

WEEKLY BUSINESS SESSION – July 6, 2016

9:00 a.m. – Anne G. Basker Auditorium
600 N.W. Sixth Street, Grants Pass, OR 97526

Present: Keith Heck, Vice-Chair; and Simon Hare, Commissioner; (Cherryl Walker was unavailable); Wendy Watkins, Recorder

These are meeting minutes only. Only text enclosed in quotation marks reports a speaker's exact words.

Pursuant to notice through the media and in conformance with the Public Meeting Law, Keith Heck, Vice-Chair, called the meeting to order at 9:00 a.m.

Items discussed were as follows:

1. RECOGNITION OF EMPLOYEES:

The Board congratulated John Edwards for his 20 years of service in the Clerk's Office and presented him with a certificate and pin.

The Board also recognized the following employees who were not in attendance:

William Bickers – 25 Years – Public Works
Amy Woodburn – 20 Years – District Attorney's Office
Debbie Scaglione – 20 Years – Public Works
Connie McConnell – 20 Years – Sheriff's Office
Jill Elardi – 5 Years – Sheriff's Office
Larry Graves – 5 Years – Airport Manager

2. ADMINISTRATIVE ACTIONS IN CONSIDERATION OF:

BOARD DECISIONS UNDER ADMINISTRATIVE ACTIONS WERE MADE AFTER PUBLIC COMMENT WAS RECEIVED

a. Approval of Report and Recommendation for Disposal of Surplus Property pursuant to Ordinance No. 2014-003 (One original Report and Recommendation filed with the County Clerk)

Commissioner Heck mentioned the Josephine County Sheriff's Office has unclaimed property that is no longer needed as evidence and this request authorizes the disposal of the property.

b. Approval of Grant of Temporary Easement and Agreement with Anette Reene Yow, nka Anette Reene Stumbo, Timari-Caitlin Yow and Savanna D. Yow (One original Agreement returned to Legal for recording)

Commissioner Hare explained this temporary easement will continue for six years and will provide access through private property to access County property for timber sales.

c. Approval of In-Kind Service Agreement between Josephine County and American Fidelity for Section 125 Insurance Change (One original Agreement returned to Human Resources)

JJ Scofield, Human Resources Director, discussed this is an opportunity to change providers to American Fidelity and save both the County and employees money.

d. Approval of Position Change for Community Corrections (One original Position Requisition returned to Human Resources)

JJ Scofield, Human Resources Director, discussed the Parole/Probation Program Supervisor in Community Corrections has a tiered pay scale and would like to make it a set pay to be more in line with other like positions.

e. Approval of Economic Development Request: Siskiyou Bluegrass Festival (One original Economic Development Request returned to Finance)

Arthur O'Hare, Finance Director, announced the Illinois Valley Chamber of Commerce will be putting on the 13th Annual Siskiyou Folk and Bluegrass Festival on July 16, 2016 and is requesting \$5,000 to help with advertising and promotion.

3. REQUESTS/COMMENTS FROM CITIZENS: (Each person will be given three (3) minutes to speak)

None heard.

Board Discussion and Action – Agenda Item 2(a)

Commissioner Hare made a motion to approve Report and Recommendation for Disposal of Surplus Property pursuant to Ordinance No. 2014-003, seconded by Commissioner Heck. Upon roll call vote, motion passed 2-0; Commissioner Hare – yes and Commissioner Heck – yes.

Board Discussion and Action – Agenda Item 2(b)

Commissioner Hare made a motion to approve Grant of Temporary Easement and Agreement with Anette Reene Yow, nka Anette Reene Stumbo, Timari-Caitlin Yow and Savanna D. Yow, seconded by Commissioner Heck. Upon roll call vote, motion passed 2-0; Commissioner Hare – yes and Commissioner Heck – yes.

Board Discussion and Action – Agenda Item 2(c)

Commissioner Hare made a motion to approve In-Kind Service Agreement between Josephine County and American Fidelity for Section 125 Insurance Change, seconded by Commissioner Heck. Upon roll call vote, motion passed 2-0; Commissioner Hare – yes and Commissioner Heck – yes.

Board Discussion and Action – Agenda Item 2(d)

Commissioner Hare made a motion to approve Position Change for Community Corrections, seconded by Commissioner Heck. Upon roll call vote, motion passed 2-0; Commissioner Hare – yes and Commissioner Heck – yes.

Board Discussion and Action – Agenda Item 2(e)

Commissioner Hare made a motion to approve Economic Development Request for the Siskiyou Bluegrass Festival in the amount of \$5,000, seconded by Commissioner Heck. Upon roll call vote, motion passed 2-0; Commissioner Hare – yes and Commissioner Heck – yes.

4. APPROVAL OF CONSENT CALENDAR:

- a. **Amendment No. 2 to Lease Agreement with CASA of Jackson County, for County Property at 304 NW D Street, Grants Pass, OR** (One original Amendment filed with the County Clerk and one original Amendment returned to Legal)
- b. **City of Cave Junction Contract Deputy Agreement** (One original Agreement filed with the County Clerk and one original Agreement returned to Legal)
- c. **Amendment No. 2 to Intergovernmental County – City Lease Agreement for Sheriff’s Office Sub-Station** (One original Amendment filed with the County Clerk and one original Amendment returned to Legal)

Board Discussion and Action:

Commissioner Hare made a motion to approve the Consent Calendar Agenda Items 4(a) through 4(c) as listed, seconded by Commissioner Heck. Upon roll call vote, motion passed 2-0; Commissioner Hare – yes and Commissioner Heck – yes.

- 5. **OTHER: (ORS 192.640(1))** “. . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)

None reported.

6. MATTERS FROM COMMISSIONERS:

Commissioner Heck thanked the Chamber of Commerce for featuring Arthur O’Hare, Finance Director, in their newsletter this month.

Weekly Business Session was adjourned at 9:36 a.m.


Wendy Watkins, Recorder