



Josephine County, Oregon

Finance Division

Josephine County Courthouse
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BUDGET COMMITTEE MEETING

Anne Basker Auditorium
604 NW 6th Street
Grants Pass, Oregon

Tuesday, May 28, 2013
3:00 p.m. to 6:00 p.m.

Purpose of the meeting is to discuss the FY 2013-14 Budget for Josephine County.

Budget Committee members: Pat Fahey, Marie Hill, Jim Brumbach, Keith Heck, Simon Hare, Cherryl Walker.

Budget Officer: Rosemary Padgett, CFO

AGENDA

Pledge of Allegiance

1. Open Meeting – Pat Fahey, Budget Committee Chair
2. Old Business:
 - a. Approve Minutes of May 22, 2013
 - b. Elected Officials Compensation
Commissioner Reduction
Set Salaries of Elected Officials
 - c. Proposed Reductions – Simon Hare
 - d. Budget requests from General Fund
Public Health
District Attorney
Juvenile Justice
Sheriff
3. Budget Committee Discussion on proposed budget for FY 2013-14
4. Set additional meeting dates and/or approval of FY 2013-14 Budget
5. Public Comment (limit of three minutes each, public comment may be allowed at additional meetings)

BUDGET COMMITTEE MEETING - Wednesday, May 22, 2013, 3:00 p.m.
Anne Basker Auditorium, 604 NW 6th Street
Grants Pass, Oregon

Budget Committee: Pat Fahey, Jim Brumbach, Keith Heck, Simon Hare, Cheryl Walker (Marie Hill – excused).
Budget Officer: Rosemary Padgett, CFO

1. Open Meeting – Pat Fahey, Budget Committee Chair

Chair Fahey opened the meeting at 3:00 p.m. moving the agenda order to put the Department presentations first.

2. Old Business:

a. Approve Minutes of May 14, 2013

Mr. Hare made a motion to approve the minutes of May 14, 2013, seconded by Ms. Walker. Upon vote, motion carried, 5 – 0, yes.

b. Public Safety Review

The Committee discussed the Reserve Fund balance and different ways to maximize funding for Public Safety. Mr. Hare discussed possible cuts that could be made; closing the Anne Basker and the Cave Junction buildings, remove General Fund support from Clerk, Surveyor, and Planning, reducing staff in Legal Counsel and the Board's office, selling all non-essential vehicles, renewing the CFO's contract for only six months, reduce court security to \$68,000, turning the Fairgrounds over to a nonprofit, and reducing all elected officials' salaries by ten percent, all of which might generate \$350,000. He added the potential liability could easily exceed the savings and felt the Committee needed a cost benefit analysis on all suggestions including combining the Assessor's, Treasurer's, and Surveyor's offices.

Mr. Fahey suggested they strip all nonessential functions and sell all possible property to provide the most minimal government they could. He agreed they should find every resource dollar available and then talk about Criminal Justice. Mr. Hare felt they could restructure Forestry to increase revenue and save on expenses. Mr. Brumbach felt the economic picture looked increasingly bleak and they should only budget what was absolutely sustainable, watching the debt. Mr. Heck said the reality was they could only spend the money they had. Ms. Walker said the budget directive was a status quo budget and she felt they should proceed with what they have received. She added she did not want to put anyone at risk because the County doesn't have the manpower. She reviewed **Exhibit D, FTE Chart, Exhibit E, Sources of Revenue** and **Exhibit F, Tax Distribution**. The Committee agreed they should not go below \$3 million in the General Fund.

Mr. Heck made a motion that on July 1, 2013 the Commissioner Position 2 salary be reduced to \$50,000 annually. Mr. Brumbach seconded the motion. The CFO was directed to get a Legal Opinion to see if one salary could be reduced on the Board of Commissioners and the Committee agreed to table the motion until the next meeting.

The Committee questioned Stephen Campbell, District Attorney, regarding his **Itemized Request, Exhibit G**. Stephen asked the Committee to tell him what his allotment was to stay consistent, and he would do the best he could. He added that the jail was fundamental to his operation.

The Committee questioned Gil Gilbertson, Sheriff, regarding his funding priorities. The Sheriff felt patrol was their primary function followed by the jail and then the mandated functions such as Court Security and Civil. To run the jail they had to have a minimum of 21 people.

The Committee questioned Jim Goodwin, Juvenile Justice Director who withdrew his request for additional monies, **Exhibit H, Juvenile Justice**. He just received a resignation which would allow him to shift job duties and FTE's.

c. Budget requests from General Fund:

**Public Health
District Attorney
Juvenile Justice
Sheriff**

Budget requests from General Funds were not addressed.

3. Department Presentations: Budget Officer

a. Fairgrounds Fund #221

Mary Groves, Interim Fair Manager, presented **Exhibit A, Fairgrounds** saying while they still have a \$290,000 deficit, she has cut the budget in half because they are no longer responsible for horse racing. Mr. Hare asked the Budget Committee to weigh in on a solution for the Fairgrounds, perhaps turning it over to a nonprofit.

b. Public Works Fund #201

Rob Brandes, Public Works Director, reviewed **Exhibit B, Public Works** with the Committee showing revenue streams, FTE's, and ongoing projects. He ended by saying there was 570 miles of road system they will not be able to maintain with the revenue decreases and decisions would have to be made at some point.

c. ISF Overview, Fund #401

Rosemary Padgett, CFO, reviewed **Exhibit C, Internal Service Fund** explaining that this Fund is responsible for the administrative overhead of the County, providing centralized services comparable to most business models. She briefly described the functions of each program and answered questions regarding current methodology.

4. Budget Committee next date: meet from 3 to 6 p.m. on Tuesday, May 28th

Rosemary Padgett, CFO said she would take Mr. Hare's proposals and put dollar amounts to them.

5. May 28th: Proposed Presentations: EO Compensation Review

6. Set additional meeting dates and/or approval of FY 2013-14 Budget

7. Public Comment (limit of three minutes each, public comment may be allowed at additional meetings)

Dale Matthews, Grants Pass, felt the levy failed due to bad management.

Judy Ahrens, Grants Pass, felt the committee should have reviewed funding proposals from Michael Klein.

Anne Bryan, Murphy Creek, felt a levy wouldn't pass until salary reductions are discussed.

Bill Wright, Murphy Creek, suggested the perception of people was it looks like business as usual and there should be across the board cuts before the levy.

Meeting adjourned at 5:38 p.m.

Elected Officials	Current Salary	Jan 2012 Management COLA (3.8%) (Last Received Non-Union)	Salary with COLA	Salary with 10% Reduction
Assessor	71,902	2,732	74,634	64,712
Clerk	71,902	2,732	74,634	64,712
D.A.	21,159	804	21,963	19,043
Legal Counsel	94,284	3,583	97,867	84,856
Sheriff	84,360	3,206	87,566	75,924
Surveyor	7,680	292	7,972	6,912
Treasurer	71,902	2,732	74,634	64,712
Totals w/o BCC	423,189	16,081	439,270	380,870
Commissioner	75,392	2,865	78,257	67,853
Commissioner	75,392	2,865	78,257	67,853
Commissioner	75,392	2,865	78,257	67,853
Total w/ BCC	649,365	24,676	674,041	584,429

Josephine County
 Estimate of cost savings
 for Budget Meeting 5/28/2013

Proposal	FTE	Amount	Reduction			Increase
			General Fund 100	ISF Fund 401	BOM/Fleet Fund 402	Public Safety Fund 240
No General Fund						
Clerk						
2 FTE	2.00	129,000				
Less Passport		(50,000)				*provide below min. mandates
Surveyor						
GF Support	0.40	27,000				
Less Front Counter	(0.14)	(4,000)				
Planning						
2 FTE	2.00	156,500				
Public Health						
GF Transfer (1 FTE)	1.00	100,000				
		<u>358,500</u>	358,500			358,500
Combine Front Counter						
Treasurer 2 FTE	2.00	112,000				
Assessor 1.75 FTE	1.75	80,000				
Surveyor .25 FTE	0.14	4,000				
New Positions 2 FTE	(2.00)	(110,000)				
		<u>86,000</u>	86,000			86,000
Forestry 3.8 FTE						
Reduce 5 FTE	5.00	304,000				
Outsource cost		(250,000)				
		<u>54,000</u>	54,000			54,000
Court Security @ \$68,000 within Sheriff Budget						
		45,100				-
EO Salary 10% Reduce						
GF - Clerk, Assr, Trea, Surv		22,300	22,300			22,300
ISF - Comm, Legal		32,100		32,100		9,300
within Public Safety - Sher, DA		10,500				-
ISF - 1% Reduction						
BCC 1 FTE	1.00	68,000				
Legal .5 FTE	0.50	25,200				
CFO 1 FTE (half year)	1.00	75,150				
Unidentified	1.50	101,650				
Total ISF		<u>270,000</u>		270,000		78,800
Anne Basker		25,000			25,000	-
CJ Building		14,000			14,000	-
Sell surplus vehicles						
20 @ \$5,000		100,000			100,000	-
Total	<u>16.15</u>	<u>961,900</u>	<u>520,800</u>	<u>302,100</u>	<u>139,000</u>	<u>608,900</u>
						395,785 Sheriff 65%
Note: over 16 FTE Gen Fund/ISF reduction to provide Sheriff with 3 to 4 FTE increase						121,780 DA 20%
Note: ISF to Public Safety allocated 29%.						91,335 Juvenile 15%
						<u>608,900</u>

FY 2013-14
General Fund Additional Requests
May 28, 2013

	Request	Total Dept
Public Health:		
Clinic	\$ 135,000	
WIC	\$ 36,000	
Animal Control	<u>\$ 14,000</u>	
		\$ 185,000
District Attorney:		
Scenario A - Priority 1 (.5 DDA to Full + M&S)	\$ 54,000	
Scenario A - Priority 2 (.5 Reception to Full)	\$ 36,000	
Scenario A - Priority 3 (add back 1 Legal Sec.)	\$ 66,700	
Scenario A - Priority 4 (add back 1 DDA2)	\$ 118,300	
	<u>\$ 275,000</u>	
Scenario B (A+B)	<u>\$ 295,000</u>	
		\$ 570,000
Sheriff:		
Scenario 1 Patrol Dep (add 2 full time deputies)	\$ 250,000	
Scenario 2 Jail/100 Beds (add 4 half time deputies)	\$ 312,200	
Scenario 3 Court Sec (add 2 half time deputies)	<u>\$ 87,500</u>	
		<u>\$ 649,700</u>
Total Requests		\$ 1,404,700
General Fund Contingency (FY 13-14)		<u>\$ 3,140,200</u>
Balance if all requests approved		\$ 1,735,500