



Josephine County, Oregon

Finance Division

Josephine County Courthouse
500 NW 6th Street / Dept 4, Grants Pass OR 97526
(541) 474-5255 / FAX (541) 474-5258 / TTY (800) 735-2900

BUDGET COMMITTEE MEETING

Anne Basker Auditorium
604 NW 6th Street
Grants Pass, Oregon

Tuesday, May 14, 2013
3:00 p.m. to 6:00 p.m.

Purpose of the meeting is to discuss the FY 2013-14 Budget for Josephine County.

Budget Committee members: Pat Fahey, Marie Hill, Jim Brumbach, Keith Heck, Simon Hare, Cherryl Walker.

Budget Officer: Rosemary Padgett, CFO

AGENDA

1. Open Meeting – Pat Fahey, Budget Committee Chair
2. Old Business:
 - a. Approve Minutes of May 7, 2013
 - b. Budget Officer – Clarification on new Programs (3) in General Fund
 - c. Elected Officials Compensation Committee Recommendation
 - i. EO Compensation Packet
3. Department Presentations: Budget Officer
 - a. Public Safety Department Presentations:
 - i. District Attorney – Stephen Campbell
 - ii. Juvenile Justice – Jim Goodwin
 - iii. Sheriff - Gil Gilbertson
4. Budget Officer review additional Budget requests from General Fund - FY 2013-14
5. Budget Committee next date: meet from 3 to 6 p.m. on Wednesday: May 22nd
6. May 22nd Proposed Presentations: Public Safety Review, Fair, Public Works, ISF Overview
7. Public Comment (limit of three minutes each, public comment may be allowed at additional meetings)



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BUDGET COMMITTEE MEETING - Tuesday, May 7, 2013, 4:00 p.m. to 6:00 p.m.

Anne Basker Auditorium, 604 NW 6th Street
Grants Pass, Oregon

Budget Committee: Marie Hill, Pat Fahey, Jim Brumbach, Keith Heck, Simon Hare, Cherryl Walker.
Budget Officer: Rosemary Padgett, CFO

1) **Open Meeting – Simon Hare, BCC Chair**

Mr. Hare opened the meeting at 4:00 p.m. and called for self-introductions.

2) **Elect Chair of Budget Committee**

Mr. Hare opened the floor for nominations for Chair of the Budget Committee. Mr. Heck nominated Mr. Fahey. No other nominations were heard. Mr. Fahey accepted the position. *Upon vote, nomination carried, 6-0.*

3) **Elect Vice Chair/Secretary of Budget Committee**

Mr. Fahey opened the floor for nominations for Vice Chair of the Budget Committee. Ms. Walker nominated Ms. Hill. No other nominations were heard. Ms. Hill accepted the position noting she was unavailable for the May 21 proposed meeting. *Upon vote, nomination carried, 6-0.*

4) **Budget Officer presents Budget Message and Proposed Budget for FY 2013-14**

Rosemary Padgett, CFO stated the Budget Book is posted on the web and is available in the BCC office, Library or the Finance office if citizens would like to come in and look or ask questions. Rosemary read **Exhibit A, Budget Message.**

5) **Elected Officials Compensation Committee Recommendation – James Cornish**

James Cornish, Member of Elected Officials Compensation Committee read **Exhibit B, Recommendations.** Rosemary Padgett, CFO explained that this is the time to discuss the recommendation, accept it in whole, make changes, or not accept any of it. A short discussion ensued about cost of living raises having been frozen for four years for the Elected Officials. The Committee asked Rosemary Padgett, CFO to bring a cost analysis to a future meeting on Elected Officials salaries based on the last non union COLA. The Committee will make a decision after hearing from the departments.

Mr. Heck proposed reducing the newly elected salaries to \$50,000. Ms. Walker commented that she reduced her benefits \$18,000 by not accepting PERS, which will save \$72,000 over her term. The Committee agreed to discuss this at a later date, the CFO was instructed to bring full compensation data for elected officials to a future meeting.

6) **Department Presentations: Budget Officer**

- a. **Summary of Funds**
- b. **General Fund – Overview**

Presentations:

Assessors- Connie Roach

Connie Roach, Assessor reviewed **Exhibit C, Assessors Budget Proposal** with the committee and answered questions posed by the Committee member.

Forestry – Vic Harris

Vic Harris, Forestry Supervisor reviewed **Exhibit D, Forestry Program** with the Committee. Mr. Hare pointed out the additional duties Vic has taken on with the Title III grant programs and the Forestry and Mining Committees.

Planning – Dave Wechner

Dave Wechner, Planning Director reviewed **Exhibit E, Planning Office** with the Committee and answered questions. Fahey asked if the permit software is included in the budget and will it integrate with the Assessor's new software? Dave explained that the software purchase is in this year's budget and it will be compatible.

Transfer Overview – Rosemary Padgett

Rosemary Padgett, CFO explained there are transfers for the continuation of the 5-year pay back for the narrow band system for Public Works and Public Safety and two grants for the Emergency Management program and economic development monies for Planning.

c. Public Health – Diane Hoover

Diane Hoover, Public Health Administrator reviewed **Exhibit F, Public Health** with the Committee.

7) Budget Committee establishes meeting calendar. Proposed dates: meet from 4 to 6 p.m. on Tuesdays: May 14th, 21st and 28th. Other dates set as needed.

The Committee discussed the proposed budget calendar, deciding to meet on May 14 from 3 – 6 to hear presentations from Public Safety; May 22 from 3 – 6; and May 28 from 3 – 6.

8) May 14th Proposed Presentations: Public Safety (Sheriff, District Attorney, Juvenile Justice)

The Committee agreed with the proposed list of presentations.

9) Public Comment (limit of three minutes each, public comment may be allowed at additional meetings)

Dale Matthews, Josephine County felt \$600,000 for one piece of software was outrageous and shows the citizens the Committee's priorities.

Nina Horsley, Cave Junction voiced opposition to cost of living raises for Elected Officials and agreed with the prior speaker regarding the cost of software. She also questioned the three new programs in General Fund.

Meeting adjourned at 6:19 p.m.

Elected Official Compensation Committee Summary of Key Points

Elected Official Status

Term Ending 2016:

Assessor – Connie Roach
Commissioner – Cheryl Walker
Commissioner – Keith Heck
County Clerk – Art Harvey
District Attorney – Stephen Campbell
Surveyor – Peter Allen
Treasurer/Tax Collector – Eve Arce

Term Ending 2014:

Commissioner – Simon Hare
Legal Counsel – Steve Rich
Sheriff – Gil Gilbertson

Historical Compensation Changes

1. Elected Officials COLA increases compared to Josephine County non-union employees:

January, 2008:	1.2% - matched non-union
July, 2008:	3% - matched non-union
January, 2009:	1% - matched non-union
January, 2010:	0% - non-union received 2.3% on average
January, 2011:	0% - non-union received 1.3%
January, 2012:	0% - non-union received 3.8%
January, 2013:	0% - matched non-union

Similarities and Differences compared to Josephine County Non-Union Employees

1. Similarities:
 - a. Insurance Benefits Package (medical, dental, vision, LTD, life, ADD)
 - b. Employer portion of PERS paid/ Employee portion not paid
 - c. No deferred compensation 6% match
2. Differences:
 - a. No paid leave accrual (vacation, sick & personal leave)/ No restriction on time off work
 - b. No annual proficiency step increases up to maximum of pay range
 - c. No annual COLA per Board of Commissioners discretion

Salary Comparison Summary

REVISED: 3/25/2012

	Assessor	Clerk***	Commissioner	(County)		(State)		Legal Counsel*	Sheriff	Surveyor****	Treasurer****
				District Attorney**	District Attorney	District Attorney	District Attorney				
Benton	\$76,032	\$83,208	\$78,072	\$23,304	\$90,972	\$114,276	\$123,864	\$102,516	\$64,920	\$96,816	
Coos	\$55,272	\$55,272	\$60,660		\$90,972	\$90,972	\$55,020	\$60,528	\$55,272	\$55,272	
Douglas	\$62,795	\$61,193	\$75,941	\$23,732	\$107,952	\$131,684	\$95,388	\$94,536	\$62,795	\$61,193	
Klamath	\$66,823	\$64,258	\$68,068	\$17,640	\$90,972	\$108,612	\$104,292	\$88,148	\$17,985		
Linn**	\$85,452	\$81,377	\$83,208	\$18,288	\$107,952	\$126,240	\$90,336	\$104,448	\$78,612	\$83,028	
Polk	\$71,748	\$69,400	\$65,562		\$90,972	\$90,972	Contract	\$85,920	\$80,000	\$71,748	
Umatilla	\$74,124		\$75,828	\$15,437	\$90,972	\$106,409	\$74,124	\$80,664		\$74,124	
Yamhill	\$74,318	\$59,399	\$70,948	\$19,694	\$107,952	\$127,646	\$98,972	\$85,928	\$72,173		
Average	\$70,821	\$67,730	\$72,286	\$19,683	\$90,972	\$112,101	\$91,714	\$87,836	\$61,680	\$73,697	
Josephine	\$71,902	\$71,902	\$75,392	\$21,159	\$90,972	\$112,131	\$94,284	\$84,348	\$7,680	\$71,902	
Percent Difference	1.53%	6.16%	4.30%	7.50%	0.00%	0.03%	2.80%	-3.97%	-87.55%	-2.44%	

2012 and 2013 Notes:

*Used County Counsel as reported.

**Coos Co pays a stipend of \$1200/mo (reported as \$14,400 salary) and incumbent reported a \$3500 car allowance (Coos Co HR is not aware of a car allowance; but does confirm he drives a County vehicle).

***Umatilla does not have appropriate match for Clerk, work is performed by an Elections Mgr and Recorder (2 positions) and overseen by Administrative Director; removed from comparison.

****Yamhill does not have a match for Treasurer - Deputy County Administrator is acting as Treasurer with Budget Officer duties; compensated at \$1/year. Klamath County CFO includes Treasurer duties, reported \$12,000 for treasurer portion of salary.

*****Josephine County surveyor compensation is based on 20 hrs/mo.

Other Notes: When salary range was reported, midpoint was used. Umatilla contracts services for Surveyor. State portion of DA salary provided by Josephine County DA.

Elected Officials					
	Current Salary	Jan 2012 Management COLA (3.8%)	Salary with COLA		
Assessor	71,902	2,732	74,634		
Clerk	71,902	2,732	74,634		
D.A.	21,159	804	21,963		
Legal Counsel	94,284	3,583	97,867		
Sheriff	84,360	3,206	87,566		
Surveyor	7,680	292	7,972		
Treasurer	71,902	2,732	74,634		
Totals w/o BCC	423,189	16,081	439,270		
Commissioner	75,392	2,865	78,257		
Commissioner	75,392	2,865	78,257		
Commissioner	75,392	2,865	78,257		
Total w/ BCC	649,365	24,676	674,041		