

**County Administration Workshop: March 17, 2016**

**9:00 a.m. – Board Conference Room**

Attending: Commissioners Cheryl Walker, Keith Heck, and Simon G. Hare; Wendy Watkins, Recorder

Chair Cheryl Walker called the meeting to order at 9:16 a.m.

**1. ASSESSOR**

**A. Discussion and Recommendations Regarding Senate Bill 1513 (Roach)**

Connie Roach, Assessor, discussed Senate Bill 1513 that relates to property tax exemption for homesteads of surviving spouses of certain public safety officers. She explained the exemption amount for a surviving spouse of a veteran who died due to service-connected injury or illness for 2016/17 is \$20,160 and would like direction from the Board to set a policy. Commissioner Heck said he will contact Lisa Pickart, Veterans Program Manager, to gather more information.

**2. LEGAL COUNSEL**

**A. Order 2016-xxx; In the Matter of LUBA No. 2015-059: Rogue Advocates, William M. Corcoran II and Elizabeth A. Corcoran vs. Josephine County and Sunny Valley Sand & Gravel, Inc.: Initiation of a Remand Proceeding**

Wally Hicks, County Legal Counsel, explained this order will authorize the Planning Director to schedule and provide notice of a remand hearing to repeal Ordinance 2015-001, pursuant to the remand order from the Land Use Board of Appeals dated 12/16/15. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

**B. Fire Insurance coverage for County leased properties**

Michael Watson, Property Management Specialist, provided the County has various owned properties that are being leased and he would like direction from the Board on whether the County should continue to carry fire insurance or have the leasee carry their own fire insurance. A discussion ensued and Michael was directed to gather more information regarding leasee's having sufficient insurance to cover the County's \$25,000 deductible.

**3. DEPARTMENT REPORTS & BUSINESS UPDATES**

**A. Airports**

**1) Purchase Contract with Kurt Krauss for Hangar E1 at Illinois Valley Airport (Graves)**

Larry Graves, Airport Manager, stated this contract is to purchase a private hangar at the Illinois Valley Airport for \$82,000 which will be paid back to the County from a commercial tenant that is ready to lease the hangar. *Staff was directed to place the item on the Administrative Actions on next week's Weekly Business Session Agenda.*

**2) Change Order 2 with ConnectOregon-V Grant for Grants Pass Airport (Graves)**

Larry Graves, Airport Manager, explained the contract with ConnectOregon-V Grant for a new AWOS at the Grants Pass Airport requires changes and will need a three month extension. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**3) Contract with All Weather Inc. in Support of ConnectOregon-V Grant for Grants Pass Airport (Graves)**

Larry Graves, Airport Manager, mentioned this contract with All Weather Inc. is for the purchase of black-box electronics and sensors in support of the ConnectOregon-V Grant for a new Airport Weather Observation System at the Grants Pass Airport. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**B. Fairgrounds**

**1) Contract for Services between Josephine County and Paul Maurer Shows (Anderson)**

Peggy Anderson, Fairgrounds Manager, discussed this two year contract with Paul Maurer Shows will lock in the rate for two years and the gross sales percentage was changed from 27.5 % to 35%. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**C. Department Updates**

**1) Human Resources**

JJ Scofield, Human Resources Director, was excused from the meeting.

**2) Juvenile Justice**

Jim Goodwin, Juvenile Justice Director, discussed his department bumped up a .6 Probation Officer to full time and replaced the full time supervisory position with a .5 Office Manager and wanted to express his gratitude to Finance and Human Resources for stepping up and training the new office manager. Jim mentioned there are three programs that are now affiliated with Juvenile Justice that are self-sustaining with money coming from the State which are Court Mediation, Child Advocacy Center and County Prevention. Jim announced Hearts with a Mission will be opening May 1, 2016 and the facility will house 18 youth at a time. He wanted to thank the community for coming together and donating everything including the building, general contracting, furniture and appliances and said he will be putting together tours and would like the Commissioners to come and tour the new facility.

**3) Community Corrections**

Nate Gairan, Community Corrections Director, was excused from the meeting.

**4. FINANCE REPORT & BUSINESS UPDATE**

Arthur O'Hare, Finance Director, discussed that Finance is participating in a 2013 payroll audit with the IRS and mentioned the budgets are in and Tuesday, April 19, 2016 will be the first Budget Committee meeting.

**5. BOARD BUSINESS: (ORS 192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")**

**A. Letter to Governor Brown Regarding Public Safety**

Arthur O'Hare, Finance Director, spoke about Chapter Law 753 and brought up two financial aspects. One idea would be to increase 9-1-1 tax to generate revenue, but Legal Counsel's understanding is the increase of 9-1-1 tax would be dedicated to the 9-1-1 agency and not available for the general agency. Another financial piece is a dollar for dollar subsidy from the State which would be good for one fiscal year and if the County spent 5 million dollars on Public Safety, the State would match dollar for dollar. Commissioner Heck mentioned he attended a LPSCC meeting yesterday and their recommendation is that the County appeal to the Governor and LPSCC would like to meet with the Legislators to see if they have their support. Arthur mentioned this is not a fast process.

**B. Resolution No. 2016-024; In the Matter of an Appointment to the Josephine County Board of Health**  
*Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**C. Resolution No. 2016-025; In the Matter of an Appointment to the Josephine County Parks Advisory Board**  
*Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**D. Resolution No. 2016-026; In the Matter of an Appointment to the Josephine County Mining Advisory Board**  
*Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

**E. Matters from Commissioners**  
None reported.

**F. Liaison Update**  
Commissioner Hare mentioned he does not hear the most positive things regarding customer service in two specific County Departments and would like the Board's approval to put together a refresher course or a comprehensive overview for employees who deal in public relations and the Board agreed.

**G. Miscellaneous Items**  
None reported.

Meeting adjourned at 11:21 a.m.