

County Administration Workshop: April 21, 2016

9:00 a.m. – Board Conference Room

Attending: Commissioners Cheryl Walker, Keith Heck, and Simon G. Hare; Terri Wharton, Recorder

Chair Cheryl Walker called the meeting to order at 9:00 a.m.

1. LEGAL COUNSEL

A. Right-of-Way Access Easement Termination

Wally Hicks, Legal Counsel, said Legal Counsel was contacted by a property owner in the Gray Subdivision saying the County has an easement that is clouding the title to the property. Wally explained the easement was for a logging road, which was never built and Forestry has no need for the easement so the County needs to terminate the easement. The Board suggested Legal Counsel investigate terminating the easement now for all parcels affected and if that can be accomplished place it on the next Weekly Business Session. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

2. DEPARTMENT REPORTS & BUSINESS UPDATES

A. Assessor's Office

1) Resolution No. 2016-032; In the Matter of Participation in the Assessment and Taxation Grant (Parton)

Connie Roach, Assessor, and Eve Arce, Tax Treasurer, said this is the application to submit to CAFFA in order to apply for Grant. The County applies for this grant every year and it accounts for 25% of the Assessor's budget. *Staff was directed to place the item on the Consent Calendar on next week's Weekly Business Session Agenda.*

B. Sheriff's Office

1) Contract with PROPERTYROOM.com for Auction Services for Unclaimed Property in the Possession of the Sheriff (Lee)

Kari Lee, Property Control Specialists, explained this company works with law enforcement agencies to auction seized, stolen, abandon, and surplus goods. They come in and barcode everything, take it back to their facility, put it online for auction, and send the County a check. She said the commission is 50% of the first \$1000 and 25% over \$1000. Commissioner Hare asked Kari if she had checked into local auction companies and suggested she do so. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

C. Department Updates

1) Transit

Scott Chancey, Transit Program Supervisor, reviewed **Exhibit 1 – April Update – Transit Department 2016** with the Board.

2) Public Works

a. Order No. 2016-013; In the Matter of Initiation of Proceedings to Legalize a Portion of Allen Creek Road County Road No. 3410 (Brandes)

Rob Brandes, Public Works Director, explained this is the large project between Harbeck Road and New Hope Road and it was discovered after the survey, two section corners are off by 13 feet. Richard Pike, Engineering Tech IV, advised the plan was to start at the centerline and push the road out from there. *Staff was directed to place the item under Administrative Actions on next week's Weekly Business Session Agenda.*

b. Report and Recommendation for Parker Lane Bridge (Brandes)

Rob Brandes reported that Parker Lane is a dead end road and a single user road for Deer Creek Winery to access their fields. He suggested vacating this section of Parker Lane including the Thompson Creek Bridge to the adjacent property owner Mr. Bryan. If Mr. Bryan does not want the property, Public Works would designate it as Local Access. The Board said to vacate it and not to make it Local Access.

3. FINANCE REPORT & BUSINESS UPDATE

Arthur O'Hare, Finance Director, advised he received a letter of support from Jim Goodwin (**Exhibit 2**), Juvenile Justice Director, on behalf of Hearts With A Mission regarding their request for Economic Development funds. He said the purpose of the request is to bring back or retain family wage jobs that were lost when the Juvenile Justice Shelter was closed down and these funds could be used to leverage additional foundation support. The Board agreed this was a much needed and worthy project to support but the County does not have the resources to fund it and suggested Hearts With A Mission check with the City of Grants Pass for additional funding.

Arthur explained the Board previously approved the Association of Oregon Counties (AOC) dues but he questioned the extra dues for the Forestry Subcommittee. The Board directed Arthur to pay the minimum basic dues only.

Roger Brandt, Illinois Valley Community Development Organization (IVCDO) Chairman, explained the Economic Development request of \$3,000 would go towards the development of a Park and Recreation Master Plan for Cave Junction. The plan would increase the City's ability to apply for grants from the Local Government Grant Program who awards grants up to \$750,000 for the development of new recreational facilities or rehabilitation of existing facilities. Roger shared the plans such as wilderness trails, walking and bicycle routes, Little League field for District 8 tournaments, etc. advised the cost of the project is \$50,000 with \$40,000 coming from State and \$10,000 in grants from Four Way, the County, and the City of Cave Junction matching with staff time and his time. Commissioner Hare asked for some time to think about the request and the Board agreed.

4. BOARD BUSINESS: (ORS 192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

A. Distribution of Marijuana Tax Revenue (Walker)

Commissioner Walker discussed the \$80,000 the County is due to receive from marijuana tax and the need to decide how to distribute it before it is received. She suggested splitting it between Public Safety, Planning, and Public Health, which are the departments that are most affected. Commissioner Hare felt the Planning Department was already getting revenue from applications to grow marijuana so Planning does not need to be included. Commissioner Heck suggested asking the Local Public Safety Coordinating Council (LPSCC) for a recommendation on how to split the money. Commissioner Hare suggested it be based on a formula for each department. Commissioner Heck will contact LPSCC for their recommendation. *Staff was directed to place this on the May 19, 2016 Administrative Workshop.*

The Chair called for a five- minute break at 11:16 a.m.

B. HB 3400 – 3 Cent Tax (Heck)

Commissioner Heck asked what direction the Board was going to take regarding the 3-cent tax on recreational marijuana. Commissioner Walker advised Wally Hicks, Legal Counsel, advised the Board to wait until after the May 17, 2016 Primary Election to start discussions so there would not be any confusion. *Staff was directed to place it on the May 19, 2016 Administration Workshop Agenda.*

C. Matters from Commissioners

Commissioner Hare discussed an informal petition he received from the residents of White Schoolhouse Road asking that the newly installed signs “White School Road” be removed and the White Schoolhouse Road signs be returned. Rob Brandes, Public Works Director, reported to officially change the name the neighbors would have to go through the application process through the Planning Department. Richard Pike, Engineering Tech IV, explained the issue came up with a call to 9-1-1 responding to the wrong location because White Schoolhouse Road was not recognized on their map. *The Board directed Rob Brandes to start the application process through the Planning Department and all fees are to be waived.*

Commissioner Hare asked what the Board’s expectation of a timeline was regarding the BMX Track lease and the Board said there was no rush. Commissioner Hare advised he was working on a true cost analysis and true market value for the lease. He mentioned historically the Fairgrounds received the revenue from the BMX Track lease even though they only use it once a year for parking and suggested looking into that.

Commissioner Hare reported Mr. Wicks previously petitioned the Board regarding a Planning Director’s decision and was able to resolve the issue with Public Works before the meeting. He advised Mr. Wicks has asked for another meeting with the Board because the issues with the road requirements have not been resolved and suggested having Mr. Wicks and Public Works attend the meeting where the Board can give direction to resolve the issues. The Board agreed to the meeting.

D. Liaison Update

Nothing reported.

E. Miscellaneous Items

Commissioner Walker advised she would be out of the office April 28, 2016 – May 11, 2016 but could attend the Administration Workshop on April 28th if needed.

Commissioner Hare said he was not comfortable with Commissioner Walker not being available to attend the May 3, 2016 Budget Committee Hearing and will petition the Committee to postpone the meeting until she returns.

Meeting adjourned at 11:38 a.m.

EXHIBITS:

Exhibit 1 – April Update – Transit Department 2016

Exhibit 2 – Letter from Jim Goodwin

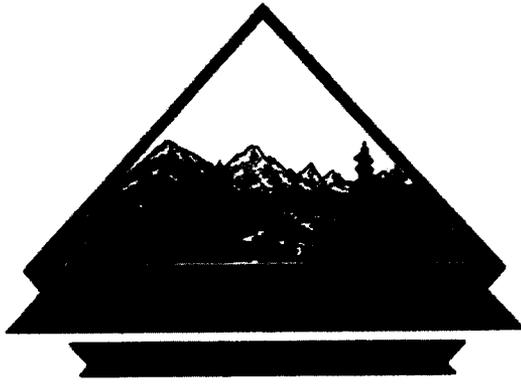


EXHIBIT 1
ADMIN 4/21/16

Josephine County, Oregon

Board of Commissioners: Simon Hare, Cheryl Walker, K.O. Heck

Scott Chancey, Transit Supervisor
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April Update— Transit Department 2016

Enhancement Project Proposal

There has been no update on the Enhancement Project from ODOT. The MPO TAC did forward the project for approval (as submitted originally) to the MPO Policy Committee. They will forward approval, if they do, to the RVACT. Where the project were left after the last RVACT was ODOT was reviewing them for accuracy of the cost estimates.

There has been multiple discussions of using MPO Congestion Mitigation and Air Quality (CMAQ) funds for the transit hub project. The timing would be the same and the match requirement would be the same as well. This discussion started because there are more requests for Enhancement Funds than there are funds. The main reason is ODOT has a proposed project on Hwy 99 outside of Phoenix. I have no objection to using CMAQ funds for the transit hub as long as the RVMPO uses their CMAQ funds for the ODOT project.

STF(d) project applications

There were three project proposed for the STF(D) funds.

- 1) Real time vehicle tracking and stop announcement hardware - \$135,000
- 2) Three replacement vehicles - \$459,000
- 3) Matching funds for the above three vehicles - \$93,000

There have been four informal quotes for prices on the software. The current quotes range from \$150,000 to \$210,000. If this project is funded it will move forward in July. It is in the 2016 Transit Budget as submitted.

The three replacement vehicles are the smaller 25 passenger vehicles exactly like what was just purchased. After this round the fleet should be sustainable to purchase large vehicles. There are enough funds and local match to purchase one per year and still meet the replacement schedule.

Triannual review

The Federal Transit Administration's (FTA) Triannual Review was completed on April 7th. Attached are the exit interview slides that show areas of deficiency and/or findings. The consultant will issue a final report in June. At that point the timeline for issue close out starts. The issue that underlines all majority of the findings is that there are no policies/procedures that specifically address transit. For example, there is a County Procurement Policy, but that policy doesn't include the language or guidelines the FTA requires.

Passenger Survey – 2015

A survey was conducted in November and a draft report is now available. The survey was for the fixed and commuter routes only. I will be preparing a separate analysis that looks at the 2011 survey as compared with the 2015 survey.

Ridership

	<u>Fixed Route</u>	
YTD 2015	164,749	- 9 % reduction
YTD 2016	151,119	

The ridership for the calendar year shows only a 2.5% decrease from the previous year. So based on the slowdown in overall ridership coupled with the increase based on calendar year it appears the trend is turning around.

The current difference is 62 less boardings per day. 723 this year 785 last year

RVCL

YTD 2015	8,291	58.7 average daily boardings
YTD 2016	8,923	61.9 average daily boardings

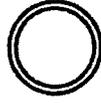
In February 2016 the average daily boardings was 73. Out of the 20 days of service daily boardings exceeded 70 twelve times, with 3 of those being more than 90.

Vehicle Purchase

One vehicle has been delivered and is now in revenue service. This is the vehicle that is the exact same as the last purchase (25 passenger, 3 securement areas and 3 bike rack). The two large vehicles will be here in May. They apparently look so good the dealer is using them for their new promotional material and has requested the ability to use one for the Washington State Transit Association meeting. They will be bringing the vehicles down following that event. It is going to take 30+ days to get them ready for revenue service.

**Josephine County - Josephine
Community Transit (JCT)**

Grantee No. 6746



**2016 FTA TRIENNIAL REVIEW
ENTRANCE CONFERENCE**

**APRIL 7, 2016
CALYPTUS CONSULTING GROUP, INC.**

Areas Not Deficient

- Title VI
- Legal
- Satisfactory Continuing Control
- Planning/Program of Projects
- Public Comment on Fare Increases & Major Service Reductions
- Half Fare
- School Bus
- Security
- Equal Employment Opportunity

Summary of Preliminary Findings

Area	Rationale	Corrective Action	Due Date (Days from final report)
1. Financial Management and Capacity	D. 783 No financial policies and procedures	The grantee must submit to the FTA regional office financial policies and procedures that govern grant implementation and that is clearly stated and understood throughout the organization and conform to applicable legislative and administrative requirements.	180 days
	D. 142 ECHO documentation deficient	The grantee must submit procedures for documenting ECHO draws and for documenting that the approving/authorized official reviews and approves each ECHO request.	60 days
2. Technical Capacity	D. 208 Inadequate oversight of subcontractor/ third-party contractor/ lessees	The grantee must submit procedures and a staffing plan to the FTA regional office to monitor other entities with responsibility for meeting FTA requirements.	180 days

Summary of Preliminary Findings

Area	Rationale	Corrective Action	Due Date (Days from final report)
3. Maintenance	<p>D. 48 Vehicle maintenance plan incomplete or out of date</p> <p>D. 88 Late vehicle preventive maintenance</p>	<p>The grantee must submit to the FTA regional office a new or revised maintenance program/plan and evidence that it has been implemented.</p> <p>The grantee must submit to the FTA regional office procedures for completing preventive maintenance inspections on time. The grantee must submit to the FTA regional office a monthly report signed by the chief executive officer or other senior management designee on its preventive maintenance results until the data demonstrate it has conducted at least 80 percent of its preventive maintenance on time for three consecutive months. For each vehicle/vessel that received a preventive maintenance inspection during the month, direct the grantee to include with the submittal to the FTA regional office, a report that lists the vehicle/vessel number, date of the inspection, mileage of the current inspection, mileage of the previous inspection, and the mileage interval between the two inspections. List the percentage of the inspections performed on time. The grantee must submit to the FTA regional office back-up documentation for each bus (e.g., copy of work order, printout from the maintenance management system) documenting the date and mileage of the inspection.</p>	<p>180 days</p> <p>180 days</p>
4. ADA	<p>D. 73 ADA complementary paratransit service deficiencies</p>	<p>The grantee must modify its public materials to clearly distinguish ADA complementary paratransit service and any other type of demand-response service. The grantee must revise its no-show policy to only suspend riders who have established a pattern or practice of missing scheduled trips.</p>	<p>60 days</p>

Summary of Preliminary Findings

Area	Rationale	Corrective Action	Due Date (Days from final report)
5. Title VI	ND		
6. Procurement	D. 22 Procurement policies and procedures not evident	The grantee must provide the FTA regional office revised procurement procedures that ensure full and open competition in all procurement transactions and are compliant with FTA Circular 4220.1F. The grantee must provide evidence of staff training in the new procedures. Further, the grantee must, for the next FTA-funded procurement, provide full documentation to demonstrate that the new procedures have been implemented.	90 days
6. DBE	D. 253: Pre-award and/or post-delivery audits not performed	The grantee must submit to the FTA regional office the certifications for the procurements awarded since 2013 and procedures for completing the applicable pre-award and post-delivery audits certifications for future revenue rolling stock procurements. For the next procurement, submit to the FTA regional office documentation that the required process was implemented.	60 days
7. Legal	D. 41: No approved DBE program	The grantee must develop and submit its DBE program to the FTA RCRO and upload it to the EAMS.	60 days
8. Satisfactory Continuing Control	ND		
9. Planning / Program of Projects	ND		
10. Public Comment	ND		

Summary of Preliminary Findings

Area	Rationale	Corrective Action	Due Date (Days from final report)
12. Half Fare	ND		
13. Charter Bus	D. 53 Charter reporting issues	The grantee must submit missing quarterly reports in TEAM-Web and to submit to the FTA regional office procedures for submitting the required information for all applicable exceptions on time.	30 days
14. School Bus	ND		
15. Security	ND		
16. Drug Free Workplace and Drug and Alcohol Program	D. 298 MIS reports not properly submitted	The grantee must prepare or collect and submit all delinquent MIS forms in DAMIS, develop a procedure for timely reporting of MIS forms, and submit the new procedure, documentation of its implementation, and copies of the MIS reports to the FTA regional office.	30 days
17. EEO	D. 173 Drug and/or alcohol program vendors not properly monitored	The grantee must submit to the FTA regional office executed contract(s) with vendor(s) and/or monitoring procedures.	60 days

Next Steps

- Draft Report will be provided to FTA by April 14, 2016
- Grantee may submit information relative to the findings April 14, 2016
- FTA reviews
- Draft Report to Josephine County
- Must submit comments on Draft Report to FTA and the Reviewing Contractor within 10 business days of receipt
- Grantee may submit additional information relative to the findings in conjunction with comments
- Draft Final Report to FTA
- FTA Regional Office reviews
- Final Report to Josephine County

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Josephine Community Transit

On-Board Passenger Survey Data Analysis



April 2016



Report prepared by
Rogue Valley Council of Governments

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Chapter 1. Introduction

This report summarizes the findings from on-board passenger survey conducted by Josephine Community Transit (JCT). The purpose of this survey was to assess passengers' travel patterns and opinions about the JCT's fixed-route system. The data was collected during the third week of November 2015 when schools and colleges were in session. The following sections provide detailed findings of the survey analysis.

This chapter provides an overview of the JCT fixed-route system surveyed and highlights the basic survey methodology employed. Chapter 2 presents an analysis of the survey results.

JCT Fixed-Route System

Josephine Community Transit (JCT) operates four fixed-route buses from Monday through Friday.

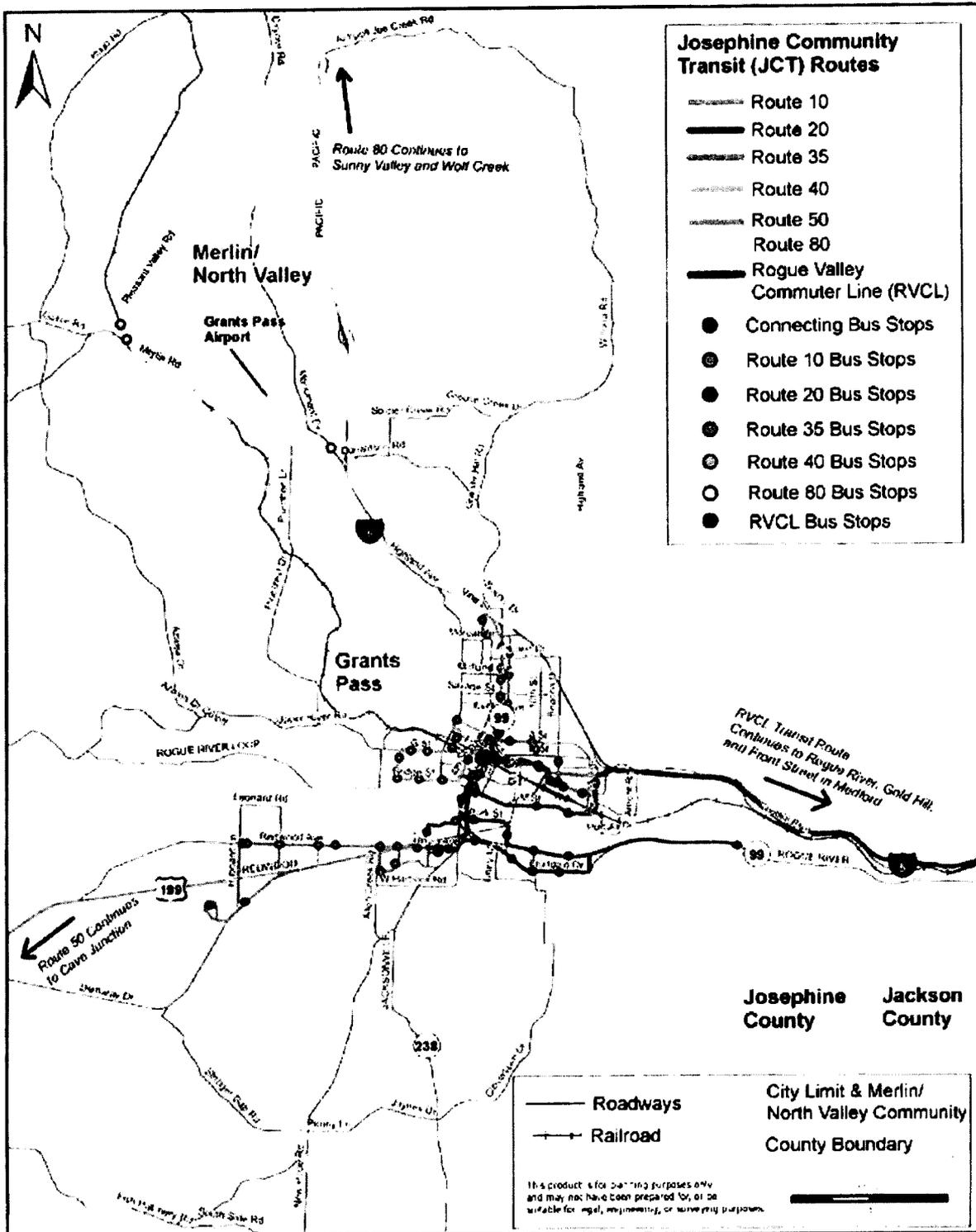
Figure 1 summarizes the frequency and service span for each route. Routes 10, 20, 35, and 40 are local routes serving the Grants Pass area. Route 50 is an intercity route, traveling between Grants Pass and Cave Junction. Route 80 connects Grants Pass with the North County communities of Merlin, Sunny Valley, and Wolf Creek. The JCT's fixed-route system map is included in Figure 2.

Figure 1 Fixed-Route System

Route	Service Type	Service Days	Service Hours	Service Frequency
Route 10 - 6 th /7 th - RCC	Local	Monday - Friday	6:30 am to 6:30 pm	Every 30 min
Route 20 - Fruitedale Ave	Local	Monday - Friday	7 am to 6:30 pm	Every 60 min
Route 35 - WalMart/GPHS	Local	Monday - Friday	7:10 am to 5:30 pm	Every 30 min
Route 40 - Bridge Street	Local	Monday - Friday	7 am to 5:10 pm	Every 60 min
Route 50 - Cave Junction	Intercity, commuter	Monday - Friday	6 am to 7:30 pm	Five trips a day
Route 80 - Merlin, Sunny Valley, Wolf Creek	Intercity, commuter	Monday - Friday	6:15 am to 7:00 pm	Three trips a day
Rogue Valley Commuter Line (RVCL)	Intercity, commuter	Monday - Friday	6:35 am to 6:25 pm	Five trips a day

Josephine Community Transit

Figure 2 Josephine Community Transit System Map



Survey Methodology

The on-board passenger survey was conducted for three (3) days: Tuesday, November 17 thru Thursday, November 19, 2015. On November 16, surveyors attended an orientation by Josephine Community Transit (JCT) on how to administer the survey to transit passengers. A two-page survey was developed by JCT with twenty-one (21) questions and a section for general comments. Surveyors were on board all seven (7) routes during all three days and all hours of operation. Passengers were asked to fill out the surveys themselves, although surveyors were available to assist passengers in completing the survey, if needed. The survey was available both in English and Spanish. The English version of the survey is included in Appendix A. Passengers were asked to complete only one form during the timeframe the JCT On-Board Passenger Survey was being conducted.

Chapter 2. Survey Results

Response Rate

A total of 455 surveys were collected during the three-day survey period (Figure 3), of which 452 included starting point route information. Forty-one percent (41%) of responses were collected on Route 10 - the busiest route in the system. The estimated response rates were highest for the Rogue Valley Commuter Line at 90%, followed by Route 80 (83%) and Route 50 (82%). The estimated response rate was lowest for Route 35 at 42%.

Figure 3 Number of Surveys Collected by Route and Average Daily Ridership

Route	Count	% of Total	Average Daily Ridership*	Estimated Response Rate**
Route 10 - 6 th /7 th - RCC	186	41%	347	54%
Route 20 - Fruitedale Ave	61	13%	106	58%
Route 35 - WalMart/GPHS	66	15%	157	42%
Route 40 - Bridge Street	23	5%	31	74%
Route 50 - Cave Junction	42	9%	51	82%
Route 80 - Merlin, Sunny Valley, Wolf Creek	19	4%	23	83%
Rogue Valley Commuter Line (RVCL)	55	12%	61	90%
Total	452	100%	539	69%

* February 2016. Source: Josephine Community Transit.

** Number of collected surveys with starting point route information divided by average daily ridership

Spanish Surveys

Of the 455 collected surveys, only six (1.3%) were completed in Spanish. According to U.S. Census data, the percentage of Spanish speakers in the city of Grants Pass who spoke English "less than well" was only 2.8% (2010-2014 American Community Survey, Table B16004.) The small sample size of the Spanish surveys, thus, represents the population characteristics of the JCT service area.

Trip Purpose and Travel Patterns

To determine trip purposes, passengers were asked to provide the type of place (i.e. work) they are traveling to and from. The trip end types were analyzed as a pair for this analysis. For example, "home to work" and "work to home" were considered as a same "home-work" combination.

Figure 4 displays the number of trips and percentages of each trip combination. The top five combinations are highlighted in bold. A vast majority of trips were either originated or terminated at home. The largest combination is *Home - Work* (24%), followed by *Home - School/College* (20%). This indicates that nearly half of the respondents utilize JCT service for their commuting trips to work or school.

Figure 4 Where are you coming from or going to? (Non-directional trip end combinations)

Trip End 2 →							
Trip End 1 ↓	Home	Work	Recreation or social	School/ College	Shopping	Medical Dental	Other
Home	11 (3%)	105 (24%)	28 (6%)	86 (20%)	54 (12%)	40 (9%)	43 (10%)
Work		2 (0%)	0 (0%)	6 (1%)	3 (1%)	1 (0%)	3 (1%)
Recreation or social			5 (1%)	1 (0%)	1 (0%)	0 (0%)	3 (1%)
School/College				1 (0%)	2 (0%)	2 (0%)	4 (1%)
Shopping					4 (1%)	2 (0%)	10 (2%)
Medical/Dental						1 (1%)	4 (1%)
Other							11 (3%)

Number of valid responses = 433

Trip Origins and Destination Locations

Respondents were also asked to provide a nearest intersection or nearby landmarks of their trip origins and destinations. Those locations were geocoded and are displayed in Figure 5. The larger circle indicates a greater number of trips started or ended at the location. As shown in Figure 5, the Ann Basker Auditorium in downtown Grants Pass is the largest trip generator, with the Rogue Community College (RCC) campus in Grants Pass being the second largest. Other major trip origins/destinations include Wal-Mart, Walgreens, and Safeway on E. 7th Street.

Trips to Rogue Community College

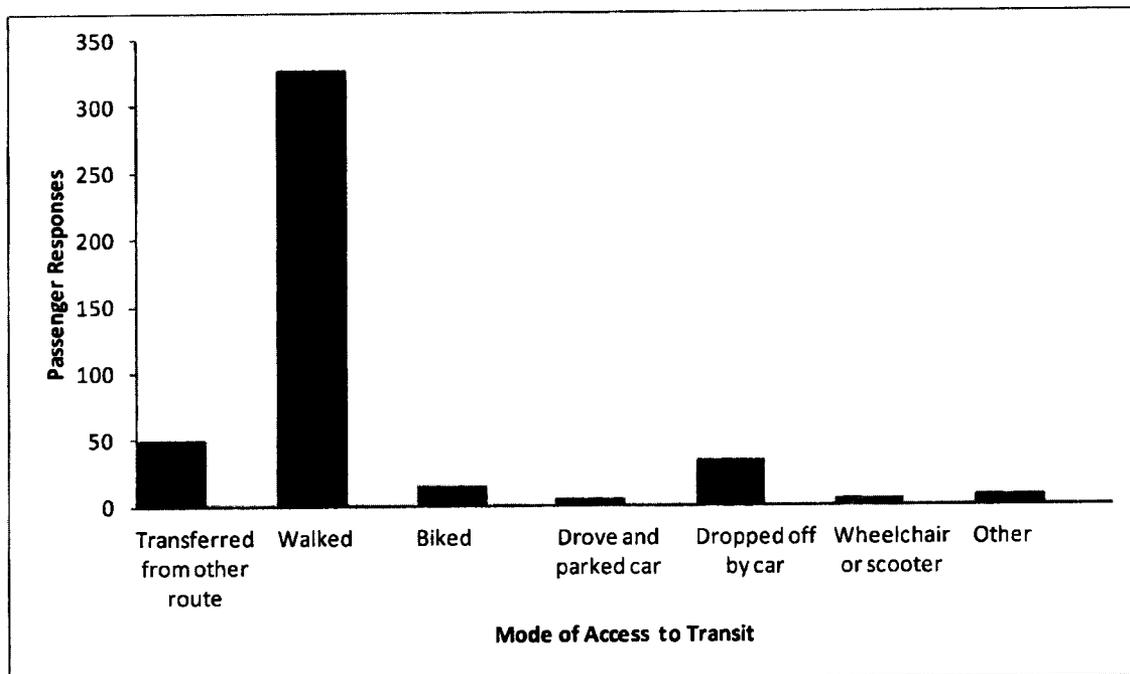
Trips that start or end at school accounted for 20% of JCT trips (see Figure 4, above). This is second only to trips that start or end at work (24%). When respondents indicated they travel to or from school, they were also asked to provide their school name. Ninety-six (96%) of respondents who provided a school name stated an RCC campus.

Mode of Access to/from JCT Transit Service

Figure 6 shows the modes (or mean of travel) that passengers use to access transit. Approximately 74% of bus riders walk to the bus stop; 11% transfer from other routes; 8% are dropped off by car, and 3% ride a bike.

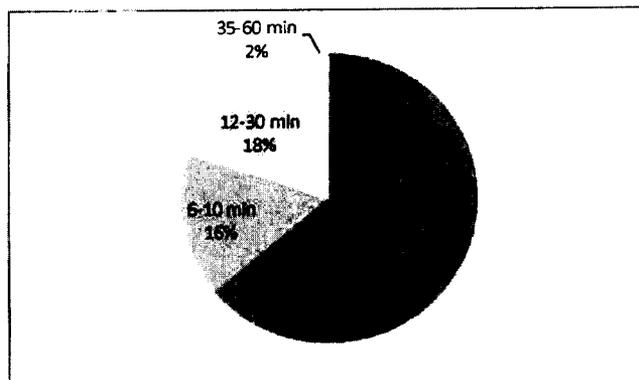
Of those who walk to the bus stop, over half of the respondents (64%) start their trip within a five minute walk. Sixteen percent (16%) have a 6–10 minute walk, 18% walk 12–30 minutes, and 2% walk 35–60 minutes.

Figure 6 How did you get to the bus stop?



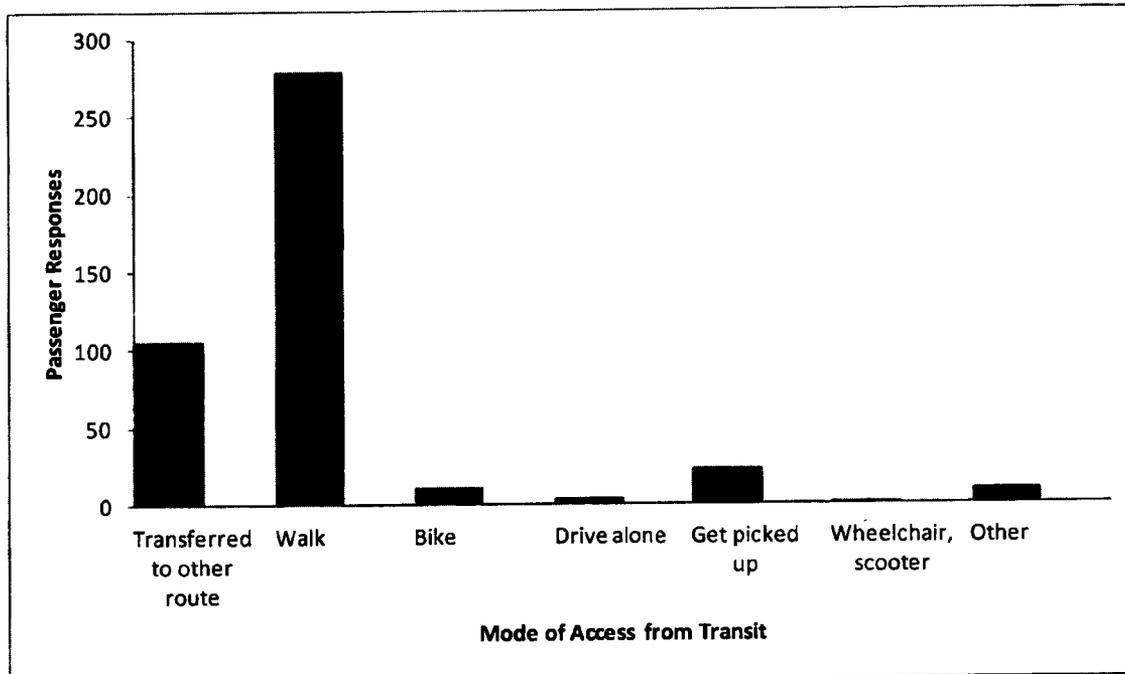
Number of valid responses = 446

Figure 6.1 Those Who Walk: How many minutes from origin to bus stop?



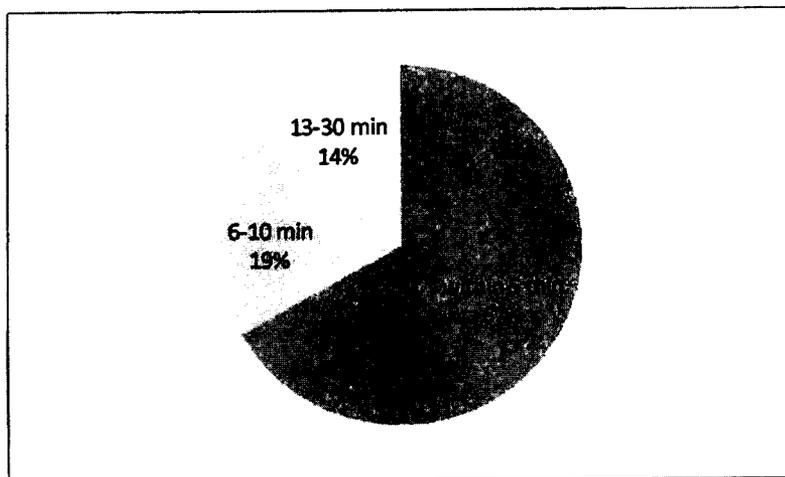
Similarly, Figure 7 shows the modes that passengers use to access to their final destination after debarking the bus. Over half of the respondents (64%) walk to their destination, 24% transfer to another route, 5% get picked up, 3% bike, 2% indicated "Other", and 1% drive alone. Of those who walk, 67% reach their destination within 5-minutes or less, and another 19% walk 5–10 minutes.

Figure 7 How will you go from this bus stop to the end of your trip?



Number of valid responses = 436

Figure 7.1 Those Who Walk: How many minutes from bus stop to destination?

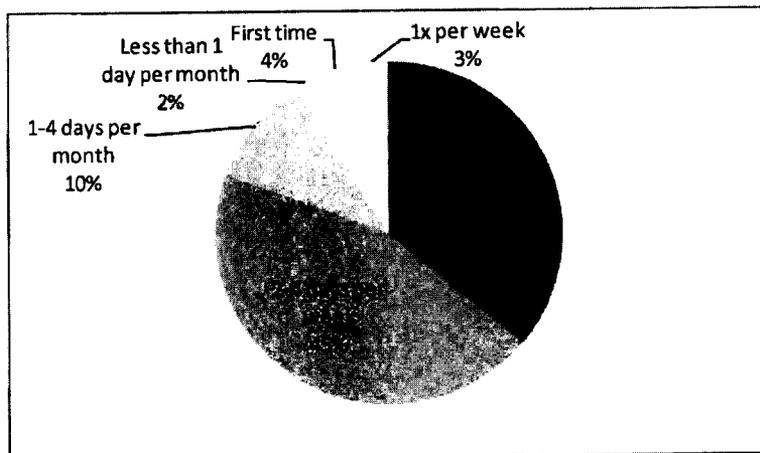


Use of JTC Service

Approximately 42% of respondents make a round trip on JCT bus routes.

As shown in Figure , the majority of respondents are regular riders. Just over 80% of respondents indicated they use the service at least twice a week, with 36% riding every service day (5 days per week).

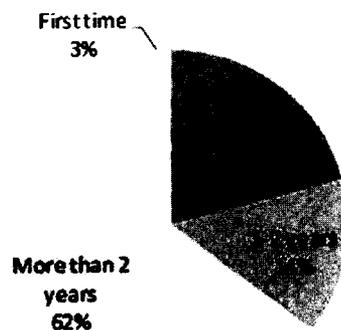
Figure 8 How often do you ride JCT?



Number of valid responses = 327

When respondents were asked how long they have been riding JTC, 21% indicated they started riding sometime within a year. Another 62% indicated they have been riding more than 2-years, and 14% have been riding a period of 1-2 years. Thirteen respondents (3%) are first-time riders.

Figure 9 How long have you been riding JCT?

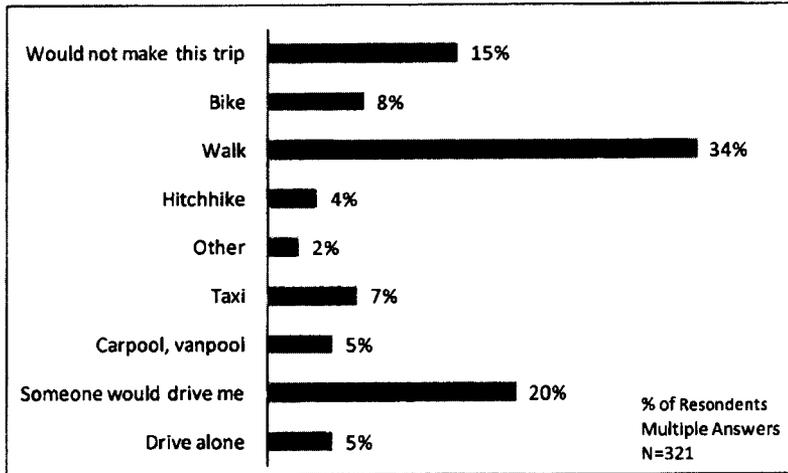


Number of valid responses = 325

Mobility Alternatives

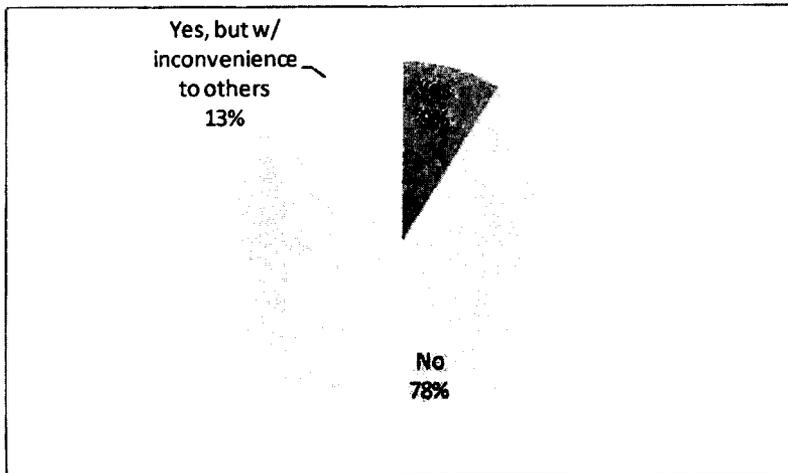
The survey asked respondents how they would have travelled if JCT transit service had not been available. "Walk" was the most commonly selected option for an alternative mode of travel at 34 % (see Figure 10, below). The result also indicated that 15% are transit dependent - they would not have made the trip. Another 20% said they would have asked someone to drive them.

Figure 10 If there was no bus service available, how would you have made this trip?



The survey also asked if a car was available for their trip. Over two-thirds (78%) of the respondents indicated that a car is not available, while 14% said a car is available but with an inconvenience to others. The result also indicates that 9% are "choice" riders - they chose to ride transit when they have an option to drive a car.

Figure 11 Was a car available to you for this particular trip?

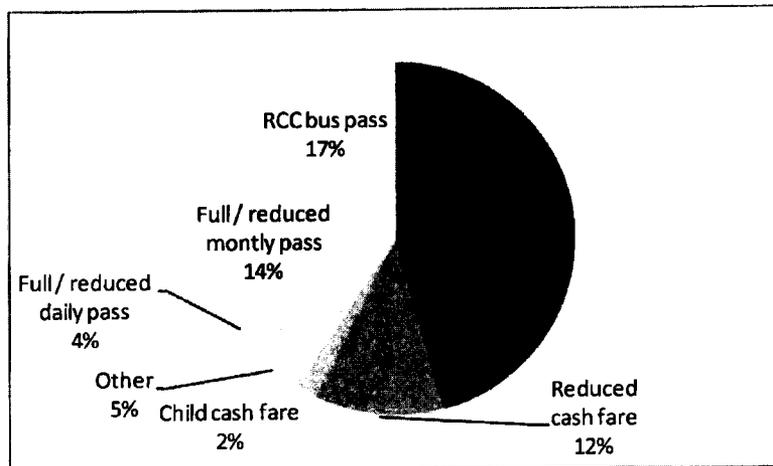


Number of valid responses = 317

Fares

Based on the survey results, cash fare is the most common form of payment as indicated by 60% of respondents. Of those using cash, 46% pay the regular adult fare, 2% pay the child cash fare (half fare for ages 6-16), and 12% pay a reduced fare (half fare for seniors age 62+). JTC offers monthly passes for regular users on all fixed routes with and 14% of respondents indicating they are monthly pass holders. RCC also provides a discounted monthly pass for students and staff, and 17% pay with an RCC bus pass. A daily pass is available on all routes, with 4% of respondents using this option to pay their fare.

Figure 12 How did you pay for this trip?

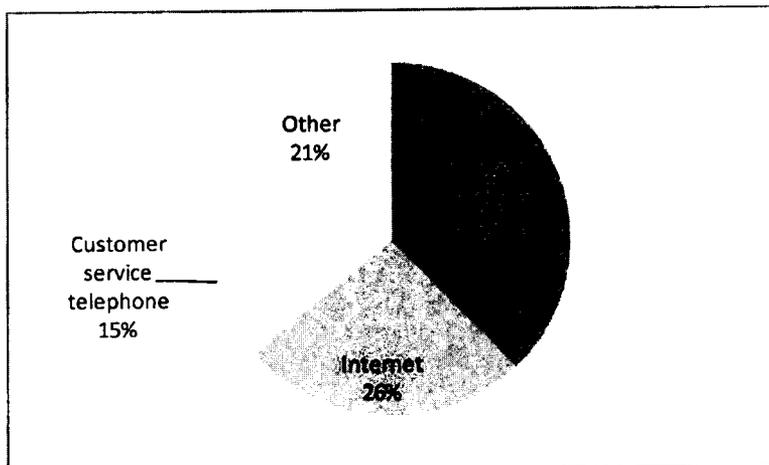


Number of valid responses = 313

Trip Information Source

Over one third of the respondents (38%) indicate they obtain transit information from written schedules and 26% state Internet as a source. Customer service telephone is noted in 15% of responses. Twenty-one percent (21%) said they obtain information from "other" sources, which include schools, bus drivers, friends/family, other passengers, and organizations such as employment and medical service providers.

Figure 13 Where do you get information about Josephine Community Transit?



Number of valid responses = 313 (multiple answers)

Passenger Satisfaction

The survey asked passengers to rate eighteen (18) attributes of JCT services on a scale of 1 thru 5, where 1 = "poor" and 5 = "very good". The average score for each attribute is shown in Figure 14, and all rankings are shown in Figure 14.1.

Overall, the respondents are satisfied with JCT service; 15 out of 18 categories receive an average score of 4 or above (4 = "good"). Top scoring attributes include "Driver skill/safety", "Driver courtesy", and "Cleanliness of busses" - all receiving an average score of 4.6.

In contrast, the lowest scoring attributes include "Other passengers" with an average score of 3.5, "Service late enough" at 3.6, and "Information at stops" at 3.7.

Figure 14 Rating of JCT service (Average Score)

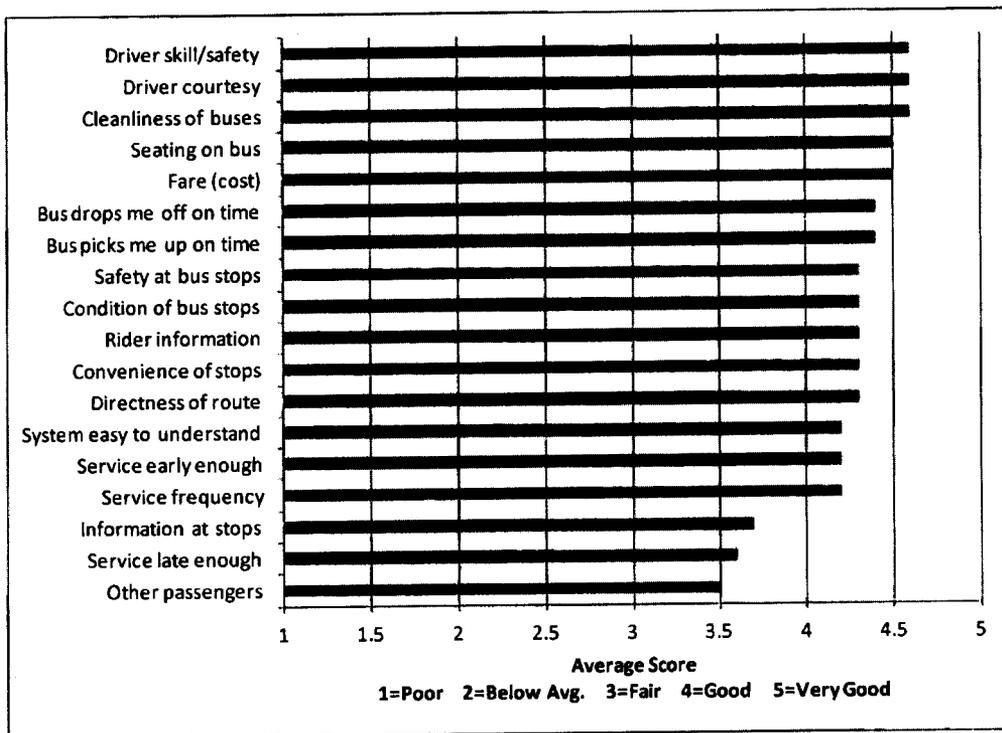
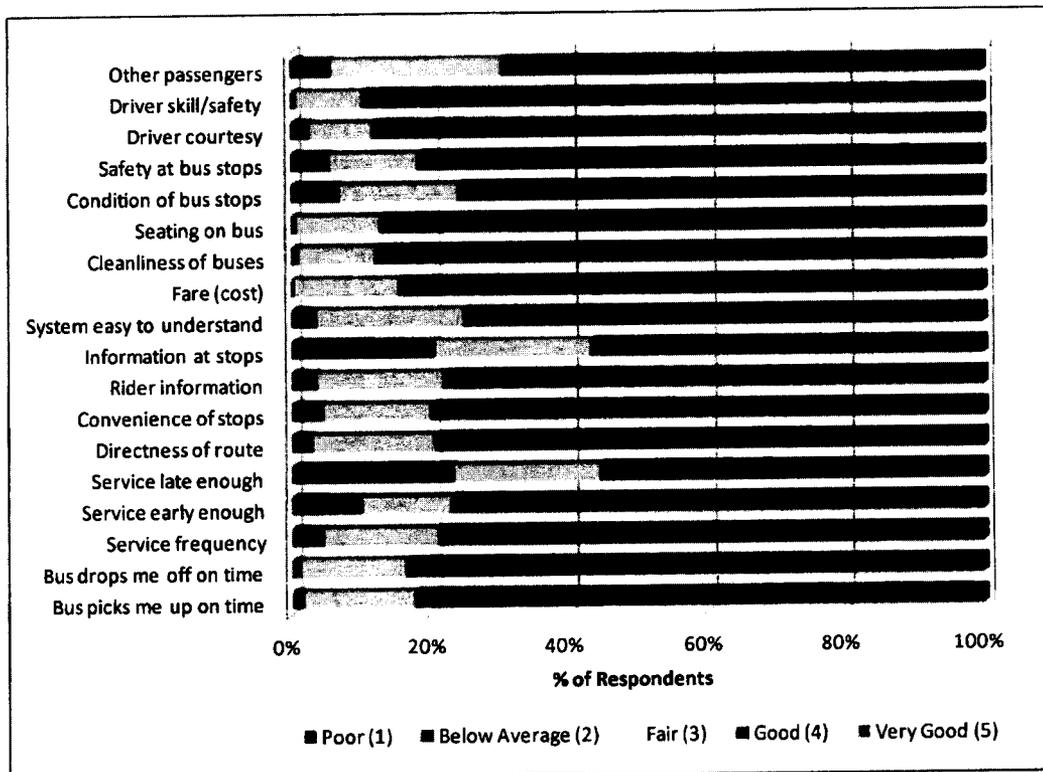


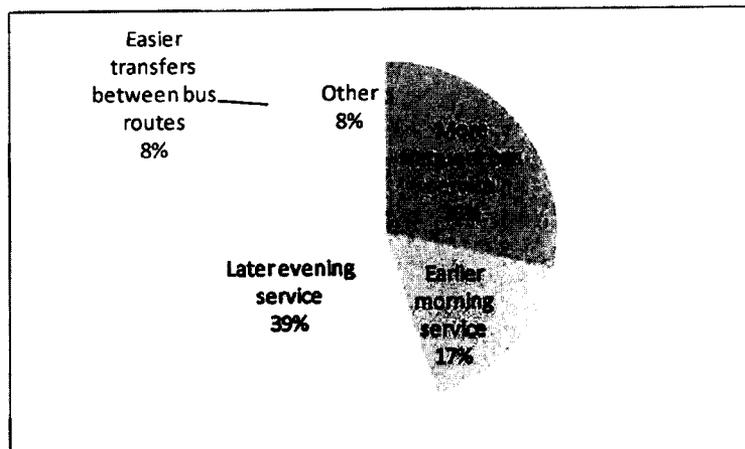
Figure 14.1 Rating of JCT service (Respondent Rankings)



Service Enhancements

Respondents were provided five service improvement options and asked to select up to three enhancements that would help them ride JCT more often. "Later evening service" received the highest number of responses (see Figure 15). Almost all the respondents who selected "other" expressed they would like to see weekend service. Responses to the other choice and other open-ended questions are provided in Appendix B.

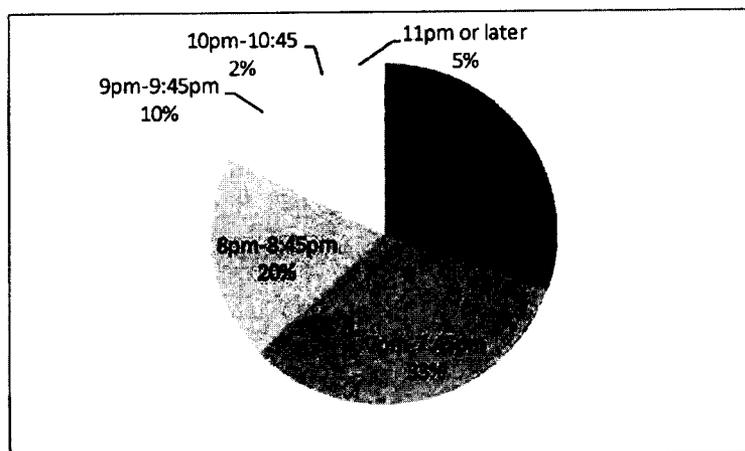
Figure 15 What improvements would help you choose to ride JCT more often?



Number of valid responses = 220 (multiple answers)

The respondents who selected "later evening service" were asked to specify when service should start or end. Thirty-three percent (33%) of respondents expressed they would like to see service until or within 7:00pm – 7:45pm, with 30% indicating 6:00pm – 6:45pm and 20% stating 8pm-8:45pm (see Figure 16). Service currently runs until 6:30pm.

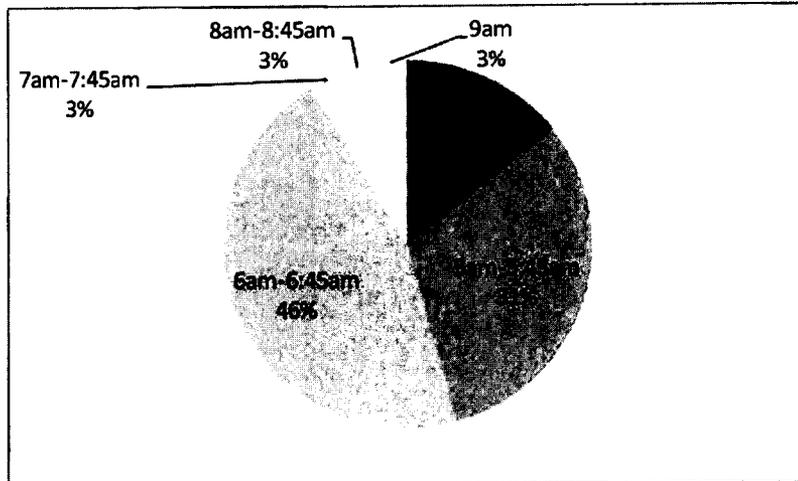
Figure 16 How late should JCT operate?



Number of valid responses = 86

Similarly, those who selected “earlier morning service” were asked to specify when the service should start. While the number of responses is relatively small to draw a firm conclusion, the results indicate that nearly half of the respondents (46%) would like the service to start at or within 6am – 6:45am, and 31% would like 5am – 5:45am. Service currently starts at 6:30am.

Figure 17 How early should JCT operate?



Number of valid responses = 35

Respondents were asked to provide three destinations they would like JCT routes to provide connections to. Figure lists top four locations. Forty responses (17%) noted Williams, followed by Murphy at 7% (16 responses), New Hope (5%), and Glendale (3%). All other locations cited are included in Appendix B.

Figure 18 Where would you like JCT to go that it doesn't go? (Top four locations)

	Location	Response Count	%
1	Williams	40	17%
2	Murphy	16	7%
3	New Hope	11	5%
4	Glendale	8	3%

Number of valid responses = 241

The survey concluded by asking passengers to provide suggestions for improving service and general comments. All suggestions were categorized and summarized in Figure 19, and the same was done for all comments, as shown in Figure 20. Weekend service was the most common suggestion given to improve service, with the most common comment being praise for services/drivers. All suggestions and comments can be found in Appendix B.

Figure 19 Suggestions for Improving Service on JCT

Suggestions / Comment Category	Count
Service	
Weekend service	36
Earlier / Later service	16
More frequent service	13
More bus stops	8
On-time service (arr/dep. too late or too early)	3
GP Circulator	1
Infrastructure	
Larger vehicle	2
Better seats	4
Cleaner vehicle / More fresh air	3
More comfortable / safer bus stops	6
Easier to understand / availability of bus schedule	8
Drivers / Passengers	
General praise for service	3
Complaint about other passengers	2
Compliant about drivers	9

Figure 20 Other Comments

Comment Category	Count
Praise for service / drivers	93
Weekend service	22
Increase frequency	14
Safer, cleaner bus stops / Cleaner, more comfortable bus	13
Earlier / Later service	9
Better driver professionalism	8
Better coordination RVCL & RVTD routes	6
Transfer timing problems	5
JCT pass to include RVCL	3
Other passengers bothersome/inappropriate	3
Bus is late	1
Better website	1
Post schedules	1

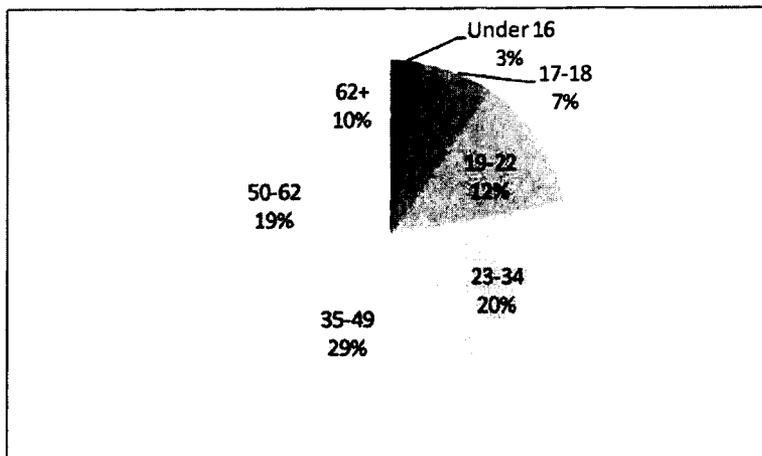
Demographic Profile of the Respondents

Figures 21 thru 23 display demographic profiles of the survey respondents. Based on the results, a "typical" JCT passenger is:

- Female (54%)
- Age 35 to 49 (29%)
- With a household income of less than \$10,000 (49%)
- Employed (full or part time) (41%)

The vast majority of respondents are in the workforce age group, from age 23 to 62 year old, which consists of 68% of the respondents. The college student age group (age 19 to 22) is the second highest age group (12%) and seniors comprise 10% of the respondents.

Figure 21 Age

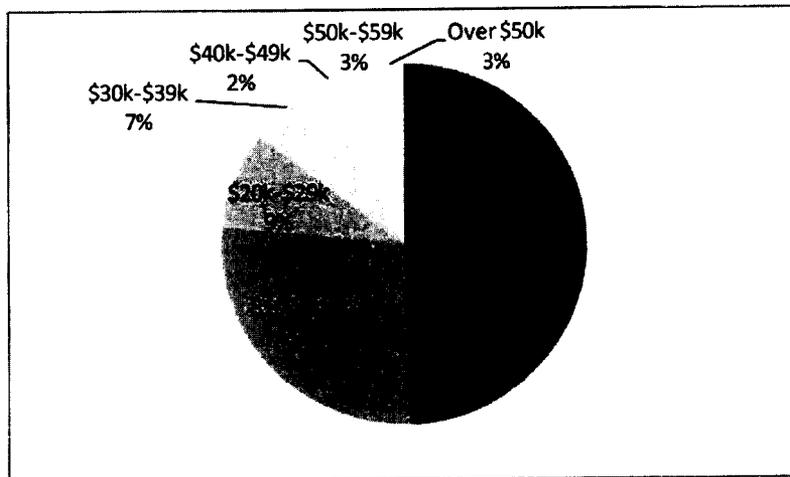


Number of valid responses = 387

Approximately half of the respondents (49%) indicated that their total annual household income is under \$10,000 (Figure), which falls below the 2015 Federal Poverty Level. Eighty-five (85%) of all respondents noted that their income falls under \$30,000. According to U.S. Census data, the average annual household income in the city of Grants Pass is \$33,240 (2009-2014 American Community Survey, 5-yr estimate). This indicates that more than 85% of the respondents have a below-average household income, with half of all respondents living below the poverty level.

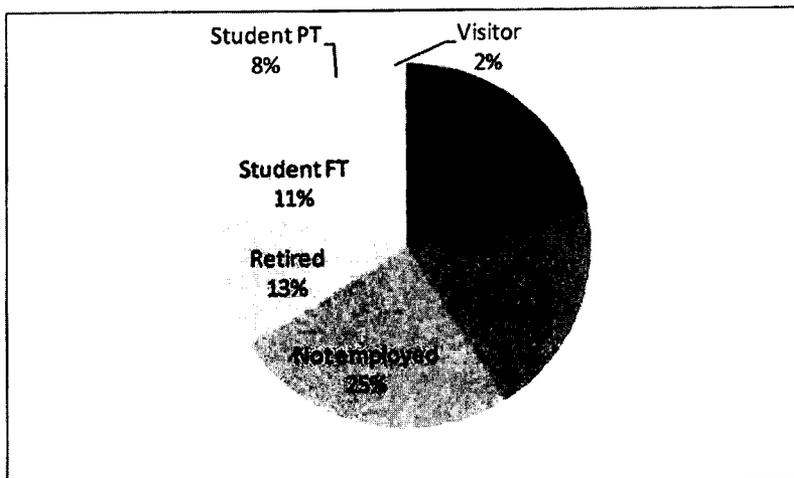
Forty-one percent (41%) of respondents indicated they were employed either full or part time; 19% are full or part time students; and 38% noted that they were either not currently employed or retired.

Figure 22 Household Income



Number of valid responses = 356

Figure 23 Occupation



Number of valid responses = 378 (multiple answers)

Josephine Community Transit



Passenger Survey



IMPORTANT:

Please tell us about the one-way trip you are making now. The answers are completely confidential. If you have already filled out a survey, please **DO NOT** fill out another one.

What bus route are you currently on? What time did you board?

Route: 10 20 35 40 50 - Cave Junction 80 - North County Rogue Valley Commuter Line (RVCL)

Starting Point	Ending Point
<p>1. Where are you coming FROM? check one ✓</p> <p><input type="checkbox"/> Home <input type="checkbox"/> Shopping <input type="checkbox"/> Work <input type="checkbox"/> Medical/Dental <input type="checkbox"/> Recreation or social <input type="checkbox"/> School/College (Name of School: _____) <input type="checkbox"/> Other (_____)</p> <p>2. Specifically, where are you getting ON the bus? Please list nearest intersection (for example: <u>SL 7th & W 1st</u>) - OR - Name the location or landmark (for example: Safeway on SL 7th Street, Arm Basher Auditorium, etc.) (STREET & CROSS STREET or LANDMARK) CITY/TOWN</p> <p>3. How did you GET TO the bus stop? check one ✓</p> <p><input type="checkbox"/> Transferred from other route: (which? _____) <input type="checkbox"/> Walked (How many minutes? _____) <input type="checkbox"/> Biked <input type="checkbox"/> Drove alone then parked <input type="checkbox"/> Dropped off by car <input type="checkbox"/> Used wheelchair or scooter (How many minutes? _____) <input type="checkbox"/> Other (_____)</p>	<p>4. Where are you going TO? check one ✓</p> <p><input type="checkbox"/> Home <input type="checkbox"/> Shopping <input type="checkbox"/> Work <input type="checkbox"/> Medical/Dental <input type="checkbox"/> Recreation or social <input type="checkbox"/> School/College (Name of School: _____) <input type="checkbox"/> Other (_____)</p> <p>5. Specifically, where are you getting OFF the bus? Please list nearest intersection (for example: <u>SL 7th & W 1st</u>) - OR - Name the location or landmark (for example: Safeway on SL 7th Street, Arm Basher Auditorium, etc.) (STREET & CROSS STREET or LANDMARK) CITY/TOWN</p> <p>6. When you get off THIS bus, how will you get to your destination? check one ✓</p> <p><input type="checkbox"/> Transfer to other route (which? _____) <input type="checkbox"/> Walk (How many minutes? _____) <input type="checkbox"/> Bike <input type="checkbox"/> Drive alone <input type="checkbox"/> Get picked up <input type="checkbox"/> Use wheelchair or scooter (How many minutes? _____) <input type="checkbox"/> Other (_____)</p>

7. Are you making a ROUND TRIP on the bus today?
 Yes No

8. How did you pay for this trip?
 check one ✓

Adult cash fare Full / reduced daily pass
 Reduced cash fare Full / reduced monthly pass
 Children cash fare (age 6-16) RCC Bus pass
 Other (_____)

9. How often do you ride JCT? check one ✓

5 days per week Less than 1 day per month
 2 to 4 days per week First time
 1-4 days per month Once per week

10. How long have you been riding JCT? check one ✓

Less than 1 year More than 2 years
 1 to 2 years First time

11. If there was no bus service available, how would you have made this trip? check one or more ✓

Drive alone Hitchhike
 Someone would drive me Walk
 Carpool or vanpool Bike
 Taxi Would not make this trip
 Other (_____)

12. Was a car available to you for this particular trip?
 Yes No Yes, but with inconvenience to others

13. Where do you get information about Josephine Community Transit?

Written schedules Internet Customer service telephone
 Other (_____)

Please complete other side)

On-Board Passenger Survey • Data Analysis

Josephine Community Transit

14. Please rate the following items about JCT:

	Poor	Fair	Good
1. Bus picks me up on time	1 2 3 4 5		
2. Bus drops me off on time	1 2 3 4 5		
3. Service Frequency	1 2 3 4 5		
4. Service early enough	1 2 3 4 5		
5. Service late enough	1 2 3 4 5		
6. Directness of route	1 2 3 4 5		
7. Convenience of stop locations	1 2 3 4 5		
8. Rider information	1 2 3 4 5		
9. Information at bus stops	1 2 3 4 5		
10. System easy to understand	1 2 3 4 5		
11. Fare (cost)	1 2 3 4 5		
12. Cleanliness of buses	1 2 3 4 5		
13. Seating on bus	1 2 3 4 5		
14. Condition of bus stop	1 2 3 4 5		
15. Safety at bus stop	1 2 3 4 5		
16. Driver courtesy	1 2 3 4 5		
17. Driver skill/safety	1 2 3 4 5		
18. Other passengers	1 2 3 4 5		

15. Where would you like Josephine Community Transit to go that it doesn't go?

Write in up to three specific locations in order of priority:

1. _____
2. _____
3. _____

16. What improvements would help you choose to ride JCT more often? Check no more than three ✓

- More frequent bus service
- Earlier morning service (begin when? _____)
- Later evening service (until when? _____)
- Easier transfers between bus routes
- Other _____

17. Do you have suggestions for improving service on JCT?

Please tell us about yourself!

18. Are you?

- Male
- Female

19. What is your age?

- Under 16 years
- 17 - 18 years
- 19 - 22 years
- 23 - 34 years
- 35 - 49 years
- 50 - 62 years
- 62 year or more

20. What is your TOTAL household income?

(for everyone in your household)

- Under \$10,000
- \$10,000-\$19,999
- \$20,000-\$29,999
- \$30,000-\$39,999
- \$40,000-\$49,999
- \$50,000-\$59,999
- Over \$60,000

21. Are you? check one or more ✓

- Employed full-time
- Employed part-time
- Not currently employed
- Retired
- Student full-time
- Student part-time
- Visitor to the area

Do you have any other comments? Please write them here:



Please return this form to the surveyor on the bus.

Thank you very much!



On-Board Passenger Survey • Data Analysis

Josephine Community Transit

Where would you like Josephine Community Transit to go that it doesn't go?

(Location #1 table = first choice, Location #2 table = 2nd choice, Location #3 table = 3rd choice)

<u>Location #1</u>	<u>Count</u>				
Williams	19				
Murphy	11				
Glendale	7				
Merlin	7				
Mail	6				
Medford	6				
Applegate	4				
O'Brien	4				
New Hope	3				
Riverbanks	3				
Cave junction	2				
Elk Ln	2				
Foothill Blv	2				
Gold Hill	2				
Highland	2				
KFC	2				
Redwood Hwy	2				
Rogue River	2				
Siskyou clinic	2				
Tom Pearce Park	2				
Walmart	2				
Weekend	2				
White City RCC	2				
7 Eleven	1				
All Sports Park	1				
Anne Basker	1				
Ashland	1				
Bank of America	1				
Beacon	1				
Bridge/Lincoln	1				
California	1				
Canyonville	1				
Casablanca	1				
Central Point	1				
Coast	1				
Curtis Dr	1				
Deer Creek Rd	1				
Foundry	1				
Fruitdale	1				
Further down G	1				
Harbeck	1				
Highland market	1				
Ingalls Ln	1				
Jerome P. Marke	1				
Jones Creek	1				
LDS Church	1				
M st	1				
Neighborhoods	1				
North Middle	1				
Option	1				
Pinewood	1				
Portland, OR	1				
RCC	1				
Ridgeview	1				
Rogue River Ave	1				
RR Hwy	1				
SOU	1				
Sunnyvalley	1				
Takima Rd	1				
Wardscreek	1				
		Location #2	Count		
		Murphy	14		
		Williams	9		
		Applegate	5		
		New Hope	5		
		Rogue River	5		
		Burger King	2		
		Harbeck	2		
		Highland	2		
		6th/K	1		
		7/11 & M	1		
		7th & C	1		
		Beacon	1		
		Bi Mart	1		
		Bridge	1		
		Caves Hwy	1		
		Central Point	1		
		CJ	1		
		Evans Valley	1		
		Fruitdale	1		
		Gladiola	1		
		Glendale	1		
		Hawthorne	1		
		Hillcrest	1		
		Jacksonville	1		
		JC Penny	1		
		Lincoln	1		
		Mall	1		
		Medford	1		
		NW GP	1		
		O'brien	1		
		Old Stage	1		
		Past RCC	1		
		Rocky dale	1		
		RogueRoasters	1		
		RR Hwy	1		
		Selma	1		
		South Middle	1		
		Takima	1		
		Vet Clinic	1		
		Williams Hwy	1		
		Wonder	1		
		Ashland	1		
				Location #3	Count
				Hilo	2
				New Hope	2
				Roseburg	2
				All Sports	1
				Grange	1
				Happy camp	1
				Highland	1
				Holland Lp	1
				Jacksonville	1
				Jerome P.	1
				Lincoln	1
				Medford	1
				Murphy	1
				RR Hwy	1
				Tom Pierce	1
				Williams	1

All Comments

1 or 2 buses to Medford besides 11am in middle of day as 2 p.m.
80 needs longer bus; sometimes have standing room only, a stop in Hugo that has parking
Add more buses
All drivers are cool
All drivers are wonderful
All is good! Good job!
Always great service, treated with respect, Thank you for everything you do
Announce stops louder; Driver not to talk so passengers so much, I have missed stops before.
Appreciate JCT; helpful to a single vehicle household, friendly driver, wish they ran weekends
Appreciate overall kindness/good character of drivers, Enjoy JCT and will continue to depend on it
Better meet up times
Better times for Medford route
Brent & Kathy are wonderful. Very friendly & wonderful. Great experience daily.
Brent is funny
Brent is great
Brent is my favorite driver
Brent is my favorite driver, I can talk to any driver and they are very helpful
Brent is our favorite
Brent needs a raise
Brent needs a raise
Brent needs a raise
Brent should get a raise
Brent should get a raise :)
Brent's awesome
Bus back to CJ but after the 2pm Morgan st to RCC the layover is almost 2 hours. Too long.
Bus drivers & customer service phone line operators are extremely professional & courteous
bus from Gp to Medford needs to leave 5 min early so we can catch Medford buses on time
Bus stop @ RCC is poorly lit; Get from RCC to Medford without transferring
Bus to Ashland, RVCL & RVTD do NOT cross at right times in order for me to get to SOU
Buses are very great service
Buses to UA give them a survey to see if there is interest in a bus service
Clean graffiti off of the bus stop seats, esp. Rogue River Hwy by bowling alley
Clipboard next survey
Cost, service/getting me to work/town & bus drivers are top notch. Your service is God send.
Doing a good job, don't have any complaints.
Don't cut off parts of a route b/c the bus is behind schedule; 20 is always behind
Don't get rid of the Kokanee/Redwood Ave stop. The summer service was terrible when they were closed
Drivers & customer service are extremely professional and courteous
Drivers and customer service are exceptionally competent and courteous
Drivers are always friendly, consistent & informative
Drivers have always been friendly and helpful
Finding a way to keep the bus from getting hot & stuffy would be beneficial
Fire Wayne, rude & incompetent, many complaints about him, he is still here I won't ride b/c of him
Frequent stops
Friendliness on bus was very good & helpful being able to bring a bike
Friendly bus drivers, remember my name and stops, enjoy my daily rides with you guys
Friendly drivers, especially Brent & Kathy
Full time bus service on Saturdays, Part time on Sunday so we can make it to church
Glad GP has a transit system, keep the good work, makes it easier to travel locally
Glad there "is" a bus service
Glad you're here, keep up the good work

All Comments, Cont.

Good job guys
Good work thank you
GP bus here is better than Medford
Great bus & friendly drivers; very impressed- am long time jo-co resident
Great bus service, new rides and very impressed
Great driver & customer service. I work evenings, later times would be nice.
Great drivers
Great drivers and people at the office
Great service
Happy that there is some kind of public transit here. It's great you guys are here.
Happy with the service, I have been on every route and 35 is the best
Haven't ridden the Medford route b/c it does not run enough to match my schedule
I am thankful for the bus system however weekend buses would be helpful
I appreciate all the drivers, they are nice and have good service to the customers
I appreciate the availability of this bus system greatly
I have been taking the bus for the last 8 years;
I like Brent and Kathy very much they are very polite
I LOVE riding the bus
I love the bus drivers they are really nice
I love the bus stops great places
I miss Patsy
I wish you ran weekends
If bus ran earlier it would be very helpful
isn't open early & late enough; there should be more blue buses instead of white ones
it doesn't open early enough and it doesn't stay open late enough
It was VERY GOOD when you established Route 80
It would be great if you would show weather-related route closures on the JCT website
It would be nice if the driver would wait until RT 10 comes in for the sake of the college students
I've been finding rides home to avoid Wayne's erratic driving on route 20 @ 5-6pm; My safety is a concern & he is never on time..
JCT is great
Kathy, Brenda and Brent are the best
Keep bus line active
Keep up the good work guys!
Later services in Grants Pass
Like that you guys don't have music playing, drivers are nice, need a visible clock on bus
Love it, Please run buses later. Thank you
Love the commuter bus
Love the professional team dynamic of your team
Many of the drivers are fantastic folks; Brent it super cool!
Maybe weekends
Medford route should be covered by RCC pass or make it 50% off.
More benches/sunroofs
More buses going out to Cave Junction
more cleaning on seats & windows, nice drivers, RT 80 needs more frequent service
More driver training, RT 20 Wayne doesn't drive safely at all. While writing this he ran over 3 curbs
More parking spot at the courthouse
Most drivers are cautious, certain driver I won't ride with, Kathy is an amazing driver.
Need new Merlin routes
Need weekend service
Nice people to be around when I am on the bus
No, they are wonderful

All Comments, Cont.

Passengers on 35 are a little too social with the drivers, makes it uncomfortable, bad hygiene
Pick up for trip to Medford by Applebees
Please Cave Junction weekend bus
Please consider playing music on the bus rides
Please continue doing a great job
Post bus times in plastic at bus stops
Que tiene todos los lugares mas importantes en cuenta (The most important places in consideration)
Reference to Ashland, RVTD bus times don't coincide well, makes commuting to 50V difficult
Route 40 run later; work on buses from Medford to Grants Pass
RT 80 needs to move then 3 time of day GP sucks
Run on weekends
Run on weekends
Run on weekends
Run Saturdays & Sundays; Especially to Williams and Murphy
Run weekends
Run weekends, Bridge Street stop more frequent, Bridge Street & Walmart different routes
RVC depart @ 6:30/7:30 so that we can catch the Medford bus routes on time
Sandi the passenger on RT 40 never tends to her hygiene, odor makes me sick, heavily depend on JCT though
Sat/Sun, more scenic places, Brent needs a raise
Saturday buses
Saturday service for Cave Junction
Schedule says bus stop inbound Willow/Redwood. No signage, had to wave down driver.
Servicio los sabados
So grateful for JCT since I do not drive
Some drivers have bad tempers, makes me uncomfortable when they yell at other driver
Start Rt 10 start @ 6:20 Club Northwest, last stop @ RCC should be 8pm to north side of town
Steve has always been courteous and respectful to me.
Student discount to RWC from/ to RCC
Talk on the bus about religion/ LGBT view that are concerning/hurtful between drivers/passengers
Thank you
Thank you
Thank you
Thank you
Thank you
Thank you
Thank you for being so nice
Thank you for providing this service
Thank you for service and reduced fare
Thank you for the Merlin bus stop
Thank you for your routes, I don't know what I would do without this bus system.
Thank you for your service; I am so grateful
Thankful for Medford route; noon to 3pm would be great too
Thanks for the ride
Thanks for the ride; great prices
Thanks for the rides
Thanks for the rides
The bus driver is awesome!
The bus drivers & phone information line operators are extremely professional and courteous
The bus is a God send. Don't know what I would do without it
The latest Route 50 gets to GP at a time when no buses are running in town
The seats hurts my bum

Josephine Community Transit

All Comments, Cont.

This is a great service for students

Trash cans at all stops and weekends

Very excellent service! Thank you for your time.

We have good JCT drivers

We need 2 weekend bus for Cave Junction

Weekend bus please

Weekend bus please

Weekends; More buses to Highland route past nursing homes & schools.

When the bus is more than 7 min late, it makes it hard to catch the next bus to transfer

Wish it ran on Saturday

You should be able to use any bus pass

You should make the buses go out a lot later



EXHIBIT 2
ADMIN
4/21/16

JOSEPHINE COUNTY, OREGON
Board of Commissioners: Cheryl Walker, Keith Heck, Simon Hare

JUVENILE JUSTICE

James Goodwin, Director
301 NW F Street, Grants Pass, OR 97526
541-474-5186 Fax 541-474-5181

April 19, 2016

To: Josephine County Commissioners

From: James Goodwin

Re: Economic Development Request

As you know, Josephine County operated a youth shelter and a detention facility from 1998 until June, 2012. I have spoken many times to this Board about the social and societal benefits that our community lost when these facilities were closed. What I have not spoken to when discussing the loss of our residential facilities is the resulting impact on our economy.

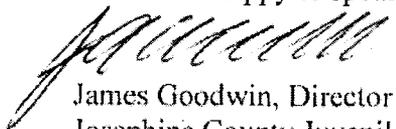
At the time of their closure, the detention and shelter facilities employed twenty-three employees (eighteen full and part-time and five ancillary individuals). In 2012, a beginning Group Life Counselor I could expect to earn approximately \$29,000 per year, including benefits (roughly \$15.00 per hour).

A quick look back at the adopted 2011/2012 budget for these facilities tells the story better than I ever could. Over \$1,150,000 in wages and benefits was removed from our local economy when the shelter and detention facility were closed. To my knowledge, these types of jobs have not returned to our area since.

At thirteen and a half full-time employees, and a range of \$14.00 to \$20.00 per hour, this proposed shelter will begin to reverse the economic loss in the Human Services Sector that we saw in 2012. Many of these jobs require college degrees, and will attract the kind of professionals that we all want to see employed and spending their money in our area.

Although Hearts with a Mission has a great start, they do not have all of the funds needed to build and operate the new facility. They must have community support from Grants Pass and Josephine County if they are to be a success. Granting this economic development request will go a long way toward getting these much needed quality jobs to our area.

I would be happy to speak to the Board further regarding this matter upon request.


James Goodwin, Director
Josephine County Juvenile Justice



Josephine County Oregon
Board of County Commissioners

Cherryl Walker, Chair

Keith Heck, Vice-Chair

Simon G. Hare, Commissioner

Economic Development Project Application 2015-2016
For State or Local Government & Non-Profit Organizations

1. Project Name: HWAM Building Project Grants Pass

Description: (Attach a detailed budget and project description that will assist the reviewers in their review process)

2. Amount Requested \$53,922

3. Applicant: Hearts With A Mission

4. Contact Name and Phone No. Kevin Lamson/541-261-2625

By submitting this Application, the Applicant certifies that:

1. All information provided in this application is true, accurate, and complete to the best of the Applicant's knowledge and belief; and
2. If awarded economic development funds, the Applicant will comply with all applicable state, federal, and local laws in the performance of the project; and
3. Submission of this Application does not create a contract with the County; and
4. The Applicant understands and acknowledges that the County reserves all rights to: a) reject, for any reason and without liability therefor, any and all Applications for Economic Development funds, and; b) cancel this application process at any time prior to disbursement of funds, and; c) negotiate in good faith a contract between the County and the Applicant prior to disbursement of funds.

Signature of Applicant: _____

(Director or Dept/Agency Head)

Date: 4/18/16

Reviewed by: _____

Economic Development Coordinator

Date

Comments:

Date Approved by Commissioners: _____

Amount Approved: _____

Cherryl Walker, Chair

K. O. Heck, Vice-Chair

Simon G. Hare, Commissioner

Revised January 2016

Josephine County
Economic Development Project Input

Subject	Criteria	Notes
<u>Investment & Job Creation</u>		
New jobs to be created by the project: 13.5 FTE	The more jobs beyond owner, the higher the score	
Requested County investment \$53,922 /jobs created 13.5 FTE = \$3,994.22 per job (amount requested divided by jobs created)	The lower the investment per job, higher the score	
<u>Workforce & Wage Influence</u>		
How does the project prepare the workforce for future opportunities, or encourage younger or minority workers? Will capacities of workforce will be enhanced and improved to work in the changing economy?	Does the project encourage younger workers to stay in region	
Does the project make use of Josephine County resources for finding local employees? (Worksource Oregon? Employment services?)	Josephine County residents getting fair shot at jobs?	
Average hourly or yearly wage proposed \$ hr/yr. Targets: \$14/hr without benefits, \$20/hr with benefits. \$34,039 is regional avg. \$15.39/ without benefits	Above that score increases. Below that wage, score decreases	
<u>Project and Principal Readiness</u>		
Is the project ready to begin immediately upon award of county funding, or is it awaiting other funding? How far down the path have the principals already travelled?	Provide proof and timelines reflecting that the project is "funding ready".	
How have the principals shown the ability to perform through past projects? What are their personal and professional qualities that will help them succeed? (Attach resume's)	Can they communicate or prove a history of successful projects?	
Does the project have a strong business plan in place that has been reviewed and approved by a trustworthy source (SBDC, etc.)?	If there is a quality business plan in place higher score. No plan, = zero points	
Are site infrastructure and site capabilities ready for the project to proceed?	Permits, planning process underway? Note any obstacles.	
<u>Contributions to Regional Business Climate</u>		

