

County Administration Workshop: March 10, 2016

9:00 a.m. – Board Conference Room

Attending: Commissioners Cheryl Walker, Keith Heck, and Simon G. Hare; Linda McElmurry, Recorder

Chair Cheryl Walker called the meeting to order at 9:00 a.m.

1. LEGAL COUNSEL

A. Amendment #1 to Lease Agreement with Illinois Valley Baptist Church for Lease of County Property

Wally Hicks, Legal Counsel introduced Mike Watson, Property Manager and informed the Board the amendment is a one year renewal of an existing lease under the same terms. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

B. Order 2016-____: In the Matter of Authorization of Execution of Intergovernmental Office Space Lease Agreement with Department of Environmental Quality; and Lease Agreement

Wally said this Lease will move DEQ from Public Health to Planning and the State insisted on a new lease rather than an amendment. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

C. Order 2016-____: In the Matter of Authorization of Execution of Lease Agreement with United Community Action Network, Josephine County Food Bank, for Lease of County Property; and Lease Agreement

Wally said this is an eight week temporary arrangement for the National Civilian Community Corp to utilize the Juvenile Shelter facility again. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda*

2. DEPARTMENT REPORTS & BUSINESS UPDATES

A. Department Updates

1) Building Maintenance

Ryan Johnson, Building Operations Manager, was excused from the meeting.

2) Forestry

Dave Streeter, Forestry Program Manager gave a quarterly report on the Forestry Program. They completed the youth tree plant, will be selling 5,000 – 6,000 surplus seedlings to private parties, and have sent out invitations to bid on nine timber sales being held April 15th.

3) Human Resources

a. Request for Seasonal Position Addition Sheriff's Dept. (Scofield)

JJ Scofield, HR Manager said the Sheriff has received a grant from the USFS for a deputy and this is the job description. It is a non budgeted, seasonal grant funded position for 6 months. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

JJ said a Skype meeting was scheduled with Prothman next week and he would have all of the Community Development Director Finalist applications to Board shortly thereafter. The applications for the BCC Chief Administrative Supervisor close Monday so he will send applications to the Board early next week.

3. FINANCE REPORT & BUSINESS UPDATE

Arthur O'Hare, Finance Director was excused from the meeting.

4. BOARD BUSINESS: *(ORS 192.640(1) “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)*

A. Letter to Governor Brown Regarding Public Safety

Commissioner Hare reiterated his recommendation to have the LPSCC review the information and make a recommendation to the Board since it involves those agencies. After a short discussion the Board agreed to prepare a one page request with 753 attached to it and send it to agencies (including AMR, IV Fire, 911 and Community Watch Program. to review and respond providing both statistical and anecdotal data about the service currently provided by Public Safety and how the prospective change in 2017/18 will affect them. LPSCC will be given an appropriate amount of time to review and compile statistics. The Board agreed to discuss it with Arthur O'Hare, Finance Director prior to sending it out to obtain accurate 2017/18 data and directed staff to put it on next week's Administrative Workshop.

B. Matters from Commissioners

Commissioner Hare updated the Board on the Governors Transportation Visioning Panel meeting which he felt did not address two fundamental needs, efficiency in the projects being done and access to aggregate. He asked the Board to endorse those elements in a letter to the ODOT Director and the Governor's Panel, the Board asked him to draft a letter for review. The Board agreed Commissioner Hare would keep the Regional Solutions liaison assignment.

Commissioner Hare encouraged the Board to participate in the AOC meeting on Monday by phone or in person to hear staff reports on the legislative session.

C. Liaison Update

None heard.

D. Miscellaneous Items

The Board discussed a request received from a graduate student from OSU to make a presentation to the Board as part of his Master's program and agreed that Commissioner Walker will have them attend a General Discussion.

Commissioner Walker said Legal has finished redacting information on the water testing information, asked if the Board still wanted it posted online and was told yes.

Meeting adjourned at 10:09 a.m.