

General Discussion: May 31, 2016

11:00 a.m. – BCC Conference Room

Commissioners Cheryl Walker, Keith Heck, and Simon G. Hare; Terri Wharton, Recorder

Chair Cheryl Walker called the meeting to order at 11:00 a.m. Due to guests present, agenda items were taken out of order.

1. USFS Update (Paciorek)

Matt Paciorek, USFS Deputy District Ranger, advised the USFS just sent out the scoping letter for the Upper Briggs Project to solicit input from the public regarding the proposed action, which includes approximately 3,000 acres. He said the Onion Mountain Fire Salvage was in progress and would be another month before it is finished up. With the warm weather coming in USFS is phasing out prescribed burns and they have ramped up their firefighters and are ready to go for fire season. Matt advised the prohibition of alcohol at the Illinois River will go into effect next week and they will reevaluate the situation for next year. He reported Rob MacWhorter, USFS Forest Supervisor, signed the Travel Management Plan on May 27, 2016 which designated the roads in the National Forest can be driven on and the USFS is in the process of developing maps for the public.

2. Airport Strategic Plan (Graves)

Larry Graves, Airport Manager, distributed **Exhibit 1 – Josephine County Airports 5-Year Strategic Plan 2016 Update** and reviewed it with the Board. The Board asked Larry to provide an analysis showing each proposed airport project, grants that are available, and the dollar match needed from the County. Larry mentioned the upcoming Airport Days scheduled for Labor Day weekend.

3. Other (*ORS 192.640(1) “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects”.*)

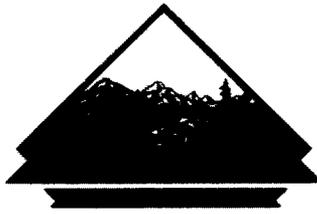
Commissioner Walker distributed **Exhibit 2 – Town Hall Feedback Form** and suggested the Board use it for their town hall meetings and Commissioner Heck agreed.

The meeting adjourned at 12:00 p.m.

EXHIBITS

Exhibit 1 – Josephine County Airports 5-Year Strategic Plan 2016 Update

Exhibit 2 – Town Hall Feedback Form



Josephine County Airports 5-Year Strategic Plan 2016 Update

Mission Statement

The Josephine County Airports Department exists to encourage the efficient flow of county commerce, to serve the requirements of emergency responders for medical transport, fighting wildfires and search and rescue, and to provide safe and user-friendly facilities for the storage and operation of county-based business- and recreational-aircraft.

Core Values/Beliefs

- Aviation is an essential part of any successful community.
- The Grants Pass and Illinois Valley airports are essential to the success of Josephine County.
- The Airports ought to be self-sufficient financially, operated as enterprises apart from general-fund subsidy.
- The residents of Josephine County all benefit from the contributions of the aviation community.
- The entire region, state and National Plan of Integrated Airports System benefit from our airports.
- Funds obtained specifically for the purpose of capital grant-matching are highly leveraged and represent a unique and valuable opportunity to obtain top-notch capital facilities for pennies on the dollar.
- Capital Grants obtained using matching funds bring potentially millions of dollars into Josephine County and are spent here, putting local companies to work wherever possible, with measurable results.

Vision (5–10 year)

Grants Pass Airport will continue to grow and develop to accommodate the demands of emergency responders and the business community which are currently unmet, but which are now just within reach.

The Illinois Valley Airport must become more self-sufficient, to the point where it meets demands for emergency responders, the business community and all based aircraft, without the requirement for subsidy

Organization-Wide Strategies

Over the next five years, the Airports Department will focus on:

- Obtaining regional, state and federal grant monies to grow the needed capital facilities at each airport.
- Increasing Operating Revenues, which can pay for all costs of operation and can provide matching funds required to apply-for and obtain capital grants. Primary sources of Operating Revenues are hangar rents, land leases, fuel sales and special use permits.
- Acquiring funds from alternative sources specifically for grant matching, such as ASAP funds from ODA, *ConnectOregon* funds, Regional Solutions funds and Economic Development funds.
- Maintaining the minimum staffing required to successfully implement this five-year strategic plan.

Strategic Objectives/Priorities (3–5 year)

- Complete the design and construction of a second parallel taxiway on the NE side of GP Runway 31
- Complete the design and construction of a new access area for hangars on the SW side of GP Runway 31
- Initiate environmental and engineering design of a 2000' runway extension at Grants Pass Airport
- Purchase existing private hangar facilities on either airport whenever funds are available and an immediate positive cash-flow net of debt-service can be demonstrated
- Build new County-owned private and commercial hangar facilities on either airport whenever funds are available and an immediate positive cash-flow net of debt-service can be demonstrated
- Extend city water to the Grants Pass Airport
- Develop fire-suppression water systems for each airport
- Include Grants Pass Airport in the North Valley Industrial Park planning effort currently under way, in order to provide large-scale septic solutions to all current and future airport tenants

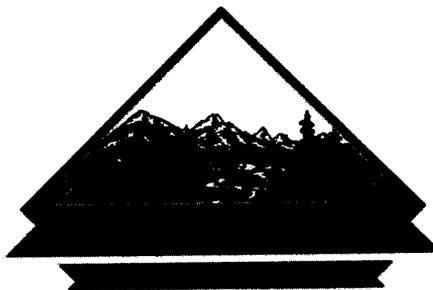
Goals (1–3 year) and Actions

- Increase administrative support to one full-time-equivalent with the hiring of a Department Specialist which will enable grant application, acquisition, required reporting and successful closeout of capital projects
- Select Engineering Services firm(s) now, who will provide needed design and construction supervision for capital projects at each airport over the next five years in accordance with FAA Advisory Circular AC 150/5100-14E - Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects

Goals (1-3 year) and Actions (continued)

- Complete the installation of an FAA-certified Airport Weather Observation System at Grants Pass Airport
- Acquire and install emergency power generators for both the Grants Pass and Illinois Valley airports
- Complete a new Instrument Flight Procedure which will provide a much more useful MDA at Grants Pass
- Identify source of matching funds for second parallel taxiway Environmental and Engineering Design Services contract – approximately \$76K needed to fund the 18% cut in funding by the state legislature.
- Acquire short-term bridge-loan funding to continue environmental and engineering design of parallel taxiway at Grants Pass Airport, anticipating payoff using 2014 Regional Solutions grant, funding of which becomes available in the Spring of 2017. This work is an FAA pre-requisite to an application for construction funding.
- Identify source of matching funds for second parallel taxiway construction project at GP Airport – \$200K
- Acquire \$2M construction grant funding for the second parallel taxiway project at Grants Pass Airport via timely application for an AIP grant from the FAA's Seattle Airports District Office in the Fall of 2016
- Identify source of matching funds for \$1.5M construction grant for SW hangar access area - \$150K needed
- Acquire \$1.5M construction grant funding for SW hangar access area project at Grants Pass Airport
- Initiate the design and construction of new parking ramps, Medium Intensity Runway Lighting, Precision Approach Path Indicators, Airport Beacon and runway surface rehabilitation at the Illinois Valley airport
- Identify source of matching funds for Environmental and Engineering Design Services for the IV Airport runway and ramp project – approx. \$40K needed.
- Submit grant application for \$400K Environmental and Engineering Services Contract for IV Airport project
- Contract Environmental and Engineering Design Services for the ramp and runway project at IV Airport
- Identify source of matching funds for IV Airport runway/ramp construction grant – approx. \$200K needed
- Submit AIP construction grant application for IV Airport runway and ramp project to the FAA - \$2M grant
- Service all airport leases critical to generation of operating revenue in a more efficient and timely manner
- Obtain a viable anchor tenant for the Industrial Air Park at the Illinois Valley Airport
- Encourage private investment at each airport in concert with the existing Airport Master Plans

EXHIBIT 2
General
5/31/16



Josephine County Board of Commissioners
Cherryl Walker, Chair - K. O. Heck, Vice Chair - Simon G. Hare, Commissioner

TOWN HALL FEEDBACK FORM

Thank you for attending the Board of County Commissioner's Town Hall event. Please take a moment to tell us more about yourself and those matters which mean the most to you. If you were not called on for a question, please submit it below and drop off the form at the event check-in so the Board of Commissioners can send you a direct reply. You can also submit your questions/comments via e-mail to BCC@co.josephine.or.us.

About You

Name: _____ E-mail: _____

Address: _____ Phone: _____

City, State

Zip Code: _____

What Josephine County issues are most important to You?

County Budget/Spending

Jobs/Economy

Public Safety

Public Health

Other: _____

Veterans

Roads/Bridges

Parks

Environment

Questions/Comments

COURTHOUSE

500 N.W. Sixth Street, Dept. 6, Grants Pass, Oregon 97526 Phone: (541) 474-5221 Fax: (541) 474-5105