

Josephine County Budget Meeting Minutes – April 28, 2011, 4:00 p.m.

Anne Basker Auditorium, 604 N.W. 6th Street
Grants Pass, Oregon 97526

Present: Marie Hill, Dwight Ellis, Keith Heck, Sandi Cassanelli, Larry West, and Simon Hare. Attending: Rosemary Padgett, Budget Officer; Arthur O’Hare and Chris Carlson, Finance; Diane Hoover, Public Health; James Goodwin, Juvenile Justice; Doreen Ferguson, Parks; Linda McElmurry, Recorder; members of the media and other interested parties.

1) Open Meeting – Chair Heck

Chair Heck opened the meeting at 4:00 p.m.

2) Approval of Minutes, 4-26-11

Mr. Ellis made a motion to approve the minutes of April 26, 2011, seconded by Mr. West. Upon roll call vote motion carried 6 – 0; Mr. Ellis – yes, Mr. Heck – yes, Mr. Hare – yes, Ms. Hill – yes, Ms. Cassanelli – yes, and Mr. West – yes.

3) Fund Presentations:

Fund 240, Public Safety

James Goodwin, Juvenile Justice gave a brief synopsis of their budget and reviewed their programs with the Committee. He said they had a midyear “right sizing” which meant a layoff of 5.5 FTE including one supervisor. The \$291,000 saved by that move meant they met their budget goal and kept all programs operating although at smaller levels. They feel they will be able to deal with youth brought to them and will be compliant with Statutes utilizing other options and capping services. This budget allows them to maintain services; capacity in the detention center was the net loss.

Fund 255, Public Health

Diane Hoover, Public Health Director reviewed **Exhibit A** with the Committee. She noted that when the economy is poor the demand for public health escalates and was concerned about cutting nursing positions which provide billable services. Rosemary Padgett said they expect Public Health to end with about a \$200,000 deficit but will be bringing the Board of Commissioners a proposal to fund the three departments that are in deficit, bring them into compliance, and then monitor them monthly. She added she didn’t believe they were billing correctly and their billing is very much in arrears. Finance is checking to see if they can help with grant administration to take the burden off of public health. Diane added they were checking with billing companies that provide the service for a percentage of the billing.

Fund 260, Parks

Doreen Ferguson, Director used Exhibit B to show they have significantly reduced our budgets based on revenues. She noted that parks were developed as a tourist resource and are not meant to be self supporting. She discussed ways they were seeking new funding and cutting expenses. She added they have a great volunteer resource and a good working relationship with other agencies.

Capital Projects Request – Narrow Band Radio System

Rosemary Padgett, CFO presented a request not included in the proposed budget but felt it was important that it be added to the budget. She reviewed Exhibit C referring to a mandate from the FCC in 1992 to convert wide band radio systems to narrow band with compliance by 2013. She proposed they charge the two largest users The Sheriff and Public Works and amortize costs to the five other departments over five years; payback would be made to Public Safety and Public Works. She said she based the payment formula on the amount of radios used and it would not change the bottom line of the budget. Mr. Hare asked if Title III funds could be used for this. Rosemary explained that there could be a minimal reimbursement from Title III. She asked the budget committee to include this project as part of the budget. She noted the money would come out of carry over contingency and they will pursue grants aggressively. Mr. Ellis made a motion that we have an amendment for the narrow band radio conversion as presented with two transfers, \$400,000 to Equipment Reserve from Public Safety Fund and \$200,000 to Equipment Reserve from Public Works Fund, seconded by Mr. Hare. Upon roll call vote motion carried 6 – 0; Mr. Ellis – yes, Mr. Heck – yes, Mr. Hare – yes, Ms. Hill – yes, Ms. Cassanelli – yes, and Mr. West – yes.

Proposed 5-05-11 Presentations

None proposed.

4) Public Comment (limit of three minutes each, public comment allowed at additional meetings)

None heard.

5) Budget Committee discussion and approve budget and tax rate or set meeting for Thursday, May 5.

Ms. Cassanelli noted there were monies allotted for Professional Services on page H14 for SOREDI and suggested they reallocate those funds. Rosemary Padgett told her there is no money allocated for SOREDI.

Mr. Ellis made a motion that the Budget Committee approve the Budget For FY 2011-12 (with amendment just approved) in the amount of \$91,313,500 and establish the full time equivalent (FTE) level to not exceed 413.09 and set the property tax levy in the amount of \$0.5867 cents per \$1,000 of assessed value for general government operations and \$1,048,000 for the Adult Jail Facility Bond, seconded by Mr. West. Upon roll call vote motion carried 6 – 0; Mr. Ellis – yes, Mr. Heck – yes, Mr. Hare – yes, Ms. Hill – yes, Ms. Cassanelli – yes, and Mr. West – yes.

Meeting adjourned at 5:20p.m.

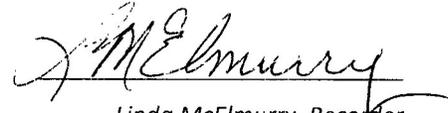

Linda McElmurry, Recorder

Exhibit A Public Health Presentation
Exhibit B Parks Presentation
Exhibit C Narrowband Proposal