

FY11-12 Planning Department Objectives update (5/03/12):

Development review / Public contact:

- Meet 150-day statutory time limits on development review permits, and fully comply with all provisions of ORS215.247 in a timely manner – YES
- Issue all administrative decisions for land use actions that require prior notice within 60 days – YES
- Issue all administrative decisions for development actions that do *not* require public notice within 45 days of permit application – YES
- Maintain 20 hours of front-counter duty, and appointments as needed to public inquiries – YES
- Provide phone coverage Monday through Friday; phone calls returned within 24 hours – YES
- Provide prompt response to e-mail inquiries (average 30/wk.) – YES
- Review and decide all ministerial land use actions, Medical hardship (extra dwelling) and Home Occupation permits in a timely manner – YES
- Revise all applications and checklists to clarify application requirements – 50% COMPLETED (on-going)
- Process aggregate permits that will provide material for upcoming (funded) ODOT projects – YES
- Review River Road Reserve Park project by City of Grants Pass – YES (pre-app only)

Long Range Planning:

- Conclude findings and recommendations of LDAC to Board and Planning Commission – IN PROGRESS
- Conclude staff support, findings and recommendations of Wireless Sub-Committee to Planning Commission – 90% complete
- Review and compile a list of code 'clean-up' revisions to eliminate contradiction and clarify code provisions regarding development procedures and permits – IN PROGRESS
- Revise code to provide time extensions for quasi-judicial decisions (CUP, Variance, etc.) – YES
- Implement updates to the Rural Land Development via codification (last revised 2005, it is no longer a serviceable document) – NO
- Update the Comprehensive Plan to incorporate new state rules regarding Forest and Resource lands – NO

Economic Development:

- Work with City of Grants Pass by providing information as needed for UGB amendment – YES
- Coordinate intra-County department responses to present and future economic development projects – YES
- Complete code revisions to facilitate the development of communications technology in the County (Wireless Communication Ordinance) – YES

- Initiate study to focus efforts on developing and encouraging Home Occupations (review of fees, types, methods to distribute SBA information) – YES
- Conduct a *Locating Your Small Business* seminar to provide land use planning information and assistance to small business entrepreneurs in Josephine County – IN PROGRESS (outline forwarded to SBDC in Nov. 2011)
- Provide assistance to SOREDI (Southern Oregon Regional Economic Development, Inc.) in their economic development activities in the County – YES

Strategic planning:

- Continue to coordinate as needed with other agencies and groups in the region, as listed above – YES
- Continue to serve as a point of contact for Citizen Advisory Committees (Williams and Applegate), as well as advocacy groups and individuals regarding issues of land use and development within the County – YES
- Provide training and workshop sessions for Planning Commission, Board and staff on legislative updates and issues relevant to land use planning – YES

Additional tasks completed:

Chancellor Quarry CUP for expansion and nighttime operations (2 public hearings)

Hosted and led LCDC, state staff on a tour and overview of JoCo lands and issues / concerns regarding resource land designations and proposed uses.

Processed 3 Comp Plan / zone changes (11 public hearings)

RLDC revisions for 'substantial development' and time extensions

Adopted Airport Safety Overlay zone

Starting A Business in Josephine County packet for Chamber, SBDC, Board's office

Several Planning Commission workshops conducted or coordinated by staff to provide training in hearing procedure, legal issues, etc.

Internal audit of processes regarding Medical Hardship dwellings, Home Occupations and implement more efficient procedures

5 workshops on LDAC proposals, 2 public hearings on recommendations