax.
  - Determine use of revenue from State for recreational sales.
6. Efficiency improvements
  - Public Health – plan relocation
  - Continue to prioritize and implement technology.
  - Performance review – Public Works
  - Complete Codification project (Legal)
  - “Best practices” as used by other Counties; can they help JoCo?
7. Transparency of County Government and Public Involvement
  - More understandable budget document
  - Town Hall meetings County wide.
8. Public Relations
  - Courthouse Centennial – First Friday in October.
  - Explore establishment of PR Committee.
  - Evaluate and implement strategies for improved relationships with other agencies to better Serve the public.