

County Administration Workshop: March 31, 2016

9:00 a.m. – Board Conference Room

Attending: Commissioners Cherryl Walker, Keith Heck, and Simon G. Hare; Terri Wharton, Recorder

Chair Cherryl Walker called the meeting to order at 9:00 a.m.

1. SHERIFF'S OFFICE

**A. Addendum to the Jail Service Contract between the City of Grants Pass and Josephine County
(Daniel)**

Dave Daniel, Sheriff, explained the Addendum is a one year extension of the Jail Service Contract for twenty-eight beds for \$972,000 for the period of July 1, 2016 through June 30, 2017. Commissioner Hare suggested Bill Landis, Chief of Police, and Aaron Cubic, City Manager, attend the Weekly Business Session to discuss what this means to the Criminal Justice System. Commissioner Walker advised she would invite Chief Landis and Mr. Cubic to attend the meeting. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

**B. Cooperative Law Enforcement Agreement between the Josephine County Sheriff's Office and the
USDA, Forest Service for a Seasonal Forest Service Deputy (Daniel)**

Dave Daniel, Sheriff, reported the Agreement is for a seasonal Forest Deputy who would wear a Sheriff uniform and drive a Sheriff's vehicle and the US Forest Service would fund it. He explained the purpose of the deputy would be to enforce County Ordinances, Oregon Law, etc. in Forest Service areas. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

2. DEPARTMENT REPORTS & BUSINESS UPDATES

A. Public Works

**1) Report and Recommendation for the Purchase of One (1) Ford F-550 for Public Works
(Brandes/Keith)**

Rob Brandes, Public Works Director, explained the request is to replace the spray truck which would be paid for during the 2016-17 budget year but he needs approval to commit to the purchase before April 1, 2016 in order to get the current state contracting price. He said once the truck is acquired it will be up-fitted with the equipment needed for the 2017 spraying season. Robert Keith, Fleet Supervisor, explained this would be replacing a 31 year old spray truck which would be sold "as is" once the new truck was completed.

Commissioner Hare made a motion to start the process to purchase one Ford F-550 for Public Works, seconded by Commissioner Heck. Upon roll call vote, motion passed 3-0; Commissioner Hare – yes, Commissioner Heck – yes, and Commissioner Walker – yes.

B. Department Updates

1) Human Resources

JJ Scofield, Human Resources Director, was excused from the meeting.

3. FINANCE REPORT & BUSINESS UPDATE

Arthur O'Hare, Finance Director, reported the Comprehensive Annual Financial Report (CAFR) has been printed and posted on the County's website.

Arthur advised the Dimmick Project was moving ahead with the second grant application to Business Oregon for the remediation of asbestos in the "A" Street building. The total project cost will be \$300,000 which will include the removal of the underground storage tanks. The County has a 20% match with the State funding 80% of the grant.

Arthur said he received a letter from John O'Conner, Department of Forestry, recognizing the Firewise Communities. Commissioner Hare reported he would like to see a map of what work has been done so there is no overlap in services and will be reevaluating it and bring it to the Board.

Arthur advised Maintenance was upgrading the septic field and electrical field at the Animal Shelter out of the Property Reserve account, but the cost will be paid by the Shelter. He also mentioned the replacement of the Jail water storage tank, due to failure, with the cost not to exceed \$25,000 plus repairs to the Fairgrounds Grandstand, due to a recent wind storm, with the cost not to exceed \$10,000. This will be paid from the budgeted general repairs in the Property Reserve Fund.

Arthur reported he would bring Parks Economic Development requests to the Board next week because Sarah Wright, Parks Program Manager, needs a commitment from the County in order to get additional grants. Commissioner Hare explained Parks needs a commitment from the County to provide the match for the grants Sarah is applying for, suggested Parks pay back Economic Development funds from future property sales, and the Board was comfortable with that.

Arthur said the Budget Committee will convene on April 6, 2016 at 9:00 a.m. to provide input to the Board regarding the Supplemental Budget, then open the Public Hearing for the Supplemental Budget, close the Public Hearing, and open the Weekly Business Session.

4. BOARD BUSINESS: *(ORS 192.640(1) “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)*

A. Order No. 2016-009; In the Matter of Appointments to the Compensation Board for County Elective Officers Designation of Board Members

Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.

B. Matters from Commissioners

Commissioner Hare discussed a correspondence from the Bureau of Land Management (BLM) asking for the Board to provide their request in writing regarding “How Medford intends to meet ASQ obligations.” Commissioner Hare said he would put it in writing and send it to them by the end of the day.

C. Liaison Update

Commissioner Heck gave an update from the LPSCC meeting where Representatives Wilson, Stark, and Baertschiger advised they would not support a public safety emergency request to the Governor because they had no confidence in the Bill. Commissioner Hare said he was hoping LPSCC members would provide statistics showing the Criminal Justice System was not meeting the community's needs and that information could be provided to the legislators. Commissioner Walker said she has requested the information from each individual member and should have it by April 6, 2016.

Commissioner Heck reported he took a tour of the Hearts with a Mission youth shelter that will house 13-18 year old children and described how most of the facility has been created with donations from local businesses. He said the Director of the Mission stated it was much easier and quicker building the facility in Josephine County which took three month as compared to Jackson County which took three years.