



# Josephine County, Oregon

## Finance Division

Josephine County Courthouse  
500 NW 6<sup>th</sup> Street / Dept 4, Grants Pass OR 97526  
(541) 474-5255 / FAX (541) 474-5258 / TTY (800) 735-2900

### BUDGET COMMITTEE MEETING

Anne Basker Auditorium

604 NW 6<sup>th</sup> Street

Grants Pass, Oregon

Tuesday, April 24, 2012

4:00 p.m. to 6:00 p.m.

**Purpose of the meeting is to discuss the FY 2012-13 Budget for Josephine County and allow public comment.**

**Budget Committee members: Marie Hill, Larry West, Keith Heck, Simon Hare, Don Reedy, Harold Haugen**

**Budget Officer: Rosemary Padgett, CFO**

### AGENDA

- 1) Open Meeting
- 2) Elect Chair of Budget Committee
- 3) Elect Vice Chair/Secretary of Budget Committee
- 4) Budget Officer presents Budget Message and Proposed Budget for FY 2012-13
- 5) Elected Officials Compensation Committee Recommendation – Jeff Wolf
- 6) Department Presentations: Budget Officer
  - a. Summary of Funds
  - b. General Fund – Overview

Presentations:

  - Assessors- Connie Roach
  - Treasurers – John Harelson
  - County Clerk – Art Harvey
  - Forestry – Vic Harris
  - Planning – Dave Wechner
  - Transfer Overview – Rosemary Padgett
- 7) Budget Committee establishes meeting calendar. Proposed dates: meet from 4 to 6 p.m. on Thursdays: May 3rd, 10th and 17th. Or Tuesdays: May 1st, 8<sup>th</sup>, and 22<sup>nd</sup>.
- 8) Public Comment (limit of three minutes each, public comment may be allowed at additional meetings)

## Recommendation of the Josephine County Elected Official Compensation Committee to 2012/2013 Budget Committee

The Josephine County Elected Official Compensation Committee thanks the Budget Committee and the Commissioners for this opportunity. The Committee met twice to complete the assigned review, on March 13 and April 6, 2012. The meetings were conducted in accordance with Oregon's open meetings laws and the ORSs relevant to the subject matter. Several Elected Officials and one private citizen attended.

The recommendations of the Committee are as follows:

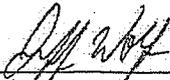
1. Elected officials should be granted a COLA on an annual basis as provided to the non-union employee group. The committee recommends this practice be reinstated in order to avoid wage compression and for equity with County department heads.
2. The review of Josephine County elected officials overall compensation shows they are satisfactorily aligned with their peers in the comparator counties at this time.
3. The required qualifications and perceived level of responsibility for the positions of Assessor, Clerk and Treasurer are virtually identical. Currently, the Assessor and Clerk are paid the same at \$71,902 per year, and the Treasurer is paid slightly more at \$75,414. We recommend taking advantage of the fact the current Treasurer is not running for re-election to make the salaries of these three positions the same at \$71,902 effective with the new Treasurer taking office 1/1/13.
4. With respect to the position of Treasurer, the current responsibilities include acting as Tax Collector for the County. These are not shared duties in all of the Counties used for comparison. If in the future these duties should be separated, we would recommend adjusting the compensation of the elected position of Treasurer.
5. The salary for the Sheriff requires additional consideration due to an ORS requirement that the Sheriff be paid more than any other person in his Office. Last year, due to this requirement, the Sheriff's pay was set to be slightly more than the Undersheriff recognizing that the Undersheriff would qualify for a step increase and possibly a COLA adjustment as a non-union employee. We do not expect this to be an issue this year with the anticipated retirement of the Undersheriff or elimination of the position depending on the election results on the Criminal Justice Levy. Otherwise, we would recommend maintaining at least a 2% spread between these positions.
6. Other than as discussed above, the EOCC recommends no adjustments to Elected Official compensation at this time.

### Comments:

1. The Committee has again reviewed its county comparators and has found the counties used to be appropriate.
2. Several of the comparator Counties pay the Elected Officials 6% employee PERS

contribution. The Committee based its comparisons on pay excluding this PERS contribution.

3. The Committee thanks Sara Moye and the HR Department for their efforts in providing the necessary information to the Committee in advance of the meeting.

  
\_\_\_\_\_  
Jeff Wolf, Chair      Date 4/6/2012

Attachment: Compensation Summary

---

**PROPOSED COMPENSATION SCHEDULE**

**ELECTED OFFICIALS COMPENSATION SCHEDULE**

**EFFECTIVE 1/1/2013**

---

		<u>Annual</u>	<u>Monthly</u>		<u>Hourly</u>	
E 03	Assessor	\$ 71,902.32	\$ 5,991.86		\$ 34.57	
E 03A	Clerk	\$ 71,902.32	\$ 5,991.86		\$ 34.57	
E 04	Commissioners	\$ 75,391.80	\$ 6,282.65		\$ 36.25	
E 02	District Attorney	\$ 21,159.48	\$ 1,763.29	(excludes	\$ 10.17	
				State Salary of \$7363)		
E 06	Legal Counsel	\$ 94,284.24	\$ 7,857.02		\$ 45.33	
E 05	Sheriff	\$ 84,360.12	\$ 7,030.01		\$ 40.56	
E 01	Surveyor	\$ 7,680.00	\$ 640.00	Part-time status	\$ 32.00	(Paid hourly rate for hours in excess of 20 per month)
E-03T	Treasurer (Includes Tax Collector - 40%)	\$ 71,902.32	\$ 5,991.86		\$ 34.57	