

Josephine County Board of Commissioners
Cherryl Walker, Chair; Keith Heck, Vice Chair; and Simon G. Hare, Commissioner
Anne G. Basker Auditorium
600 N.W. Sixth Street, Grants Pass, Oregon

WEEKLY BUSINESS SESSION

Agenda

September 21, 2016, 9:00 a.m.

1. **PRESENTATION:**
 - a. **County Natural Hazard Mitigation Plan Update**
2. **ADMINISTRATIVE ACTION(S) IN CONSIDERATION OF:**
 - a. **Approval of IGA with RVCOG for Administration of Community Development Block Grant (CDBG) for Property for Senior Meal Site**
 - b. **Approval of Order No. 2016-042; In the Matter of the Consolidation and Renaming of County Departments**
3. **REQUESTS/COMMENTS FROM CITIZENS:** *(Each person will be given three (3) minutes to speak)*
4. **APPROVAL OF CONSENT CALENDAR:**
 - a. **Minutes** *(Draft minutes are available for viewing in the Board's Office)*
 - County Administration Workshop – August 25, 2016**
 - General Discussion – August 26, 2016**
 - Public Hearing: Dog Hearing – August 31, 2016**
 - Weekly Business Session – August 31, 2016**
 - County Administration Workshop – September 1, 2016**
 - General Discussion – September 1, 2016**
 - Executive Session (Open Session) – September 2, 2016**
 - General Discussion – September 6, 2016**
 - b. **Resolution No. 2016-062; In the Matter of Appointments to the Board of Property Tax Appeals (BoPTA)**
 - c. **Contract for Personal Services between Josephine County and The Building Department, LLC for Third Party Inspection and Plan Review Services for Building Safety**
 - d. **Job Description Change for Community Development Department**
 - e. **Resolution No. 2016-059; In the Matter of an Appointment to the Josephine Housing and Community Development Council**
 - f. **Resolution No. 2016-060; In the Matter of Appointments to the Local Alcohol and Drug Planning Committee**
 - g. **Resolution No. 2016-061; In the Matter of Reappointments to the Josephine County Advisory Committee on Forestry Affairs**
5. **OTHER:** *(ORS.192.640(1) “. . .notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.”)*
6. **MATTERS FROM COMMISSIONERS:**

The Board requests that you follow the rules and procedures for meetings as described in ORDINANCE 92-27, SECTION 7

Meetings shall at all times be orderly and respectful. When permitted, each person shall be given three (3) minutes to speak or such other longer time as may be allowed by the presiding officer. No person shall be heard until he or she states their name and address for the record. The presiding officer may terminate the meeting when necessary or refuse to recognize anyone who:

- a. Is disorderly, abusive or disruptive;
- b. Takes part in or encourages audience demonstrations, such as applause, cheering, display of signs, shouting or other conduct disruptive of the meeting;
- c. Speaks without first receiving recognition from the presiding officer and stating his or her full name and address (when requested); or
- d. Presents irrelevant, immaterial or repetitious comments.

If special physical or language accommodations are needed for this Public Session, please notify the Commissioners' Office at (541) 474-5221 at least 48-hours prior to Session. TDD (Hearing-Impaired) 1-800-735-2900.



Josephine County Board of Commissioners

AGENDA REQUEST FOR BOARD OF COMMISSIONERS

***Agenda Requests are due by NOON on Monday of the week scheduled for Administration Workshop
Requests received after that time will be placed on the Administration Workshop agenda for the following week***

***If sending documents electronically – send to both
twarton@co.josephine.or.us and wwatkins@co.josephine.or.us***

REVISED JANUARY 2016

Date Submitted to BCC	9/15/16
Administration Workshop Meeting Date (Thursday)	
WBS Meeting Date (Wednesday) Note: Second Wednesday of the month is evening session	9/21/16

AGENDA TITLE: County Natural Hazard Mitigation Plan Update Presentation

Department/Contact Person (Include Title and Ext. #)	Jenny Hall, Emergency Manager ext. 5300
Presenter (Include Name and Title)	Jenny Hall, Emergency Manager
Background information	The County Natural Hazard Mitigation Plan (NHMP) was developed to assist Josephine County and partners in planning to reduce future loss of life and damage to property resulting from natural hazards. This plan is updated every five years.
Action you are requesting from the Board	None. Just need to do a quick presentation – 10 minutes or less.
Reviewed by Finance Director (If yes, Finance's signature required)	
Reviewed by Legal Counsel (If yes, Legal's signature required)	
Reviewed by Information Technology (If yes, IT's signature required)	
Total Revenue, Cost, or Pass-Thru Funds to the County	\$
Notes or Special Instructions to BCC Staff	I'll have a power point presentation.

Title of Document(s) Submitted <u>All exhibits must be clearly marked</u>	Number of original documents submitted	Are all signatures on the documents? Y/N or BCC only	Are additional signatures needed? Y/N	Will a state or federal agency be signing the document? Y/N	Will additional signatures be received electronically? Y/N

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REVISED JANUARY 2016

Date Submitted to BCC	9/12/16
Administration Workshop Meeting Date (Thursday)	9/15/16
WBS Meeting Date (Wednesday) <small>Note: Second Wednesday of the month is evening session</small>	9/21/16

AGENDA TITLE: IGA with RVCOG for administration of Community Development Block Grant (CDBG) for property for senior meal site

Department/Contact Person (Include Title and Ext. #)	Wally Hicks, Legal Counsel, 5227
Presenter (Include Name and Title)	Wally Hicks, Legal Counsel
Background information	This IGA defines the roles and responsibilities between RVCOG and the County regarding application and administration of grant funds to partially purchase and renovate property for a new distribution center for Food & Friends senior meals program.
Action you are requesting from the Board	Approve/sign agreement
Reviewed by Finance Director (If yes, Finance's signature required)	Yes <i>WH</i>
Reviewed by Legal Counsel (If yes, Legal's signature required)	Yes <i>WH</i>
Reviewed by Information Technology (If yes, IT's signature required)	No
Total Revenue, Cost, or Pass-Thru Funds to the County	
Notes or Special Instructions to BCC Staff	

Title of Document(s) Submitted <u>All exhibits must be clearly marked</u>	Number of original documents submitted	Are all signatures on the documents? Y/N or BCC only	Are additional signatures needed? Y/N	Will a state or federal agency be signing the document? Y/N	Will additional signatures be received electronically? Y/N
IGA	2 <i>WH</i>	BCC only	N	N	N

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Intergovernmental Agreement
Between
Rogue Valley Council of Governments and
Josephine County

This agreement is made and entered into by and between the Rogue Valley Council of Governments, a voluntary intergovernmental association herein referred to as "RVCOG," and Josephine County, herein referred to as "COUNTY."

The purpose of this agreement is to define the roles and responsibilities of RVCOG and COUNTY as they relate to the application for and administration of Community Development Block Grant (CDBG) funds to partially purchase and renovate property located at 1150 NE 9th St., Grants Pass, Oregon 97526 (FOOD & FRIENDS SENIOR RESOURCE CENTER). This property will be used as the Grants Pass senior meals site and the Josephine County Meals on Wheels central distribution facility once these functions, now located at 215 Ringuette St. In Grants Pass, Oregon (FORMER FOOD & FRIENDS SITE), are relocated to the NEW FOOD & FRIENDS SENIOR RESOURCE CENTER.

1) COUNTY ROLE

COUNTY will:

- a) Establish a staff and Board of Commissioners liaison who will serve as the point of contact for COUNTY during the CDBG process, from pre-application to grant closure.
- b) Permit RVCOG to apply for CDBG Funds through COUNTY.
- c) Act as the recipient of the award to the extent required by the Oregon Business Development Department-Infrastructure Finance Authority (OBDD-IFA).
- d) If approved by the OBDD-IFA, designate RVCOG as the responsible party for grant administration, environmental review, and federal labor standards compliance. To achieve this, COUNTY must request a conflict of interest exception from the OBDD-IFA in a letter in which the following Housing and Urban Development (HUD) regulations are responded to individually: 570.489(h)4 (i) and (ii); and, 570.489(h)5 (i),(ii),(iii),(iv),(v),(vi), and (vii).
- e) In the event that the conflict of interest exception in (d) above is not successful, select, in collaboration with RVCOG, a third-party administrator to be paid out of grant funds.
- f) Ensure, once the occupancy permit is obtained, that the CDBG program required deed restriction (see attachment "A") is contained in the deed transferring property to RVCOG, along with any and all interests in the Food & Friends Senior Resource Center. The deed restriction will remain in place until five years after the County closes the CDBG grant with the State. County will consider RVCOG's investment in the property as consideration for the divestment of its interest in the Senior Resource Center.

2) RVCOG ROLE

RVCOG will:

- a) Fully coordinate with, on an ongoing basis, the COUNTY designated staff and Commissioner liaison during the entire CDBG process, from pre-application to grant closure.
- b) Assume full responsibility for all aspects of CDBG grant application preparation and submittal.
- c) Provide grant administration, environmental review, and federal labor standards compliance should the conflict of interest exception be granted by OBDD-IFA. Should the conflict of interest exception not be granted, RVCOG will collaborate with COUNTY in the selection of a third-party administrator.

3) TERM OF AGREEMENT

This agreement shall be effective beginning the date of COUNTY signature and ending upon closure of the CDBG grant and completion of item f) above under section 1.

4) TERMINATION OF CONTRACT

- a) RVCOG and COUNTY agree that all disputes between them, arising out of or relating to this Agreement, shall be submitted to mediation unless the parties mutually agree otherwise.
- b) If RVCOG and/or COUNTY do not fully comply with the terms and conditions of this agreement, and mediation is not entered into or is not successful, the other party may terminate this agreement by giving thirty (30) days' notice of intention to do so. Such notice shall specify the alleged breach of this agreement.

RVCOG and COUNTY have caused this Agreement to be executed by their authorized representatives as of the date of the last signature affixed below.

COUNTY

JOSEPHINE COUNTY
BOARD OF COMMISSIONERS

Cherryl Walker, Chair

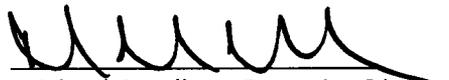
K.D. Heck, Vice-Chair

Simon G. Hare, Commissioner

Date

RVCOG

ROGUE VALLEY COUNCIL OF
GOVERNMENTS



Michael Cavallaro, Executive Director

9/2/16
Date

EXHIBIT "A"

JOSEPHINE COUNTY, a political subdivision of the State of Oregon and the Recipient, shall be considered a party to this trust deed until five years from the date the Community Development Block Grant (CDBG) is closed by Josephine County, and shall have the right, if it so desires, to enforce restrictions pertaining to the Community Development Block Grant related to the home delivered and on-site congregate meals program contained herein by judicial or administrative proceeding.

THEREBY, it is understood and agreed that this conveyance is made and accepted, and the realty is transferred, on and subject to the covenant, condition, restriction, and reservation that the realty must continue to be used for home delivered meal programs and congregate meal service on site, or for another eligible use under Title I of the Housing and Community Development Act of 1974, as amended, 42 USC sections 5301-5321 (1994).

This covenant, condition, restriction, and reservation shall apply to and run with the conveyed land for the five-year period required by the Community Development Block Grant. Should a final determination be made by the Community Development Block Grant Program that the realty is not being used for the above purpose during the before mentioned time period, and should restitution be required in the form of repayment of all or a portion of the value of the grant, and should the Rogue Valley Council of Governments be unwilling or unable to repay this amount, then all the right, title, and interest in and to the described property and to the improvement of such property shall revert to and reinvest in Josephine County or its successors and assigns, as fully and completely as if this instrument had not been executed.

No reversion shall render invalid or operate in any way against the lien of any mortgage or deed of trust given with respect to the conveyed realty in good faith, and for value; and on any such reversion Josephine County shall take title to the conveyed realty subject to any such mortgage or deed of trust. Provided, however, that should any such mortgage or deed of trust be foreclosed, then the title acquired by such foreclosure, and the person or persons who thereby and thereafter become the owner or owners of the conveyed realty, shall be subject to and bound by all the restrictions contained in this instrument; and further provided, that Josephine County may enforce any covenant, condition, and restriction by any other appropriate action at its sole option.



Josephine County Board of Commissioners

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REVISED JANUARY 2016

Date Submitted to BCC	9/13/16
Administration Workshop Meeting Date (Thursday)	9/15/16
WBS Meeting Date (Wednesday) <small>Note: Second Wednesday of the month is evening session</small>	9/21/16

AGENDA TITLE: Order No. 2016-042; In the Matter of the Consolidation and Renaming of County Departments	
Department/Contact Person (Include Title and Ext. #)	Julie Schmelzer, Community Development Director, #5428
Presenter (Include Name and Title)	Julie Schmelzer, Community Development Director
Background information	This order provides for a reorganization of county departments: consolidation of Planning, Building Safety, and Economic Development.
Action you are requesting from the Board	Approve/sign the order
Reviewed by Finance Director (If yes, Finance's signature required)	Yes
Reviewed by Legal Counsel (If yes, Legal's signature required)	Yes <i>WH</i>
Reviewed by Information Technology (If yes, IT's signature required)	No
Total Revenue, Cost, or Pass-Thru Funds to the County	\$ - 0 -
Notes or Special Instructions to BCC Staff	

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Order	1	BCC	N	N	N

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**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of the Consolidation and)
Renaming of County Departments)

ORDER No. 2016-042

WHEREAS, pursuant to the Josephine County Charter, Chapter V, Section 18, the Board of Commissioners has authority to prescribe the structure of the administrative branch of county government, and may reorganize and unify administrative departments and prescribe their functions and the functions of offices and positions within the departments; and

WHEREAS, the Board has reviewed a recommendation and a plan to consolidate three county departments: Planning, Building Safety, and Economic Development, in order to improve access to services, connect centralized areas, and provide for administrative efficiency, as well as program and personnel management; and

WHEREAS, the Board has determined that it would be in the best interest of the county and of the citizens of Josephine County, to coordinate the functions of planning, building safety, and economic development into one department, and to rename the combined department to better reflect the services provided; now, therefore

IT IS HEREBY ORDERED that the Community Development Director (Planning Director) shall be responsible for the administrative management and supervision of the following departments, which shall be consolidated and known as the **Community Development Department**: (1) Building Safety; (2) Planning; and (3) Economic Development.

IT IS FURTHER ORDERED that the Community Development Department shall be comprised of the following divisions: (1) Building Safety Division; (2) Planning Division; and (3) Economic Development Division.

DATED: September _____, 2016

JOSEPHINE COUNTY
BOARD OF COMMISSIONERS

Cherryl Walker, Chair

K.O. Heck, Vice-Chair

Simon G. Hare, Commissioner



**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Appointments to the)
Board of Property Tax Appeals (BoPTA))

Resolution No. 2016-062

WHEREAS, the Board of County Commissioners shall appoint pools of board members to the **BOARD OF PROPERTY TAX APPEALS (BoPTA)**; and

WHEREAS, it is both proper and necessary that the Board of County Commissioners appoint a pool of members of the County Governing Body or their designees and a pool of non-office holding residents of the County, who are not employees of the County or any taxing district with the County.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following individuals be appointed to pools of the Board of Property Tax Appeals with terms expiring as hereinafter set forth.

APPOINTED TO SERVE TERM ENDING June 30th 2017

Representing a Pool of Members of the County Governing Body:

Simon G. Hare 500 NW 6th Street, Room 154 Grants Pass 97526

Representing a Pool of non-office holding residents of the County, who are not employees of the County or of any taxing district within the County:

Paul Wilson 584 Peco Road Grants Pass 97526
Harry Mackin 900 Lathrop Road Grants Pass 97526
Dennis James 130 NW D Street Grants Pass 97526

DONE and DATED this 21st day of September 2016

**JOSEPHINE COUNTY BOARD OF
COMMISSIONERS**

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner



**OFFICE OF
JOSEPHINE COUNTY
Clerk & Recorder**

Trisha Myers
County Clerk & Recorder

Courthouse, 500 NW 6th Street
P.O. Box 69
Grants Pass, Oregon 97528

Elections: (541) 474-5243
Recording: (541) 474-5240
Fax: (541) 474-5246

To: Board of County Commissioners

cc: Rhiannon Henkels

From: Trisha Myers - County Clerk & Recorder

Date: September 12, 2016

Subject: BoPTA appointments

It's time to make appointments to the Board of Property Tax Appeals. (BoPTA) pool.

The deadline for these appointments is Oct. 15, 2016.

Please appoint the persons listed below **as well as at least one member of the BCC.**
The BCC member may serve as an alternate if they wish but they still need to be appointed.

County Governing Body Pool & Non-Office Holding Pool:

Paul Wilson 584 Peco Rd, Grants Pass, OR 97526

Harry Mackin 900 Lathrop Rd, Grants Pass, OR 97526

Dennis James 130 NW D Street, Grants Pass, OR 97526

If you have any questions please feel free to contact me at your convenience.

Sincerely,

Trisha Myers
County Clerk and Recorder
Josephine County



COPY

**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Appointments to the Board of Property Tax Appeals (BoPTA))

Resolution No. 2015-041

WHEREAS, the Board of County Commissioners shall appoint pools of board members to the **BOARD OF PROPERTY TAX APPEALS (BoPTA)**; and

WHEREAS, it is both proper and necessary that the Board of County Commissioners appoint a pool of members of the County Governing Body or their designees and a pool of non-office holding residents of the County, who are not employees of the County or any taxing district with the County.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following individuals be appointed to pools of the Board of Property Tax Appeals with terms expiring as hereinafter set forth.

APPOINTED TO SERVE TERM ENDING June 30th 2016

Representing a Pool of Members of the County Governing Body:

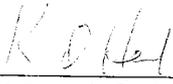
Keith Heck 500 NW 6th Street, Room 154 Grants Pass 97526

Representing a Pool of non-office holding residents of the County, who are not employees of the County or of any taxing district within the County:

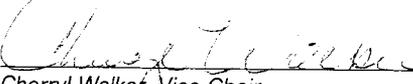
Paul Wilson	584 Peco Road	Grants Pass	97526
Harry Mackin	900 Lathrop Road	Grants Pass	97526
Dennis James	130 NW D Street	Grants Pass	97526

DONE and DATED this 14th day of October 2015.

JOSEPHINE COUNTY BOARD OF COMMISSIONERS



K. O. Heck, Chair



Cheryl Walker, Vice Chair



Simon G. Hare, Commissioner





Josephine County Board of Commissioners

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REVISED JANUARY 2016

Date Submitted to BCC	September 12, 2016
Administration Workshop Meeting Date (Thursday)	September 15, 2016
WBS Meeting Date (Wednesday) Note: Second Wednesday of the month is evening session	September 21, 2016

AGENDA TITLE: Contract for personal services between Josephine County and The Building Department, LLC for third party inspection and plan review services for Building Safety.

Department/Contact Person (Include Title and Ext. #)	Mark Stevenson, 2416
Presenter (Include Name and Title)	Mark Stevenson, Building Official/Julie Schmelzer/ Economic Development Director
Background information	The Building Department contracts with a third party inspection service for occasional assistance in performing plan review or inspection service as needed to accomplish deadlines. The third party inspection service may also be used for specialty inspections that require certifications not held by members of the Department.
Action you are requesting from the Board	Approve and sign contract
Reviewed by Finance Director (If yes, Finance's signature required)	N/A
Reviewed by Legal Counsel (If yes, Legal's signature required)	Yes <i>Heidi Ottiger</i>
Reviewed by Information Technology (If yes, IT's signature required)	N/A
Total Revenue, Cost, or Pass-Thru Funds to the County	\$ 75,000
Notes or Special Instructions to BCC Staff	

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Contract	3 <i>✓</i>	Y	N	N	N

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CONTRACT FOR PERSONAL SERVICES
Josephine County, Oregon

This Contract for Personal Services is made by and between JOSEPHINE COUNTY, OREGON, a political subdivision of the State of Oregon ("County"), and THE BUILDING DEPARTMENT, LLC, ("Contractor"). The parties agree as follows:

1. **TERM:** This Contract shall commence on July 1, 2016, and shall continue until June 30, 2017, unless terminated or extended as provided herein. Contractor shall notify Contract Administrator in writing thirty (30) calendar days before this contract expires of the upcoming expiration of the contract.
2. **CONTRACT ADMINISTRATOR:** The Josephine County Building Safety Director shall be the contract administrator and be authorized to request, oversee, and approve Services.
3. **SERVICES:** Contractor shall perform the services listed in Scope of Work, Exhibit "A," attached hereto and incorporated herein.
 - 3.1 **Licenses:** Contractor and its agents and employees shall hold all licenses, certificates, authorizations, and other approvals required by applicable law to provide the Services under this Contract, and shall maintain such licenses and certificates in good standing for the duration of this Contract.
 - 3.2 **Ownership of Documents:** All documents produced by Contractor or its agents pursuant to this Contract shall be the sole property of County. Contractor shall have the right to obtain and keep copies of documentation of all activities performed.
4. **INDEPENDENT CONTRACTOR:** Contractor shall perform the services required by this Contract as an Independent Contractor. Contractor shall not be deemed an employee of County and shall not be entitled to any benefits from County that generally are granted by County to its employees, including but not limited to: vacation, holiday and sick leave, other leaves with pay, medical and dental coverage, life and disability insurance, overtime, social security, workers' compensation, unemployment compensation and retirement benefits. Contractor shall be responsible for all federal or state taxes applicable to any compensation or payments paid to Contractor under this Contract.
5. **PAYMENT:** County shall pay Contractor as follows:
 - 5.1 On or before the 10th day of each month, Contractor shall submit to the Contract Administrator a request for payment including information on the services completed and hours worked in the previous month. The payment request shall describe all work performed with particularity, by whom and on the date it was performed, the number of hours spent performing such work, and shall itemize and explain all expenses for which reimbursement is claimed.
 - 5.2 County shall pay Contractor on or before the 20th day of each month for services performed in the previous month, in the amounts as listed in FEE SCHEDULE, Exhibit "B," attached hereto and incorporated herein. Communication and cell phone charges, travel and vehicle expenses, and office expenses, including duplication, graphics, etc. are included in the hourly rates set out in Exhibit "B" herein. County may require Contractor to provide supplementary information if a Contractor's report is inadequate for evaluating a request for payment.

- 5.3 During the term of this contract, total payments by County to Contractor shall not exceed the amount of Seventy-Five Thousand (\$75,000.00) Dollars including travel and expenses as described in Exhibit "B". Expenses for the services of licensed specialists and engineers, geo-technicians, special inspectors, tests, etc., which have prior approval for payment by County through the Contract Administrator, are not included in the maximum compensation amount herein. Contractor will submit copies of billings for such services to County for payment.
- Any increase to the maximum compensation amount under this contract will be effective only upon a written, fully executed amendment to this contract. No payment will be made to Contractor for any services rendered after the expiration of this contract, unless prior to such services being rendered, the expiration date of the contract has been extended and the maximum compensation amount has been increased.
- 5.4 County may suspend or withhold payments if Contractor fails to comply with requirements of this Contract.
- 5.5 County shall not be required to make any expenditure under this Contract if funds have not been appropriated pursuant to ORS 291.305 et seq. (Local Budget Law). County shall not be indebted or liable for any obligation created by this Contract in violation of the debt limitation provisions of Article XI, Section 10 of the Oregon Constitution.
6. **AUDIT:** Contractor's policies, procedures, performance data, financial records and other similar records pertaining to this Contract shall be subject to inspection and audit by the County, State, or Federal auditors at any reasonable time during the term of this Contract, and for six (6) years following the termination of this Contract. Contractor shall retain all financial records pertinent to this Contract for a period of six (6) years after the termination of this Contract.
7. **RECORDS MAINTENANCE:** Contractor shall retain and keep accessible all books, documents, papers, and records that are directly related to this Contract, the funds paid to Contractor, or any Service delivered under this Contract for a minimum of six (6) years following the termination of this Contract. If there are unresolved audit or other questions at the end of the six-year period, Contractor shall retain the records until the questions are resolved
8. **CONFIDENTIALITY:** Contractor shall maintain confidentiality of all records, reports, or other information acquired under this Contract that are exempt from disclosure under the Oregon Public Records Law (ORS 192.501 et seq.). Contractor shall not release any such information that is exempt from disclosure without the prior written consent of County.
9. **INSURANCE:**
- 9.1 Prior to commencing work, Contractor shall, at its own expense, provide and maintain for the duration of the contract the following insurance:
- A. **Worker's Compensation Insurance** as required by Oregon law.
- B. **General Liability Insurance** with a minimum limits of liability, per occurrence, of \$1,000,000 for bodily injury and \$1,000,000 for property

damage.

- C. **Automobile Liability Insurance** with minimum limits of liability, per occurrence, of \$1,000,000 for bodily injury and \$1,000,000 for property damage.
- D. **Professional Liability Insurance** which provides coverage of direct and vicarious liability relating to any damages caused by an error, omission or any negligent acts of Contractor, of not less than the amount of \$1,000,000 per person per incident.

- 9.2 Liability coverage shall be provided on an "occurrence" basis if it is available. "Claims made" coverage will not be acceptable unless Contractor cannot obtain occurrence coverage. The County reserves the right to determine whether occurrence coverage is available.
- 9.3 All insurance policies must name Josephine County as an additionally named insured and must be through an insurance company licensed in the State of Oregon. The insurance policy shall provide that "Josephine County" shall include all authorities, boards, bureaus, commissions, divisions, departments, districts, and offices of Josephine County and the individual members, employees and agents thereof in their official capacities.
- 9.4 All insurance policies shall be evidenced by Certificates of Insurance which shall be delivered to County prior to commencing services or work under this Contract. Each certificate or policy shall require that, thirty (30) days prior to cancellation or material change in the policies, notice of cancellation or material change must be given to the County by certified mail, return receipt requested. All such notices shall name the Contractor and identify the contract number.

10. INDEMNIFICATION:

- 10.1 County has relied upon the professional ability, qualifications and training of Contractor as a material inducement to enter into this Contract. Contractor warrants that all of the services will be performed in accordance with generally accepted professional practices and standards and according to the requirements of applicable federal, state and local laws. The acceptance of Contractor's services by County shall not operate as a waiver or release of any claim.
- 10.2 Contractor shall defend, indemnify and hold harmless County, its officers, agents and employees, from any and all claims, liabilities, demands, damages, actions or proceedings arising from or relating to the negligence, wrongful acts, or omissions of Contractor in connection with the performance of any services under this Contract.
- 10.3 County shall defend, indemnify and hold harmless Contractor, its officers, agents and employees, from any and all claims, liabilities, demands, damages, actions or proceedings arising from or relating to the negligence, wrongful acts, or omissions of County in connection with the performance of any services under this Contract.
- 10.4 Contractor shall not be deemed an agent of County under the Oregon Tort Claims Act. Contractor has no authority to bind County to agreements, contracts, leases, or other obligations, nor shall County be liable for any tortious act or omission of Contractor.

11. TERMINATION:

- 11.1 **Mutual Agreement:** This Contract may be terminated at any time upon the mutual agreement of parties.
- 11.2 **For Convenience:** This Contract may be terminated by either party upon ten (10) days' written notice to the other party. In such case Contractor shall be paid for work completed to date of the Notice.
- 11.3 **For Cause:** Either party may terminate this Contract, in whole or in part, effective upon delivery of written notice to the other party at such later date as may be established upon occurrence of any of the following:
- A. If funding to the County is not obtained or is not continued at levels sufficient to pay for services authorized by this Contract.
 - B. If changes in federal or state law or regulations abrogate or disallow procurement of Contractor's services under this Contract.
 - C. If any letter of approval, license, or certificate required by law or regulation to be held by Contractor in order to provide services under this Contract is denied, revoked, suspended, or not renewed.
 - D. If a party fails to provide the services or perform the acts required under this Contract, and after receipt of written notice from the other party, fails to correct such failure within thirty (30) calendar days or such other period as required. Written notice shall specify the nature of the breach with reasonable particularity. If the breach specified in the notice cannot be completely cured within the thirty-day period, but curative action is undertaken with reasonable diligence, then such breach shall not constitute a default. Time is of the essence of this contract.

If practicable, the parties shall endeavor to give notice of termination under this section thirty (30) days prior to the termination date, but failure to give notice within that time frame shall not invalidate the legal termination of this Contract.

- 11.4 **Material Breach:** Either party may declare a default immediately upon the occurrence of a material breach by the other party. A material breach is one that substantially impairs the contractual relationship of the parties to provide the services pursuant to this Contract, and includes, but is not limited to: A) Acts or omissions that jeopardize the health, safety or security of any person; B) Misuse of funds; C) Intentional falsification of records; D) Malfeasance by either party's officers, agents, or employees; E) Intentional refusal to comply with the provisions of this Contract; and F) A pattern of repeated non-material breaches.
- 11.5 In the event of a default, the party injured by the default may terminate this Contract and pursue any remedies available under Oregon law. Any litigation must be conducted in Circuit Court of the State of Oregon for Josephine County.
- 11.6 The rights and remedies of the parties provided herein are not exclusive and are in addition to any other rights and remedies provided by law.

- 11.7 **Liability of County:** The County's liability for monetary damages for breach of this Contract shall, in the aggregate, be limited to the payment amount of this Contract. In no event shall the County be liable to Contractor for any indirect, special or consequential damages, notwithstanding any notice of the possibility of such damages.
12. **COMPLIANCE WITH LAW:** County and Contractor shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, and regulations.
13. **GOVERNING LAW; VENUE:** This Contract shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflict of law. Any claim, suit, action or other proceeding that arises from or relates to this contract shall be brought and conducted exclusively in the Circuit Court of the State of Oregon for Josephine County; provided, however, that if any such claim must be brought in a federal forum, it shall be brought and conducted exclusively in the United States District Court for the District of Oregon. Contractor, by execution of this Contract, consents to the jurisdiction of said courts.
14. **FORCE MAJEURE:** Neither County nor Contractor shall be held responsible for delay or default caused by fires, riot, civil disobedience, acts of God, or war where such cause was beyond the control of either party. Both parties shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Contract.
15. **THIRD PARTY BENEFICIARY:** The County and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide any benefit or right, either directly or indirectly, or otherwise, to third person unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Contract.
16. **WAIVER:** No waiver of any provision of this Contract shall bind either party unless in writing and signed by both parties. Such waiver, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of the County to enforce any provision of this Contract shall not constitute a waiver by the County of that or any other provision.
17. **SEVERABILITY:** If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held to be invalid.
18. **ASSIGNMENT:** Contractor shall not assign or transfer any interest in this Contract or enter into subcontracts for any part of the Services without the prior written consent of County. The provisions of this Contract shall be binding upon and shall inure to the benefit of any successors and permitted assigns.
19. **FURTHER ASSURANCES:** The parties agree to promptly execute and deliver any such further instruments and to perform any such further acts as may be required to carry out the intent and purpose of this Contract.
20. **NOTICES:** Any notices required by this Contract must be given in writing by personal

delivery or by certified mail return receipt requested to the following addresses. Any notices so mailed shall be deemed to be given three (3) days after mailing. Any notice by personal delivery shall be deemed to be given when actually delivered.

20.1 County's address for notices is: Mark Stevenson, Building Safety Director, 700 NW Dimmick, Suite A, Grants Pass, OR 97526.

20.2 Contractor's address for notices is: The Building Department, LLC, 144 East 14th Avenue, Eugene, OR 97401.

21. **AMENDMENT:** This Contract may be amended or modified at any time upon the written agreement of both parties, signed and executed in the same manner as below.

22. **TIME IS OF THE ESSENCE:** the parties agree that time is of the essence with regard to performance of all obligations under this contract.

23. **AUTHORITY:** By signing this contract the person signing affirmatively represents that he or she is fully authorized so to act.

23. **ENTIRE CONTRACT:** THIS CONTRACT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES and supersedes any previous promises, representations, agreements, conditions or understandings between the parties. There are no other promises, representations, agreements, conditions or understandings, either oral or written, between the parties other than those set forth in this Contract.

CONTRACTOR :
THE BUILDING DEPARTMENT, LLC

COUNTY:
JOSEPHINE COUNTY
BOARD OF COMMISSIONERS



David T. Mortier, Member

Cherryl Walker, Chair

7/12/16

Date

K.O. Heck, Vice-Chair

Simon G. Hare, Commissioner

Date

RECOMMENDED BY:

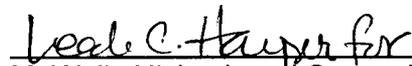


Mark Stevenson
Interim Building Safety Director

7-7-16

Date

Approved as to form:



M. Wally Hicks, Legal Counsel

9-12-16

Date

EXHIBIT A

SCOPE OF WORK

Description of Contractor's Services and Delivery Schedule:

The Building Department, LLC, will perform commercial, fire and life safety, plumbing and residential plan review for County in conformance with County's adopted Operating Plan. The turnaround schedule shall be ten (10) days for simple residential plans and shall be on a diligent, aggressive completion schedule for other plan reviews.

The Building Department, LLC will perform the following tasks:

Pick up plans at the Josephine County Building Safety Office that are ready to be reviewed; perform comprehensive plan review to facilitate compliance with State of Oregon Structural Specialty Code (OSSC) and State of Oregon Residential Specialty Code (ORSC); for OSSC plan reviews, provide a comprehensive plan review document to County that delineates compliance, or non-compliance, with the requirements of OSSC; for ORSC plan reviews, provide completed copy of plan review checklist for each set of construction documents with written notes on plans; provide written comments on each set of plan documents where applicable; contact applicant when necessary to obtain more information or clarify issue(s); complete necessary forms as requested by County; return completed plan review to Josephine County Building Safety Office.

EXHIBIT B
FEE SCHEDULE

<u>Function/Responsibility</u>	<u>Hourly Rate</u>
Residential Plan Review	\$65 / Hr.
Residential Inspection	\$65 / Hr.
Commercial Plan Review	\$75 / Hr.
Commercial Inspection	\$75 / Hr.
Electrical Inspections	\$88 / Hr.



Josephine County, Oregon

Human Resources Office

Josephine County Courthouse
500 NW 6th Street Dept 11 / Grants Pass OR 97526
(541) 474-5217 / FAX (541) 474-5218 / TTY (800) 735-2900

POSITION DESCRIPTION

Job Title: ~~Building Safety Director~~ Official
Department: ~~Building Safety~~ Community Development
FLSA Status: Exempt
~~Job Code: 1701~~
WC Code: 9410
Effective Date: February 8, 2006
Last Revised: ~~January 4, 2010~~ September 15, 2016
Pay Grade: NU21
Union: Non-Union (Management)

SUMMARY

Acts as County Building Official. Administers, organizes, plans, directs and controls the activities of the County's Building Safety Program including administering the State of Oregon building, residential, plumbing, electrical, mechanical and manufactured home codes. Works closely with other programs and divisions, city and state agencies, engineers, architects, contractors and the public to give and exchange information regarding codes and their application. As provided for in the State of Oregon specialty codes, Oregon Revised Statute and Oregon Administrative Rule, shall have the authority to render interpretations of the code and to adopt policies and procedures in order to clarify the application of its provisions, grant modifications, approve alternative materials, design and methods of construction and equipment. Work is performed under the general direction of the ~~Board of County Commissioners~~ Community Development Director who reviews work primarily on the basis of results attained.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Illustrative Only. Any single position in this classification will not necessarily involve all of the listed duties below and other positions will involve duties which are not listed. These duties represent the essential functions needed of persons in this classification.)

1. Administers the enforcement of the Oregon state structural, mechanical, electrical, plumbing and mobile home installation codes for residential, commercial, industrial and public buildings.
2. Develops and implements policies, practices and procedures for conducting inspections and performing plans examinations.
3. Maintains all records related to building inspections such as inspection records, case histories, complaints and enforcement actions.
4. Directs subordinates in explaining and interpreting codes and laws to Architects, Engineers, builders and building owners; determines final interpretations and resolves more complex issues.
5. As directed by Community Development Director, responsible for the formulation of program budget; monitors expenditures to remain within budgetary constraints. Also responsible for the building permit process that generates Building Safety revenue.

6. Provides ~~complete~~ supervision including assigning and reviewing work, evaluating performance, resolving employee complaints, training, ~~taking necessary disciplinary action~~ and making hiring and termination ~~recommendations~~ ~~decisions~~.
 7. Reviews plans, performs field inspections and provides information and assistance to the public to ensure compliance with building codes and ordinances.
 8. Maintains active involvement in public outreach with Architects, Engineers, builders, building-owners, citizens and other stake holders in the community to develop and foster positive relationships. Proactively pursues communication and understanding through involvement in stakeholders meetings, providing presentations as appropriate, and community involvement.
 9. Conveys the Building Safety mission of providing for safe buildings for the citizens of the community.
 10. Actively involved in national, state and local code development to help ensure fair and consistent codes and to be informed of changes in order to apply the codes in an efficient manner, using knowledge and judgment.
 11. Serves as the Assistant Community Development Director in the absence of the Director.
- 40-12. Other Duties as assigned.

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SUPERVISORY RESPONSIBILITIES

Supervises staff that consists of Multi-Disciplinary Building Inspectors, Plans Examiners, ~~Ordinance Administrator~~, Permit Technicians and administrative staff. Supervises and coordinates professionals who perform inspections and plan checks on personal services contracts.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Incumbent must possess thorough knowledge of building construction, materials and methods; standard practices and techniques of the building trades; State and County law, State of Oregon specialty codes, regulations and ordinances that pertain to building, building inspection and safety; budgeting and recordkeeping; supervision and personnel practices. Read and interpret blueprints, plans and specifications; communicate effectively both verbally and in writing; detect structural flaws and appraise the quality of construction; establish and maintain effective working relationships with builders, contractors and the general public; comprehend and interpret laws, rules and regulations; organize, supervise and direct the activities of subordinate employees.

EDUCATION AND EXPERIENCE

High School graduation or equivalency, supplemented with college level course work in business/public administration, civil or architectural engineering; and five years of progressively responsible experience in building inspection, structural engineering or general construction including supervisory and administrative responsibilities; or any satisfactory combination of experience and training which demonstrates the knowledge, skills and ability to perform the above described duties.

JOB IMPACT

Problems encountered are typically related to items that do not comply with the state's minimum codes either before, during or after construction. When issues arise during the plan check stage it is necessary to work with the applicant to explore solutions that meet the code or other alternate methods that meet the intent of the code. Problems encountered generally revolve around enforcing building codes with violators and determining methods to keep building costs and litigation to a minimum. The consequences of error could have an adverse impact on public safety and legal liability due to an incident where codes were not enforced or the construction is not in compliance.

JOB CONTACTS

Contacts are with County officials, city and state agencies, engineers, architects, contractors and the public to give and exchange information regarding code compliance.

LANGUAGE SKILLS

Ability to lead staff; interpret and apply rules, policies, procedures, and statutes to the decision making process as it applies to program operations; develop and implement programs and policies in order to increase effectiveness. Ability to communicate effectively both verbally and in writing; establish and maintain effective working relationships with agencies, service providers, state agencies, other employees, and the general public. Ability to read, analyze and interpret complex documents; respond effectively to the sensitive and confidential inquiries or complaints; write speeches and articles using original or innovative techniques or style; and make effective and persuasive speeches and presentations on complex topics to top management, public groups, and/or board of directors.

MATHEMATICAL SKILLS

Ability to work with mathematical concepts such as the fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical solutions. Structural Design experience in gravity, lateral (seismic, wind) and other engineered systems preferred.

REASONING ABILITIES

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables. Judgment and rationale are important assets to facilitate compliance with the intent of the building codes.

OTHER SKILLS AND ABILITIES

The use of measuring equipment and building tools; computer software including MS based word processing and spreadsheets.

CERTIFICATES, LICENSES, REGISTRATIONS

Certification as State of Oregon Building Official or the ability to obtain such certification within six (6) months of hire. Certifications as Residential Plans Examiner and/or Residential Structural Inspector, Building Plans Examiner & Fire Plans Examiner; Prefer additional certifications as Commercial Structural Inspector, Mechanical Inspector, Plumbing Inspector, Manufactured Home Installation; possession of, or ability to obtain, a valid Oregon Driver's License; safe driving record.

BACKGROUND INVESTIGATION

Those employed in this position may be subject to a background investigation including criminal background investigation. Conviction of a crime will not necessarily disqualify an individual for this classification.

WORK ENVIRONMENT

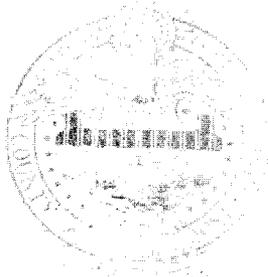
Work is primarily performed in both the field performing inspections and in an office environment. Field inspections require walking and climbing. Position is impacted by heavy work flow; accuracy and attention to detail in plans examination and field inspections; and uncontrollable interruptions and distractions from activity at the public counter and questions from staff.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL REQUIREMENTS

Check if required for essential job function	Activity	Never 0%	Occasionally 1-33%	Frequently 34-66%	Continuous 67-100%
<input checked="" type="checkbox"/>	Standing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Sitting - 1/2 hour plus	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Moving about work area	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Bending forward	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Stoop position - 1 minute plus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Climbing stairs - 1 floor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Crawling - hands & knees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Reaching overhead	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Lifting strength	# of pounds = 25			
<input checked="" type="checkbox"/>	Lifting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Patient Lifting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Lifting Overhead	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Moving carts, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Carry items	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Dexterity/Coordination	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Keyboard Operation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Rapid-mental/hand/eye coord.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Operation of motor vehicle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speech, Vision & Hearing					
<input checked="" type="checkbox"/>	Distinguish colors	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>			
<input checked="" type="checkbox"/>	Distinguish shades	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>			
<input checked="" type="checkbox"/>	Depth perception	Describe:			
<input checked="" type="checkbox"/>	Ability to hear	Normal Speech Level:			
<input type="checkbox"/>	Other Spec. Hearing Req.	Describe:			
Exposure - Environmental Factors					
<input checked="" type="checkbox"/>	Heat	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Cold	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Humidity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Wet Area/Slippery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Noise	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Dust	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Smoke	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Vibration	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Chemical Solutions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Uneven Area	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Ladder/Scaffold	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Ionization	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Radiation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Body Fluids	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of an Appointment to the)
Josephine Housing and Community) RESOLUTION NO. 2016 - 059
Development Council)

WHEREAS, it has come to the attention of the Board of County Commissioners that there is a vacancy on the Josephine Housing and Community Development Council;

WHEREAS, it is both proper and necessary that the Board of County Commissioners fill said vacancy by appointing as provided herein;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following person be appointed to said Josephine Housing and Community Development Council with term expiring as hereinafter set forth.

Steve Gulliford – Rural Representative

Appointed to a 4 year term; said term to expire 09/21/20

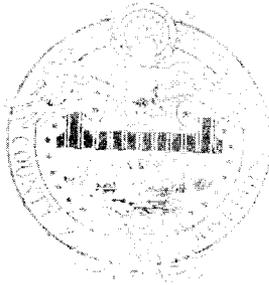
DONE and DATED this 21st of September 2016

**JOSEPHINE COUNTY
BOARD OF COMMISSIONERS**

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner



**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Appointments to)
the Local Alcohol and Drug) **RESOLUTION NO. 2016-060**
Planning Committee)

WHEREAS, it has come to the attention of the Board of County Commissioners that there are vacancies on the Local Alcohol and Drug Planning Committee;

WHEREAS, it is both proper and necessary that the Board of County Commissioners fill said vacancies by appointing as provided herein;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following persons be appointed to said Local Alcohol and Drug Planning Committee with terms expiring as hereinafter set forth.

Chris Hutcheson – DHS Representative
David Valenzuela – Three Rivers School District Representative

Appointed to a 4-year terms; said terms to expire 09/21/20

DONE and DATED this 21st day of September 2016

**JOSEPHINE COUNTY
BOARD OF COMMISSIONERS**

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner



**BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Reappointments to the)
Josephine County Advisory) RESOLUTION NO. 2016-061
Committee on Forestry Affairs)

WHEREAS, it has come to the attention of the Board of County Commissioners that there are vacancies on the Josephine County Advisory Committee on Forestry Affairs;

WHEREAS, it is both proper and necessary that the Board of County Commissioners fill said vacancies by making reappointments as provided herein;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following persons be reappointed to said Josephine County Advisory Committee on Forestry Affairs; with terms expiring as hereinafter set forth.

**John Firth
Larry Ford
Tom Hayes
Brian Sutch**

Reappointed to 4-year terms; said terms to expire 09/21/20

DONE and DATED this 21st Day of September 2016

**JOSEPHINE COUNTY
BOARD OF COMMISSIONERS**

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner