Josephine County

Budget Committee

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Budget 2014-15
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Josephine County Budget Process

Oregon Budget Law & County Process

- Appoint Budget Officer
- Establish Calendar
- Budget Directives
- Departments develop Proposed Budget
- Finance consolidates into Funds
- Departments meet with BCC Liaisons/CFO
- Meetings with BCC (open to Public)
- Present balanced budget to Budget Committee
- Budget Committee meets in public session
- Publish approved Budget Committee Budget
- Hold Public Hearing and Adopt budget with appropriation resolution
- Certify Tax

Budget Calendar 2014-15

- April 17: Budget Workshop - Budget Committee (3 to 5 p.m.)
- April 11, Friday: Completed Budgets to Finance
- April 21, Week of: BCC review with Finance and Individual Dept.
- May 8, 15, 22, Thursday: Budget Committee Meeting, 4 to 6pm (Others meetings may be added)
- June (TBA): Hold Budget Hearing and Adopt Budget & Certify Tax
- By July 15th: LB-50 Property Tax Form to County Assessor

Josephine Approved Budget Goals

1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

2) Develop a sustainable plan for all mandated and essential County government programs.
3) Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

*Departments are to explain in their budget submissions how their budget(s) meet these goals.

The County Process – Budget Overview

Josephine County uses budgeting for outcomes model.

- Budgeting for Outcomes is:
  - A departure from the traditional budgeting model of using last year as a base, adding inflation, and then cutting the result to balance the budget.
  - A type of zero-based budgeting (programs versus historical).
  - A top-to-bottom review of everything from citizens' perspectives and priorities, rather than a department or government perspective.
  - A way of establishing program priorities and allocating resources when revenues are limited.
  - A better tool for elected officials to set the direction of the County and choose the services it will provide.
- Budgeting for Outcomes focuses on:
  - Setting the price of government
  - Setting the priorities of government
  - Setting the price of each priority
  - The "keeps", not the cuts.

- Budgeting for Outcomes asks Four Basic Questions:
  - How much revenue will we have: What price of government will we charge the citizens?
  - What outcomes (results) matter most to our citizens?
  - How much should we spend to achieve each outcome?
  - How can we "best" deliver each outcome that citizens expect?
- Budgeting for Outcomes – County Level:
  - Josephine County looks at programs provided by each department and the level to which each should be funded, rather than looking at expenditure categories and line items as in the past.
  - If funding is reduced or lost, priorities will help the County determine how best to adjust service levels and choose which programs to keep.

Budget Overview

- Funds grouped by CAFR Designation
  - <u>Operational funds</u>
    - General Fund – (Assessor, Treasurer, Clerk, Surveyor, Planning, Forestry)
    - Public Safety Fund – (Sheriff, District Attorney, Juvenile Justice)
    - Public Works Fund
  - <u>Reserve funds</u>
    - Property (land and buildings)
    - Equipment (capital)
    - Roads & Bridges (PW)
  - <u>Special Revenue funds</u>
    - Fairgrounds
    - Parks
    - Building Safety
    - Multiple
- Fund Structure
  - Revenues, transfers, & ISF Indirect charges at Fund level vs. Dept level
  - Expenditures (example)
    - Fund — ex: Public Safety
    - Office/Division — ex: Office of Sheriff
    - Program — ex: Adult Jail
    - GL Code — ex: Operating Supplies

- Internal Service Funds:
  - Indirect Fixed Costs – at Fund Level
  - Direct Fixed Costs – shown as internal vendors and expensed directly to departments (Building O&M, Fleet, and Insurance)

ISF Departments

- Board of County Commissioners
- Communications
- Finance
- GIS
- Human Resources
- Information Technology
- Legal
- Property Management

Internal Vendors

- Building Operations & Maintenance
- County Fleet
- Insurance

ISF Methodology

- Step 1 – Calculate ISF amount by taking ISF Budgets less revenue offsets. BCC sets ISF rate as percentage (currently 10%).
- Step 2 – Allocate ISF amount proportionally to Operating Funds based on Personal Service and Materials and Service budget (excluding Capital and pass-through payments).

Internal Vendors (Cost Methodology)

- BOM – all costs based on square footage (currently .6032 cents/sq. ft.):
  - Utilities
  - Repairs & Maintenance
  - Custodial
  - Landscaping
  - Depreciation
- County Fleet -
  - Operation & Maintenance – rate based (Gas is actual cost)
  - Purchase/Replacement – rate based

Budget Directives/Guidelines

- Based on Local Budget Law and Budgeting for Outcomes
  - Status Quo budget required for FY 2014-15
  - Revenue projections with support for inclusion at Fund level
  - Expenditures – Department level (Departments: Offices, Divisions, Programs)
    - Reported at Service Levels - Mandatory and/or self supporting
    - Source of Revenue – document additions or reductions
    - Narratives describing program and relation to County goals
    - Funds supported by dedicated and/or outside sources need to balance revenues with expenditures
  - Personal Services Budget – prepared by Finance
    - Based on current payroll (March 2014)
    - Allocate at Department level
    - Vacant and/or new positions require justification paper
  - Capital Outlay
    - Limited to $5,000 or above, requires justification paper
    - 5 Year Projection (County Charter requirement)
    - Expensed to related Reserve Fund (may require transfer from operating)
  - Transfers between Funds (at fund level)
  - Debt Service (at fund level)

Budget Directives/Guidelines (additional 2014-15 Specific)

- General Fund Reserve (Contingency) minimum of $3 million dollars. Need to rebuild reserves.
- Transfer to Public Safety from General Funds in the amount of $2 million dollars.
- No Levy Budget.
- Public Safety Fund budgets and FTE requirements should not exceed projections for FY 14-15. Dollar limits will be provided to departments based on FY 13-14 percentage allocation.

Budget Changes after Adoption

- Josephine County follows Oregon Budget Law processes regarding changes to the adopted budget.
- When the budget was adopted by the governing body (BCC); it set the legal expenditure limitations by appropriation. These limitations are detailed in the appropriation resolution.
- Appropriations may be increased or decreased, transferred from one appropriation category to another, or new appropriation categories created. The method used to amend the budget is determined by the budgetary change needed.
  - If the change involves a new fund or a new appropriation category, a **supplemental budget** is usually required.
    - *The governing body may adopt a supplemental budget at a regular public meeting if prior notice is given and the expenditures in the supplemental budget are 10 percent or **less** than of the budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget and hold a special hearing.*
  - If the change is a transfer of appropriation authority (and the corresponding resources) from one fund to another, or within the same fund, then a **resolution** transfer is allowed.
    - *A resolution may be adopted by the governing body and noticed to public similar to regular board meetings.*
  - In some cases (like Bond proceeds), the change falls within an **exception** to the Local Budget Law and the governing body may appropriate expenditures with no budget amendment required.

More information on the detailed process of a supplemental budget, resolution amending the budget and budget amendment exceptions can be found in the Oregon Department of Revenue "Local Budgeting Manual" on their website at http://cms.oregon.gov/dor/PTD/pages/ptd_localbudpubs.aspx.

Timber Harvest Revenue and National Forests- History

Timber Harvest Revenue to Counties goes back more than a century. In 1893, President Harrison created Forest Reserves which were expanded by President Cleveland in 1897. Then, in 1908, President Theodore Roosevelt created the National Forests. Also in 1908, President Roosevelt signed an agreement that recognized the fiscal constraint to counties by lack of taxation on this federally claimed land and enacted federal payments to counties as well as a share of timber harvests from these lands.

The revenue from the National Forest harvesting went to supporting county road funds and eventually also school funds. However, between 1970 and 1993, policies changed. In 1976, the National Forest Management Act of 1976 was passed. In the 1990's, the cutting of old growth trees began to conflict with the Clean Water Act, the National Environmental Policy Act and the Endangered Species Act. And in 1990 the Spotted Owl was put on the endangered species list, and it had the effect of sharply decreasing the ability to harvest timber from National Forests, thereby decreasing the revenue counties were receiving. From 1993 to present, there has been continuing decreases in timber harvests and reforms to Forest Service Planning.

Beginning in 1993 Congress recognized that revenues were declining and devised a payments program not based on harvest. This plan was expressed first as the Omnibus Reconciliation Act of 1993 (OBRA), providing an alternative annual safety net payment which was replaced by the Secure Rural Schools and Community Self-Determination Act of 2000 (SRS). A one-year extension of the SRS expired in September 2007 and had not been renewed by Congress despite efforts by the Oregon delegation and others by July 1, 2008.

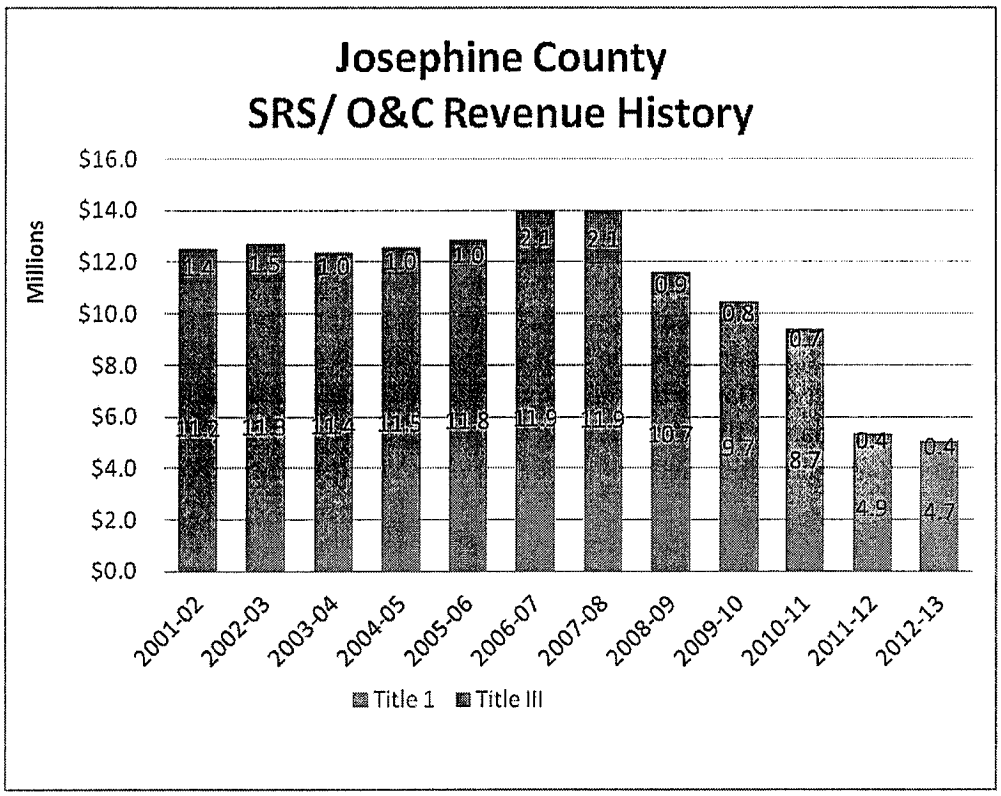
Then on October 3, 2008, Congress passed the Emergency Economic Stabilization Act and the President signed the four-year continuation and phase-out of the payments. This had a four year payment reduction with the final year being 40% of the original payments.

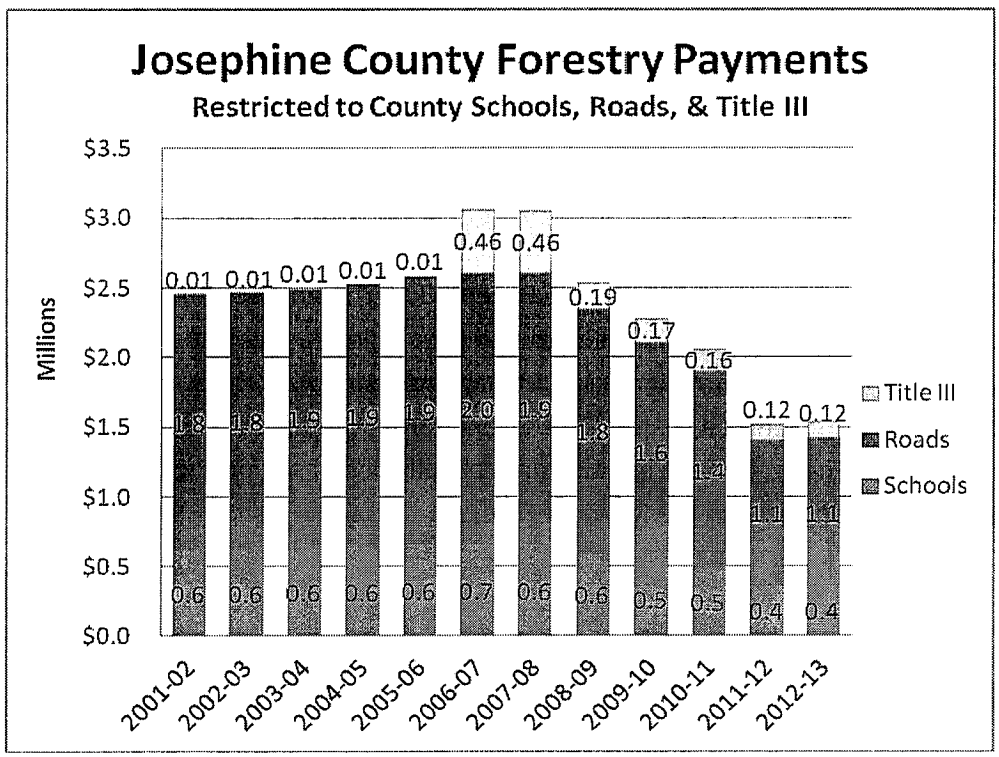
Recently, the Transportation Act of 2012, signed by President Obama, has included a one-time payment to counties but only a percent of the final 40% payment will be paid out. This extension amounted to roughly $4.7 million for Josephine County in discretionary funds that the county budgeted for public safety.

O&C Lands - Bureau of Land Management

In addition to the National Forest system, in 1916 the Federal Government reclaimed 2.8 million acres in Oregon that had originally been designated for a railroad. The lands, now known as 'O&C', are managed by the Bureau of Land Management. In 1926, the Stanfield Act provided that the counties also receive a share of the revenue from the timber harvests occurring on the O&C lands. Timber harvest has also dramatically decreased on the O&C lands, for the same reasons it has decreased in the National Forests.

Timber/SRS/O&C Revenue History to Josephine County

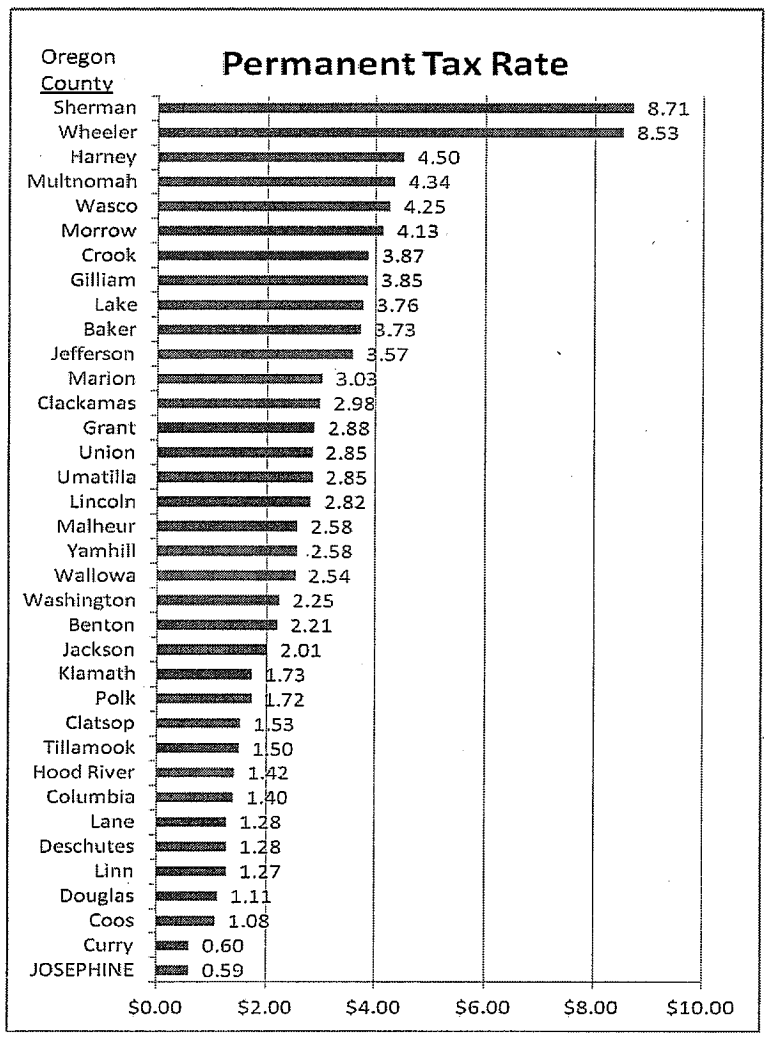




Local Property Tax Revenue Limitations

Property taxes are collected by local governments to support schools, roads, police and fire protection, and other services. Oregon's property tax system is uniquely limited by two voter-passed constitutional amendments; Measures 5 and 50. Measure 5, approved in 1990, created a permanent limitation on property taxes of $10 dollars per $1,000 of real market value for general government services, and $5 dollars per $1,000 of real market value for education services. If the tax extended exceeds Measure 5 limits then tax compression occurs. Measure 50, approved in 1997, and assigned a permanent rate to each taxing district that cannot be raised without statewide-voter approval. For 1997 the assessed value of the property is the real market value or 90% of the 1995 assessed value, whichever is lower. The assessed value of properties can only increase 3% annually. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995. General obligation bonds are not limited by Measure 5 limits, but local option levies, GAP bonds, and urban renewal levies are.

The permanent tax rate for Josephine County was set at $0.5867 per $1,000 of assessed value. This rate had the assumption the O&C Federal payments would continue. According to the Assessor's office, Josephine County's taxable value was $6.26 million for 2012 and with a tax rate of .5867 cents multiplier it raises under $4 million for county services or less than the taxable value. The county adopts with expenditures close to $65 million and in 2014-15 at $47.5 million. Illustrating the County receives most its revenues from other sources to operate its programs.

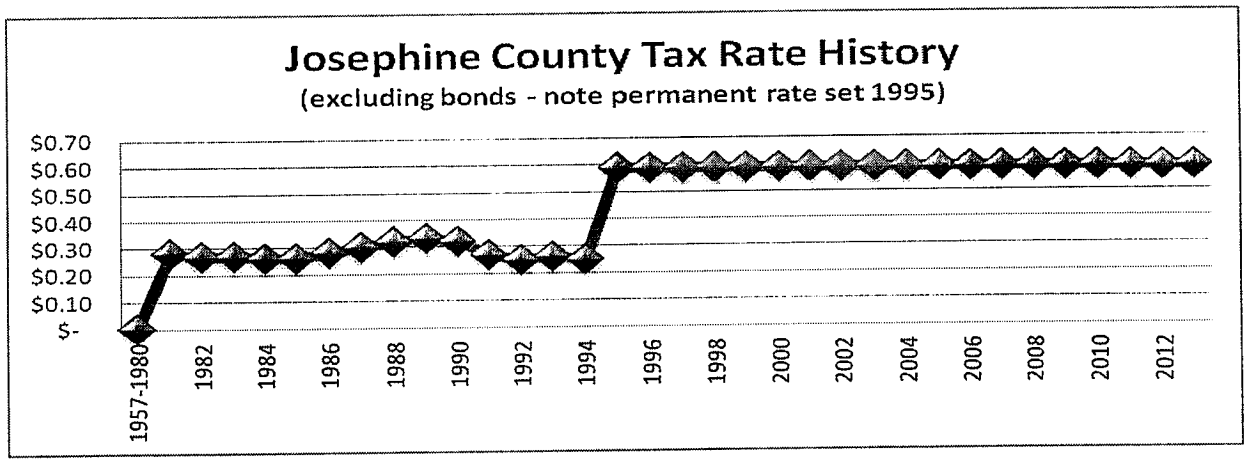


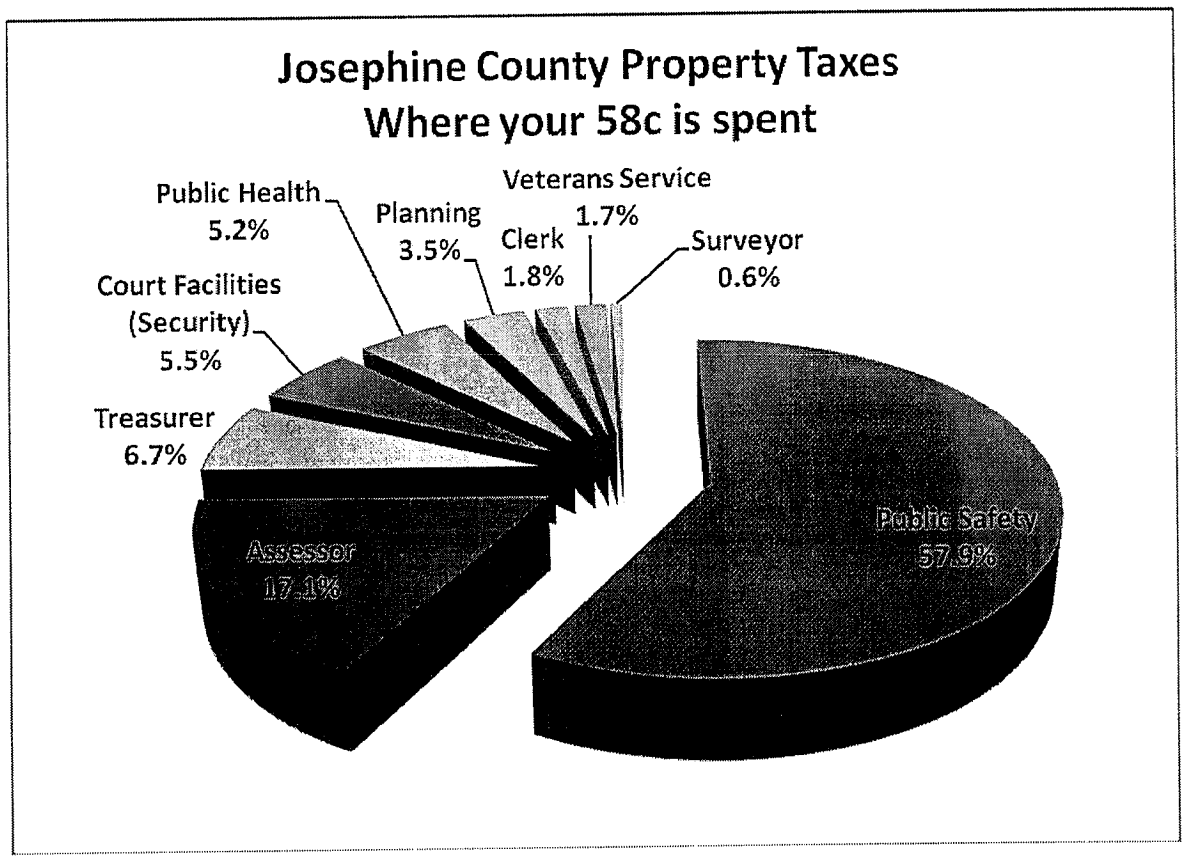
Permanent Rates Analysis

2 counties under $1.00 ranges
14 counties between $1.00 & $2.50
10 counties between $2.51 & $3.57
8 counties between $3.58 & $4.50
2 counties between $8.50 & $9.00
*average (minus highest 2) is $2.47

Comparable Counties to Josephine based on population

Benton - rate $2.21
Coos - rate $1.08
Douglas - rate $1.11
Klamath - rate $1.73
Linn - rate $1.27
Polk - rate 1.72
Umatilla - rate $2.85
Yamhill - rate $2.58
average rate above of $1.82





- Josephine County's permanent rate is 0.5867 per $1,000 of assessed value.
- The money raised by the property taxes pay for the services shown in above graph.
- The costs of services above net $4.4 million and tax revenue net $3.7 million, requiring the above data to be a percentage to show the closest representation of the expenditures.
- These figures are based on the Josephine County's 2013-14 Adopted Budget.

JOSEPHINE COUNTY PUBLIC SAFETY/LIBRARY ELECTION HISTORY

Year	Cost per $1,000	Intent	Result
Nov-98	bond	17-67 $13,940,000 Build a New Adult Jail Facility Bond Levy	54% YES, 46% NO
Nov-98	$0.98	17-68 Jail Operation Serial Levy - 3 Year ($8,584,017 levy ~ .98c)	47% YES, 53% NO
Nov-98	$0.13	17-66 Library System Levy - 4 Year	63% YES, 37% NO
May-00	$1.76	17-73 Community Health & Safety Levy - 3 Year	39% YES, 61% NO
Sep-00		17-75 DA Levy $369,675 - 1 Year	50.4% YES, 49.6% NO
Sep-00		17-76 Sheriff Levy $1,964,000 - 1 Year	59% YES, 41% NO
Nov-04	$0.34	17-04 Jail Operations Levy - 4 Year	36% YES, 59% NO, 5% under votes
Nov-06	$0.55	17-16 Josephine County Library District	43% YES, 57% NO
May-07	$2.49	17-19 Criminal Justice Levy	38% YES, 62% NO
Nov-08	$0.99	17-25 Law Enforcement District #1, (jail, court, emergency planning, search & rescue, mandated srvc)	40% YES, 60% NO
Nov-08	$1.09	17-26 Law Enforcement District #2, (rural patrol, investigation, traffic, other police services)	34% YES, 66% NO
May-12	$1.99	17-43 Criminal Justice Levy	43% YES, 57% NO
May-13	$1.48	17-49 Law Enforcement Levy	49% YES, 51% NO

WHAT HAS JOSEPHINE COUNTY DONE?

FY 2005-06

1 Reorganization of County management structure
2 Elimination and consolidation of positions and departments
3 Reduction of non-union benefits
4 Reduction of union benefits as bargained
5 Privatized Community Action programs (Transit)

FY 2006-07

1 Programs removed from the General Fund (Public Health, Fair, Parks, etc no GF monies)
2 Service Level 1 established: Majority of county programs became self sustaining through fees, grants, other revenues
3 Public Safety Fund established (Sheriff, DA, and Community Justice)
4 O&C monies transferred to Public Safety Fund from General Fund
5 Mental Health Programs privatized
6 Levy defeated for Library District funding of $0.55 cents per $1,000
7 Capital Property & Equipment Reserve Funds established for major repairs/replacement
8 Budget reflected a loss of county staff of 165.97 FTE positions (151.53 FTE is Mental Health)

FY 2007-08

1 Library closed, General Fund savings
2 Adult Corrections Fund established (moved out of Public Safety)
3 Reinstate Community Action (Transit) programs as required by State
4 Levy defeated for Public Safety funding in May
5 Received one year extension of O&C monies for Public Safety
6 Budget Committee allocated 50% of O&C to FY 07-08 spending & rest carryover for 08-09
7 General Fund transferred $4.8 million to Public Safety
8 Reduction of 21.81 FTE staff in General, Internal Service, BOM and Public Safety Funds

FY 2008-09

1 Reduced transfer to Public Safety from General Fund to be $3 million
2 Hiring freeze in place February 2008, All new proposed positions require justification
3 Kept rest of county programs at reduced service level 1, 2007-08 levels
4 Regional Hospital Fund closed, transferred to Jefferson Behavioral Health
5 Capital Roads & Bridges Reserve Fund established
6 Law Enforcement Districts on Nov 2008 ballot defeated
7 County refinanced Adult Jail Facility Bond, saving $965,000

FY 2009-10

1 Approved Jan 2009 Public Safety 3 Year Plan to utilize federal funding over time
2 Of the $10.8 million O&C funding received, budgeted to use $550 thousand
3 Kept rest of county programs at reduced service level 1, 2007-08 levels
4 Assisted Non-Profit Library entity to re-open Libraries with county matching grant
5 Maintained Reserves for future budget years

FY 2010-11

1 Continued use of Approved Public Safety Plan to utilize federal funding over time
2 Of the $10.9 million carryover and new deposit of $8.7 million, $9 million will be
3 carryovered to 11-12 budget year
4 Budgeted to re-instate Mental Health if required
5 Kept rest of county programs at reduced service level 1, 2007-08 levels
6 Centralized services maintained FY 09-10 levels to keep overhead low
7 County further reduced costs to departments by implementing Insurance Fund and moving away from Self-Insurance
8 Maintained Reserves for future budget years

FY 2011-12

1 Continued use of Approved Public Safety Plan to utilize federal funding over time
2 Of the $9 million carryover and new deposit of $4.8 million, $2.3 million will be carryovered to 12-13 budget year
3 This budget reflected a loss of county staff of 21.35 FTE positions
4 County settled with AFSCME to not reinstate Mental Health and sustain programs at non profit agencies in community
5 Centralized services reduced 4 positions
6 Maintained Reserves for future budget years

FY 2012-13

1 Public Safety Plan utilize final carryover resulted in $3 million for 2012-13 leaving little carryover for 2013-14 budget year
2 Criminal Justice Levy of $1.99 per $1,000 assessed value in May 2012 failed
3 Budget committee approved use of $425,000 federal road dollars to be used for sheriff rural patrol as approved by oregon legislature March 2012
4 This budget reflected a loss of county staff of 118.85 FTE positions 89.18 FTE of this loss can be attributed to the Public Safety Departments
5 Reduced tranfer from General Fund to Public Safety to be $2 million in order to maintain mandated functions and have sufficient reserves
6 Refinanced County Tax Pension Bonds, saving the county $1 million over life of bond
7 Reduction of non-union benefits
8 Reduction of union benefits as bargained (unions bargaining are AFSCME, SEIU, Sheriff Assoc)

FY 2013-14

1 Criminal Justice Levy of $1.48 per $1,000 assessed value in May 2013 failed
2 This budget reflected a loss of county staff of 11.19 FTE positions
3 The County ensured sufficient reserves and was able to maintain status quo for this year
4 The Budget Committee approved transfer increases to Sheriff and District Attorney to fund Jail Beds at 100 and have more prosecution support.
5 The County continues to look for programs that can be consolidated.
6 And successfully reorganized the Emergency Management program.
7 The County no longer operates horse racing, CCF, CASA programs resulting in savings.
8 Centralized services maintained the same rate as prior year to keep department costs low.

Financial Summaries

JOSEPHINE COUNTY
SUMMARY OF BUDGETS
2012-13, 2013-14, and 2014-15

	2012-13			2013-14			2014-15		
	Full Time Equivalents (FTE)	Adopted Budget incl. Suppl.	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Proposed Budget	Budgeted Expenditures (1)
Major Operating Funds:									
10 General Fund (3)	41.73	$ 10,341,000	$ 4,514,000	40.97	$ 10,567,000	$ 4,454,400	43.57	$ 11,546,000	$ 4,628,600
11 Public Works Fund	51.25	10,214,100	5,539,800	51.65	11,365,000	5,980,000	47.65	11,155,000	5,265,500
12 Public Safety Fund	65.50	12,973,100	8,084,300	63.55	9,758,000	8,306,500	67.32	10,949,000	9,141,500
13 Adult Corrections Fund	27.00	3,645,900	3,152,200	24.00	3,594,000	2,996,900	27.00	4,584,000	3,467,500
14 Public Health Fund	23.43	2,642,900	2,389,100	22.30	2,473,000	2,225,400	22.86	2,472,000	2,226,800
15 Mental Health Fund	2.45	5,022,000	4,888,700	2.00	4,759,000	4,419,500	1.00	5,277,000	5,009,500
Special Revenue Funds:									
16 Grant Projects Fund (3)	-	3,413,300	970,200	-	2,277,000	470,000	-	2,712,000	1,456,000
20 Building and Safety Fund	5.50	1,799,700	578,700	4.50	1,596,000	538,000	5.50	1,493,000	600,300
21 Commission for Children & Families Fund	1.55	385,700	367,200	-	15,000	13,600	-	182,000	180,400
21 Court Security Fund (3)	-	83,600	55,000	-	88,000	68,000	-	75,000	65,000
23 Fairgrounds Fund	2.80	1,128,500	1,063,400	2.30	626,000	551,100	2.55	695,000	590,300
24 Parks Fund	6.00	965,000	872,900	6.20	1,106,000	951,400	6.80	1,120,000	961,800
25 Transit Fund	14.83	1,334,700	1,045,200	15.00	1,382,000	1,155,000	16.00	4,568,000	3,307,000
30 County Clerk Records Fund	-	96,500	80,000	-	72,000	65,400	-	69,000	31,000
31 DA Forfeiture Fund	-	227,500	-	-	128,000	-	-	133,000	133,000
32 DA Special Programs Fund	0.25	210,300	51,700	0.25	220,000	58,000	0.28	162,000	59,600
33 Juvenile Justice Special Programs Fund	2.75	214,200	190,400	1.50	163,000	149,900	1.60	175,000	160,700
34 Public Land Corner Preservation Fund	2.13	161,800	138,000	1.86	157,000	141,600	1.68	159,000	129,800
35 Public Works Special Programs Fund	-	180,900	101,500	-	165,000	91,400	-	131,000	98,000
Enterprise Funds:									
50 Jail Commissary Fund	-	100,000	60,000	-	116,000	40,000	-	228,000	35,000
51 Airports Fund	2.50	2,113,500	1,844,300	2.50	1,631,000	1,391,100	2.50	2,644,000	2,416,000
Internal Service and Internal Vendor Funds:									
40 Internal Services Fund	28.60	3,368,100	3,111,200	27.50	3,704,000	3,592,800	27.50	3,861,000	3,124,500
41 County Buildings and Fleet Fund	16.65	3,149,300	2,531,300	17.65	3,225,000	2,675,300	18.65	3,275,000	2,637,400
42 Insurance Reserve Fund	-	1,030,000	986,000	-	883,000	841,000	-	907,000	852,000
43 Payroll Liability Reserve Fund	-	335,600	325,600	-	320,000	310,000	-	541,000	540,000
Capital Project and Capital Reserve Funds:									
45 County Bridge Construction Fund	-	500,000	500,000	-	200,000	200,000	-	750,000	750,000
46 Roads and Bridges Reserve Fund	-	1,079,500	826,500	-	1,882,000	1,761,500	-	3,956,000	1,482,000
47 Property Reserve Fund	-	3,060,600	1,496,600	-	1,556,000	841,000	-	3,764,000	2,835,000
48 Equipment Reserve Fund	-	1,311,000	883,900	-	1,039,000	602,400	-	1,584,000	1,367,000
Debt Service Funds:									
60 Adult Jail Facility Debt Service Fund	-	1,049,000	1,049,000	-	1,051,000	1,051,000	-	1,100,000	1,049,000
61 PERS Bond Debt Service Fund	-	1,166,000	1,166,000	-	1,129,000	1,129,000	-	1,791,000	1,178,000
Trust Funds:									
71 County School Trust Fund	-	354,800	354,800	-	26,000	26,000	-	351,000	351,000
72 Human Service Programs Trust Fund	-	89,800	89,800	-	92,000	92,000	-	146,000	98,700
74 Library Programs Trust Fund	-	269,200	226,600	-	277,000	234,900	-	615,000	209,500
75 PEG Access Fund	-	39,100	39,100	-	25,000	23,900	-	24,000	24,000
76 Sheriff Forfeiture Fund	-	160,100	60,100	-	128,000	-	-	47,000	1,000
77 Sheriff Programs Trust Fund	-	122,600	122,600	-	85,000	34,400	-	74,000	74,000
- 911 Excise Tax Fund	-	250,000	250,000	-	-	-	-	-	-
Total Appropriation	294.92	$ 74,588,900	$ 50,005,700	283.73	$ 67,880,000	$ 47,482,400	292.46	$ 83,315,000	$ 56,536,400
Unappropriated Ending Fund Balances:									
60 Adult Jail Facility Debt Service Fund	-	48,000	-	-	44,000	-	-	51,000	-
61 PERS Bond Debt Service Fund	-	57,100	-	-	481,000	-	-	613,000	-
71 County School Trust Fund	-	500	-	-	-	-	-	-	-
72 Human Service Programs Trust Fund	-	47,300	-	-	47,300	-	-	47,300	-
74 Library Programs Trust Fund	-	367,400	-	-	367,400	-	-	367,400	-
Total Ending Fund Balances	-	472,300	-	-	895,700	-	-	1,027,700	-
Total Budget	294.92	$ 75,061,200	$ 50,005,700	283.73	$ 68,775,700	$ 47,482,400	292.46	$ 84,342,700	$ 56,536,400

(2) without Fill-In FTE & Partial year FTE — not including pending supplemental

(1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.
(2) Adopted Budget 2012-13 officially had 294.74 FTE, supplemental added 7.18 FTE, removed fill in/temp fte per contracts of 7 FTE, total 294.92 FTE
(3) Veterans Office budget (within Grant Fund) and Court Security BOM costs moved to General Fund 2013-14. 2012-13 shows this change also for better comparison.

JOSEPHINE COUNTY
SUMMARY COMPARISON OF BUDGETS
2013-14 and 2014-15

	2013-14			2014-15			COMPARISON 2013-14 TO 2014-15 BUDGET					
	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Proposed Budget	Budgeted Expenditures (1)	% Loss	Comparison Appropriation Budget	% Loss	Comparison Operating Expense (1)	Full Time Equiv. (FTE-Loss) + (-)
Major Operating Funds:											
10 General Fund	40.97	$ 10,567,000	$ 4,454,400	43.57	$ 11,546,000	$ 4,628,600	9%	$ 979,000	4%	$ 174,200	2.60
11 Public Works Fund	51.65	11,365,000	5,980,000	47.65	11,155,000	5,265,500	-2%	(210,000)	-12%	(714,500)	(4.00)
12 Public Safety Fund	63.55	9,758,000	8,306,500	67.32	10,949,000	9,141,500	12%	1,191,000	10%	835,000	3.77
13 Adult Corrections Fund	24.00	3,594,000	2,996,900	27.00	4,584,000	3,467,500	28%	990,000	16%	470,600	3.00
14 Public Health Fund	22.30	2,473,000	2,225,400	22.86	2,472,000	2,226,800	0%	(1,000)	0%	1,400	0.56
15 Mental Health Fund	2.00	4,759,000	4,419,500	1.00	5,277,000	5,009,500	11%	518,000	13%	590,000	(1.00)
											-
Special Revenue Funds:											-
16 Grant Projects Fund	-	2,277,000	470,000	-	2,712,000	1,456,000	19%	435,000	210%	986,000	-
20 Building and Safety Fund	4.50	1,596,000	538,000	5.50	1,493,000	600,300	-6%	(103,000)	12%	62,300	1.00
21 Commission for Children & Families Fund	-	15,000	13,600	-	182,000	180,400	1113%	167,000		166,800	-
21 Court Security Fund	-	88,000	68,000	-	75,000	65,000	-15%	(13,000)	-4%	(3,000)	-
23 Fairgrounds Fund	2.30	626,000	551,100	2.55	695,000	590,300	11%	69,000	7%	39,200	0.25
24 Parks Fund	6.20	1,106,000	951,400	6.80	1,120,000	961,800	1%	14,000	1%	10,400	0.60
25 Transit Fund	15.00	1,382,000	1,155,000	16.00	4,568,000	3,307,000	231%	3,186,000	186%	2,152,000	1.00
30 County Clerk Records Fund	-	72,000	65,400	-	69,000	31,000	-4%	(3,000)	-53%	(34,400)	-
31 DA Forfeiture Fund	-	128,000	-	-	133,000	133,000	4%	5,000		133,000	-
32 DA Special Programs Fund	0.25	220,000	58,000	0.28	162,000	59,600	-26%	(58,000)	3%	1,600	0.03
33 Juvenile Justice Special Programs Fund	1.50	163,000	149,900	1.60	175,000	160,700	7%	12,000	7%	10,800	0.10
34 Public Land Corner Preservation Fund	1.86	157,000	141,600	1.68	159,000	129,800	1%	2,000	-8%	(11,800)	(0.18)
35 Public Works Special Programs Fund	-	165,000	91,400	-	131,000	98,000	-21%	(34,000)	7%	6,600	-
											-
Enterprise Funds:											-
50 Jail Commissary Fund	-	116,000	40,000	-	228,000	35,000	97%	112,000	-13%	(5,000)	-
51 Airports Fund	2.50	1,631,000	1,391,100	2.50	2,644,000	2,416,000	62%	1,013,000	74%	1,024,900	-
											-
Internal Service and Internal Vendor Funds:											-
40 Internal Services Fund	27.50	3,704,000	3,592,800	27.50	3,861,000	3,124,500	4%	157,000	-13%	(468,300)	-
41 County Buildings and Fleet Fund	17.65	3,225,000	2,675,300	18.65	3,275,000	2,637,400	2%	50,000	-1%	(37,900)	1.00
42 Insurance Reserve Fund	-	883,000	841,000	-	907,000	852,000	3%	24,000	1%	11,000	-
43 Payroll Liability Reserve Fund	-	320,000	310,000	-	541,000	540,000	69%	221,000	74%	230,000	-
											-
Capital Project and Capital Reserve Funds:											-
45 County Bridge Construction Fund	-	200,000	200,000	-	750,000	750,000	275%	550,000	275%	550,000	-
46 Roads and Bridges Reserve Fund	-	1,882,000	1,761,500	-	3,956,000	1,482,000	110%	2,074,000	-16%	(279,500)	-
47 Property Reserve Fund	-	1,556,000	841,000	-	3,764,000	2,835,000	142%	2,208,000	237%	1,994,000	-
48 Equipment Reserve Fund	-	1,039,000	602,400	-	1,584,000	1,367,000	52%	545,000	127%	764,600	-
											-
Debt Service Funds:											-
60 Adult Jail Facility Debt Service Fund	-	1,051,000	1,051,000	-	1,100,000	1,049,000	5%	49,000	0%	(2,000)	-
61 PERS Bond Debt Service Fund	-	1,129,000	1,129,000	-	1,791,000	1,178,000	59%	662,000	4%	49,000	-
											-
Trust Funds:											-
71 County School Trust Fund	-	26,000	26,000	-	351,000	351,000	1250%	325,000	1250%	325,000	-
72 Human Service Programs Trust Fund	-	92,000	92,000	-	146,000	98,700	59%	54,000	7%	6,700	-
74 Library Programs Trust Fund	-	277,000	234,900	-	615,000	209,500	122%	338,000	-11%	(25,400)	-
75 PEG Access Fund	-	25,000	23,900	-	24,000	24,000	-4%	(1,000)	0%	100	-
76 Sheriff Forfeiture Fund	-	128,000	-	-	47,000	1,000	-63%	(81,000)		1,000	-
77 Sheriff Programs Trust Fund	-	85,000	34,400	-	74,000	74,000	-13%	(11,000)	115%	39,600	-
Total Appropriation	283.73	$ 67,880,000	$ 47,482,400	292.46	$ 83,315,000	$ 56,536,400	23%	$ 15,435,000	19%	$ 9,054,000	8.73
											-
Unappropriated Ending Fund Balances:											-
60 Adult Jail Facility Debt Service Fund	-	44,000	-	-	51,000	-	16%	7,000			-
61 PERS Bond Debt Service Fund	-	481,000	-	-	613,000	-	27%	132,000			-
72 Human Service Programs Trust Fund	-	47,300	-	-	47,300	-	0%	-			-
74 Library Programs Trust Fund	-	367,400	-	-	367,400	-	0%	-			-
Total Ending Fund Balances	-	895,700	-	-	1,027,700	-	15%	132,000			-
Total Budget	283.73	$ 68,775,700	$ 47,482,400	292.46	$ 84,342,700	$ 56,536,400	23%	$ 15,567,000	19%	$ 9,054,000	8.73

not including pending supplemental

(1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.

JOSEPHINE COUNTY
FIVE YEAR PROJECTION OF BUDGET
2014-15 through 2018-19

		Proposed Budget 2014-15	Projection 2015-16	2016-17	2017-18	2018-19
Major Operating Funds:						
10	General Fund (3)	$ 11,546,000	$ 11,346,000	$ 11,572,920	11,804,378	$ 12,040,466
11	Public Works Fund	11,155,000	10,655,000	10,868,100	11,085,462	11,307,171
12	Public Safety Fund	10,949,000	6,755,700	6,890,814	7,028,630	7,169,203
13	Adult Corrections Fund	4,584,000	4,584,000	4,675,680	4,769,194	4,864,577
14	Public Health Fund	2,472,000	2,472,000	2,521,440	2,571,869	2,623,306
15	Mental Health Fund	5,277,000	5,277,000	5,382,540	5,490,191	5,599,995
Special Revenue Funds:						
16	Grant Projects Fund (3)	2,712,000	1,712,000	1,212,000	1,236,240	1,260,965
20	Building and Safety Fund	1,493,000	1,493,000	1,522,860	1,553,317	1,584,384
21	Commission for Children & Families Fund	182,000	25,000	25,500	26,010	26,530
21	Court Security Fund (3)	75,000	75,000	76,500	78,030	79,591
23	Fairgrounds Fund	695,000	695,000	708,900	723,078	737,540
24	Parks Fund	1,120,000	1,120,000	1,142,400	1,165,248	1,188,553
25	Transit Fund	4,568,000	4,568,000	4,659,360	4,752,547	4,847,598
30	County Clerk Records Fund	69,000	69,000	70,380	71,788	73,223
31	DA Forfeiture Fund	133,000	133,000	135,660	138,373	141,141
32	DA Special Programs Fund	162,000	162,000	165,240	168,545	171,916
33	Juvenile Justice Special Programs Fund	175,000	175,000	178,500	182,070	185,711
34	Public Land Corner Preservation Fund	159,000	159,000	162,180	165,424	168,732
35	Public Works Special Programs Fund	131,000	131,000	133,620	136,292	139,018
Enterprise Funds:						
50	Jail Commissary Fund	228,000	228,000	232,560	237,211	241,955
51	Airports Fund	2,644,000	1,894,000	1,931,880	1,620,518	2,770,518
Internal Service and Internal Vendor Funds:						
40	Internal Services Fund	3,861,000	3,461,000	3,530,220	3,600,824	3,672,841
41	County Buildings and Fleet Fund	3,275,000	3,150,000	3,213,000	3,277,260	3,342,805
42	Insurance Reserve Fund	907,000	600,000	600,000	600,000	600,000
43	Payroll Liability Reserve Fund	541,000	541,000	541,000	541,000	541,000
Capital Project and Capital Reserve Funds:						
45	County Bridge Construction Fund	750,000	-	-	-	-
46	Roads and Bridges Reserve Fund	3,956,000	2,500,000	2,500,000	2,500,000	2,500,000
47	Property Reserve Fund	3,764,000	1,500,000	1,500,000	1,500,000	1,500,000
48	Equipment Reserve Fund	1,584,000	1,459,000	1,290,000	1,290,000	1,290,000
Debt Service Funds:						
60	Adult Jail Facility Debt Service Fund	1,100,000	1,177,400	1,231,800	1,289,200	1,347,400
61	PERS Bond Debt Service Fund	1,791,000	1,048,900	1,046,800	1,048,600	1,050,000
Trust Funds:						
71	County School Trust Fund	351,000	351,000	358,020	365,180	372,484
72	Human Service Programs Trust Fund	146,000	96,000	97,920	99,878	101,876
74	Library Programs Trust Fund	615,000	615,000	627,300	639,846	652,643
75	PEG Access Fund	24,000	24,000	24,480	24,970	25,469
76	Sheriff Forfeiture Fund	47,000	25,000	25,500	100,000	102,000
77	Sheriff Programs Trust Fund	74,000	50,000	51,000	52,020	53,060
	Total Appropriation	**$ 83,315,000**	**$ 70,327,000**	**$ 70,906,074**	**$ 71,933,193**	**$ 74,373,671**
Unappropriated Ending Fund Balances:						
60	Adult Jail Facility Debt Service Fund	51,000	51,000	51,000	51,000	51,000
61	PERS Bond Debt Service Fund	613,000	613,000	613,000	613,000	613,000
71	County School Trust Fund	-	-	-	-	-
72	Human Service Programs Trust Fund	47,300	47,300	47,300	47,300	47,300
74	Library Programs Trust Fund	367,400	367,400	367,400	367,400	367,400
	Total Ending Fund Balances	1,027,700	1,078,700	1,078,700	1,078,700	1,078,700
	Total Budget	**$ 84,342,700**	**$ 71,405,700**	**$ 71,984,774**	**$ 73,011,893**	**$ 75,452,371**

Major assumptions used:

The projection for 2014-15 is reduced from 2013-14; adjusted for planned changes in beginning fund balances, capital projects and actual debt service obligations. Major reductions are in carryover for Public Safety, Public Works & Grants Fund which are all related to not receiving federal O&C Timber revenue.

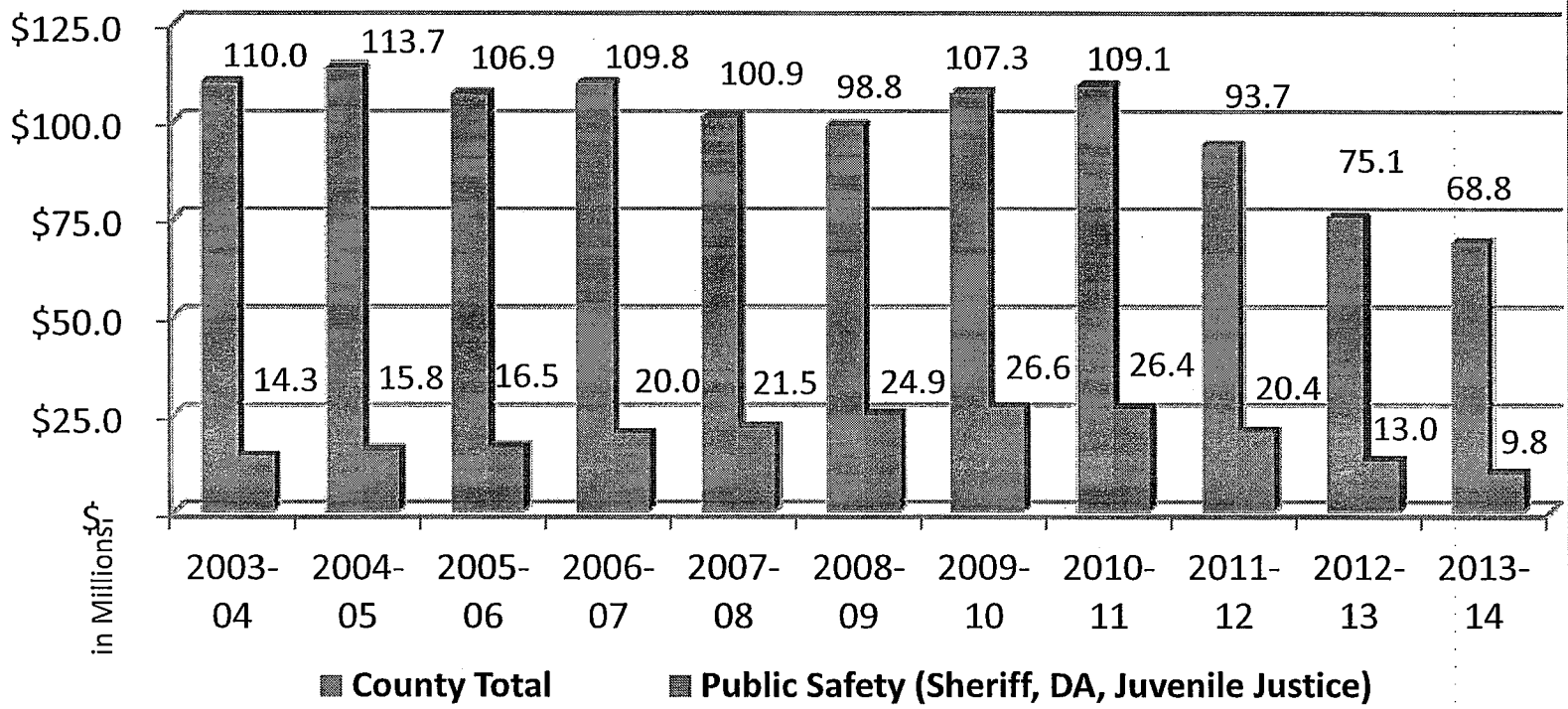
The projection for the following 3 years generally assumes a 2% inflation factor, adjusted for planned changes in capital projects, estimated changes in grant funding levels, and actual debt service obligations.

Unappropriated ending fund balances are projected to not change.

BUDGET HISTORY

JOSEPHINE COUNTY ADOPTED BUDGETS

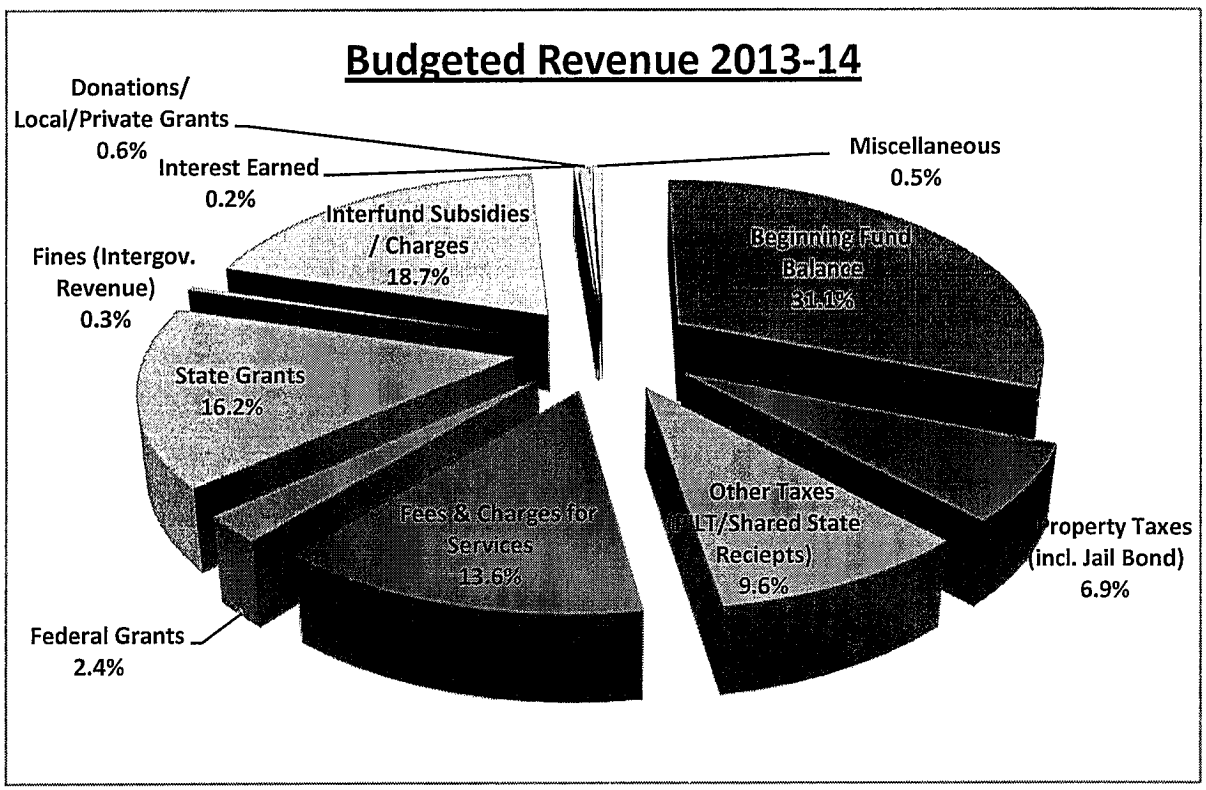
(including Supplemental Changes)



Josephine County 5 Year Summary of Revenues and Expenditures by Category

REVENUES	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Beginning Fund Balance	40,556,602	35,792,723	32,500,671	19,960,800	21,395,300
Property Taxes (incl. Jail Bond)	4,826,025	4,824,572	4,807,749	4,697,800	4,730,800
Other Taxes (PILT/Shared State Reciepts)	4,783,576	5,569,629	6,127,906	6,774,000	6,575,000
Fees & Charges for Services	8,916,636	10,037,201	9,588,268	9,816,045	9,329,556
Federal Grants	14,202,580	13,349,931	9,580,474	7,709,400	1,653,200
State Grants	12,302,299	12,999,172	11,693,133	12,338,800	11,117,470
Fines (Intergov. Revenue)	405,725	410,290	358,119	239,000	213,600
Interfund Subsidies / Charges	13,571,761	14,786,334	15,455,369	12,771,500	12,899,700
Interest Earned	616,597	325,765	150,723	182,000	134,974
Donations/ Local/Private Grants	217,566	453,269	451,757	389,900	392,200
Miscellaneous	1,051,681	675,920	771,825	229,955	377,900
Bond Proceeds	0	0	5,140	0	0
Total REV	**101,451,047**	**99,224,805**	**91,491,135**	**75,109,200**	**68,819,700**

EXPENDITURES	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Personnel Services	28,969,231	29,962,356	30,540,795	22,937,600	23,546,900
Materials and Services	20,404,540	20,253,601	20,100,704	19,851,300	17,219,100
Interfund Charges and Transfer	10,189,242	10,843,946	10,692,719	9,191,900	9,045,600
Capital Outlay	3,826,317	3,944,103	6,329,000	4,981,300	4,139,900
Debt Payments	2,094,968	2,138,612	2,304,612	2,235,500	2,240,000
Ending Fund Balance/ Contingency (unspent)	35,966,751	32,082,187	21,523,305	15,911,600	12,628,200
Total EXP	**101,451,047**	**99,224,805**	**91,491,135**	**75,109,200**	**68,819,700**



The following is a description of the sources of revenue for Josephine County.

***Beginning Fund Balance** - The Beginning Fund Balance represents prior year funds and cash carried forward into the current fiscal year. Fund Balances stay in the programs to be used for the same purposes the following year.

***Property Taxes** – The Josephine County permanent tax rate is $0.5867 per $1,000 of assessed value, as approved by voters in 1997 through measure 50. This accounts for nearly $3.7 million in revenue a year. Currently, the voter approved jail bond that built the county jail is assessed at roughly $0.17 cents per $1,000 until this debt is paid in 2017-18 fiscal year. This brings in roughly a $1 million dollars a year.

***Other Taxes** – This is mainly made up of State Shared Receipts like gas taxes, cigarette taxes, amusement devise taxes, OLCC fine reimbursement, beer & wine taxes. Additionally, PILT (Payment in Lieu of Taxes) from Department of the Interior for O&C railroad lands.

*** Fees & Charges for Services** – Many county departments collect fees. A few examples includes: Parks program for parking/camping fees, County Clerk for marriage licenses, Public Health for dog licenses, the Planning department for building permits, etc. Additionally, the County receives revenue for providing services to the general public like copies, rentals of county facilities, etc.

***Federal & State Grants** – The County receives grants for specific purposes. Like WIC for pregnant and young child nutrition, Transit for Elderly & Disabled persons transportation, etc.

***Fines** – This revenue is considered intergovernmental revenue like shared receipts. The County receives fine revenue from state courts when applicable like the District Attorney's office for contempt fines, Sheriff Patrol for tickets, etc.

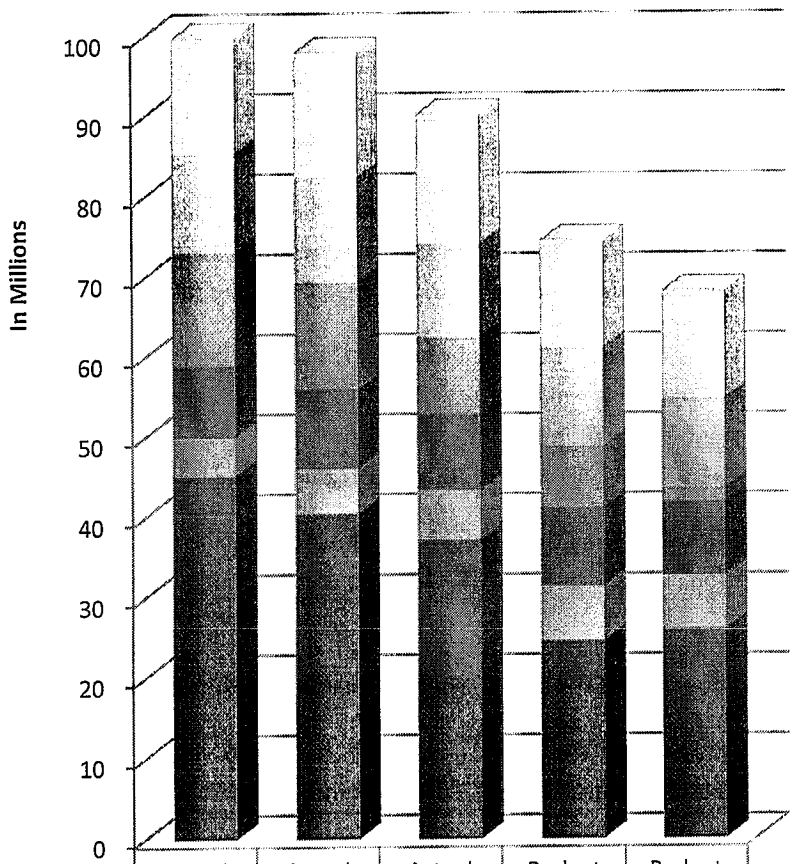
***Interfund Subsidies / Internal Charges** – This revenue is used mostly for internal transfers that occur between funds and internal charges for services provided to other departments within the county.

***Interest** – The county Treasurer is responsible for investment of monies for all of Josephine County funds and this category reflects the interest derived from those investments.

***Donations / Local & Private Grants** – These revenues are given to the county by local and private entities.

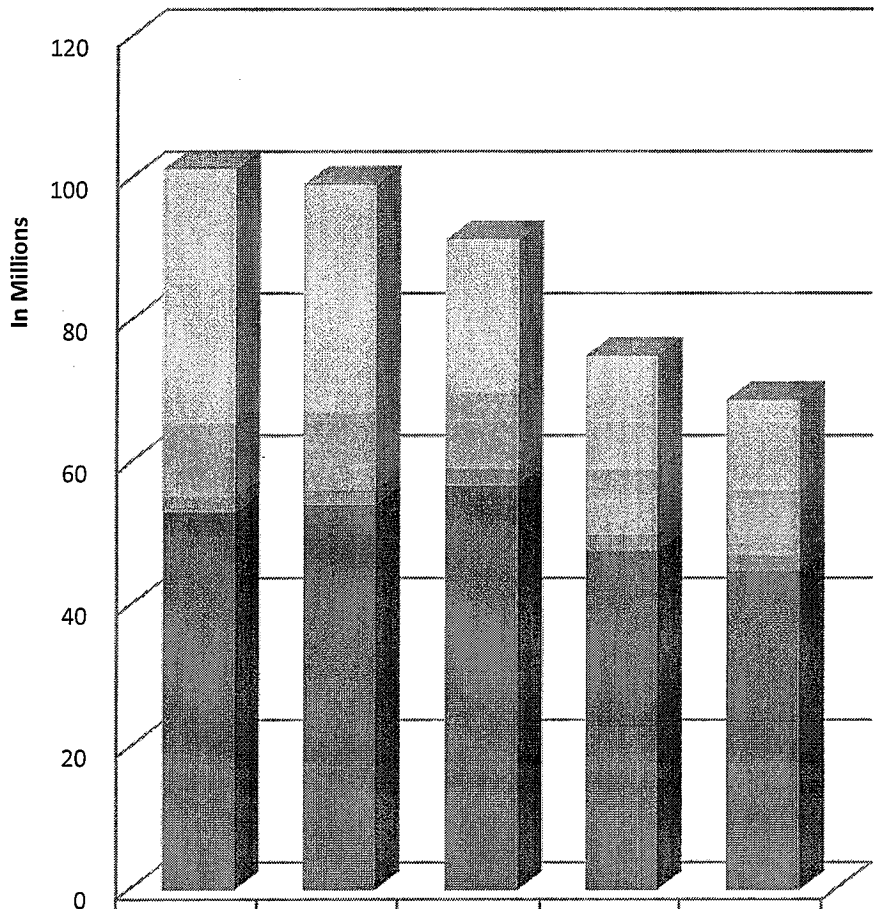
***Miscellaneous** – This accounts for revenues that do not fit under any other classification above.

Josephine County 5 Year Summary of Revenues by Category



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Bond Proceeds	0	0	5,140	0	0
Donations/ Local/Private Grants	217,566	453,269	451,757	389,900	392,200
Interest Earned	616,597	325,765	150,723	182,000	134,974
Interfund Subsidies / Charges	13,571,761	14,786,334	15,455,369	12,771,500	12,899,700
State Grants	12,302,299	12,999,172	11,693,133	12,338,800	11,117,470
Federal Grants	14,202,580	13,349,931	9,580,474	7,709,400	1,653,200
Fees & Charges for Services	8,916,636	10,037,201	9,588,268	9,816,045	9,329,556
Other Taxes (PILT/Shared State Reciepts)	4,783,576	5,569,629	6,127,906	6,774,000	6,575,000
Property Taxes (incl. Jail Bond)	4,826,025	4,824,572	4,807,749	4,697,800	4,730,800
Beginning Fund Balance	40,556,602	35,792,723	32,500,671	19,960,800	21,395,300

Josephine County 5 Year Summary of Expenditures by Category



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Ending Fund Balance/ Contingency (unspent)	35,966,751	32,082,187	21,523,305	15,911,600	12,628,200
Interfund Charges and Transfer	10,189,242	10,843,946	10,692,719	9,191,900	9,045,600
Debt Payments	2,094,968	2,138,612	2,304,612	2,235,500	2,240,000
Capital Outlay	3,826,317	3,944,103	6,329,000	4,981,300	4,139,900
Materials and Services	20,404,540	20,253,601	20,100,704	19,851,300	17,219,100
Personnel Services	28,969,231	29,962,356	30,540,795	22,937,600	23,546,900

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General Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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General Fund

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JOSEPHINE COUNTY
General Fund Description
2014-15

The General Fund is the chief operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund includes four elected offices and three programs, referred to as Departments. Elected Offices include the County Assessor, County Treasurer, County Clerk, and the County Surveyor. Operational programs include Planning, Forestry and General Government. Emergency Management, Court Facilities and Veterans Service, formerly were programs in other funds, are now a part of General Fund. Other departments which were formerly in the General Fund have been incorporated into other funds which may receive some funding from the General Fund as inter-fund transfers. This change provides more transparency concerning the cost of individual government programs by grouping similar services into one fund. The Sheriff's Office, District Attorney's Office and Juvenile Justice are now in the Public Safety Fund. Adult Corrections, Public Health and Mental Health are now in individual funds.

Cash carried over from the prior year (Beginning Fund Balance) is a major source of revenue for the General Fund. Other major sources consist of property taxes and receipts from the sale of timber harvested on County owned forest lands. For several years, O&C payments from the Federal Government had been the largest source of revenue for the General Fund. In FY 2007-08 O&C funds were budgeted to go directly to the Public Safety Fund. In FY 2008-09 to FY 2012-13, the county payment distributions that were legislated by the Troubled Assets Relief Program (TARP) were also scheduled to go directly to the Public Safety fund. Additional federal payments have not been approved for FY 2013-14.

Expenditures in the General Fund are primarily the expenses of operating the seven departments in the fund and inter fund transfers to support other Funds. The largest of these support transfers goes to the Public Safety Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the General Fund (Resources and Requirements) is presented first, followed by sections for each of the seven departments. The money available for them and for the support transfers is equal to total resources of the fund, less contingency.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. (If a department has only one program, Schedule A is omitted.) Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

GENERAL FUND (10)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				RESOURCES			
$ 3,462,700	$ 2,696,802	$ 2,378,684	$ 2,900,000	Beginning Fund Balance	$ 3,475,000		
3,379,942	3,442,163	3,503,159	3,586,800	Property Taxes - Current year	3,609,000		
157,180	102,863	235,491	154,000	Property Taxes - Prior years	170,000		
				Revenues generated by departments:			
377,195	357,418	367,091	376,300	Assessor	380,000		
195,206	177,483	172,046	140,500	Treasurer	144,000		
523,099	481,073	514,243	488,000	Clerk	478,000		
24,283	23,638	20,791	33,300	Surveyor	35,000		
323,479	309,813	288,760	278,300	Planning	320,000		
799,633	896,665	1,044,460	1,091,000	Forestry	1,131,000		
		65,241	-	General Government	-		
		56,229	89,500	Emergency Management	90,000		
-	-	-	83,400	Veterans Service	98,000		
				Other Revenues:			
55,860	38,157	47,773	42,900	Interest Income	49,000		
231,403	238,427	582,544	230,000	Payment in Lieu of Tax	580,000		
213,906	216,900	211,228	215,000	Solid Waste Fees	216,000		
88,483	84,347	81,785	90,000	Cigarette Taxes	90,000		
31,360	19,116	19,186	20,000	Amusement Device Tax	20,000		
210,441	185,737	143,999	190,000	Franchise Taxes	180,000		
340,628	368,082	383,356	365,000	OLCC Fine Reimbursement	382,000		
3,903	(705)	4,224	3,000	Miscellaneous	5,000		
-	7,958	7,473	-	Miscellaneous - Sheriff Auction Proceeds	-		
				Interfund Transfers:			
50,000	40,000	-	35,000	16 - Grant Projects Fund - ED for Planning	20,000		
61,000	60,000	59,673	-	16 - Grant Projects Fund - Title III for Forestry	-		
-	14,360	20,500	65,000	16 - Grant Projects Fund - SRS 2008 for Forestry	24,000		
-	-	50,000	90,000	16 - Grant Projects Fund - SRS 2008 for Emergency Mgt	50,000		
-	100,000	-	-	14 - Public Health Fund - Debt Service Interfund Loan	-		
-	25,000	-	-	24 - Parks Fund - Debt Service Interfund Loan	-		
$ 10,529,701	$ 9,885,297	$ 10,257,936	$ 10,567,000	TOTAL RESOURCES	$ 11,546,000	$ -	$ -

RESOURCES AND REQUIREMENTS

Josephine County

GENERAL FUND (10)

Historical Data					Budget for Next Year 2014-15		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
				REQUIREMENTS			
				Operating Expenditures:			
$ 1,179,046	$ 1,183,148	$ 1,076,552	$ 1,136,600	Assessor	$ 1,144,000		
476,189	491,658	448,382	437,700	Treasurer	433,000		
553,711	578,764	544,744	567,200	Clerk	561,000		
64,957	59,499	54,271	60,300	Surveyor	69,000		
487,020	490,108	457,380	466,900	Planning	522,000		
785,227	755,746	773,624	972,600	Forestry	902,000		
-	-	245,890	229,500	General Government	288,000		
-	-	63,415	179,500	Emergency Management	170,000		
-	-	-	245,600	Court Facilities	245,600		
-	-	-	158,500	Veterans Service	219,000		
				Interfund Transfers:			
-	-	600	600	11 - Public Works Fund - Radio Infrastructure Payback	600		
-	12,300	24,000	26,000	35 - Public Works Special Programs Fund - Solid Waste	20,000		
72,000	86,700	86,700	-	16 - Grant Projects Fund for Veterans Service Office	-		
-	-	315,000	-	23 - Fairgrounds Fund	-		
3,000,000	3,000,000	2,000,000	2,568,700	12 - Public Safety Fund	2,000,000		
-	-	1,100	1,100	12 - Public Safety Fund - Radio Infrastucture Payback	1,100		
324,000	-	252,300	100,000	14 - Public Health Fund - Administration / Clinic	165,000		
45,000	45,000	45,000	45,000	14 - Public Health Fund - Solid Waste	45,000		
75,000	75,000	85,000	85,000	14 - Public Health Fund - Animal Control	85,000		
101,000	-	-	-	24 - Parks Fund - Administration	-		
229,749	232,032	232,800	-	22 - Court Security Fund	-		
321,200	356,600	382,300	445,500	40 - Internal Services Fund (ISF)	455,400		
-	-	-	-	40 - Internal Services Fund (ISF) - GIS	5,000		
-	-	-	-	47 - Property Reserve Fund - Forestry	475,000		
81,800	85,100	15,000	-	48 - Equipment Reserve Fund - Assessor	15,000		
37,000	37,000	-	-	48 - Equipment Reserve Fund - Treasurer	10,000		
-	-	-	-	48 - Equipment Reserve Fund - Clerk	75,000		
-	10,000	10,000	-	75 - PEG Fund - Operations	-		
-	7,958	-	-	77 - Sheriff Program Trust - Auction Proceeds	-		
-	-	-	2,840,700	Contingency	3,640,300		
7,832,899	7,506,613	7,114,058	$ 10,567,000	TOTAL REQUIREMENTS	$ 11,546,000	$ -	$ -
2,696,802	2,378,684	3,143,878		Ending Fund Balance			
$ 10,529,701	$ 9,885,297	$ 10,257,936		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: General Fund (100)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
14.50	$ 376,300	$ 1,136,600	$ (760,300)	Assessor	14.60	$ 380,000	$ 1,144,000	$ (764,000)
4.00	140,500	437,700	(297,200)	Treasury/Tax	4.00	144,000	433,000	(289,000)
5.00	488,000	567,200	(79,200)	Clerk	5.00	478,000	561,000	(83,000)
0.82	33,300	60,300	(27,000)	Surveyor	1.00	35,000	69,000	(34,000)
4.60	313,300	466,900	(153,600)	Planning	6.17	340,000	522,000	(182,000)
8.80	1,156,000	972,600	183,400	Forestry	8.80	1,155,000	902,000	253,000
-	-	229,500	(229,500)	General Government	-	-	288,000	(288,000)
1.00	179,500	179,500	-	Emergency Management	1.00	140,000	170,000	(30,000)
-	-	245,600	(245,600)	Court Facilities	-	-	245,600	(245,600)
2.25	83,400	158,500	(75,100)	Veterans Service	3.00	98,000	219,000	(121,000)
40.97	**2,770,300**	**$ 4,454,400**	**$ (1,684,100)**	**Total for Fund**	**43.57**	**$ 2,770,000**	**$ 4,553,600**	**$ (1,783,600)**
				Fund Level				
	2,900,000			Fund Balance		3,475,000		
	3,586,800			Property Taxes - current		3,609,000		
	154,000			Property Taxes - prior years		170,000		
	1,155,900			Other Fees/Revenues		1,522,000		
		3,271,900		Transfers Out to Other Funds			3,427,100	
		2,840,700		Contingency			3,565,300	
	$10,567,000	**$ 10,567,000**	**$ -**			**$ 11,546,000**	**$ 11,546,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Assessor
Program: Assessment Administration
Cost Center #: 1010

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		380,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 380,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	14.60	$ 968,300
Materials and Services (Schedule E)		175,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**14.60**	**$ 1,144,000**
Fund Level Only:		
Interfund Transfers (Out) - Equipment Reserve		**$ 15,000**

Purpose of Program:

The Assessor is responsible for the assessment of all taxable real and personal property within the county. The office maintains ownership records of all properties, exemptions and special assessments of specific properties, mailing addresses of all property owners and plat maps of the entire county. The office also reviews the taxing districts rates and levies and computes each property's tax bill. The office assists the public with many varied inquiries regarding property.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Goal #1 is supported by:

* Public access through our interactive website, allowing taxpayers to look up public information from home and to acquire property tax education and forms pertinent to their property.
* A public computer terminal is also available at the Assessor's Office in the courthouse.
* On-going project to scan Assessor's Office records, increasing ease of access which in turn saves research time and allows for faster response time to inquiries.
* Utilize ORMAP grants to leverage our ability to update tax maps with the currently available software.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The following outcomes relate to Budget Goal #2 in that they identify the bare minimum, core requirements of ORS chapters 305 thru 321 that state more than 250 times; the "Assessor shall".

* Accurate appraisal of real property in accordance with OAR 150-308.234.
* Complete assessment of all exception activity described in ORS 308.146.
* Accurately process all special assessment qualification and disqualifications, property tax exemption and deferral applications.
* Accurately process all property tax returns.
* Maintain current successful rate of appeal defense while continuing to listen to public concerns and educate taxpayers on Oregon tax law.
* Complete the annual ratio report and appraisal plan to meet the requirements of ORS 309.200, 308.234, and OAR 150-309.200-(A), (B)& [C].
* Maintain property records with all straightforward transfers and name & address changes processed within a week.
* Maintenance of all cadastral functions such that those taxpayers relying on changes to tax maps are able to conduct their business timely.
* Maintain accurate and current assessment and tax rolls and complete roll summary reports as required by ORS 309.990.
* Continuously review staffing in order to maintain adequate, qualified staff necessary to meet our mandated requirements.
* Cross-training of staff increasing our ability to meet mandates

* CAFFA supports about 25% of our budget. The requirements of an approved CAFFA grant are focused in Appraisal and Assessment Administration. Customer service is the one area not usually included in the statutes or in a qualifying CAFFA grant but will impact the taxpayers of Josephine County nonetheless. ORMAP and fees support approximately 7% of our budget.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Budget goal #3 is supported by:

* All non-confidential records are obtainable during normal Assessor's Office hours.
* Assessment values, maps, and forms are available online 24/7.

The leveraging of technology has allowed us to manage ever increasing accounts and greater complexity due to legislation, with less staff than we had in 2000.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Assessor
Program: Assessment Administration
Cost Center #: 1010

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	25,500
32100	Federal Grants	-
32200	State Grants	327,600
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	26,900
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 380,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1010	32256	ORMAP - Statewide effort to digitize tax lots	DOR	7/1/2014-6/30/215	$ 32,600	$ -	N	N/A	Continuing	County shall digitize tax lots within its boundries. Annually the tax lots required to digitize are put into the grant award documents. This award helps fund part time GIS tech.
2	10-1010	32203	CAFFA (County Assessment Function Funding Assistance)	DOR	7/1/2014-6/30/215	$ 295,000	$ -	N	N/A	Continuing	Perform the following property tax duties: assessment admin, valuation, appeals, cartography, tax collection & distribution, and GIS and IT functions assisting assessment and tax collection.
3	10-1010	33100	Charge for Services-Assessments	Public	7/1/2014-6/30/215	$ 26,900	$ -	N	N/A	Continuing	Charge for requests for assessments and subscrition costs the A&T assessment system.
4	10-1010	31100	License, Permit, Fees	Public & DOR permit distribution	7/1/2014-6/30/215	$ 25,500	$ -	N	N/A	Continuing	Fees for Mobile Home Trip Permits, DCBS fees, etc
						$ 380,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Assessor
Program: Assessment Administration
Cost Center #: 1010

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,100
43015	Operating Supplies	2,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	3,100
43050	Postage and Shipping	1,600
43055	Printing and Duplication	1,400
Fees and Services:		
44040	Advertising	100
44020	Contracted Services	16,600
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	3,100
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	300
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	9,000
44075	Education and Training	3,200
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,100
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	43,200
45035	Equipment Operation, Repairs and Maint (Fleet)	77,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	9,600
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 175,700
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Assessor
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages (no COLA)	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
										Assessor - Gen Fund (10-1010)	Planning - Gen Fund (10-3210)	Public Works Fund (11-3410)
10	1010	Assessor	E03A1	EO	S	1.00	71,902	38,988	110,890	110,890		
10	1010	Chief Admin Supervisor	N1610	NU	S	1.00	64,477	34,813	99,290	99,290		
10	1010	Chief Appraiser	N1606	NU	S	1.00	58,413	32,342	90,755	90,755		
10	1010	Property Appraiser II	A1508	AF	S	1.00	45,673	27,608	73,281	73,281		
10	1010	Cartographer/GIS Tech	A1506	AF	S	1.00	43,324	25,891	69,215	69,215		
10	1010	Prop Data Analyst	A1505	AF	S	1.00	42,200	27,324	69,524	48,667		20,857
10	1010	Property Appraiser I	A1307	AF	S	1.00	39,876	25,479	65,355	65,355		
10	1010	Property Appraiser I	A1305	AF	S	1.00	37,827	24,726	62,554	62,554		
10	1010	Property Appraiser I	A1302	AF	S	1.00	34,954	23,671	58,624	58,624		
10	1010	Title Examiner	A1105	AF	S	1.00	33,805	22,582	56,387	56,387		
10	1010	Assess/GIS Tech	A1102	AF	H	0.60	18,753	6,475	25,228	25,228		
10	1010	Assess/GIS Tech	A1101	AF	S	1.00	30,489	21,429	51,918	51,918		
10	1010	Data Gatherer	A1001	AF	S	1.00	28,784	21,404	50,187	50,187		
10	1010	Data Gatherer	A1010	AF	H	0.60	21,836	7,968	29,804	29,804		
10	1010	Dept Specialist	A1012	AF	H	0.70	26,193	15,084	41,277	41,277		
10	1010	Dept Assistant	A0706	AF	H	0.50	13,783	4,761	18,544	18,544		
10	1010	Dept Assistant	A0701	AF	H	0.50	12,104	4,182	16,287	16,287		
						14.90	624,393	364,727	989,120	968,263	-	20,857
						FTE				14.60	0.00	0.30
	ADDITIONS											
10	1010	Dept Specialist	A1012	AF	H	0.87	32,555	17,429	49,984	41,277	8,706	-
						0.87	32,555	17,429	49,984	41,277	8,706	-
						FTE				0.70	0.17	
	REDUCTIONS											
10	1010	Dept Specialist	A1012	AF	H	0.70	26,193	15,084	41,277	41,277	0	-
						0.70	26,193	15,084	41,277	41,277	0	-
						FTE				0.70		
		Rounded for Schedule B					630,800	367,100	997,800	968,300	8,700	20,900
		FTE Assessor				14.60				14.60	0.17	0.30
		FTE Planning				0.17				-	Net Increase	
		FTE Public Works				0.30						
						15.07						

Changes from 13-14 Budget include:

1 Added .60 FTE Assess/GIS tech during 13-14 due to increase of Grant funds

2 Increasing Dept Specialist above has no financial affect on Assessor budget, this increase is in Planning. Must show payroll split on employee schedule D above.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: General Fund (10)
Clerk & Recorder's Office

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.60	$ 2,500	$ 114,300	$ (111,800)	Admin -1110	0.60	$ 2,500	$ 114,000	$ (111,500)
1.60	30,500	256,100	(225,600)	Elections -1120	1.80	55,500	264,000	(208,500)
2.60	455,000	176,300	278,700	Recording - 1130	2.40	420,000	163,000	257,000
0.20	-	20,500	(20,500)	Board of Property Tax Appeals- 1140	0.20	-	20,000	(20,000)
5.00	**488,000**	**$ 567,200**	**$ (79,200)**	**Total for Fund**	**5.00**	**$ 478,000**	**$ 561,000**	**$ (83,000)**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **General Fund (10)**
Office/Division **Clerk & Recorder**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		478,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 478,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	5.00	$ 354,500
Materials and Services (Schedule E)		206,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**5.00**	**$ 561,000**
Fund Level Only:		
Interfund Transfer (Out) - Equipment Reserve		**$ 75,000**

Budget Goals

Budget Goal 1: Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.
Over the past few years, the County Clerk's Office has transitioned from a primary reliance on printed resources to electronic database resources as much as possible.

Recording:
We have two public computer terminals in our office which allow our customers to search our database at no charge. This is not only convenient for our customers but allows them to print any copies they may care to purchase at a reduced price. We also offer an online subscription service for our industry partners such as Title Companies, Banks, Mortgage Brokers, etc. By paying a monthly fee, these customers are able to search our database online and print as many copies as they need at no extra charge.

Elections:
We are continually looking for different ways to improve our website. We now have the vast majority of all forms used by local candidates and Political Action Committees (PACS) on our website in fillable PDF format. This means fewer trips to our office for our customers. We also post candidate lists, measure text, voters' pamphlet, and other pertinent information regarding elections on our site. Three different styles of precinct maps are also posted.

Budget Goal 2: Develop a sustainable plan for all mandated and essential County government programs.

Every service we provide in the Clerk & Recorder's Office is a mandated service with the exception of Passport Acceptance and Passport Photos. Over the past few years, it has become increasingly difficult to offer these services and maintain an adequate level of customer service.
We have responded to this challenge in the following ways:
- Public service computer stations allow customers to search our database.
- E-recording: We have added two vendors allowing us to accept approx. 45% of all our recordings electronically.
- Enhanced website with fillable forms, instructions and information for elections and recording.
- Physically rearranged general office to reduce the amount of time needed to service our walk-in customers.
- Reduced staffing by 25% in the last 5 years.
- Cross trained staff to insure that the vast majority of our customers can be served by any staff member.

Budget Goal 3: Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

- The Clerk & Recorder's Office will continue to operate in an open, transparent and professional manner.
- We deliver 90% of the documents / reports requested by the public within 2 business days. (Special requests may require slightly more time. Up to 5 business days.)
- Public computer stations allow unrestricted access to our public recording database.
- Public announcements / press releases solicit election observers prior to every election.
- Phone messages are gathered and returned within 24hours. The vast majority are returned on the same day.
- The County Clerk offers presentations on the election process, voter registration and a variety of other subjects pertaining to the Clerk's Office procedures to schools, service clubs, and political organizations.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **General Fund (10)**
Office/Division: **Clerk & Recorder**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	355,000
32100	Federal Grants	-
32200	State Grants	2,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	55,000
33200	Sales of Materials	500
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	65,000
	Total Revenues - To Schedule B	**$ 478,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1120	33200	Copies / Reports	Public		$ 500					Misc. copies & reports. Fees range from $0.25 for a copy to $40.00 for election reports.
2	10-1120	33100	Election Services / Filing Fees	Public		$ 55,000					Fees charged for candidate filings and election services. Fees range from $10.00 for candidate filings to several $1,000 for election services.
3	10-1130	33100	Recording Fees / Copies	Public		$ 355,000					Fees charged for recordation of documents and the purchase of copies of documents. Fees range from $0.25 for copies to over $100 for recordings.
4	10-1130	37900	Passports / Misc	Public		$ 65,000					Fees collected for passport applications and passport photos & misc reports/research projects.. Approx. 1,600 passport applications per year.
5	10-1110	32203	CAFFA	DOR	7/1/14-6/30/15	$ 2,500					Based on Assessment function. Clerk's Office serves as the Clerk of the Board of Property Tax Appeals Board.
						$ 478,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 4,000
43015	Operating Supplies	7,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	24,600
43055	Printing and Duplication	41,500
Fees and Services:		
44040	Advertising	500
44020	Contracted Services	58,600
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	800
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	19,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	2,300
44075	Education and Training	2,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	42,200
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 206,500**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Admin.
Cost Center #: 1110

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		2,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 2,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.60	$ 63,000
Materials and Services (Schedule E)		51,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.60**	**$ 114,000**

Purpose of Program:
Oregon Statutes including but not limited to:
Chapters 92, 106, 198, 205 & 246 - 260.
Const. V 16 V16, 9 VII 15

Goals of Program:
To facilitate and support all functions and duties of the Clerk & Recorder's Office.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Admin.
Cost Center #: 1110

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	2,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 2,500**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Admin.
Cost Center #: 1110

		Budget
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	1,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	800
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	1,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	42,200
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 51,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Elections
Cost Center #: 1120

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		55,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 55,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.80	$ 131,400
Materials and Services (Schedule E)		132,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.80**	**$ 264,000**

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 92, 106, 198, 205 & 246 - 260.
Const. V 16 V16, 9 VII 15

Goals of Program:

- Administration of election laws to achieve and maintain a maximum degree of correctness, impartiality, efficiency,uniformity, transparency and integrity in application.
- Comply with NVRA (National Voter registration Act) & HAVA (Help America Vote Act)
- Provide information & assistance to Special Districts
- Encourage public participation (voter registration & turn-out)

Goals of Program (cont.):

- Maintain election history for Josephine County
- Increase public confidence in the election process.
  (allowing public observers whenever possible)

The County Clerk is the Chief Election Officer of the County, charged by statute with the conduct of Elections. This involves managing voter registration (received over the counter, by mail, from Dept. of Motor Vehicles, from on-line and registration drives) per the mandates of the National Voter Registration Act (NVRA) and the Help America Vote Act (HAVA), establishing precinct boundaries and working with the cities on property annexation changes and adjusting district boundaries according to redistricting requirements.

County, Special District and School District candidates file for election with the County Clerk. The County Clerk is also responsible for the acquisition of ballot tallying systems per HAVA, for the programming for accurate tally of votes, laying out and proofing the ballots and certifying election results to the State, County, City, and Special Districts when applicable, and billing out charges when appropriate.

The County Clerk also advises and administers the filing of initiative, referendum and recall petitions for proper forms and procedure per Oregon law and County Charter requirements.

The County Clerk produces voters' pamphlets for the electorate in conjunction with HAVA requirements of voter education.

There are currently approx. 51,000 registered voters in Josephine County.

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Elections
Cost Center #: 1120

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	55,000
33200	Sales of Materials	500
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 55,500**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Elections
Cost Center #: 1120

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,200
43015	Operating Supplies	4,900
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	24,000
43055	Printing and Duplication	41,000
Fees and Services:		
44040	Advertising	500
44020	Contracted Services	40,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	19,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	1,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 132,600
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Recording
Cost Center #: 1130

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		420,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 420,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.40	$ 142,600
Materials and Services (Schedule E)		20,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.40**	**$ 163,000**

Purpose of Program:
Oregon Statutes including but not limited to:
Chapters 92, 106, & 205.

Goals of Program:
- Maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney and other interests affecting the title to real property required or permitted by law to be recorded.
- Issue marriage licenses & domestic partnerships
- Process passport applications & provide passport photos
- Provide easy public access wherever possible.
- Provide professional and friendly customer service at all times.

Goals of Program (cont.):

The County Clerk is charged by statute with the recording, custodial retention and public availability of land records and other records allowed for recording by law. These include, but are not limited to deeds, mortgages, reconveyances, plats, subdivisions, powers of attorney, contracts, liens, Josephine County Tax Department Warrants and satisfactions, mining affidavits and other documents affecting the title to real property. The County Commissioners' Journal of official business is also recorded. Documents are received by mail, by individuals over the counter, by legal offices and title companies. Approx. 50% of all recordings are now received via e-recording. Documents are indexed and scanned on a daily basis and transmitted to title companies by FTP. Documents are also made available on-line to the Assessor's Office, Tax Office, Planning, Legal and other departments as well as title companies and others. These records are also available to the public in our office on public workstations and film readers. Documents continue to be retained on microfilm per archival directives. Our office will record approx. 20,000 documents this fiscal year.

Marriage licenses are also issued and recorded. All marriage license fee ($60.00) are apportioned to Clerk, State Domestic Violence fund and County Juvenile Mediation Service. The County Clerk also performs wedding ceremonies. ($100,00).

The County Clerk's Office also processes passport applications per Federal laws ($25.00 county execution fee).

Our office also maintains the County Lien Docket for road assessments.

ALL SERVICES PROVIDED ARE MANDATED EXCEPT PASSPORTS & PHOTOS.
(Passports and passport photos generate approx. **$40,000 net per year.**)

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **General Fund (10)**
Office/Division: **Clerk & Recorder**
Program: **Recording**
Cost Center #: **1130**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	355,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	65,000
	Total Revenues - To Schedule B	**$ 420,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Recording
Cost Center #: 1130

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,500
43015	Operating Supplies	900
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	500
43055	Printing and Duplication	500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	17,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 20,400
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Board of Property Tax Appeals
Cost Center #: 1140

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.20	$ 17,500
Materials and Services (Schedule E)		2,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.20**	**$ 20,000**

Purpose of Program:
Oregon Statutes including but not limited to Chapter 309

Goals of Program:
- Act as the Clerk of the Board for all filings.
- Provide friendly, professional assistance to all petitioners.
- Facilitate all processes in accordance with all statutory time lines.

The County Clerk is the clerk to the Board of Property Tax Appeals, charged with appointing board members, accepting petitions, recording hearings and mailing orders, according to ORS and Department of Revenue directives.

ALL SERVICES PROVIDED ARE MANDATED

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Clerk & Recorder
Program: Board of Property Tax Appeals
Cost Center #: 1140

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	1,600
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	300
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 2,500
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Clerk
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages (no COLA)	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation				
										Admin - 1110	Election - 1120	Recording - 1130	BOPTA - 1140	Total
11	1130	Clerk	E03C1	EO	S	1.00	71,902	37,570	109,472	54,736	27,368	16,421	10,947	109,472
11	1120	Chief Admin Supervisor	N1602	NU	S	1.00	52,919	29,279	82,199	8,220	61,649	8,220	4,110	82,199
11	1120	Recording Specialist	A1012	AF	S	1.00	37,417	24,717	62,133	-	6,213	55,920	-	62,133
11	1120	Recording Specialist	A1001	AF	S	1.00	28,784	20,836	49,620	-	24,810	24,810		49,620
11	1110	Recording Specialist	A1001	AF	S	1.00	28,784	20,836	49,620	-	9,924	37,215	2,481	49,620
		Overtime					1,500	-	1,500		1,500			1,500
						5.00	221,305	133,238	354,543	62,956	131,464	142,585	17,538	354,543
		Rounded for Schedule B							354,500	63,000	131,400	142,600	17,500	354,500
		FTE				5.00				0.60	1.80	2.40	0.20	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**Treasury**
Program:	**Treasury and Tax Collection**
Cost Center #:	**1210**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		144,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 144,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	4.00	$ 281,700
Materials and Services (Schedule E)		151,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**4.00**	**$ 433,000**
Fund Level Only:		
Interfund Transfer (Out) - Equipment Reserve		**$ 10,000**

Purpose of Program:

The Treasury Division acts as the County bank and is responsible for the collection, distribution and investment of monies for all Josephine County Funds and Treasurer's trust and agency funds, including taxing districts funds, with emphasis on compliance, protection of principal, liquidity and maximum investment returns.

The Tax Division collects all taxes assessed on real and personal property in Josephine County, for the benefit of all taxing districts. Within the constraints of Oregon law and available resources, departmental activities emphasised are those that best benetfit taxing districts and tax payers.

Mandated Activities - Treasury
Receipt and account for all monies received by Josephine County. ***ORS 208.010 et seq.***
Maintain Bank accounts and make payment of County "orders". ***ORS 208.020***
Maintain accounting of cash in all funds in Treasury. ***ORS 208.070***
Invest surplus funds in approved manner. High of $55,206,000. ***ORS 294.035 et seq.***
Distribution of payments to taxing districts. Excess of $51,342,000. ***ORS 311.395***
Annual and monthly reports to County Board and Taxing Districts. ***ORS 294.155, 208.290***
Maintain Treasurer's records archives. ***ORS 192.001 et seq., OAR 166.030. et seq***
Maintain bond reserve accounts and remit payments to fiscal agent. ***ORS 288.040***
Distribute payments received from:
>Federal Forest Receipts. **ORS 294.060**
>Sale of tax foreclosed property. **ORS 275.275**
>County Assessment and Taxation Fund collections. ***ORS 311.508***
>Abandoned Property Sales. ***ORS 90.425***
>County School Fund. ***ORS 328.030***

Mandated Activities - Tax Division
Prepare and maintain the tax roll data base of 50,307 accounts. ***ORS 311.005 et seq.***
Send tax bills totaling over $58,646,000 and collect payments ***ORS 311.250 et seq.***
Deposit tax collections with County Treasurer ***ORS 311.375 et seq.***
Manage collection of delinquent taxes ORS 311.405 et seq., ***ORS 311.505 et seq.***
Prepare annual statements and other reports ***ORS 311.531, 311.390 et seq.***
Manage foreclosure process ***312.050 et seq.***

Outcome 1: Administer a successful treasury program for all taxing entities in Josephine County, including Josephine County government. Emphasis is on protection of principal, liquidity, maximum investment returns and compliance with Oregon Statutes and the Josephine County Investment Policy.

The Treasurer's monthly and quarterly reports to the Board of Commissioners shows that this outcome is accomplished. The published quarterly reports show that the investment returns, activities and compliance activities prove this outcome.

The Treasurer's investment returns have consistently exceeded the 90 day US Treasury Bill and since February 2008 have exceeded the Oregon State Treasury Local Government Investment Pool returns.

Outcome 2: Administer a successful property tax collection program which complies with Oregon Statutes, minimizing negative impacts on tax payers and minimizing delinquincies and foreclosures.

Statistics show that less than 0.4% (four tenths of one percent) of property taxes levied remain unpaid 4 years after the original levy. Statistics on tax collection are tracked and reported to the Board of Commissioners quarterly.
Foreclosures have been minimized by the department's tax payer contact activities. The number of properties taken by the county have fallen to the lowest number possible, only properties abandoned by the owner have been foreclosed in the recent past. Since 1997 only 3 "owner occupied" homes were foreclosed, one of which was later sold back.

The Treasurer's Quarterly report containing details of these outcomes is available on the Josephine County web site and at the Treasurer's Office. The Board of Commissioners' office also has these documents.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 1210

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	82,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	62,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 144,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Revenue?
1	10-1210	32134	CAFFA (County Assessment Function Funding Assistance)	Oregon Dept of Revenue	7/1/2014 - 6/30/15	$ 82,000	$ -	N	N/A	Continuing	Perform the following property tax duties: assessment admin, valuation, appeals, tax collection & distribution
2	10-1210	33127	Treasurer's Invest Interest			$ 44,700	$ -	N	N/A	Continuing	Charge for Treasury to manage invested interest and distribution as allowed Josephine County Investment Policy.
3	10-1210	33123	Forclosure Fees	Public		$ 2,300	$ -	N	N/A	Continuing	Charge for Treasury to defray costs to the County of property tax forclosure accounts as allowed by ORS 312.120.
4	10-1210	33134	NSF Fees	Public		$ 1,500	$ -	N	N/A	Continuing	Charge for bank fee of insufficient funds on checks deposited to Treasury from all departments.
5	10-1210	33144	Publishing Fees	Public		$ 3,500	$ -	N	N/A	Continuing	Charge for Treasury to publish tax foreclosure notice as required by ORS 312.040.
6	10-1210	33145	Recording Fees	Public		$ 3,000	$ -	N	N/A	Continuing	Charge for Treasury to record deliquient taxes in the Clerk's office reimbursed by deliquent property tax owners as allowed by ORS 311.625(2).
7	10-1210	33155	Warrant Fees	Public		$ 2,500	$ -	N	N/A	Continuing	Charge for Treasury to issue warrant for property tax collection as allowed by ORS 311.633
8	10-1210	33114	Data Subscription	Public		$ 4,500	$ -	N	N/A	Continuing	Charge for users to subscribe to A&T tax and assessment system.
						$ 144,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 1210

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,900
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	1,000
43050	Postage and Shipping	34,100
43055	Printing and Duplication	7,900
Fees and Services:		
44040	Advertising	2,600
44020	Contracted Services	30,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	400
44035	Insurance	3,300
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	49,100
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,800
44075	Education and Training	2,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	700
45030	Building Operation, Repairs and Maint (BOM)	14,700
45035	Equipment Operation, Repairs and Maint (Fleet)	700
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	100
	Total Materials and Services - To Schedule B	-
		$ 151,300
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Treasury
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages (no COLA)	Total Taxes & Benefits	Total Wages & Benefits
12	1210	Treasurer	E03T1	EO	S	1.00	71,902	34,694	106,596
12	1210	Deputy Treasurer III	A1312	AF	S	1.00	44,364	27,295	71,659
12	1210	Accounting Specialist	A1005	AF	S	1.00	31,931	21,930	53,861
12	1210	Accounting Specialist	A1001	AF	S	1.00	28,784	20,836	49,620
						4.00	176,981	104,755	281,735
		Rounded for Schedule B					177,000	104,800	281,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**Surveyor**
Program:	**Administration**
Cost Center #:	**1310**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		35,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 35,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 58,500
Materials and Services (Schedule E)		10,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.00**	**$ 69,000**

Purpose of Program:

The main purpose of the Surveyor's Office is to store and provide access to land survey and corner records, land measurement data, and property line/boundary information for both private individuals and public agencies for Josephine County. These records provide information pertaining to real property, its boundaries and measurement thereof, which will assist in the determination or reestablishment of property boundaries and corners, and other areas of land measurement. These records date from the mid-1850's to the present.

The County Surveyor is responsible for the review and checking of all plats and maps as submitted for recording or filing for Josephine County and the City of Cave Junction, and for the filing of all maps or plats of surveys within the entirety of Josephine County. Once plats and maps are submitted, our office processes them for filing, distribution, storage and future access. These are just some of the duties as mandated by state statute and administrative rules.

Applicable Statutes and Administrative Rules:

- County Surveyor general duties: ORS 209.070, 209.130, 209.270
- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

Budget Goal #1- Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

The land and its records, especially those pertaining to property boundaries, are essential to many departments, agencies (public & private) and private individuals. We store copies and original maps of boundary surveys, property line adjustments, partition plats, subdivision plats, condominium plats and cemetery plats, together with records of homestead exemptions, donation land claims, mining claims, railroads, roads and rights of way pertiaining to Josephine County. We also store other pertinent documents associated with these maps and records. We are currently involved with Grants Pass High School in the local "Trig-Star" trigonomentry competition, and we often attend local organizational meetings/getherings to encourage and promote interest in our office and the records within.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

Our department's funding is primarily accomplished through our over-the-counter sales of maps and other documents, and through fees charged for our services. We also receive general fund monies for our department. Our department has a longstanding history of making cuts and minimizing our expenses over the past several years, even to the point where the County Surveyor position itself, although an elected position, is not full-time. We often utilize the volunteer services of individuals through our Community Corrections Department who need to "work off" community service hours doing routine office duties. When available, we have also used volunteers to help as well. We have these and other creative methods to maintain our current service levels while at low FTE levels. We are working diligently to offer some of our records "on line," thereby freeing up personnel to manage and perform other tasks. To maintain a sufficient level of funding for our office, we will be examining our current fee structure to make changes as necessary to accomodate our services and costs.

Budget Goal #3 - Provide access to County services to the citizens of Josphine County in a transparent, open and professional manner.

Our department's records are available to the public and we encourage them to visit our office to research, review, and examine the public documents we have stored and available. We will assist both the general public and other departments or agencies in searching for and locating documents pertinent to their needs, and our staff strives to go beyond 100% in helping these indviduals with their endeavor.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Surveyor
Program: Administration
Cost Center #: 1310

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	14,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	9,000
33200	Sales of Materials	10,000
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	2,000
	Total Revenues - To Schedule B	**$ 35,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1310	31124	Partition Plat Filing Fee	Public		$ 4,000	N	N	N/A	Continuing	Surveyor office provides partition plats
2	10-1310	31133	Survey Recording Fee	Public		$ 10,000	N	N	N/A	Continuing	Surveyor office provides county records
3	10-1310	33100	Charges for Services	Public		$ 3,000	N	N	N/A	Continuing	Surveyor office charges for all other general requests besided plat checking
4	10-1310	33141	Plat Checking Fee	Public		$ 6,000	N	N	N/A	Continuing	Surveyor office charges for providing plat checking
5	10-1310	33200	General Sales of Materials	Public		$ 3,000	N	N	N/A	Continuing	Surveyor office charges for copies, and all other items except for Maps
6	10-1310	33205	Map Sales	Public		$ 7,000	N	N	N/A	Continuing	Surveyor office charges for map sales
7	10-1310	37900	Miscellaneous	Public		$ 2,000	N	N	N/A	Continuing	All other items that cannot be categorized above
						$ 35,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Surveyor
Program: Administration
Cost Center #: 1310

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	400
43050	Postage and Shipping	100
43055	Printing and Duplication	1,800
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	1,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	800
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	300
44075	Education and Training	200
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	4,700
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 10,500
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Surveyor
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages (no COLA)	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										Surveyor -Gen Fund - 10-1310	Public Land Corner Fund - 34 -1320
13	1310	Surveyor	E0101	EO	S	0.12	7,680	11,696	19,376	3,875	15,501
13	1320	Surveyor Tech III	A1507	AF	S	1.00	44,473	27,168	71,641	7,164	64,477
13	1310	Sr Dept Specialist	A1210	AF	S	1.00	40,775	25,005	65,780	39,468	26,312
13	1310	Dept Assistant	A0704	AF	H	0.28	7,325	638	7,963	7,963	-
						2.40	100,253	64,507	164,760	58,471	106,290
										1.00	1.40
ADDITIONS											
13	1320	Surveyor Tech I (on call)	A1101	AF	H	0.28	8,538	911	9,449	-	9,449
						2.68					0.28
		Rounded for Schedule B								58,500	
		FTE Surveyor General Fund								1.00	
											115,700
		FTE Public Land Corner Fund									1.68

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **General Fund (10)**
Office/Division **Veterans Service Office**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 56,000
Program Revenues (Schedule C)		55,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 111,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.00	$ 166,600
Materials and Services (Schedule E)		52,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**3.00**	**$ 219,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Veterans Service Office
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,500
43015	Operating Supplies	7,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	2,500
43050	Postage and Shipping	-
43055	Printing and Duplication	1,500
Fees and Services:		
44040	Advertising	10,100
44020	Contracted Services	1,500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,000
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	9,000
44075	Education and Training	3,800
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	9,300
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 52,400**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 1840

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		55,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 55,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.25	$ 137,400
Materials and Services (Schedule E)		25,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.25**	**$ 163,000**

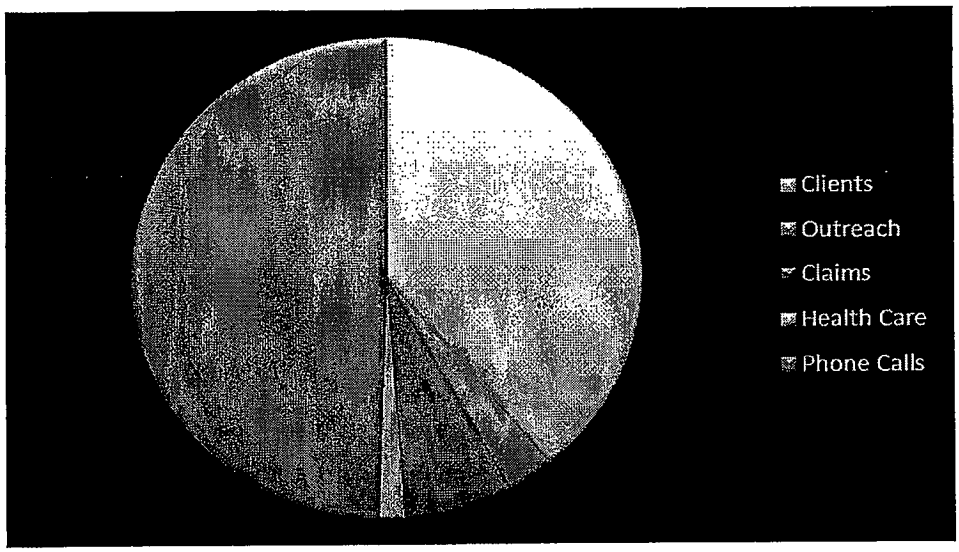
Purpose of Program:

The purpose of the County Veteran Service Office is to prepare, present and prosecute claims before the department of Veterans Affairs ,underlaws pertaining to veterans, on behalf of the veteran community in our jurisdiction. This program, in essence, supports the 12000 veterans living in our area by provideing competent accredited representation and a myriad of secondary services important for the health and well being of our local Veteran 's and thier families.

2013 Workload and Results

2013 our office assisted 3065 clients in office and 238 clients out in the field. We developed 535 claims to include appeals at the BVA level. The VSO enrolled 127 clients in healthcare as well as assisted approximately 35 veterans with their education enrollment process and fielded 3879 phone calls. Results:

3,833,773.03 Additional Federal Dollars



#1 Improve Community outreach, technology, Enhanced services

Josephine County VSO has an extensive outreach program. We take our show on the road reaching clients in sometimes very remote areas of the region. This year we have received a competitive grant which supports increased outreach efforts coupled with mobile office technology which bolsters out existing program allowing us to fully infuse our program in the community which and harmonizes with budget goal #1 and #3

#2 Sustainable Funding

Continued involvement with the Oregon County Veteran Service Officers Association, Oregon Department of Veteran and the Oregon Legislative Assembly helps to assure dedicated pass through funding continues to support our operation. Keeping abreast of competitive grant funding opportunities we are being proactive in the sustainability of our program.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 1840

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	55,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 55,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1830	32250	Oregon DVA SB 1100 distribution and Historical aids to County funding for Veteran Services	Oregon Department of Veteran Afairs	07/01/2014-07/01/2015	$ 55,000	$ 55,000	N	N/A	Continuing	Matching funds and provide Veteran Services to local Veterans
							$ 55,000				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 1840

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,500
43015	Operating Supplies	2,700
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	1,500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,000
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	800
44075	Education and Training	3,800
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	9,300
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 25,600
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veterans Extended Outreach Grant Program (VEOGP)
Cost Center #: 1846

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 49,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 49,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.75	$ 29,200
Materials and Services (Schedule E)		19,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.75**	**$ 49,000**

Purpose of Program:

The 2013 Oregon Legislative Assembly provided Oregon Department of Veterans' Affairs with funding for a Veterans' Extended Outreach Grant Program. The purpose of the VEOGP is to increase the amount of Federal benefit dollars recovered on behalf of Oregon Veterans.

As a recipient, Josephine County Veteran Service Office will strategically campaign our program to specifically target multiple demographics in our region for the purpose of benefits education and claims implementation. We will achieve this by increasing our outreach services and expanding services in our geographic area; fortifying staff to handle workload increases; and market the program utilizing social media capabilities. Infusing our program deeper into the community through outreach aligns us directly with the intent of this specific grant and harmonizes excellently with the 2014-2015 budget goals #1 and #. Outcomes are measured by the number of Federal dollars coming into our community through the Veterans Benefit Administration.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Veteran Service Office
Program: Veterans Extended Outreach Grant Program (VEOGP)
Cost Center #: 1846

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	3,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	9,600
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	7,200
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 19,800
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Vetreran Service Office
Program: Veterans Music Outreach Grant Program
Cost Center #: 1841

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 7,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 7,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		7,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 7,000**

Purpose of Program:

The Veteran Music Outreach Program was established February 2011. The idea was to provide a platform where combat veterans can utilize the music medium as a means to alleviate some of the stressors of reintegration through shared talent and instruction. Our data shows 5-9 veterans have attended the group consistently from its conception. The standard feedback from the veteran; "I always feel better when I leave than when I walked in". An unexpected outcome is the peer mentoring aspect naturally happening during sessions. This outreach provides and arena where our most honored veterans can commune with peers in a positive productive environment.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Vetreran Service Office
Program: Veterans Music Outreach Grant Program
Cost Center #: 1841

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	
43015	Operating Supplies	1,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	2,500
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	500
44020	Contracted Services	1,500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 7,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Veterans Service Office
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages (no COLA)	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
										Veterans 10-1840	Extended Outreach 10-1846	Total
18	1840	Veterans Program Mgr	N1210	NU	S	1.00	53,045	29,323	82,369	82,369		82,369
18	1840	Asst Veterans Svc Officer	A1003	AF	S	1.00	30,282	21,357	51,639	38,729	12,910	51,639
18	1846	Department Assistant VA	A0701	AF	H	0.50	12,104	4,182	16,287		16,287	16,287
18	1840	Department Assistant VA	A0701	AF	H	0.50	12,104	4,182	16,287	16,287		16,287
						3.00	107,536	59,045	166,581	137,384	29,196	166,581
		Rounded for Schedule B								137,400	29,200	166,600
		FTE				3.00				2.25	0.75	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**Board of County Commissioners**
Program:	**General Government**
Cost Center #:	**1910**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ -**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		288,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 288,000**

Purpose of Program:

General Government is for budgeting County-Wide costs such as the annual audit, legal notices, for budget and other hearings, insurance, postage & shipping, etc. Costs are attributed to this budget by the Board's office when the costs do not benefit a specific program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Board of County Commissioners
Program: General Government
Cost Center #: 1910

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	1,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	62,000
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	5,000
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	39,000
44035	Insurance	133,700
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	37,200
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	6,600
44075	Education and Training	2,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,000
	Total Materials and Services - To Schedule B	-
		$ 288,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**General Government**
Program:	**Court Facilities**
Cost Center #:	**1920**

		Budget Amounts	
		FTE	**Dollars**
Resources:			
Beginning Fund Balance			$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			**$ -**
Requirements:			
Expenditures:			
Personal Services (Schedule D)		-	$ -
Materials and Services (Schedule E)	BOM 45030 Expenses Only		245,600
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		**-**	**$ 245,600**

Purpose of Program:
As required under ORS 1.185, which states:

1.185 County to provide courtrooms, offices and jury rooms. (1) The county in which a circuit court is located or holds court shall:

(a) Provide suitable and sufficient courtrooms, offices and jury rooms for the court, the judges, other officers and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices and jury rooms.

(b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state.

(2) Except as provided in subsection (1) of this section, all supplies, materials, equipment and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.187.

This budgeted cost center covers the building, operation, and maintanence costs of the court facilities.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: General Fund (10)
Emergency Management

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.50	$ 119,500	$ 119,500	$ -	Emergency Management (1940)	0.50	$ 80,000	$ 110,000	$ (30,000)
0.50	60,000	60,000	-	Public Health Emergency Preparedness (1941)	0.50	60,000	60,000	-
1.00	**179,500**	**$ 179,500**	**$ -**	**Total for Fund**	**1.00**	**$ 140,000**	**$ 170,000**	**$ (30,000)**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **General Fund (10)**
Office/Division **Board of County Commissioners**
Program: **Emergency Management**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		90,000
Interfund Transfers (In) (Schedule C)		50,000
Total Resources - To Schedule A		**$ 140,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 84,000
Materials and Services (Schedule E)		86,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.00**	**$ 170,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Board of Commissioners
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	30,000
32200	State Grants	60,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 90,000**

Transfers from Other Funds (List sources):		
35200	Grant Project Fund (16) Title III	$ 50,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 50,000**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-1940	321xx	Emergency Management Performance Grant (EMPG)	Oregon Emergency Management (OEM)	07/01/14-06/30/15	$ 30,000	$ 30,000	Y	97.042	Continuing	EM program is responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters. Coordinate writing and revising all emergency operations plans, administers Emergency Mgmt Performance Grant. Coordinate with local, state agencies and community partners in and on emergency preparedness. Mandates: ORS 401; OAR 333, Division 3; OAR 104; ORS 453.(347,374,382)
2	10-1941	32211	Public Health Emergency Preparedness (PHEP)	Oregon Health Authority (OHA)	07/01/14-06/30/15	$ 50,000	$ -			Continuing	There are 15 capabilities that we work towards competency in the public health emergency preparedness program. Writing and updating plans, provide education and training to staff, participate in exercises, assist during emergencies and partner with other local agencies in health preparedness.
						$ 80,000	$ 30,000				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Board of Commissioners
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,500
43015	Operating Supplies	17,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	3,100
Fees and Services:		
44040	Advertising	4,000
44020	Contracted Services	15,500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	18,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	6,500
44075	Education and Training	5,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,200
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	3,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	5,500
	Total Materials and Services - To Schedule B	**$ 86,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**Board of County Commissioners**
Program:	**Emergency Management**
Cost Center #:	**1940**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		30,000
Interfund Transfers (In) (Schedule C)		50,000
Total Resources - To Schedule A		**$ 80,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.50	$ 42,000
Materials and Services (Schedule E)		68,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.50**	**$ 110,000**

Purpose of Program:

Emergency Management is responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters. Responsible for coordination of writing and updating multiple emergency operations plans and annexes. Operations of the County Emergency Operations Center during an event, training and exercising staff in non emergency times. Administer multiple grants and ensure compliance with those grants, including securing future funding sources through the Emergency Management Performance Grant and the Public Health Emergency Preparedness grant. This program coordinates with local, state agencies and the community with emergency preparedness.

Mandates:

OAR 401.305 - the County shall designate an Emergency Management Agency

ORS 453.347 - Emergency Response Planning

ORS 453.374 - Hazardous material emergency response

ORS 453.382 - Cost of responding to an emergency; responsibilities; billing; recovery

OAR 101-010-0005 - Participation of local government in the Emergency Management Assistance Program through FEMA

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Community outreach is critically important when it comes to preparedness. In 2014 myself and a team of volunteers will be offering classes, training sessions, forums and opportuities for citizens and employees to better understand the hazards we face and then have the knowledge and tools to take preparedness actions. We are building a cadre of instructors, re-inventing the Community Emergency Response Team (CERT) program and designing resources and tools that will be accessible on line for everyone to access. We have also put time into strengthening the Emergency Operations Center and Call Center which was heavily used during the 2013 wildfires. This resource proved to be vital to our community as 911 becomes quickly overwhelmed in any large emergency.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The Emergency Services Manager has developed a Strategic Plan for the next two years looking at both the PHEP and EM programs to determine where overlaps are, how to accomplish as many tasks as required for both grants and provide training and exercises to ensure County readiness. The Emergency Management Performance Grant (EMPG) is a FEMA grant sent through the State, then Oregon Emergency Management determines the amounts each County is eligible for based on an equation applied to each Oregon County. The EMPG grant provides financial support to the local government in a 50% match with general fund dollars, of which both the PHEP grant and Title III do not qualify. Currently the Emergency Manager has received little EMPG monies because this financial layout. We have been fulling the requirements of the EMPG grant for years with only a 4% match. If we wait to fund this program with general fund to increase our EMPG reimbursement then we risk loosing our allotment each year. Funding accross the board is decreasing, including grant monies. I am proposing that for the 2014-2015 we decrease the Title III funds for this program by $30,000 and increase General Fund to $22,000. This will increase our match on the EMPG grant to 15% which when applied to salary/benefits and services and supplies we will see $62,500 return to the County vs. $40,000 in pervious years. This also secures our allotment for future years as we will need EMPG more and more as Title III dollars decrease.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

We have been very successful in providing community information through social media sites, County webpage, doing outreach with a wide variety of groups and organizations. We strive to put not only our best foot forward for our program but as a representative for Local Government. During any incident we reach out to regional media, partner with other County agencies to have one voice and be flexible to change course if what we are providing is not working.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Board of Commissioners
Program: Emergency Management
Cost Center #: 1940

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	30,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 30,000**

Transfers from Other Funds (List sources):		
35200	Grant Project Fund (16) Title III	$ 50,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 50,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Board of Commissioners
Program: Emergency Management
Cost Center #: 1940

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,500
43015	Operating Supplies	13,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	2,400
Fees and Services:		
44040	Advertising	3,000
44020	Contracted Services	15,500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	18,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	3,500
44075	Education and Training	3,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	600
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	3,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 68,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund
Office/Division: Board of Commissioners
Program: Public Health Emergency Preparedness (PHEP)
Cost Center #: 1941

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		60,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 60,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.50	$ 42,000
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.50**	**$ 60,000**

Purpose of Program:

Public Health Emergency Preparedness addresses mitigation, preparedness, response and recovery phases for public health emergencies through plan development and revision, exercise and response activities based on the 15 CDC identified Public Health Preparedness Capabilities. Administers the Public Health Emergency Preparedness grant. This program coordinates with local, state agencies and the community with emergency preparedness. Develop a work plan based on gaps, prioritize which capabilities and functions are most important to have fully developed in our jurisdiction.

Mandates:

OAR 333, Division 3 - Public Health Preparedness
ORS 453.347 - Emergency Response Planning
ORS 453.374 - Hazardous material emergency response
ORS 453.382 - Cost of responding to an emergency; responsibilities; billing; recovery

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Community outreach is critically important when it comes to preparedness. In 2014 myself and a team of volunteers will be offering classes, training sessions, forums and opportuities for citizens and employees to better understand the hazards we face and then have the knowledge and tools to take preparedness actions. We are building a cadre of instructors, re-inventing the Community Emergency Response Team (CERT) program and designing resources and tools that will be accessible on line for everyone to access. We have also put time into strengthening the Emergency Operations Center and Call Center which was heavily used during the 2013 wildfires. This resource proved to be vital to our community as 911 becomes quickly overwhelmed in any large emergency. We have created additional partnerships post 2013 Wildfire season, were we felt coordination with other agencies and public messaging could be improved upon.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The Emergency Services Manager has developed a Strategic Plan for the next two years looking at both the PHEP and EM programs to determine where overlaps are, how to accomplish as many tasks as required and essential to fullfill both grants and provide training and exercises to ensure County readiness. To enable these two functions, both Public Health Emergency Preparedness and Emergency Management we need to look at future grant funding in order to sustain the position.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

We have been very successful in providing community information through social media sites, County webpage, doing outreach with a wide variety of groups and organizations. We strive to put not only our best foot forward for our program but as a representative for Local Government. During any incident we reach out to regional media, partner with other County agencies to have one voice and be flexible to change course if what we are providing is not working.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund
Office/Division: Board of Commissioners
Program: Public Health Emergency Preparedness (PHEP)
Cost Center #: 1941

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	60,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 60,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund
Office/Division: Board of Commissioners
Program: Public Health Emergency Preparedness (PHEP)
Cost Center #: 1941

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	4,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	700
Fees and Services:		
44040	Advertising	1,000
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	3,000
44075	Education and Training	2,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	600
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	5,500
	Total Materials and Services - To Schedule B	-
		$ 18,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Emergency Management
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages (no COLA)	Total Taxes & Benefits	Total Wages & Benefits
15	1940	Emergency Services Manager	N1603	NU	S	1.00	54,242	29,739	83,982
						1.00	54,242	29,739	83,982
		Rounded for Schedule B					54,200	29,700	84,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **General Fund (10)**
Office/Division **Forestry**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		1,131,000
Interfund Transfers (In) (Schedule C)		24,000
Total Resources - To Schedule A		**$ 1,155,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	8.80	$ 646,100
Materials and Services (Schedule E)		255,900
Interfund Transfers (Out) (Schedule E)		475,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**8.80**	**$ 1,377,000**

Purpose of Program:
The Forestry Department is responsible for the management of natural resources located on the County's 30,000 acre forest. The timber resources are managed on a sustained yield basis and in accordance with the Oregon Forest Practices Act. Proceeds from timber sales are deposited into the County's General Fund. After harvests occur, the area is reforested and cared for to ensure timber for the future generations. Other resources includes firewood sales, rock/mineral extraction, cell tower sites and water.

The Forestry Department will be taking on two large projects during fiscal year 2014/2015 that are in addition to its normal operations.

1 The wildfires during the summer of 2013 burned approximately 2,600 acres of County owned forestlands. The Forestry Department has accomplished most of the harvest operations to salvage merchantable timber and will be concentrating its efforts for reforest the burned

areas over the next three fiscal years. Plans for fy 2014/2015 include the planting and tending of approximately 470,000 conifer seedlings. Reforestation costs for will be funded from revenue generated from the salvage logging operations.

2 In 2013 the Forestry Department began the process to contract a forest wide inventory with most of the field work to occur in FY 2014/2015. Results from the inventory will assist in determining areas that are in need of forest management, growth models to analyze different management strategies and determine if the sustainable harvest levels can be adjusted.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

The Forestry Department's main outreach program is the Annual Youth Tree Plant. For the past 25 years, County forestry and 50 volunteers have given approximately 1,000 kids per year the opportunity to plant tree seedlings and learn about the environment in a forest setting. County lands and staff are also involved with the OSU Extension Service to provide a resource for small woodland owners. Foresters are also available for over the counter advice for forestry related issues.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

Since the timber on the County forest lands are being harvested on a sustained yield basis, the Forestry Department can not only provide revenue to support itself but also the proceeds that exceed budget requirements are deposited into the General Fund. Additional long term funding sources includes cell tower leases and firewood permits.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County government programs.

Contracts for timber sales are sold through a competitive bids process in a public forum and harvest areas are reviewed by the Oregon Department of Forestry for compliance to the Oregon Forest Practices Act. Forest and mineral management plans are reviewed through citizens advisory boards.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	24,000
32100	Federal Grants	25,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	1,031,500
33300	Rental Charges	45,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	5,500
	Total Revenues - To Schedule B	**$ 1,131,000**

Transfers from Other Funds (List sources):		
35200	SRS2012 Title III	24,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 24,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,000
43015	Operating Supplies	53,300
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	6,900
43050	Postage and Shipping	400
43055	Printing and Duplication	800
Fees and Services:		
44040	Advertising	300
44020	Contracted Services	14,100
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	3,600
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	300
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,800
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	11,100
45035	Equipment Operation, Repairs and Maint (Fleet)	55,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	105,000
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 255,900**
Transfers to Other Funds (List recipients):		
45200	Property Reserve Fund (47)	$ 475,000
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 475,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**Forestry**
Program:	**Admin**
Cost Center #:	**2110**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		49,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 49,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.05	$ 79,100
Materials and Services (Schedule E)		179,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.05**	**$ 259,000**

Purpose of Program:

The 1.05 FTE's in Administration provides overhead, leadership, agreement negotiations and grant writing in support of Forestry's Timber Sale and Reforestation Programs. The program includes costs for fire protection from the Oregon Department of Forestry.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Admin
Cost Center #: 2110

			Budget Amount
Revenues:			
30000	Property Taxes		$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		45,000
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous	(Wolf Cr Park)	4,000
	Total Revenues - To Schedule B		**$ 49,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Admin
Cost Center #: 2110

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,000
43015	Operating Supplies	4,900
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	400
43055	Printing and Duplication	300
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,600
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	300
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,800
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	11,100
45035	Equipment Operation, Repairs and Maint (Fleet)	49,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments ODF Fire Tax	105,000
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 179,900
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Timber
Cost Center #: 2120

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		1,082,000
Interfund Transfers (In) (Schedule C)		24,000
Total Resources - To Schedule A		**$ 1,106,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.60	$ 297,400
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**3.60**	**$ 315,400**

Purpose of Program:

The Timber Program utilizes 3.6 FTE's to mange the timber resources on Josephine County's 30,000 acre forest
- Plan, conduct field work, develop contracts, auction and administrate the harvest of 19 timber sales. Receipts from sales, estimated at $1,031,500 are to be deposited into the General Fund.
- Ensure that State and Federal regulations concerning the environment are complied with through training and conducting endangered wildlife/plant surveys.
Provide firewood to the general public and small commercial operators. Estimated revenue expected is $14,000.
- Salvage harvest approximately 50 mbf of timber

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Timber
Cost Center #: 2120

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	24,000
32100	Federal Grants ARRA	25,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	1,031,500
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	1,500
	Total Revenues - To Schedule B	**$ 1,082,000**

Transfers from Other Funds (List sources):		
35200	SRS2012 Title III	$ 24,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 24,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Timber
Cost Center #: 2120

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	10,400
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	500
43050	Postage and Shipping	-
43055	Printing and Duplication	500
Fees and Services:		
44040	Advertising	300
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	6,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 18,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Reforest
Cost Center #: 2130

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	4.15	$ 269,600
Materials and Services (Schedule E)		58,000
Interfund Transfers (Out) (Schedule E)		475,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**4.15**	**$ 802,600**

Purpose of Program:

The Reforestation program focuses on planting, enhancing growth and health of young trees by utilizing its 4.15 FTE workforce to accomplish the following:
- Plant 470,000 seedlings on areas burned by wildfires (contract work)
- Plant 12,000 seedlings on approximately 80 acres on areas that are not related to the fire.
- Brush control and/or thinning on 100 acres.
- Collect 250 cones from Rust (disease) Resistant Sugar Pine trees and 100 pounds of Douglas-fir seeds to replenish storehouse that was depleted from the wildfire reforestation efforts.
- Plus tree and orchard maintenance for future reforestation needs

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Forestry
Program: Reforest
Cost Center #: 2130

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	38,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	6,400
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	13,600
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 58,000
Transfers to Other Funds (List recipients):		
45200	Property Reserve Fund (47)	$ 475,000
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 475,000**

Josephine County
Schedule D - Personnel Services
Forestry
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation			
										Admin	Timber	Reforest	Parks Fund - 24-2010
21	2110	Forestry Program Mgr	N1812	NU	S	1.00	72,862.80	38,205.70	111,068.50	27,767.12	66,641.10	16,660.27	
21	2120	Forester II	N1708	NU	S	1.00	64,438.47	33,531.91	97,970.38		48,985.19	48,985.19	
21	2120	Forestry Project Foreman	N1012	NU	S	1.00	49,317	34,071	83,388		41,694	41,694	
21	2120	Forestry Tech II	A1412	AF	S	1.00	46,898	28,415	75,314		75,314		
21	2120	Forestry Tech I	A1307	AF	S	1.00	39,876	24,845	64,721		64,721		
21	2110	Admin Secretary	A1111	AF	S	1.00	39,551	24,579	64,131	51,305			12,826
21	2130	Forestry Project Spec I	A0810	AF	S	1.00	32,456	25,328	57,783			57,783	
21	2130	Forestry Project Spec II	A0903	AF	S	1.00	28,608	23,609	52,217			52,217	
21	2130	Forestry Project Spec II	A0903	AF	S	1.00	28,608	23,609	52,217			52,217	
						9.00	402,615	256,196	658,811	79,072	297,355	269,557	12,826
		Rounded for Schedule B							646,100	79,100	297,400	269,600	
		FTE (Forestry)				**8.80**				1.05	3.60	4.15	
													Parks 12,800
		FTE (Parks Fund)											0.20

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**General Fund (10)**
Office/Division:	**Planning**
Program:	**Administration**
Cost Center #:	**3210**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		320,000
Interfund Transfers (In) (Schedule C)		35,000
Total Resources - To Schedule A		**$ 355,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	6.17	$ 445,200
Materials and Services (Schedule E)		81,800
Interfund Transfers (Out) (Schedule E)		5,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**6.17**	**$ 532,000**

Purpose of the Program – Planning Department

The purpose of the planning program is to provide the land conservation and development planning and regulatory functions as mandated by state law. The Planning Department conducts reviews of land use proposals and issues land use permits under the authority of the Josephine County Rural Land Development Code. The Department consists of a full-time staff of five including a director, three planners, and one planning specialist; and, one part-time department specialist. The director and planners provide land use information and permit services to customers and interested land use participants by: providing 20 hours per week of direct customer service at the Planning office counter, as-needed telephone and e-mail customer service, reviewing and processing land use applications, staffing public hearings, and supporting the Planning Commission and Board of County Commissioners in land use policy-making and decision-making; and, staffing advisory sub-committees of the Planning Commission focused on various topics.

The director and planning staff also attend coordination meetings with federal, state, and regional agencies and groups whose actions affect land use issues in Josephine County. These groups include: Rogue Valley Council of Governments; Chamber of Commerce; Southern Oregon Regional Economic Development, Inc.; Oregon Departments of Environmental Quality, Fish and Wildlife, Transportation, and the Department of Land Conservation and Development; special councils and districts (watershed, soil and water conservation, fire); Bureau of Land Management and U.S. Forest Service.

The Planning Department also serves as a point of contact for neighborhood groups and individuals interested in issues of land use and development within the County.

Budget Goal #1: Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

Budget Goal #1 is supported by:
1 - Comprehensive planning and implementing ordinances, in accordance with ORS 197.195.
2 - Accurate and timely processing of land use applications, as required by ORS 197.195 and 215.427.
3 - Coordinating all planning activities in the County with other jurisdictions, as required by ORS 195.025.
4 - Accurately answering all inquiries from property owners regarding land use codes.
5 - Maintaining current successful rate of appeal defense while continuing to listen to public concerns and educate landowners on Oregon land use law.
6 - Continuing the staffing and support of the Board of County Commissioners and Planning Commission in public workshops and hearings.
7 - Maintaining property records with all land use actions, including addressing.
8 - Overhauling the department webpage with information pertaining to land use matters, and including the provision of online services.
9 – Studying project tracking software needs and making the necessary changes to the current system.
10 - Meeting with County-wide organizations to identify land use needs, and UGB discussions as required by ORS 195.025.
11 - Providing an annual report to the Department of Land Conservation and Development regarding Comprehensive Plan compliance, as required in ORS 195.040.

In summary, community outreach will be supported by: Improving the Planning webpage, and continuing to provide superior customer service through direct contact at the Planning office counter, and through email and phone contact. Customer contacts are averaging 360 per month thus far in FY 2013-2014.

Budget Goal #2: Develop a sustainable plan for all mandated and essential County government programs.
Budget Goal #2 is supported by the following:

1 - The revised planning fee schedule which became effective December 26, 2013 is designed to provide full-cost recovery for the regulatory function being carried out. Monitoring of the cost of services is on-

going, and requests for fee schedule revision will be made as necessary to continue providing full-cost recovery on services provided.
2 - State grant funding is variable and unpredictable. Without receipt of such grant funds in FY 2015-2016, the current level of staffing services is not sustainable without a higher level of general fund support. Consequently, the Planning staff will be vigilant in looking for grant funding opportunities.
3 - Unused Planning office space has been leased to the Oregon Water Resources Department since 2011, and the office space rental will continue. This rental income will produce $5,400 in revenue for the Planning department during FY 2014-2015.
4- Costs of office materials and services, except for one-time expenditures, are being held constant.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and efficient manner.
Budget Goal #3 is supported by:

1 - The department provides public notices for all land use actions, and provides open access to all Planning records.
2 - All non-confidential records are obtainable during the Planning office open-office hours. Land use applications, the Rural Land Development Code, and other public documents are available on-line, serving as resources for property owners and other interested parties.
3 - Investments in technology in previous years will allow managing public inquiries and responding to Board priorities with less staff than we had in 2012.
4 - Contributions to the Southern Oregon Regional Pilot Program website, public notices, meetings and workshops will be supported by a grant from DLCD in FY 2014-2015.
5 – Updating of the Planning department's Geographic Information System (GIS) mapping database will provide enhanced access to information essential to the planning and development process.

Summary
The proposed budget for FY 2014-2015 is essentially a status quo budget. A couple of the apparent changes are simply a reflection of current reality. The addition of the .17 FTE for a Department Specialist formalizes the current usage of personnel. The increase in state grant revenue for the Southern Oregon Regional Pilot Project gives formal budget acknowledgement of revenues and expenditures that have been taking place for the past year or more. One of the new expenditures in the proposed budget is the interfund transfer to the Assessor's office in support of the GIS Developer position. This position is largely funded by document recording fees, but the funding is inadequate to fully support the position. So, several departments will need to provide revenue to support the position. The Planning department is a major user of the GIS function and should be a department providing funding.

Contained within this budget proposal are two requests for Economic Development funds: one for $20,000 to support general economic development activities; and, another for $15,000 to contract for an overhaul of the Planning Department webpage (including the provision of online services), and study project tracking software needs. The webpage overhaul and the tracking software improvements are measures to increase efficiency and maintain levels of service to citizens of Josephine County.

The budget proposal for FY2014-2015 will require $118,500 in general fund support, or 25% of the department budget. This level of general fund support is a significant reduction from the 33% support anticipated in the FY 2013-2014 budget. The reduced dependence on the general fund can be attributed to permit fee increases adopted by the Board of County Commissioners to pay for actual costs of regulation, to a higher level of development activity, and to a reduction in personnel costs. The savings in personnel costs results from refilling vacant positions with persons at lower salary. Future budgets will have to deal with increased personnel costs due to union contract mandated salary increases.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: General Fund (10)
Office/Division: Planning
Program: Administration
Cost Center #: 3210

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		320,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 340,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	6.17	$ 445,200
Materials and Services (Schedule E)		76,800
Interfund Transfers (Out) (Schedule E)		5,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**6.17**	**$ 527,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: General Fund (10)
Office/Division: Planning
Program: Administration
Cost Center #: 3210

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	265,600
32100	Federal Grants	-
32200	State Grants	49,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	5,400
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 320,000**

Transfers from Other Funds (List sources):		
35200	Econ Develop - General ED Activities	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc. & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	10-3210	32200	Southern Oregon Regional Pilot Project	Dept. of Land Conservation and Development	12/11/2013 - 05/29/2015	$ 49,000	None	N	N/A	NEW	Provide services as laid out by state Regional Pilot Project grant
2	10-3210	31100	Licenses, Permits, Fees			$ 265,600					Planning charges for all permits and fees like Site Plan & Review, Lot Determinations, Development Permits, Medical Hardship, Farm/Forest Dwelling, Plat, Property Line adjustments, Land Use, etc.
3	10-3210	33300	Rental Charges			$ 5,400					Water Resources Dept rental of Planning office space
4	10-3210	35205	Economic Development			$ 20,000					General ED activities
						$ 340,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: General Fund (10)
Office/Division: Planning
Program: Administration
Cost Center #: 3210

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 4,000
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	500
43050	Postage and Shipping	-
43055	Printing and Duplication	800
Fees and Services:		
44040	Advertising	1,000
44020	Contracted Services ($29,000 - SOReg Pilot Project)	29,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	600
44035	Insurance	3,600
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training (Flood Plain Management)	2,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	600
45020	Rental - Land and Buildings	1,300
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	31,900
45035	Equipment Operation, Repairs and Maint (Fleet)	500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 76,800
Transfers to Other Funds (List recipients):		
45200	Assessor - GSI Developer	$ 5,000
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 5,000**

Josephine County
Schedule D - Personnel Services
Planning
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										Planning -3210	Assessor - 1010
32	3210	Planning Director	N2106	NU	S	1.00	74,551	21,997	96,548	96,548	
32	3210	Planner III	A1909	AF	S	1.00	58,265	32,234	90,499	90,499	
32	3210	Planner II	A1705	AF	S	1.00	47,097	17,850	64,947	64,947	
32	3210	Planner I	A1402	AF	S	1.00	36,928	24,396	61,324	61,324	
32	3210	Planning Specialist	A1201	AF	S	1.00	32,272	22,049	54,320	54,320	
						5.00	249,113	118,526	367,639	367,639	-
ADDITIONS											
10	1010	Dept Specialist	A1012	AF	H	0.87	32,555	17,429	49,984	8,706	41,277
32	3210	Planner II (new)	A1701	AF	S	1.00	42,452	26,425	68,877	68,877	
						1.87	75,007	43,854	118,861	77,584	41,277
						6.87			486,500	445,223	41,277
		Rounded for Sch B							**486,500**	**445,200**	**41,300**
		FTE Planning				6.17			FTE	**6.17**	0.70
		FTE Assessor				0.70					

Planning Department – staff increases

Justification – Department Specialist

The budget for the Planning department for FY 2014-2015 contains a proposal to add .17 FTE of a Department Specialist position. While this is an official increase in the FTE allocation to the Planning department, it is in fact simply an acknowledgement of the current usage of personnel. During most of FY 2013-2014 the Planning department has been using a Department Specialist about seven hours per week. The person occupying this position is shared with the Assessor's office which uses the person 28 hours per week.

There is a demonstrated need for the services provided by the Department Specialist as there is always work available for the person to do. This person provides overload support to the full-time Planning Specialist. The work tasks will generally be clerical support, but can include any of the duties contained in the position description.

One of the primary tasks for the Department Specialist will be to do the document scanning for the Ordinance Administrator. The Ordinance Administrator works for both the Planning and Building Safety departments, but is budgeted only in the Building Safety department. Planning supports the work of the Ordinance Administrator by providing this clerical support.

Justification – Planner II

The Planning Department is in need of additional planning staff and there is sufficient revenue being generated by the collection of permit fees, and from other sources, to support the added staff. It is proposed that one full time planner be added to the Department's current budget request. The position could be either a Planner I or Planner II given the approximately $70,000 of additional revenue available to support the position. It is proposed to budget the position as a Planner II to give maximum flexibility in filling the position. If the Department is unable to fill the position with the right skill set at a Planner II, the position could be under filled as a Planner I and we would simply have to spend more time in training the person.

The duties of the person would generally be as described in the position description. The planner could be assigned to providing current planning services, or assigned to work on special projects such as regulatory revision. Most likely the duties would be split between those two main categories.

Public Works Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Public Works Fund

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Program Descriptions and Budgets:

Roads and Bridges 4

JOSEPHINE COUNTY
Public Works Fund Description
2014-15

The Public Works Fund was formed effective July 1, 2007. It includes several programs that had previously been in the Property Services Fund, which has been discontinued. The Roads and Bridges program, operated by the Public Works Division, is by far the largest component.

The North Valley Industrial Park and the Solid Waste Disposal Site programs were placed in Fund 202, Public Works Special Programs in order to provide greater transparency of revenues and expenditures for those programs.

The major source of revenue for the Public Works Fund is motor vehicle fuel taxes apportioned from the State. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for this fund.

Expenditures in the fund are primarily the expenses of operating the Roads and Bridges program. The Public Works Fund has also budgeted interfund transfers to the Property Reserve and Equipment Reserve Funds. The planned use of these funds is described in the Capital Projects section of this book. The Contingency budget amount is intended as a carryover to the following fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Public Works Fund (Resources and Requirements) is presented first, followed by sections for each of the programs. The money available for them and for the interfund transfers is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

For each program, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS FUND (11)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
				Beginning Fund Balance:			
$ 6,063,286	$ 5,207,206	$ 4,416,825	$ 4,700,000	Roads & Bridges	$ 4,100,000		
				Revenues generated by programs:			
				Roads & Bridges:			
4,807,849	5,343,968	5,341,219	5,800,000	Gas Tax distributions from the State	5,400,000		
1,425,353	1,624,463	1,064,258	62,000	Federal Grants	1,000,000		
1,447,546	-	479,606	603,500	State Grants	459,900		
20,227	15,427	24,110	12,000	Charges for Services	14,000		
4,006	2,116	-	-	Charges to other County departments/funds	-		
55,655	52,938	52,492	52,900	Rental Income	54,300		
64,908	152,987	76,794	50,000	Other Income	50,000		
37,482	16,454	12,704	12,000	Interest income	9,200		
				Interfund Transfers:			
12,315	14,029	13,000	17,000	35 - Public Works Special Programs Fund	16,500		
2,000	2,800	2,800	3,000	25 - County Transit Fund	3,500		
4,272	-	-	-	45 - County Bridge Construction Fund	-		
69,000	70,000	50,000	46,000	41 - County Buildings and Fleet Fund - Fleet	41,000		
-	-	6,600	6,600	13/20/14/10 - Radio Infrastucture Payback	6,600		
$ 14,013,899	$ 12,502,388	$ 11,540,408	$ 11,365,000	**TOTAL RESOURCES**	$ 11,155,000		

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS FUND (11)

Historical Data					Budget for Next Year 2014-15		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				REQUIREMENTS			
				Operating Expenditures:			
				Roads and Bridges:			
$ 4,103,307	$ 4,216,077	$ 3,739,234	$ 4,126,400	Personal Services	$ 3,763,400		
1,954,586	1,673,486	1,608,644	1,853,600	Materials and Services	1,502,100		
				Interfund Transfers:			
-	-	425,000	-	12 - Public Safety - Sheriff Patrol - HB4175	-		
539,800	596,000	554,000	598,000	40 - Internal Services Fund (ISF)	526,500		
1,639,000	1,300,000	500,000	1,761,500	46 - Roads and Bridges Reserve Fund	3,477,000		
570,000	300,000	250,000	257,400	48 - Equipment Reserve Fund	134,000		
			2,768,100	Contingency/Fund Balances	1,752,000		
$ 8,806,693	$ 8,085,563	$ 7,076,878	$ 11,365,000	**TOTAL REQUIREMENTS**	$ 11,155,000		
5,207,206	4,416,825	4,463,530		Ending Fund Balance			
$ 14,013,899	$ 12,502,388	$ 11,540,408		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Public Works (11)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
51.65	$ 6,665,000	$ 6,835,400	$ (170,400)	Public Works Roads & Bridges	47.65	$ 7,055,000	$ 5,926,000	$ 1,129,000
		1,761,500	$ (1,761,500)	Transfer to Road/Bridge Reserve			3,477,000	$ (3,477,000)
51.65	**6,665,000**	**$ 8,596,900**	**$ (1,931,900)**	**Total for Fund**	**47.65**	**$ 7,055,000**	**$ 9,403,000**	**$ (2,348,000)**
		Beginning Balance	$ 4,700,000				Beginning Balance	$ 4,100,000
		Ending Operational Balance PW	$ 2,768,100				Ending Operational Balance PW	$ 1,752,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**11 Public Works Operating**
Office/Division:	**Public Works**
Program:	**Public Works**
Cost Center #:	**3410**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 4,100,000
Program Revenues (Schedule C)		6,987,400
Interfund Transfers (In) (Schedule C)		67,600
Total Resources - To Schedule A		**$ 11,155,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	47.65	$ 3,763,400
Materials and Services (Schedule E)		1,502,100
Interfund Transfers (Out) (Schedule E)		4,137,500
Capital Outlays directly from program (Schedule F)		-
Contingency		1,752,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**47.65**	**$ 11,155,000**

Purpose of Program:

Public Works makes living and traveling in Josephine County safe, convenient, and enjoyable. The revenue received from; state motor vehicle fuel tax, and a portion of the timber receipts from U.S. Forest Service lands are designated by law to be used by the county for road purposes.

Public Works is responsible for managing and maintaining: 560 miles of county maintained roads, 170 bridges and structures, approximately 13,000 road and driveway culverts, Fleet Maintenance Facilities, and 19 gravel resource and stockpile sites. Designated work efforts on major maintenance programs include: crack sealing, AC patching, chip sealing, ditch cleaning, storm response and vegetation management.

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Public Works facilities are an integral part of our community and the Department is entrusted by the public to effectively use its resources to make living and traveling in Josephine County safe, convenient, and enjoyable. The Department has two sources of revenue which provide nearly all its funds: state gasoline taxes and a portion of the timber receipts from U.S. Forest Service lands. These two revenue sources are referred to as "designated road funds" because they are designated by law to be used by the County for road purposes. The Department does not receive any county property taxes to fund its operations. Participation in Federal and State cooperative funding projects is continually sought.

Work on completing all preservation, and modernization projects and work, will be done as described in the Department Project Control System and Maintenance Management System. Designated work efforts on major maintenance programs, such as crack sealing, AC patching, chip sealing, repainting centerline and fog stripes, pavement markings, ditch cleaning, and vegetation management will be completed.

This fund also handles all activities for the management of Public Works' fleet, provides all labor, material, and equipment expenses needed to operate the fleet maintenance repair shop, maintains the Public Works fleet and acquires new equipment. The fleet management program is used to keep our fleet at a reasonable level of effectiveness and safety, in order to accomplish the maintenance and preservation programs of the Public Works Department.

Public Works encourages public involvement in many ways, including –
Staffing on the Josephine County Bikeways/Walkways Committee
Representation on the Rogue Valley Area Commission on Transportation (RVACT)
Representation on the Middle Rogue Metropolitan Planning Organization (MRMPO)
Public meetings to gather input during the development/updates of the Josephine County Transportation System Plan
Public survey on opinions/preferences regarding the Josephine County road/bridge system, via Road User Surveys.
Public meetings with impacted property owners and business to discuss large-scale projects, including bridge reconstructions, major betterments and road widening.
Continued 40-hour/week front counter staffing, to assist the general public in road/development permitting.
Offering the ability for the public to contact our office to report road and bridge issues and hazards

Budget Goal #2 - Develop sustainable plan for all mandated and essential County government programs.

Funding and Mandated Spending

Public Works has been historically funded from two primary sources – the State Highway Fund and revenues stemming from the O&C payments from United States Forest Service lands. These funds are dedicated to County roads and bridges via Public Law 106-393 (the Secure Rural Schools act) and the Oregon Constitution. Specifically, Article IX, Section 3A dictates that these funds shall be used "exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and roadside rest areas in this state". Further, ORS 366.774 stipulates that counties receiving these monies "shall report annually to the Legislative Assembly the expenditures of those moneys in each of the following areas: Administration, bicycle paths, construction and expansion, operations and maintenance, other payments, payments to other governments, and repair and preservation."

Public Works has seen an overall increase in average annual revenue from the State Highway Fund; however, this increase has effectively served as an 'offset' to rising fixed costs. Unfortunately, Public Works has also lost most funding related to the O&C payments via 106-393. To offset this loss and continue to meet budget goal #2, Public Works has done the following –

Not refilled many positions that have vacated, as well as a number of forced layoffs in the summer of 2012. This has dropped staffing levels from 63.5FTE to a current total of 52.75, with additional retirements not planned to be filled.

Drastically reduced the number of annual miles that are chip-sealed. Chip-sealing is our most cost-intensive program, annual miles have dropped from ~30/year during the 2000s to less than 20/year at present.

Continued to aggressively pursue state and federal funding for bridge replacement/rehabilitation. These programs fund bridge work at either 90% or 100% of cost, and with a typical bridge costing no less than $750,000 for replacement, Public Works' capital budget could rarely afford these projects. By 2015, Public Works will have replaced 10 bridges over the past decade, with 9 of those bridges having received the 90%/100% funding from outside agencies.

Continue to focus our operation on road maintenance activities that will reduce future maintenance costs.

Expanded inter-agency work with the Oregon Department of Transportation and the City of Grants Pass. Arrangements with these entities allow for cost sharing on equipment, maintenance work and project management. Work facilitated via monthly meetings.

The cost-control measures above will allow Public Works to continue to provide a wide range of public works planning and operations functions that are required by statute, including: Provision of traffic control devices, signing and striping that meet national standards; bi-annual comprehensive bridge inspection and structural rating; adoption and maintenance of a county wide multi-modal transportation system plan. Public Works also maintains the ability to provide 24-7 response to road hazards.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Budget Goal #3 is supported by:

Annual local road and street revenue/expense cost accounting report to State for use of dedicated road funds is available on the Public Works webpage.

All capital improvements are managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting. This includes public bid noticing, openings and awards; formalized scoring of RFPs and use of the Department of Administrative Services cooperative purchasing agreements at the state level.

All non-confidential records are available during normal business hours and/or by public records requests.

Local notice to property owners when roadwork/bridgework will potentially impact their travel/use of county roads.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: 11 Public Works Operating
Office/Division: Public Works
Program: Public Works
Cost Center #: 3410

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	5,400,000
31100	Licenses, Permits and Fees	14,000
32100	Federal Grants	1,000,000
32200	State Grants	459,900
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	54,300
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	9,200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	50,000
	Total Revenues - To Schedule B	**$ 6,987,400**

Transfers from Other Funds (List sources):		
35200	County Fleet (41-3430)	$ 41,000
35200	PW Special Projects - Solid Waste (35-3425)	7,500
35200	PW Special Projects - NVIP (35-3421)	9,000
35200	County Transit (25-3510)	3,500
35200	Various Funds Radio Payment	6,600
	Total Interfund Transfers (In) - To Schedule B	**$ 67,600**
		$ 7,055,000

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	11-3410	30910	Motorfuel Taxes	ODOT	7/1/13-6/30/14	$ 5,400,000	$ -	N		Continuing	Used for Road Maintenance
2	11-3410	32102	Federal Forest Receipts	Federal	7/1/13-6/30/14	$ 1,000,000		Y	#10.665	Continuing	Used for Road Maintenance
3	11-3410	32231	ODOT - Surface Transportation Program	ODOT	7/1/13-6/30/14	$ 459,900				Continuing	Performance of work on certain types of improvement projects ORS 190.110,366.572,366.576. 2014-15 FY approximately $110,000 went to new MPO.
4	11-3410	33156	PW Fees - Waivers	Public	7/1/13-6/30/14	$ 2,000		N		Continuing	Public Works Permit Fees $65
5	11-3410	33117	PW Fees - Driveway Approach	Public	7/1/13-6/30/14	$ 12,000		N		Continuing	Public Works Permit Fees $160
6	11-3410	33307	Rental (PW Properties)	Rentor	7/1/13-6/30/14	$ 34,300		N		Continuing	3 Lease/Rent sites ($2091, $220, $550)
7	11-3410	33306	Rental (County Fleet)	County Fleet (41)	7/1/13-6/30/14	$ 20,000		N		Continuing	County Fleet Shop Space, Utilities, Custodial Services
8	11-3410	35220	Interfund Transfer (County Fleet)	County Fleet (41)	7/1/13-6/30/14	$ 41,000		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
9	11-3410	35204	Interfund Transfer (Solid Waste)	Solid Waste (35)	7/1/13-6/30/14	$ 7,500		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
10	11-3410	35212	Interfund Transfer (NVIP)	NVIP (35)	7/1/13-6/30/14	$ 9,000		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
11	11-3410	35200	Interfund Transfer (Radios)	Various Co Depts	7/1/13-6/30/14	$ 6,600		N		Continuing	Reimbursement from other Departments for Narrowband
12	11-3410	35215	Interfund Transfer (Co Transit)	Transit (25)	7/1/13-6/30/14	$ 3,500		N		Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
13	11-3410	37100	Interest		7/1/13-6/30/14	$ 9,200		N		Continuing	Interest Earned
14	11-3410	37900	Misc Revenue		7/1/13-6/30/14	$ 50,000		N		Continuing	Co Dpts reimb for Hearing Test, CPR, First Aid. Bikeway Litter Patrol Reimb, Oversize Permit Reimb, Sno Park Reimb, Misc.
						$ 7,055,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: 11 Public Works Operating
Office/Division: Public Works
Program: Public Works
Cost Center #: 3410

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,500
43015	Operating Supplies	927,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	7,700
43050	Postage and Shipping	500
43055	Printing and Duplication	500
Fees and Services:		
44040	Advertising	600
44020	Contracted Services	112,300
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	6,100
44035	Insurance	22,200
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services ($50k Performance Review per BCC)	74,900
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	16,000
44075	Education and Training	17,600
Facilities and Utilties:		
45010	Utilities	34,200
45015	Communications	7,200
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	233,400
45035	Equipment Operation, Repairs and Maint (Fleet)	31,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	7,300
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 1,502,100
Transfers to Other Funds (List recipients):		
45200	Internal Service Fund (40)	$ 526,500
45200	Equipment Reserve (48-3410)	134,000
45200	Roads & Bridges Reserve (46-3410) (Addt'l $2 Mil Reserve)	3,477,000
	Total Interfund Transfers (Out) - To Schedule B	**$ 4,137,500**

Josephine County
Schedule D - Personnel Services
Public Works
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
										Public Works 11-3410	Fleet -41-3430	Assessor - Gen Fund 10-1010
34	3410	Public Works Director	N2411	NU	S	1.00	97,643	49,051	146,694	146,694		
34	3410	County Engineer	N2112	NU	S	1.00	84,408	43,877	128,285	128,285		
34	3410	PW Superintendent	N1807	NU	S	1.00	66,070	42,385	108,455	108,455		
34	3410	PW Service Officer	A1709	AF	S	1.00	52,379	29,039	81,417	81,417		
34	3410	PW Inspector	A1612	AF	S	1.00	52,460	31,335	83,794	83,794		
34	3410	Civil Engineer	N1606	NU	S	1.00	58,473	32,364	90,837	90,837		
34	3410	Operations Supervisor	N1708	NU	S	1.00	64,588	41,678	106,267	106,267		
34	3410	Operations Supervisor	N1706	NU	S	1.00	61,483	40,198	101,681	101,681		
34	3410	Sr Admin Supervisor	N1412	NU	S	1.00	59,945	33,131	93,076	93,076		
34	3410	Sr Admin Supervisor	N1412	NU	S	1.00	59,945	33,131	93,076	93,076		
34	3410	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316	68,316		
34	3410	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316	68,316		
34	3410	Accounting Tech	A1212	AF	S	1.00	41,926	26,390	68,316	68,316		
34	3410	Accounting Specialist	A1012	AF	S	1.00	37,417	24,717	62,133	62,133		
34	3410	Purchase/warehouse Coord	A1112	AF	S	1.00	39,610	27,085	66,695	66,695		
34	3410	Engineering Tech III	A1510	AF	S	1.00	48,296	28,572	76,868	76,868		
34	3410	Engineering Tech II	A1312	AF	S	1.00	44,514	27,183	71,696	71,696		
34	3410	Road Surface Coord	O5012	SE	S	1.00	54,889	37,000	91,888	91,888		
34	3410	Vegetation Control Coord	O5008	SE	S	1.00	51,504	35,386	86,890	86,890		
34	3410	Traffic Control Coord	O5012	SE	S	1.00	54,889	37,000	91,888	91,888		
34	3410	Road Worker IV	O4012	SE	S	1.00	51,626	35,444	87,070	87,070		
34	3410	Road Worker IV	O4012	SE	S	1.00	51,626	35,444	87,070	87,070		
34	3410	Road Worker IV	O4012	SE	S	1.00	51,626	35,444	87,070	87,070		
34	3410	Road Worker IV	O0411	SE	S	1.00	51,560	35,413	86,973	86,973		
34	3410	Road Worker III	O3012	SE	S	1.00	47,256	33,361	80,617	80,617		
34	3410	Road Worker III	O3012	SE	S	1.00	47,256	33,361	80,617	80,617		
34	3410	Road Worker III	O3012	SE	S	1.00	47,256	33,361	80,617	80,617		
34	3410	Road Worker III	O3004	SE	S	1.00	39,428	28,702	68,129	68,129		
34	3410	Road Worker III	O3004	SE	S	1.00	39,428	28,702	68,129	68,129		
34	3410	Road Worker III	O3003	SE	S	1.00	38,447	28,257	66,704	66,704		
34	3410	Road Worker III	O3002	SE	S	1.00	37,467	27,813	65,280	65,280		
34	3410	Road Worker III	O3002	SE	S	1.00	37,467	27,813	65,280	65,280		
34	3410	Road Worker III	O3002	SE	S	1.00	37,467	27,813	65,280	65,280		
34	3410	Road Worker II	O2012	SE	S	1.00	42,719	31,197	73,916	73,916		
34	3410	Road Worker II	O2008	SE	S	1.00	39,633	28,795	68,428	68,428		
34	3410	Road Worker II	O2007	SE	S	1.00	38,656	28,352	67,008	67,008		
34	3410	Road Worker II	O2006	SE	S	1.00	37,707	27,922	65,629	65,629		
34	3410	Road Worker II	O2005	SE	S	1.00	36,758	27,492	64,250	64,250		
34	3410	Road Worker II	O2004	SE	S	1.00	35,865	27,087	62,951	62,951		
34	3410	Road Worker II	O2003	SE	S	1.00	34,971	26,682	61,653	61,653		
34	3410	Road Worker II	O2003	SE	S	1.00	34,971	26,682	61,653	61,653		
34	3410	Fleet Program Supervisor	N1709	NU	S	1.00	66,049	36,436	102,486	76,864	25,621	
34	3410	Storeroom/data	A1012	AF	S	1.00	37,417	26,185	63,601	38,161	25,441	
34	3410	Lead Mechanic	O6107	SE	S	1.00	48,773	29,699	78,472	78,472		
34	3430	Journey Mechanic	O4112	SE	S	1.00	46,589	29,949	76,538	-	76,538	
34	3410	Mechanic	O3107	SE	S	1.00	42,173	27,145	69,318	69,318		
34	3430	Mechanic	O3107	SE	S	1.00	42,173	27,145	69,318	-	69,318	
34	3410	Mechanic	O3103	SE	S	1.00	38,235	25,622	63,856	63,856		
34	3410	Mechanic	O3101	SE	S	1.00	36,407	24,915	61,321	61,321		
34	3410	Mechanic	O3101	SE	S	1.00	36,407	24,915	61,321	61,321		
10	1010	Prop Data Analyst	A1505	AF	S	1.00	42,200	27,324	69,524	20,857		48,667
						51.00	2,429,902	1,586,768	4,016,670	3,771,085	196,918	48,667
ADDITIONS										47.65	2.65	0.70
34	3410	Storeroom/data (fill vacancy)	A1001	AF	S	1.00	28,784	21,965	50,749	30,449	20,300	
REDUCTIONS												
34	3410	Storeroom/data (retiring)	A1012	AF	S	1.00	37,417	26,185	63,601	38,161	25,441	
		Rounded for Schedule B							4,003,800	3,763,400	191,800	
		FTE Public Works				47.65				47.65	2.65	0.70
		FTE County Fleet				2.65						
		FTE Assessor				0.70						

Public Safety Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Public Safety Fund

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JOSEPHINE COUNTY
Public Safety Fund Description
2014-15

The Public Safety Fund was formed in 2006. It was comprised of three departments: Sheriff, District Attorney, and Community Justice, which had previously been in the General Fund. The Community Justice Department was further reorganized into Juvenile Justice and Adult Corrections. In 2007, Adult Corrections was moved to a separate fund. The Sheriff and District Attorney are elected officials. The manager of the Juvenile Justice Department reports to a liaison County Commissioner. The departments within this fund provide support for the criminal justice system utilized by city, county and state law enforcement. County wide services include court prosecution, civil services, the jail and juvenile facility,

The budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. The primary source of revenue to operate the departments in this Fund had been monies received under the Troubled Assets Relief Program (TARP) and a transfer from the General Fund. Additionally, programs operated by the three departments generate revenues for specific program purposes. The TARP "county payments" money replaced the O&C distributions that the County received for many years.

In the pages that follow, a summary of the Public Safety Fund (Resources and Requirements) is presented first, followed by sections for each of the three departments. The money available for them is equal to total resources of the fund, less the requirement for Internal Service Fund charges. Major reductions in programs occurred in FY 2012-13 due to the loss of funding.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS
PUBLIC SAFETY FUND (12)

Josephine County

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 10,835,884	$ 9,446,289	$ 3,497,082	$ 4,207,500	Beginning Fund Balance	$ 5,550,000		
8,701,886	4,910,825	4,685,831	-	County Payments (O & C/Bailout Distributions)	-		
				Revenues generated by departments:			
2,338,337	2,150,483	1,821,571	1,916,756	Sheriff	1,817,500		
408,302	431,223	396,048	392,570	District Attorney	595,600		
732,461	640,589	224,973	227,600	Juvenile Justice	283,000		
96,989	25,717	12,223	22,774	Interest Income	14,400		
				Interfund Transfers:			
3,000,000	3,000,000	2,000,000	2,568,700	10 - General Fund Support	2,000,000		
-	-	425,000	-	11 - Public Works Fund - Road Dollars HB 4175	-		
232,900	247,300	162,000	135,000	16 - Grant Projects Fund Title III for Sheriff	150,000		
-	-	153,700	128,000	31 - DA Forfeiture Fund	-		
53,000	49,000	49,000	46,000	32 - DA Special Projects Fund CAMI Program	50,400		
-	-	40,000	-	50 - Jail Commissary Fund for Sheriff	-		
-	-	100,000	100,000	76 - Sheriff Forfeiture Fund for Sheriff	20,000		
-	-	13,100	13,100	10/13/14/20 - Radio Infrastucture Payback	13,100		
$ 26,399,759	$ 20,901,426	$ 13,580,528	$ 9,758,000	**TOTAL RESOURCES**	$ 10,494,000	$ -	$ -

RESOURCES AND REQUIREMENTS
PUBLIC SAFETY FUND (12)

Josephine County

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				REQUIREMENTS			
				Departmental Operating Expenditures:			
$ 11,417,125	$ 11,406,669	$ 5,601,872	$ 5,559,000	Sheriff	$ 5,722,700		
1,905,536	1,933,410	1,497,450	1,741,000	District Attorney	1,893,000		
2,273,809	2,131,925	928,646	1,006,500	Juvenile Justice	1,070,800		
				Interfund Transfers:			
-	-	-	-	46 - PW Road/Bridge Reserve (Reimb. Road Dollars 3yr)	141,700		
-	17,900	12,400	14,700	33 - Juvenile Justice Special Programs	30,000		
1,357,000	1,486,100	787,775	830,700	40 - Internal Services Fund (ISF)	868,700		
-	28,340	-	-	47 - Property Reserve Fund	-		
-	400,000	-	-	48 - Equipment Reserve Fund	-		
-	-	-	606,100	Contingency	767,100		
16,953,470	17,404,344	8,828,143	$ 9,758,000	**TOTAL REQUIREMENTS**	$ 10,494,000	$ -	$ -
9,446,289	3,497,082	4,752,385		Ending Fund Balance			
$ 26,399,759	$ 20,901,426	$ 13,580,528		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Public Safety (12)
District Attorney

2013-14 Budget w/Supplemental				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
15.20	$ 297,600	$ 1,420,000	$ (1,122,400)	Criminal Prosecution -1410	16.17	$ 372,000	$ 1,538,100	$ (1,166,100)
2.00	99,700	120,800	(21,100)	Victim Assistance -1420	2.35	106,000	138,000	(32,000)
2.55	169,270	221,800	(52,530)	Support Enforcement -1430	2.55	168,000	216,900	(48,900)
-	-	36,000	(36,000)	Death Investigations -1450	-	-	-	-
19.75	**566,570**	**$ 1,798,600**	**$ (1,232,030)**	**Total for Fund**	**21.07**	**$ 646,000**	**$ 1,893,000**	**$ (1,247,000)**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **District Attorney**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 77,000
Program Revenues (Schedule C)		518,600
Interfund Transfers (In) (Schedule C)		50,400
Total Resources - To Schedule A		**$ 646,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	21.07	$ 1,731,800
Materials and Services (Schedule E)		161,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**21.07**	**$ 1,893,000**

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: **Public Safety Fund (240)**
Office/Division: **District Attorney**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	118,100
32100	Federal Grants	-
32200	State Grants	397,500
32200	Local Grants	-
32300	Private Grants	-
32500	Charges for Services	-
33100	Sales of Materials	-
33200	Rental Charges	-
33300	Fines and Forfeitures	3,000
34200	Interfund Payments	-
35300	Interest Earned	-
37100	Donations	-
37200	Equity Transfer In	-
37850	Miscellaneous	-
	Total Revenues - To Schedule B	**518,600**
Transfers from Other Funds (List sources):		
35200	Fund 32 - CAMI	50,400
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 50,400**
		$ 569,000

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	12-1410	32224	Juvenile Dependency Intergovernmental Agreement for DA to conduct juvenile dependency litigation.	Oregon Department of Justice	07/01/13 - 06/30/15	$ 33,500	$ -	N	N/A	Continuing	Deputy DA's shall actively participate in dependency hearings and present the State of Oregon's case.
2	12-1410	32255	VAWA Competitive Grant. Funds pay for a .85 Domestic Violence Prosecutor	Oregon Department of Justice	07/01/13 - 06/30/15	$ 90,000	$ 30,000	Y	16.588	Continuing	Deputy DA will evaluate and prosecute every case involving domestic violence that has legal merit.
3	12-1420	32252	VOCA Non-Competitive Grant. Funds pay for a .65 FTE Victim Advocate to assist crime victims.	Oregon Department of Justice	10/01/12 - 09/30/14	$ 33,700	Volunteer Hours	Y	16.575	Continuing	Victim Advocates shall provide services to all victims of adult crime in Josephine County, and maintain statistics.
4	12-1420	32251	VOCA Competitive Grant. Funds pay for a .35 FTE Victim Advocate to assist crime victims.	Oregon Department of Justice	10/01/12 - 09/30/14	$ 19,000	Volunteer Hours	Y	16.575	Continuing	Victim Advocates shall provide services to all victims of juvenile crime in Josephine County and maintain statistics.
5	12-1420	32249	Criminal Fines & Assessments; Unitary Assessment Grant	Oregon Department of Justice	07/01/14 - 06/30/15	$ 53,300		N	N/A	Continuing	Victim Assistance Director shall manage all victim grant programs, gather statistical data and submit quarterly & annual reports. Volunteers must be utilized in the Victim Assistance Program.
6	12-1430	32245	Oregon Child Support Program; Partial Reimbursement of Program Expenses	Oregon Department of Justice/Dept. of Health & Human Services	N/A	$ 168,000	$ 46,900	Y	93.563	Continuing	Deputy DA must track all time spent on Child Support matters. Support Enforcement Specialist must maintain statistics and submit quarterly reports. Federal guidelines, forms, audits and rules must be adhered to.
7	12-1410	31109	Discovery Fees. Fees received for providing copies of discoverable case file items to defendants & defense attorneys.	Fees	N/A	$ 112,000	$ -	N			

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
8	12-1410	31110	Diversion Fees. Fees received from defendants entering into a DA Diversion Program.	Fees	N/A	$ 4,000	$ -	N			
9	12-1410	31114	Expungement Fees. Fees received from defendants filing to set aside their arrest or conviction.	Fees	N/A	$ 2,100	$ -	N			
10	12-1410	34201	Court Imposed Fines. Contempt of Court punitive sanctions received from sentenced defendants as they pay their court fines/fees to the Court.	Fines	N/A	$ 3,000	$ -	N			
11	12-1410	35203	Interfund Transfer from CAMI Fund	Transfer in	N/A	$ 50,400	$ -	N			Funds pay a portion of a DDA's salary. The DDA must specialize in and prosecute child abuse and sexual abuse cases, and chair the MDT.
12	12-1410	39900	Fund Balance - Justice Reinvestment grants		N/A	$ 77,000	$ -	N			Justice Reinvestment Grant paid to DA in 13-14 year for both fiscal year uses. Using this amount in 14-15.
						$ 646,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **District Attorney**
Program: **Summary**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 10,400
43015	Operating Supplies	13,900
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	3,600
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	5,000
43050	Postage and Shipping	300
43055	Printing and Duplication	10,700
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	2,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	9,400
44035	Insurance	3,000
44040	Investigation Expense (DA only)	12,000
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	2,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	13,400
Training and Travel:		
44070	Travel	11,000
44075	Education and Training	5,200
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	50,300
45035	Equipment Operation, Repairs and Maint (Fleet)	8,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,000
	Total Materials and Services - To Schedule B	**$ 161,200**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 1410

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 77,000
Program Revenues (Schedule C)		244,600
Interfund Transfers (In) (Schedule C)		50,400
Total Resources - To Schedule A		**$ 372,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	16.17	$ 1,387,800
Materials and Services (Schedule E)		150,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**16.17**	**$ 1,538,100**

Purpose of Program:
Oregon Revised Statutes mandate that the District Attorney shall attend court and prosecute all offenses occurring in the District Attorney's county. ORS 8.660. Oregon Revised Statutes mandate that the District Attorney shall attend and advise the grand jury. ORS 8.670. Oregon Revised Statutes mandate that the District Attorney shall appear in juvenile court to assist the court in any matter within the juvenile court's jurisdiction. ORS 8.685. The goal of the criminal prosecution unit is to successfully prosecute offenders for all crimes occurring in Josephine County and obtain an appropriate sentence that both advances public safety and provides justice to the victim.

DESIRED OUTCOMES AND GOALS

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

The District Attorney's Office serves citizens by incarcerating the most dangerous offenders in state prison, holding accountable and encouraging reformation of lesser offenders, protecting children from physical and sexual abuse, lowering the crime rate, instilling a sense of safety in the community, and helping to provide our community with a business friendly environment.

The District Attorney's Office meets Budget Goal #1 by employing attorneys to represent the interests of the community in criminal court. Deputy District Attorneys openly communicate with victims when appropriate. The District Attorney's Victim's Assistance Unit constantly updates all victims on the status of their case whenever a victim requests such notification.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The District Attorney's Office employs Deputy District Attorneys (lawyers) to attend court and prosecute all offenses in Josephine County. For lawyers to obtain successful outcomes in court, the assistance of support staff is required. Support staff are responsible for: arranging the appearance of witnesses in court; obtaining copies of police and lab reports; organizing files; assisting in preparing exhibits for trial; providing discovery to defense counsel; communicating with court staff; answering questions of the public when appropriate, etc. Together, the lawyers and support staff of the District Attorney's Office almost always obtain positive outcomes for victims and the community.

The District Attorney's Office meets Budget Goal #2 by allocating 92% of its budget to personal services costs. Maintaining the employment of the skilled professionals in the District Attorney's Office ensures the citizens of Josephine County will have access to justice when victimized. Maintaining the employment of the skilled professionals in the District Attorney's Office ensures the safety of our community. The District Attorney's Office actively seeks reimbursements and grants for any of the work that qualifies for assistance.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Protecting ongoing investigations, victims, and informants can require the District Attorney's Office to withhold information from the public. Additionally, the Oregon State Bar Association places restrictions on the information prosecuting attorneys can make public in active cases. However, the District Attorney's Office meets Budget Goal #3 by, when appropriate, making information easily accessible to the public through communication with our attorneys, support staff, or victim's services office.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **District Attorney**
Program: **Criminal Prosecution**
Cost Center #: **1410**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	118,100
32100	Federal Grants	
32200	State Grants	123,500
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	3,000
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	**$ 244,600**

Transfers from Other Funds (List sources):		
35200	Fund 32 - CAMI	$ 50,400
35200		
35200		
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	**$ 50,400**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 1410

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 8,000
43015	Operating Supplies	13,900
43025	Aviation Fuel (Airport only)	
43035	Educational Supplies (DA only)	3,600
43040	Food and Related Supplies (CJ and Sheriff only)	
43045	Equipment (<$5,000)	3,000
43050	Postage and Shipping	200
43055	Printing and Duplication	6,500
Fees and Services:		
44040	Advertising	
44020	Contracted Services	2,000
44025	Drug Testing (Adult Corrections only)	
44030	Dues and Subscriptions	9,400
44035	Insurance	3,000
44040	Investigation Expense (DA only)	12,000
44045	Medical Services (Sheriff & Insurance only)	
44050	Professional Services	2,000
44055	Self Insurance Claims (Insurance Fund only)	
44065	Witness Fees (DA only)	13,400
Training and Travel:		
44070	Travel	10,000
44075	Education and Training	4,500
Facilities and Utilties:		
45010	Utilities	
45015	Communications	
45020	Rental - Land and Buildings	
45025	Rental - Vehicles and Equipment	
45030	Building Operation, Repairs and Maint (BOM)	50,300
45035	Equipment Operation, Repairs and Maint (Fleet)	8,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	
45045	Emergency Food & Shelter (Adult Corr only)	
45055	Intergovernmental Payments	
45090	Miscellaneous	500
	Total Materials and Services - To Schedule B	**$ 150,300**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 1420

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		106,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 106,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.35	$ 134,500
Materials and Services (Schedule E)		3,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.35**	**$ 138,000**

Purpose of Program:
The District Attorney is required to advise victims of their Constitutional rights and to assist them in the exercise of their rights. ORS 137.106; ORS 147.417; Oregon Constitution, Article 1, § 42
The program's desired outcomes are to afford the victim meaningful participating in the criminal justice process so that the physical, emotional and economic impact of crime is minimized. Staff members provide victims access to information and resources in a compassionate, responsive and dedicated manner. They research, verify and request restitution from the offenders to the crime victim. They provide emotional support and educate crime victims during the course of their criminal cases, and assist them with filing restraining orders and no-contact orders. They keep the victim advised of the progress of their case and notify them of all court dates and outcomes.
The majority of the Victims Assistance Program is funded by Victims of Crimes Act (VOCA) grant funds and Unitary Assessment Funds received from the State for the express purpose of operating this program. The VOCA Non-Competive Grant has been funding a Victim Assistance Specialist position for over 25 years. This grant now pays for .65 FTE of this position. This staff member's primary function is to assist victims of crimes perpetrated by adults. The VOCA Competitve Grant currently completely funds a .35 FTE Victim Assistance Specialist whose primary function is to assist victims of crimes perpetrated by juvenile offenders. Unitary Assessment dollars fund .88 FTE of the Victim Assistance Director's position. The VA Director is responsible for overseeing the entire program, collecting and maintaining requred statistics and reports, recruiting & training volunteers, and assisting all victims of crime in Josephine County.
The Victim Assistance Program goal is to provide victims of crime with information and services that support and enhance their understanding of and participating in the criminal justice system. Outcomes include 95% of victims self report a better understanding of their rights as a victim of crime, a better understanding of the criminal justice system as it relates to their case, and satisfaction with the results of the prosecution of their offender.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 1420

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	106,000
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	**$ 106,000**

Transfers from Other Funds (List sources):		
35200		-
35200		
35200		
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **District Attorney**
Program: **Victim Assistance**
Cost Center #: **1420**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,200
43015	Operating Supplies	
43025	Aviation Fuel (Airport only)	
43035	Educational Supplies (DA only)	
43040	Food and Related Supplies (CJ and Sheriff only)	
43045	Equipment (<$5,000)	1,000
43050	Postage and Shipping	
43055	Printing and Duplication	200
Fees and Services:		
44040	Advertising	
44020	Contracted Services	
44025	Drug Testing (Adult Corrections only)	
44030	Dues and Subscriptions	
44035	Insurance	
44040	Investigation Expense (DA only)	
44045	Medical Services (Sheriff & Insurance only)	
44050	Professional Services	
44055	Self Insurance Claims (Insurance Fund only)	
44065	Witness Fees (DA only)	
Training and Travel:		
44070	Travel	500
44075	Education and Training	500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	100
	Total Materials and Services - To Schedule B	**$ 3,500**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 1430

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		168,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 168,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.55	$ 209,500
Materials and Services (Schedule E)		7,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.55**	**$ 216,900**

Purpose of Program:
ORS 8.675 tells the District Attorney that except for criminal prosecutions he shall give priority to the enforcement of child support orders. The goal of the program is to enhance the well-being of children by providing child support services to families.
Desired outcomes are that the Support Enforcement Program helps more than 1,000 parents provide the financial and emotional support their children need while returning crucial funds to the community. The services it provides help children in need, reduce reliance on public assistance, encourage family self-sufficiency and save taxpayer money. Collecting child support is a vital job because it makes a major difference in the lives of children in Josephine County.
Program staff pursue delinquent parents and work with parents who want to support their children. Contempt charges for non support are filed against delinquent parents who are willfully failing to pay their child support obligations, are seriously delinquent and owe large amount of back support. They work with parents to increase and/or decrease the amount of support ordered when changes in financial circumstances warrant an adjustment.
Program outcomes of the Josephine County District Attorney's Support Enforcement Division include the annual collection of over $3,000,000 in child support owed.
Approximately 85% of all costs associated with the Support Enforcement Program are reimbursed by the State of Oregon.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **District Attorney**
Program: **Support Enforcement**
Cost Center #: **1430**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	168,000
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	**$ 168,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		
35200		
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **District Attorney**
Program: **Support Enforcement**
Cost Center #: **1430**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,200
43015	Operating Supplies	
43025	Aviation Fuel (Airport only)	
43035	Educational Supplies (DA only)	
43040	Food and Related Supplies (CJ and Sheriff only)	
43045	Equipment (<$5,000)	1,000
43050	Postage and Shipping	100
43055	Printing and Duplication	4,000
Fees and Services:		
44040	Advertising	
44020	Contracted Services	
44025	Drug Testing (Adult Corrections only)	
44030	Dues and Subscriptions	
44035	Insurance	
44040	Investigation Expense (DA only)	
44045	Medical Services (Sheriff & Insurance only)	
44050	Professional Services	
44055	Self Insurance Claims (Insurance Fund only)	
44065	Witness Fees (DA only)	
Training and Travel:		
44070	Travel	500
44075	Education and Training	200
Facilities and Utilties:		
45010	Utilities	
45015	Communications	
45020	Rental - Land and Buildings	
45025	Rental - Vehicles and Equipment	
45030	Building Operation, Repairs and Maint (BOM)	
45035	Equipment Operation, Repairs and Maint (Fleet)	
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	
45045	Emergency Food & Shelter (Adult Corr only)	
45055	Intergovernmental Payments	
45090	Miscellaneous	400
	Total Materials and Services - To Schedule B	**$ 7,400**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
District Attorney
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations			
										Prosecution (12-1410)	Victim Asst (12-1420)	Support Enforcement (12-1430)	Fund 32 Support Incentives (32-1440)
14	1410	District Attorney	E0201	EO	S	1.00	21,159	7,839	28,999	28,999			
14	1410	Chief Deputy DA	N2512	NU	S	1.00	102,525	48,746	151,272	151,272			
14	1410	Deputy DA III	N2407	NU	S	1.00	88,460	43,551	132,011	132,011			
14	1410	Deputy DA III	N2404	NU	S	1.00	82,144	39,288	121,432	121,432			
14	1430	Deputy DA II	N2112	NU	S	1.00	84,348	42,032	126,381	20,781		69,509	36,000
14	1410	Deputy DA II	N2104	NU	S	1.00	70,959	35,420	106,379	106,379			
14	1410	Deputy DA I	N1903	NU	S	1.00	62,792	32,712	95,504	95,504			
14	1410	Deputy DA I	N1902	NU	S	1.00	61,261	32,066	93,326	93,326			
14	1410	Deputy DA I	N1901	NU	S	1.00	59,766	31,549	91,315	91,315			
14	1410	Chief Admin Supervisor	N1611	NU	S	1.00	66,089	35,412	101,500	101,500			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1205	AF	S	1.00	35,778	23,268	59,046	59,046			
14	1410	Legal Secretary	A1201	AF	S	1.00	32,272	22,049	54,320	54,320			
14	1410	Dept Specialist	A1009	AF	H	0.70	24,819	8,567	33,386	33,386			
14	1420	Victims Assistant Spec II	A1304	AF	S	1.00	36,853	23,641	60,494		60,494		
14	1420	Victim Assistant Spec I	A1001	AF	S	1.00	28,784	20,836	49,620		49,620		
14	1430	Support Enfcmt Spec II	A1312	AF	S	1.00	44,364	27,295	71,659			71,659	
14	1430	Support Enfcmt Spec I	A1212	AF	S	1.00	41,926	26,390	68,316			68,316	
						20.70	1,112,002	606,222	1,718,224	1,362,535	110,114	209,484	36,000
										15.87	2.00	2.55	0.28
									1,718,300	1,362,600	110,100	209,500	36,000
ADDITIONS													
14	1420	Victim Assistant Spec I	A1001	AF	H	0.35	10,078	14,286	24,365		24,365		
14	1410	Dept Specialist	A1009	AF	S	1.00	35,454	23,155	58,609	58,609			
						1.35	45,532	37,441	82,973	58,609	24,365	-	-
										1.00	0.35		
REDUCTIONS													
14	1410	Dept Specialist	A1009	AF	H	0.70	24,819	8,567	33,386	33,386			
						0.70	24,819	8,567	33,386	33,386	-	-	-
		Total FTE DA				21.35				0.70			
		Rounded for Schedule B							1,731,800	1,387,800	134,500	209,500	
		Total FTE DA Public Safety Fund (12)				21.07				16.17	2.35	2.55	
													36,000
		Total FTE DA Special Programs Fund (32)											0.28

Josephine County, Oregon

Board of Commissioners: Jim Riddle, Dwight Ellis, Jim Raffenburg

OFFICE OF THE DISTRICT ATTORNEY
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da@co.josephine.or.us

MEMORANDUM

TO: Board of County Commissioners
Budget Committee

FROM: Stephen D. Campbell SDC

DATE: April 28, 2014

SUBJECT: Justification for Increase in FTE

Schedule D of the submitted District Attorney's budget includes an increase in FTE for Department Specialist (receptionist position) from .70 to 1.0, and an addition of a .35 FTE Victim Assistant Specialist I.

Department Specialist

With the addition of .30 FTE to the Department Specialist position, the District Attorney's receptionist will be reinstated to full-time, allowing us to reopen our office to the public 40 hours a week.

Victim Assistance Specialist

With the reinstatement of three of the four deputy district attorneys lost in 2012-2013 (one by grant funding), the District Attorney's Office caseload has increased to the point that an additional .35 FTE victim support staff member is required to keep up with the constitutionally mandated victim services.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Public Safety (12)
Juvenile Justice

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
7.50	$ 227,600	$ 1,006,500	$ (778,900)	Court & Field	8.00	$ 283,000	$ 1,100,800	$ (817,800)
-	-	14,700	$ (14,700)	Interfund Transfer	-	-	30,000	$ (30,000)
7.50	**227,600**	**$ 1,021,200**	**$ (793,600)**	**Total for Fund**	**8.00**	**$ 283,000**	**$ 1,130,800**	**$ (847,800)**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Juvenile Justice**
Program: **Court & Field**
Cost Center #: **2430**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		
Program Revenues (Schedule C)		283,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 283,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	8.00	$ 677,600
Materials and Services (Schedule E)		393,200
Interfund Transfers (Out) (Schedule E)		30,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**8.00**	**$ 1,100,800**

Purpose of Program:
Juvenile Court and Field Services are mandated in ORS 419A.010-020. Felony youth referrals are received from law enforcement, evaluated by the District Attorney's Office for legal sufficiency and the course of disposition is prescribed by Juvenile Justice. Misdemeanor referrals are evaluated by Juvenile Justice. The program's mission promotes community protection through accountability for youth, opportunity for reformation and justice for victims. The course of action is driven by severity of offense and risk assessment with most services being directed to the medium to high risk offender. Lower risk, first time offenders are diverted with informal action which includes Community Service and restitution to victims when appropriate.

Outcomes include mandates that youth abide by their informal contracts or court ordered probation conditions. Victim restitution is collected or docketed as civil judgment in most cases. Caseload contacts are maintained according to the youth's level of risk and the severity of the crime. Youth violations result in a structured sanction process. The supervision of medium and high risk youth may include a mandate to attend Aggression Replacement Training and/or Functional Family Therapy (FFT), each are evidence-based programs.

A budget goal of community outreach is accomplished in the geographical assignment of caseloads. In compliance with law, schools are advised of youth pending court and final dispositions. Juvenile hosts quarterly meetings of law enforcement, schools and treatment providers. Options, Department of Human Services and Oregon Youth Authority consult with the program regarding out-of-home placements. Functional Family Therapy is partially funded by the Division and accepts family referrals from throughout the community. Funding revenue from the state, office rent and fees account for 26% of the budget. The balance is required from public safety funds. The department maintains training standards and accredidation through the Oregon Juvenile Department Director's Association (OJDDA).

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 2430

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	1,400
32100	Federal Grants	-
32200	State Grants - JCP Basic&Diversion	167,000
32200	State Grants - JCP Prv - **Pass Thru**	97,100
32200	State Grants - OYA office rent	14,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services - Discovery	2,000
33100	Charges for Services - A&D	1,000
33200	Sales of Materials - Discovery	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 283,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	12-2430	32218	Juvenile Crime Prevention-Basic	State of Oregon/OYA	07/01/2013-06/30/2015	$ 89,000		N	N/A	Continuing	Rent detention beds from Jackson County
2	12-2430	32218	Juvenile Crime Prevention-Diversion	State of Oregon/OYA	07/01/2013-06/30/2015	$ 74,900		N	N/A	Continuing	Provide probation officer services-offsets probation staff costs
3	12-2430	32218	Juvenile Crime Prevention-Prevention	ODE/Youth Development Council	07/01/2014-06/30/2015	$ 42,900		N	N/A	Continuing	Pass through to Options for Functional Family Therapy for Juvenile Justice youth
4	12-2430	32200	Title XX Youth Investment	ODE/Youth Development Council	07/01/2014-06/30/2015	$ 57,300		N	N/A	NEW	Pass through to Options for Functional Family Therapy for community youth
6	12-2430	32221	OYA Office Rent	State of Oregon/OYA	07/01/2013-06/30/2015	$ 14,500		N	N/A	Continuing	Keep 3 offices available for OYA staff
7	12-2430	31127	Probation Fees			$ 1,400				Continuing	Court ordered - offsets department expenses
8	12-2430	33147	Charges for Services - A&D			$ 1,000				Continuing	Offsets department expenses
9	12-2430	33116	Charges for Services - Discovery	Office of Public Defense		$ 2,000				Continuing	Reimbursement for Discovery expenses
						$ 283,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 2430

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,500
43015	Operating Supplies	4,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	10,000
43050	Postage and Shipping	200
43055	Printing and Duplication	1,500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services (3 bed contract plus days)	191,200
44025	Drug Testing (Adult Corrections & Juvenile only)	1,000
44030	Dues and Subscriptions	1,800
44035	Insurance	8,900
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services **(Pass Thru $97,116)**	99,200
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	5,000
44075	Education and Training	4,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	3,500
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	17,600
45030	Building Operation, Repairs and Maint (BOM)	41,300
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 393,200**
Transfers to Other Funds (List recipients):		
45200	Juv Special Program Fund (33) -CAMI (2420)	$ 11,900
45200	Juv Special Program Fund (33) -Mediation (2440)	18,100
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 30,000**

Josephine County
Schedule D - Personnel Services
Juvenile Justice
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
24	2430	Juv Justice Director	N2103	NU	S	1.00	69,228	36,577	105,805
24	2430	Sr Admin Supervisor	N1411	NU	S	1.00	59,945	33,131	93,076
24	2430	Juv Prob Officer III	A1812	AF	S	1.00	58,258	35,126	93,384
24	2430	Juv Prob Officer III	A1812	AF	S	1.00	58,258	35,126	93,384
24	2430	Juv Prob Officer I	A1612	AF	S	1.00	52,310	32,646	84,956
24	2430	Juv Prob Officer I	A1604	AF	S	1.00	43,449	28,950	72,399
24	2430	Legal Secretary	A1208	AF	H	0.50	19,348	13,581	32,929
24	2430	Dept Specialist	A1003	AF	S	1.00	27,835	20,506	48,341
						7.50	388,630	235,644	624,274
		Fill In Pool Total				0.50	16,089	1,717	17,805
ADDITIONS									
24	2430	Juv Prob Officer II	A1712	AF	S	1.00	55,235	33,866	89,101
24	2430	Juv Prob Officer II	A1704	AF	S	1.00	45,872	29,961	75,834
24	2430	Juv Prob Officer I (new)	A1601	AF	H	0.50	20,108	7,863	27,971
						2.50	121,215	71,690	192,906
REDUCTIONS									
24	2430	Juv Prob Officer I	A1612	AF	S	1.00	52,310	32,646	84,956
24	2430	Juv Prob Officer I	A1604	AF	S	1.00	43,449	28,950	72,399
						2.00	95,759	61,596	157,355
								net increase	35,550
									677,630
		Rounded for Schedule B				8.00			677,600

JOSEPHINE COUNTY, OREGON
Board of Commissioners: Cherryl Walker, Keith Heck, Simon Hare
JUVENILE JUSTICE
James Goodwin, Director
Josephine County Juvenile Justice
301 NW F Street, Grants Pass, OR 97526
541-474-5186 x4020 Fax 541-474-5181

To: Finance
From: James Goodwin, Juvenile Justice Director
Re: Schedule D changes for 2014-2015 budget
Date: April 23, 2014

The following is a justification list regarding changes to the Juvenile Justice Schedule D document:

- **Two Juvenile Probation Officers moved from A16 to A17 pay grade:** After downsizing due to budgets over the last two years, Juvenile now has no layers of progressive responsibility with regard to our Probation Officers. We currently have two Senior Probation Officers and two Entry Level Probation Officers. In the absence of the director, PO's must sign off on each other's reports or court documents. It is not a best practice to give signing authority to an Entry Level PO. In addition, both Entry Level PO's have the qualifications and the years of experience to warrant a change to the next level.

- **The addition of one .50 FTE Probation Officer:** A slightly higher budget projection, coupled with a recently unexpected retirement has made it possible to bring back a portion of the probation officer FTE that was lost in 2012. This is a much needed addition due to the increasing number of auxiliary functions the current PO's perform.

Note: All above adjustments have been reviewed by Commissioner Heck, Juvenile Justice Liaison.

Sincerely,

James Goodwin

Josephine County is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget (incl. 2013-14 Supplemental)

Fund: Public Safety (12)
Sheriff Dept

2013-14 Budget w/Supplemental				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.20	$ 25,000	$ 217,400	$ (192,400)	Administration	1.70	$ 2,000	$ 183,200	$ (181,200)
0.70	135,000	135,000	$ -	Search and Rescue	0.85	163,000	163,000	$ -
2.62	167,000	292,300	$ (125,300)	Civil	3.10	182,300	358,400	$ (176,100)
1.08	8,000	95,500	$ (87,500)	Records	0.75	3,000	68,600	$ (65,600)
1.30	27,000	156,700	$ (129,700)	Dispatch	1.00	3,000	132,700	$ (129,700)
5.85	487,900	845,900	$ (358,000)	Patrol Operations	5.70	472,500	833,300	$ (360,800)
-	-	-	$ -	Rural Road Patrol (HB 4175)	-	-	-	$ -
0.75	65,756	147,500	$ (81,744)	Evidence & Property	0.75	4,000	143,600	$ (139,600)
28.20	1,746,300	4,253,200	$ (2,506,900)	Adult Jail	22.40	1,095,500	3,611,500	$ (2,516,000)
2.00	68,000	200,600	$ (132,600)	Court Services	2.00	62,200	228,400	$ (166,200)
44.70	**2,729,956**	**$ 6,344,100**	**$ (3,614,144)**	**Total for Fund**	**38.25**	**$ 1,987,500**	**$ 5,722,700**	**$ (3,735,200)**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
		-
Program Revenues (Schedule C)		1,817,500
		-
Interfund Transfers (In) (Schedule C)		170,000
Total Resources - To Schedule A		**$ 1,987,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	38.25	$ 4,129,100
Materials and Services (Schedule E)		1,593,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**38.25**	**$ 5,722,700**
		$ 3,735,200

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	68,300
32100	Federal Grants	-
32200	State Grants	663,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	1,017,700
33200	Sales of Materials	1,500
33300	Rental Charges	-
34200	Fines and Forfeitures	52,500
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	2,000
37850	Equity Transfer In	-
37900	Miscellaneous	12,000
		$ 1,817,500
	Total Revenues - To Schedule B	

Transfers from Other Funds (List sources):		
35200	Title III (Search & Rescue)	$ 170,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 170,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 6,000
43015	Operating Supplies	22,600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	248,200
43045	Equipment (<$5,000)	2,800
43050	Postage and Shipping	500
43055	Printing and Duplication	9,500
Fees and Services:		-
44040	Advertising	35,000
44020	Contracted Services	68,500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	2,000
44035	Insurance	122,300
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	325,000
44050	Professional Services	7,500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		-
44070	Travel	7,800
44075	Education and Training	12,100
Facilities and Utilties:		-
45010	Utilities	-
45015	Communications	32,300
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	590,800
45035	Equipment Operation, Repairs and Maint (Fleet)	100,700
Miscellaneous		-
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 1,593,600**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Administration**
Cost Center #: **2910**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		2,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 2,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.70	$ 144,300
Materials and Services (Schedule E)		38,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.70**	**$ 183,200**

Purpose of Program:

Responsible for the Office's planning & research, contracts and records, professional standards and ethics, labor relations, grant management, community relations & training, as well as fiscal and personnel management functions.

ORS 206.010
General duties of the Sheriff. The Sheriff is the chief executive officer and conservator of the peace of the County.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Administration**
Cost Center #: **2910**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	2,000
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 2,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Administration
Cost Center #: 2910

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,000
43015	Operating Supplies	2,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	1,300
43050	Postage and Shipping	-
43055	Printing and Duplication	900
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	2,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,500
44035	Insurance	12,200
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	2,500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	2,000
44075	Education and Training	3,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,100
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	7,900
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 38,900**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 2915

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		13,000
Interfund Transfers (In) (Schedule C)		150,000
Total Resources - To Schedule A		**$ 163,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.85	$ 99,600
Materials and Services (Schedule E)		63,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.85**	**$ 163,000**

Purpose of Program:

Responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters; coordinates writing and revisions for all emergency operations plans. Administers Homeland Security grant funds, assists other departments, agencies, and the community with emergency preparedness.

ORS 401.560 & 401.573
The Sheriff is responsible for search and rescue activities within the County, and shall adopt a search and rescue plan.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 2915

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	13,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 13,000**

Transfers from Other Funds (List sources):		
35200	Grant Project Fund (16) Title III	$ 150,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 150,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Emergency Services/Search and Rescue
Cost Center #: 2915

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	1,400
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	3,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	300
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	400
44075	Education and Training	600
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	3,200
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	38,900
45035	Equipment Operation, Repairs and Maint (Fleet)	11,800
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 63,400**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Civil**
Cost Center #: **2920**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		182,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 182,300**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.10	$ 293,000
Materials and Services (Schedule E)		65,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**3.10**	**$ 358,400**

Purpose of Program:

Responsible for prompt and efficient service of all court documents for the community; this includes subpoenas, writs, judgements, restraining orders, eviction notices, etc. Civil Division is also responsible for Concealed Weapons Permits and fingerprinting for employment and licensing purposes.

ORS 206.010
-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

ORS 206.030 and 040
-The Sheriff must serve papers, execute process, and make return thereon.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Civil**
Cost Center #: **2920**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	65,300
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	117,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 182,300**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Civil
Cost Center #: 2920

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	1,600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	35,000
44020	Contracted Services	2,400
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	6,900
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,200
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	300
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	17,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 65,400**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Records
Cost Center #: 2925

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		3,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 3,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.75	$ 65,100
Materials and Services (Schedule E)		3,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.75**	**$ 68,600**

Purpose of Program:
Responsible for both emergency and non-emergency calls-for-service, as well as serves as a clearinghouse for most Office contacts. Oversees the integrity of the Records Management System, including warrant entry, expungements, sealed records, and Case Report distribution to other Criminal Justice agencies.

ORS 206.010
-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 401.720
-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Records**
Cost Center #: **2925**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	3,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 3,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Records
Cost Center #: 2925

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 100
43015	Operating Supplies	300
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	300
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	2,700
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 3,500**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 2930

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		3,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 3,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 106,200
Materials and Services (Schedule E)		26,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.00**	**$ 132,700**

Purpose of Program:
The dispatch center operates telephone, radio, computer and other office equipment in receiving and processing incoming calls for law enforcement emergency assistance and other public requests for help; dispatches public safety resources to scenes of emergency and investigation, and routes other emergency and non-emergency calls to other appropriate agencies. Provides pre-arrival instructions to callers awaiting arrival of arriving response.
ORS 206.010
-Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.
ORS 401.720
-Every public safety agency within the state shall participate in a 911 emergency reporting system, using enhanced 911

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 2930

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	3,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 3,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 2930

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 400
43015	Operating Supplies	500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	600
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	8,200
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	300
44035	Insurance	9,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	300
44075	Education and Training	700
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,400
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	4,500
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 26,500**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 2935

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		317,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 317,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	4.60	$ 564,700
Materials and Services (Schedule E)		113,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**4.60**	**$ 678,300**

Purpose of Program:

Promote the safety of the community and engender a feeling of security among the citizens. Responds to calls-for-service, identifies and arrests criminal element, patrol and enforcement of laws within the County. Patrol deputies are the first responders to all emergent and non-emergency calls-for-service. Patrol area is over 1,600 square miles.

ORS 206.010
-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of publiic offenses

-Execute the process and order of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 2935

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	265,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	52,500
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 317,500**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Patrol + CJ Patrol
Cost Center #: 2935

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	3,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	8,900
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	8,300
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	700
44075	Education and Training	900
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	16,800
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	44,900
45035	Equipment Operation, Repairs and Maint (Fleet)	30,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 113,600**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Marine Patrol**
Cost Center #: **2936**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		155,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 155,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.10	$ 126,700
Materials and Services (Schedule E)		28,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.10**	**$ 155,000**

Purpose of Program:

Responsible for patroling the waterways of Josephine County including the Rogue River, Illinois River, Applegate River, Lake Selmac and Bolen Lake. This is a contract program.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 2936

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	155,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 155,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Marine Patrol
Cost Center #: 2936

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	1,400
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	9,200
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	5,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	200
44075	Education and Training	200
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	11,800
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 28,300**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 2940

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		4,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 4,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.75	$ 67,600
Materials and Services (Schedule E)		76,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.75**	**$ 143,600**

Purpose of Program:

Responsible for the care and chain of custody for all evidentiary property related to criminal cases.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 2940

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	1,500
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	2,500
	Total Revenues - To Schedule B	**$ 4,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 2940

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 200
43015	Operating Supplies	3,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	500
43050	Postage and Shipping	300
43055	Printing and Duplication	700
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	11,800
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	2,500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,400
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	48,700
45035	Equipment Operation, Repairs and Maint (Fleet)	2,400
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 76,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 2965

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		1,075,500
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 1,095,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	22.40	$ 2,439,300
Materials and Services (Schedule E)		1,172,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**22.40**	**$ 3,611,500**

Purpose of Program:
Responsible for the incarceration of offenders in a humane, professional, sound manner as well as providing for safe and secure operations. This includes protecting the public from escape risks, protecting jail staff, contractors, and inmates from exposure to violence to the extent possible within budgetary constraints.

ORS 206.010
-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of publilc offenses

ORS 169.320
-The County must pay for the care of county prisoners.
-The Sheriff has custody and control of prisoners in the facility.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Adult Jail**
Cost Center #: **2965**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	650,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	415,500
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	9,500
	Total Revenues - To Schedule B	**$ 1,075,500**

Transfers from Other Funds (List sources):		
35200	Sheriff Forfeiture Fund (76)	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 2965

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,000
43015	Operating Supplies	9,400
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	248,200
43045	Equipment (<$5,000)	1,000
43050	Postage and Shipping	-
43055	Printing and Duplication	4,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	23,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	69,400
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	325,000
44050	Professional Services	2,500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	2,000
44075	Education and Training	6,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	8,100
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	453,800
45035	Equipment Operation, Repairs and Maint (Fleet)	17,600
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 1,172,200**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 2970

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		62,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 62,200**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.00	$ 222,600
Materials and Services (Schedule E)		5,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.00**	**$ 228,400**

Purpose of Program:

The fundamental duty of Court Services is the provisioning of a safe and secure work environment for the court, it's officers, employees and patrons.

ORS 206.010
-Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the County, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Public Safety Fund (12)**
Office/Division: **Sheriff**
Program: **Court Services**
Cost Center #: **2970**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	62,200
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 62,200**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Safety Fund (12)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 2970

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	200
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	2,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 5,800**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Sheriff's Office
2014-15

pt	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
29	2935	Sheriff	E0501	EO	S	1.00	84,360	46,388	130,748
29	2910	SrAdmin Supv-Sheriff Off	N1406	NU	S	1.00	52,982	30,546	83,529
29	2915	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2920	Civil Process Server	S0707	SA	S	1.00	57,141	47,471	104,612
29	2920	Lead Support Tech - Civil	S0507	SA	S	1.00	54,441	40,070	94,511
29	2930	Dispatcher-BA	S0307	SA	S	1.00	47,893	36,514	84,407
29	2930	Dispatcher-BA	S0307	SA	H	0.70	33,532	11,569	45,101
29	2935	Sergeant-Ad	N1912	NU	S	1.00	76,506	47,826	124,332
29	2935	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2935	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2935	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2936	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2940	Property Cntrl Spec	S0307	SA	S	1.00	48,253	39,989	88,242
29	2965	Captain	N2112	NU	S	1.00	84,348	51,613	135,961
29	2965	Sergeant-In	N1812	NU	S	1.00	72,863	46,066	118,929
29	2965	Corporal-In	S1107	SA	S	1.00	62,018	49,826	111,844
29	2965	Corporal-Corrections BA	S1007	SA	S	1.00	60,513	45,347	105,859
29	2965	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2965	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2965	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2965	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2965	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2965	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,621	47,702	105,323
29	2965	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,621	47,702	105,323
29	2965	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,621	47,702	105,323
29	2965	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,621	47,702	105,323
29	2965	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,621	44,130	101,751
29	2965	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,621	44,130	101,751
29	2965	Deputy Sheriff-Ba	S0806	SA	S	1.00	60,484	45,335	105,819
29	2965	Deputy Sheriff-Ba	S0805	SA	S	1.00	54,938	43,001	97,939
29	2965	Deputy Sheriff-Ba	S0805	SA	S	1.00	54,938	43,001	97,939
29	2965	Deputy Sheriff-Ba	S0804	SA	S	1.00	52,354	41,913	94,267
29	2965	Deputy Sheriff-Ba	S0804	SA	S	1.00	52,354	41,913	94,267
29	2965	Deputy Sheriff-Ad	S1007	SA	H	0.50	30,077	14,441	44,518
29	2965	Deputy Sheriff-Ba	S0803	SA	H	0.50	24,756	10,354	35,109
29	2965	Control Room Tech	S0307	SA	S	1.00	47,893	36,514	84,407
29	2965	Control Room Tech	S0305	SA	S	1.00	45,670	35,742	81,412
29	2965	Control Room Tech	S0305	SA	S	1.00	45,670	35,742	81,412
29	2965	Lead Support Tech - Corr	S0507	SA	S	1.00	54,441	40,070	94,511
29	2965	Police Support Tech	S0307	SA	S	1.00	47,893	37,640	85,532
29	2965	Police Support Tech	S0307	SA	S	1.00	47,893	37,640	85,532
29	2970	Deputy Sheriff-In	S0907	SA	S	1.00	59,079	48,406	107,485
29	2970	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2970	Holiday Bank Payouts (Sheriff Assoc.)		SA	H		33,800	-	33,800
		Overtime					70,000		70,000
						41.70	2,528,449	1,824,090	4,352,539
									41.70
		Fill In Pool Total				-	113,613	36,963	150,575
		TOTAL PERSONNEL				41.70	2,642,062	1,861,053	4,503,115

Josephine County
Schedule D - Personnel Services
Sheriff's Office
2014-15

Cost Center	Job Title	Program Allocation										
		Admin - 2910	Search & Rescue - 2915	Civil - 2920	Records - 2925	Dispatch - 2930	Patrol -2935	Marine Patrol -2936	Evidence - 2940	Jail -2965	Court Security - 2970	Total
2935	Sheriff	13,075	19,612	13,075			32,687			52,299		130,748
2910	SrAdmin Supv-Sheriff Off	83,529										83,529
2915	Deputy Sheriff-Ad		71,247				38,364					109,611
2920	Civil Process Server			104,612								104,612
2920	Lead Support Tech - Civil			94,511								94,511
2930	Dispatcher-BA		4,220	8,441	29,542	42,203						84,407
2930	Dispatcher-BA			4,510	18,040	22,551						45,101
2935	Sergeant-Ad						111,899	12,433				124,332
2935	Deputy Sheriff-Ad						109,611					109,611
2935	Deputy Sheriff-Ad						109,611					109,611
2935	Deputy Sheriff-Ad						109,611					109,611
2936	Deputy Sheriff-Ad							109,611				109,611
2940	Property Cntrl Spec			22,060					66,181			88,242
2965	Captain	13,596					13,596			108,769		135,961
2965	Sergeant-In									118,929		118,929
2965	Corporal-In									111,844		111,844
2965	Corporal-Corrections BA									105,859		105,859
2965	Deputy Sheriff-Ad									109,611		109,611
2965	Deputy Sheriff-Ad									109,611		109,611
2965	Deputy Sheriff-Ad									109,611		109,611
2965	Deputy Sheriff-Ad									109,611		109,611
2965	Deputy Sheriff-Ad									109,611		109,611
2965	Deputy Sheriff-Ba									105,323		105,323
2965	Deputy Sheriff-Ba									105,323		105,323
2965	Deputy Sheriff-Ba									105,323		105,323
2965	Deputy Sheriff-Ba									105,323		105,323
2965	Deputy Sheriff-Ba									101,751		101,751
2965	Deputy Sheriff-Ba									101,751		101,751
2965	Deputy Sheriff-Ba									105,819		105,819
2965	Deputy Sheriff-Ba									97,939		97,939
2965	Deputy Sheriff-Ba									97,939		97,939
2965	Deputy Sheriff-Ba									94,267		94,267
2965	Deputy Sheriff-Ba									94,267		94,267
2965	Deputy Sheriff-Ad									44,518	-	44,518
2965	Deputy Sheriff-Ba									35,109	-	35,109
2965	Control Room Tech									84,407		84,407
2965	Control Room Tech									81,412		81,412
2965	Control Room Tech									81,412		81,412
2965	Lead Support Tech - Corr									94,511		94,511
2965	Police Support Tech									85,532		85,532
2965	Police Support Tech									85,532		85,532
2970	Deputy Sheriff-In										107,485	107,485
2970	Deputy Sheriff-Ad									-	109,611	109,611
2970	Holiday Bank Payouts (Sheriff Assoc.)	-	800	2,800	1,500	1,500	4,200	1,200	800	19,500	1,500	33,800
	Overtime	-	3,700	3,000	300	800	13,000	3,500	600	41,100	4,000	70,000
		110,200	99,580	253,009	49,383	67,054	542,579	126,744	67,581	2,813,813	222,596	4,352,539
		1.20	0.85	2.52	0.63	0.85	4.60	1.10	0.75	27.20	2.00	41.70
	Fill In Pool Total	-	-	-	-	19,603	22,115	-	-	108,858	-	150,575
	TOTAL PERSONNEL	110,200	99,580	253,009	49,383	86,657	564,694	126,744	67,581	2,922,671	222,596	4,503,115

Josephine County
Schedule D - Personnel Services
Sheriff's Office
2014-15

Dpt	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
ADDITIONS (staffing changes)									
29	2910	Admin Budget/Compliance Specialist	N1201	NU	S	1.00	42,475	25,648	68,123
29	2965	Corporal-Corrections BA (fill at this level)	S1005	SA	S	1.00	57,623	44,131	101,754
29	2965	Deputy Sheriff-Ad (fill at this level)	S1007	SA	H	0.70	42,108	20,218	62,325
29	2965	Control Room Tech (jail need)	S0301	SA	S	1.00	37,644	32,952	70,595
29	2930	Dispatcher-BA (fill at this level)	S0307	SA	S	1.00	47,901	36,517	84,419
29	2965	Police Support Tech	S0307	SA	H	0.55	26,346	9,709	36,056
						5.25	254,097	169,175	423,272
REDUCTIONS (staffing changes)									
29	2965	Deputy Sheriff-Ba (fill Corporal above)	S0805	SA	S	1.00	54,938	43,001	97,939
29	2965	Deputy Sheriff-Ad (increase FTE above)	S1007	SA	H	0.50	30,077	14,441	44,518
29	2930	Dispatcher-BA (fill full time above)	S0307	SA	H	0.70	33,532	11,569	45,101
29	2965	Deputy Sheriff-Ba	S0803	SA	H	0.50	24,756	10,354	35,109
						2.70	143,302	79,365	222,667
REDUCTIONS (CITY GP BEDS)									
29	2965	Deputy Sheriff-Ba (retiring)	S0807	SA	S	1.00	57,621	47,702	105,323
29	2965	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,513	49,099	109,611
29	2965	Deputy Sheriff-Ba	S0804	SA	S	1.00	52,354	41,913	94,267
29	2965	Deputy Sheriff-Ba	S0804	SA	S	1.00	52,354	41,913	94,267
29	2965	Police Support Tech	S0307	SA	S	1.00	47,893	37,640	85,532
	2965	Police Support Tech	S0307	SA	S	1.00	47,893	37,640	85,532
						6.00	318,626	255,907	574,533
		FTE				38.25			
		Rounded for Sch B					2,434,200	1,695,000	4,129,200

Josephine County
Schedule D - Personnel Services
Sheriff's Office
2014-15

Cost Center	Job Title	Program Allocation										
		Admin - 2910	Search & Rescue - 2915	Civil - 2920	Records - 2925	Dispatch - 2930	Patrol -2935	Marine Patrol -2936	Evidence - 2940	Jail -2965	Court Security - 2970	Total
DNS (staffing changes)												
2910	Admin Budget/Compliance Specialist	34,061								34,061		68,123
2965	Corporal-Corrections BA (fill at this level)									101,754		101,754
2965	Deputy Sheriff-Ad (fill at this level)									62,325	-	62,325
2965	Control Room Tech (jail need)									70,595		70,595
2930	Dispatcher-BA (fill at this level)			8,442	33,768	42,209						84,419
2965	Police Support Tech			36,056								36,056
		34,061	-	44,498	33,768	42,209	-	-	-	268,736	-	423,272
		0.50		0.65	0.40	0.50				3.20		
TIONS (staffing changes)												
2965	Deputy Sheriff-Ba (fill Corporal above)									97,939		97,939
2965	Deputy Sheriff-Ad (increase FTE above)									44,518	-	44,518
2930	Dispatcher-BA (fill full time above)			4,510	18,040	22,551						45,101
2965	Deputy Sheriff-Ba									35,109	-	35,109
		-	-	4,510	18,040	22,551	-	-	-	177,566	-	222,667
				0.07	0.28	0.35				2.00		
TIONS (CITY GP BEDS)												
2965	Deputy Sheriff-Ba (retiring)									105,323		105,323
2965	Deputy Sheriff-Ad									109,611		109,611
2965	Deputy Sheriff-Ba									94,267		94,267
2965	Deputy Sheriff-Ba									94,267		94,267
2965	Police Support Tech									85,532		85,532
2965	Police Support Tech									85,532		85,532
		-	-	-	-	-	-	-	-	574,533	-	574,533
										6.00		
	FTE	1.70	0.85	3.10	0.75	1.00	4.60	1.10	0.75	22.40	2.00	38.25
	Rounded for Sch B	144,300	99,600	293,000	65,100	106,200	564,700	126,700	67,600	2,439,300	222,600	4,129,200

JOSEPHINE COUNTY SHERIFF'S OFFICE

SHERIFF GIL GILBERTSON

601 NW 5th St – Grants Pass, OR 97526
FAX (541) 474-5114
e-mail: jocosheriff@co.josephine.or.us

DATE: April 28, 2014

TO: Board of County Commissioners
Josephine County Budget Committee

FROM: Sheriff Gilbertson

RE: 2014/2015 Budget Justification

Prior to the deep cuts taken to our office in the 2012/2013 our office has made many adjustments in an attempt to provide the best service we can with the resources we are allotted. With changes in staffing over the past year as well as changes in demands in work flow, we again are requesting to change our existing staffing to better meet the requirements placed on our office. I will address each change below.

When the City of Grants Pass contracted 20-30 jail beds, we increased our staffing to adjust to this demand. The City of Grants Pass will be ceasing this contract June 30, 2014. Therefore, the "Reductions (City GP Beds)" reflects those who were brought back to meet that demand that will be laid off due to the termination of that contract.

Other "Reductions (staffing changes)" and "Additions (staffing changes)" are as follows.

Admin Budget/Compliance Specialist – We previously had a FTE in the Admin Budget Specialist position. He resigned during the 2013/2014 budget year and we have not refilled that position. Also, we had a FTE Compliance Technician that was only filled for a brief period and not refilled. Both of these positions are critical to the operation of our agency, however, we believe we can combine the two positions into one FTE. This position would be responsible for day to day financial responsibilities, accounts payable, billing, payroll in addition to the Compliance Technician responsibilities to meet federal guidelines and standards which allows us to house federal inmates. The addition of the Admin Budget/Compliance Specialist actually replaces 2 FTE positions from the previous budget year.

Corporal Corrections – Due to the reduction in jail staffing, we will be forced to change employees to 12 hour shifts to maintain adequate coverage in the Jail.

Josephine County is an Affirmative Action/Equal Opportunity Employer and complies with Sec. 504 of the Rehabilitation Act of 1973.

This will change our current 3 – 8 hour shifts to 4 – 12 hour shifts. When on 12 hour shifts we would have 4 teams, 2 day teams and 2 night teams, each having opposite days off. To make this change we need to reduce our budget by one Deputy and add one Corporal. By making this adjustment we will reduce the OIC charges and lead to better supervision of that team by having one person assigned the duties of supervision for that team. Without a Corporal for that team we would have to pay OIC wages for every day that team works and assign supervision on a day by day basis.

Deputy Sheriff .7 FTE – This is a result of eliminating one of our .5 FTE and adding a .7 FTE Deputy in the jail, a .2 increase overall. This increase will help cover the days where we have transport, court, and other duties that pull a deputy from the floor. With the reduced staffing this will be critical to cover these busier times.

Dispatcher – We have requested that we eliminate the .7 FTE Dispatcher and add a 1.0 FTE Dispatcher, a .3 increase overall. During the 2013/2014 budget year, our Lead Dispatcher resigned. We did not refill this position. The duties of this position were given to existing dispatchers and administrative staff. With the elimination of this position, the need has become apparent to increase the existing .7 dispatch position to FTE in order to meet the demands of absorbing this work load.

Control Room Technician – The addition of this position will be to cover the change to 12 hour shifts. This will give us one Control Room Technician per team. The person working in this position cannot leave their post unattended so it is fiscally responsible to cover these shifts with a trained Control Room Technician rather than placing a Deputy at a higher rate pay in this assignment.

Police Support Tech (Civil) .55 FTE – We are requesting that we remove a .5 FTE Deputy from the jail to increase our Civil support staff by .55 FTE. Our Civil office continually increases in workload. Prior to the 2012/2013 reductions, we had 2 FTE Police Support Tech's in Civil. The Civil Office is required to serve papers, handle Sheriff Foreclosures, issue Concealed Handgun Licenses, etc. These services have increased dramatically and can no longer be maintained by one FTE. This office holds a high liability to the county and needs to have the increased .55 FTE to allow the office to abide by statutory timelines and precise detail.

We are requesting these needed adjustments in order to meet staffing demands, workloads as well as improving employee safety.

Adult Corrections Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Adult Corrections Fund

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JOSEPHINE COUNTY
Adult Corrections Fund Description
2014-15

The Adult Corrections Fund was formed effective July 1, 2007. It includes several related programs which had previously been in the Community Justice Department. This department was reorganized into Juvenile Justice, which remained in the Public Safety Fund and Adult Corrections, which is now in this fund.

Adult Corrections administers a number of programs focused on the supervision, treatment and sanctioning of felony and misdemeanor offenders placed on probation by the courts or released from prison under jurisdiction of the Board of Parole and Post-Prison Supervision. The programs, described later in this section, include Field Services, Work Crew and Community Service, Alcohol/ Drug and Cognitive Treatment, Home Detention and Supervisory Authority. Additional efforts include re-entry services for high risk offenders returning from prison. Community Corrections is dedicated to community safety and offender accountability while promoting positive behavior change.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Adult Corrections Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the eight programs in the fund. The money available for them is equal to total resources of the fund, less the requirement and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

ADULT CORRECTIONS FUND (13)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 341,815	$ 341,540	$ 270,923	$ 306,000	Beginning Fund Balance	$ 852,600		
				Revenues generated by programs:			
2,489,771	2,317,345	2,368,296	2,512,400	State Grants	2,907,000		
500,001	548,714	554,989	443,000	Fees and Charges for Services	458,000		
18,332	18,907	24,032	22,000	Rental Charges	22,100		
65,360	62,721	74,035	52,000	Charges to County Dept (Work Crew)	74,700		
32,144	29,287	23,413	23,600	Other (Interest & Reimbursements)	24,600		
				Interfund Transfers:			
262,000	275,700	285,000	235,000	16 - Grant Projects Fund - Title III for Community	235,000		
-	-	-	-	15 - Mental Health Fund - Alcohol & Drug Prevention	10,000		
$ 3,709,423	$ 3,594,214	$ 3,600,688	$ 3,594,000	**TOTAL RESOURCES**	$ 4,584,000		
				REQUIREMENTS			
$ 2,455,583	$ 2,327,165	$ 2,223,390	$ 2,365,900	Personal Services	$ 2,532,300		
631,800	720,326	687,872	631,000	Materials and Services	935,200		
				Interfund Transfers:			
278,100	273,400	302,600	287,700	40 - Internal Services Fund (ISF)	329,400		
2,400	2,400	2,400	2,400	47 - Property Reserve Fund	2,400		
-	-	3,900	3,900	11 - Public Works Fund - Radio Infrastructure Payback	3,900		
-	-	7,700	7,700	12 - Public Safety Fund - Radio Infrastructure Payback	7,700		
-	-	-	295,400	Contingency	773,100		
3,367,883	3,323,291	3,227,862	$ 3,594,000	**TOTAL REQUIREMENTS**	$ 4,584,000		
341,540	270,923	372,826		Ending Fund Balance			
$ 3,709,423	$ 3,594,214	$ 3,600,688		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Adult Corrections (13)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.00	$ 444,400	$ 707,300	$ (262,900)	Administration -2710	2.00	$ 950,700	$ 1,234,400	$ (283,700)
2.00	250,700	227,900	22,800	Treatment Services -2720	3.00	329,000	299,100	29,900
13.00	1,831,400	1,664,600	166,800	Field Services -2730	14.00	1,914,400	1,740,400	174,000
1.00	207,300	195,300	12,000	Supervisory Authority -2740	2.00	200,100	181,900	18,200
5.50	574,400	522,200	52,200	Work Crew/Community Service -2750	5.00	522,600	475,100	47,500
-	179,600	179,600	-	Drug Court -2760	-	241,500	241,500	-
-	-	-	-	Justice Reinvestment Act -2765	-	268,800	268,800	-
0.50	55,700	50,900	4,800	Home Detention -2770	1.00	106,300	96,600	9,700
-	50,500	46,200	4,300	Transition House -2780	-	50,600	46,200	4,400
24.00	**3,594,000**	**$ 3,594,000**	**$ -**	**Total for Fund**	**27.00**	**$ 4,584,000**	**$ 4,584,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Community Corrections - 13**
Office/Division **Adult Probation and Parole**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		852,600
Program Revenues (Schedule C)		3,486,400
Interfund Transfers (In) (Schedule C)		245,000
Total Resources - To Schedule A		**$ 4,584,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	27.00	$ 2,532,300
Materials and Services (Schedule E)		935,200
Interfund Transfers (Out) (Schedule E)		343,400
Capital Outlays directly from program (Schedule F)		-
Contingency		773,100
Ending Fund Balance		-
Total Requirements - To Schedule A	**27.00**	**$ 4,584,000**

Department Summary:
Josephine County Community Corrections is a state funded, mandated county program charged with the supervision of felony and misdemeanor offenders placed on probation by the courts or offenders released from prison under the jurisdiction of the Board of Parole and Post-Prison Supervision. The department is committed to public safety, victim rights, offender accountability and opportunity for change.

The 13-15 biennium saw a restoration to community corrections funding due in part to new legislation (HB3194) that was designed to manage prison growth which, if left unchecked, would be financially unsustainable for the citizens of Oregon. Legislators were convinced Oregon needed to take a hard look at who was being sentenced to prison, for how long and was community supervision, sanctions and services a safe, effective alternative for some of those cases. And, could those currently serving prison sentences, be released early and reintegrated back into the community without jeopardizing public safety. Projected savings in prison months based on these changes provided baseline funding for community corrections to manage these "new" populations. After experiencing a 25% reduction in department programs over the past five years, Josephine County Community Corrections was able to restore FTE in our alcohol and treatment program, support staff and work crew for FY 13-14.

Adult Corrections - Budget Goals

Budget Goal #1. With unprecedented cuts to county public safety services in the Sheriff's Department, Community Corrections' community outreach and communication has increased due to the needs of citizens to be informed about victim rights and a criminal justice system perceived as unresponsive. Technology improvements planned for FY 14-15 include computer system upgrades to maintain information access to a variety of data bases used within the department to manage cases and maintain accurate data for state outcome measurements.

Budget Goal #2. Community Corrections is mandated to provide supervision, sanctions and services to felony offenders placed on probation by the courts or released on post-prison supervision. SB 1145 assures baseline state funding for these mandated services and has historically been accomplished without county general fund assistance. FY 14-15 budget continues these services in addition to alternative sanctioning options such as home detention and work crews as well as alcohol and drug treatment.

Budget Goal #3. As mentioned earlier, Community Corrections is very responsive to the needs of the citizens and routinely provide information about probation, parole, treatment, victim services and the county criminal justice system as a whole. Public records requests are dealt with in a timely manner and budget documents are presented in a public forum as well as available on line when completed as part of the county budget document. The office is open to the public 7:30 to 5:30pm M-F and during the lunch hour as well as a satellite office open on Tuesdays in Cave Junction.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Community Corrections - 13**
Office/Division: **Adult Probation and Parole**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	253,000
32100	Federal Grants	-
32200	State Grants	2,907,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	165,000
33200	Sales of Materials	-
33300	Rental Charges	22,100
34200	Fines and Forfeitures	40,000
35300	Interfund Payments	74,700
37100	Interest Earned	3,500
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	21,100
	Total Revenues - To Schedule B	**$ 3,486,400**
Transfers from Other Funds (List sources):		
35200	Alcohol & Drug Prevention 15-2540	10,000
35200	Title III (Community Service Work Crew)	235,000
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 245,000**
		$ 3,731,400

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	13-2710	32217	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 499,900	$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
2	13-2710	32230	State Grant	Criminal Justice Commission	7/01/14-06/30/15	$ 7,000	$ -	N	N/A	Continuing	Required grant reporting
3	13-2710	35200	Intrafund Transfer from Drug Court Program			$ 1,000	$ -	N	N/A	Continuing	Drug Court program reporting
4	13-2710	37100	Interest			$ 3,000	$ -	N	N/A	Continuing	All interest from fund balance
5	13-2710	35200	Interfund Transfer from Alcohol & Drug Prevention			$ 10,000	$ -	N	N/A	Continuing	BOM, insurance, and administrative support.
6	13-2720	32201	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 144,300	$ -	N	N/A	Continuing	Provide treatment services to M57 eligible offenders
7	13-2720	32217	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 125,900	$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
8	13-2720	33104	Charges for Treatment Services			$ 20,000	$ -	N	N/A	Continuing	Provide alcohol and drug treatment services
9	13-2720	33111	Charges for Treatment Services for Federal Probationers	Administrative Office of the United States Courts		$ 5,000	$ -	N	N/A	Continuing	Provide alcohol and drug treatment services
10	13-2720	35302	Interfund Payments from CCF for Treatment Services for DHS clients		07/01/13 - 06/30/14	$ 33,700	$ -	N	N/A	Continuing	Provide alcohol and drug treatment services
11	13-2720	37300	Reimbursement for Workshop Materials			$ 100	$ -	N	N/A	Continuing	
12	13-2730	31100	Compact Fees			$ 2,000	$ -	N	N/A	Continuing	Inter-state compact assistance
13	13-2730	31108	Past-due Fee Collections	Department of Revenue		$ 50,000	$ -	N	N/A	Continuing	Outstanding accounts submitted for collection
14	13-2730	31127	Monthly Supervision Fee			$ 140,000	$ -	N	N/A	Continuing	

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
15	13-2730	32217	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 1,670,700	$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
16	13-2730	32234	Parole Subsidy Funds	Department of Corrections	07/01/13 - 06/30/15	$ 9,900	$ -	N	N/A	Continuing	Provide services to post-prison offenders as outlined in Community Corrections Plan
17	13-2730	32235	Treatment Transition Funds	Department of Corrections	07/01/13 - 06/30/15	$ 20,800	$ -	N	N/A	Continuing	Provide services to post-prison offenders as outlined in Community Corrections Plan
18	13-2730	37302	Polygraph Fee Reimbursement			$ 6,000	$ -	N	N/A	Continuing	
19	13-2730	37303	Sex Offender Treatment Fee Reimbursement			$ 15,000	$ -	N	N/A	Continuing	
20	13-2740	32217	Court Imposed Fees	Department of Corrections	07/01/13 - 06/30/15	$ 85,100	$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
21	13-2740	32401	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 40,000	$ -	N	N/A	Continuing	Provide jail assessment services to individuals sentenced to serve jail time by the courts.
22	13-2750	31106	Community Service/Work Alternative Program Fee			$ 6,000	$ -	N	N/A	Continuing	
23	13-2750	32217	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 101,600	$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
24	13-2750	33100	Charges for Services - Misc			$ 20,000	$ -	N	N/A	Continuing	Provide work crew services
25	13-2750	33108	Charges for Services	City of Grants Pass	07/01/13 - 06/30/14	$ 55,000	$ -	N	N/A	Continuing	Provide work crew services
26	13-2750	33124	Charges for Services	US Department of Forestry	07/01/13 - 06/30/14	$ 15,000	$ -	N	N/A	Continuing	Provide work crew services

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
27	13-2750	33138	Charges for Services	Oregon Department of Transportation	07/01/13 - 06/30/14	$ 50,000	$ -	N	N/A	Continuing	Provide work crew services
28	13-2750	35218	Interfund Subsidy for Title 3 Projects			$ 235,000	$ -	N	N/A	Continuing	Provide work crew services
29	13-2750	35303	Interfund Payments from Building Operations and Maintenance			$ 15,000	$ -	N	N/A	Continuing	Provide work crew services
30	13-2750	35306	Interfund Payments from Public Works			$ 25,000	$ -	N	N/A	Continuing	Provide work crew services
31	13-2760	31110	Drug Court Participant Fees			$ 10,000	$ -	N	N/A	Continuing	
32	13-2760	32230	State Grant	Criminal Justice Commission	7/01/14- 06/30/15	$ 152,000	$ -	N	N/A	Continuing	Subcontracts with Choices Counseling Center for treatment services and the Oregon Judicial Department for drug court clerk services.
33	13-2760	37100	Interest			$ 500	$ -	N	N/A	Continuing	Interest on Drug Court pass through dollars
34	13-2770	31113	Home Detention Program Fees			$ 45,000	$ -	N	N/A	Continuing	
35	13-2770	32217	State Grant	Department of Corrections	07/01/13 - 06/30/15	$ 61,300	$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
36	13-2780	32200	State Grant	Oregon Health Authority	07/01/14 - 06/30/15	$ 28,500	$ -	N	N/A	Continuing	Provide alcohol & drug free housing coordination.
37	13-2780	33300	Transition House Rent			$ 22,100	$ -	N	N/A	Continuing	
						$ 3,731,400					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 6,900
43015	Operating Supplies	31,250
43045	Equipment (<$5,000)	59,900
43050	Postage and Shipping	1,200
43055	Printing and Duplication	4,100
Fees and Services:		
44020	Contracted Services	429,400
44025	Drug Testing (Adult Corrections only)	14,500
44030	Dues and Subscriptions	2,100
44035	Insurance	3,600
44050	Professional Services	107,800
Training and Travel:		
44070	Travel	12,600
44075	Education and Training	4,700
Facilities and Utilties:		
45010	Utilities	12,700
45015	Communications	4,000
45025	Rental - Vehicles and Equipment	5,000
45030	Building Operation, Repairs and Maint (BOM)	120,700
45035	Equipment Operation, Repairs and Maint (Fleet)	75,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	15,000
45045	Emergency Food & Shelter (Adult Corr only)	19,000
45055	Intergovernmental Payments	1,000
45090	Miscellaneous	4,250
	Total Materials and Services - To Schedule B	**$ 935,200**
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ 329,400
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	7,700
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	3,900
45200	Interfund Transfer - Property Reserve	2,400
	Total Interfund Transfers (Out) - To Schedule B	**$ 343,400**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Community Corrections - 13**
Office/Division:	**Adult Probation and Parole**
Program:	**Administration**
Cost Center #:	**2710**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 429,800
Program Revenues (Schedule C)		510,900
Interfund Transfers (In) (Schedule C)		10,000
Total Resources - To Schedule A		**$ 950,700**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.00	$ 229,800
Materials and Services (Schedule E)		70,300
Interfund Transfers (Out) (Schedule E)		325,300
Capital Outlays directly from program (Schedule F)		-
Contingency		609,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.00**	**$ 1,234,400**

Purpose of Program:
Administration is responsible for program policy development and implementation as well as contract and record maintenance, and personnel selection and training. It is also responsible for all fiscal services including expenditure and revenue accounting, purchasing coordination, annual budget preparation and grant management. Budget and policies are public documents and program implementation is done with public safety as priority. Our management model encourages, hires and trains toward a high degree of professionalism and ethics.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Community Corrections - 13**
Office/Division: **Adult Probation and Parole**
Program: **Administration**
Cost Center #: **2710**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	506,900
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	1,000
37100	Interest Earned	3,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 510,900**

Transfers from Other Funds (List sources):		
35200	Alcohol & Drug Prevention 15-2540	$ 10,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 10,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Administration
Cost Center #: 2710

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 750
43015	Operating Supplies	200
43045	Equipment (<$5,000)	50,000
43050	Postage and Shipping	-
43055	Printing and Duplication	200
Fees and Services:		
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,700
44035	Insurance	400
44050	Professional Services	-
Training and Travel:		
44070	Travel	1,500
44075	Education and Training	250
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	600
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	12,900
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,800
	Total Materials and Services - To Schedule B	-
		$ 70,300
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ 313,700
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	7,700
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	3,900
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ 325,300**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Alcohol & Drug Treatment
Cost Center #: 2720

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		329,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 329,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.00	$ 243,800
Materials and Services (Schedule E)		55,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**3.00**	**$ 299,100**

Purpose of Program:
Treatment Services is contained in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental Agreement with the Oregon Department of Corrections. The program offers treatment to indigent offenders who may have difficulty accessing other treatment options. The program is funded by DOC and offender fees and provides evidence based strategies for behavior change for adult offenders. Alcohol and drug treatment is a specific condition of supervision for most offenders placed on probation or post-prison supervision. The program is subject to Senate Bill 267 compliance and has participated in Department of Corrections assessment, called the Correctional Program Checklist (CPC) and scored a "very satisfactory" rating. Program components also include Moral Recognition Therapy and the Matrix Program as evidenced based curriculum. Community Corrections continues to receive additional money this biennium as a part of Measure 57 directed funding focused specifically to the treatment of prison-bound property offenders with substance abuse issues. Community Corrections Treatment Services is involved in community outreach through participation in the LADPC Provider Network, Substance Abuse Community Action Team, and the Meth Task Force. Counselors are Certified Drug and Alcohol Counselors and are required to maintain that certification. They are also certified cognitive behavioral instructors in keeping with best practices. 1.0 FTE was restored in this program FY13-14 after being held vacant the previous year due to budget constraints and is sustainable through this biennium.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Alcohol & Drug Treatment
Cost Center #: 2720

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	270,200
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	25,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	33,700
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	100
	Total Revenues - To Schedule B	**$ 329,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Alcohol & Drug Treatment
Cost Center #: 2720

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	5,000
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	1,000
Fees and Services:		
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	6,000
44030	Dues and Subscriptions	-
44035	Insurance	300
44050	Professional Services	16,800
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	600
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	12,900
45035	Equipment Operation, Repairs and Maint (Fleet)	1,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	9,000
45055	Intergovernmental Payments	-
45090	Miscellaneous	200
	Total Materials and Services - To Schedule B	-
		$ 55,300
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Field Services
Cost Center #: 2730

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		1,914,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 1,914,400**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	14.00	$ 1,420,400
Materials and Services (Schedule E)		320,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**14.00**	**$ 1,740,400**

Purpose of Program:

Field Services is a state mandated program and services are outlined through an Inter-governmental agreement with Oregon Department of Corrections. Field Services supervises all adult felony and misdemeanor cases placed on probation by the courts or released from prison on parole or post-prison supervision. Parole and Probation Officers enforce conditions of supervision, assess offenders and make referrals for treatment services, monitor compliance, sanction offenders for non-compliance, and work with law enforcement agencies in the community with regard to controlling offenders who pose a risk to public safety. Field Services contracts for services in the areas of mental health, sex offender and drug court treatment and re-entry efforts. Outcomes monitored by Oregon Department of Corrections measure employment, treatment, restitution paid to victims, community service completed, cases closed successful and recidivism. These outcomes are set by state averages and drive program development, data entry and staff training. This unit is also dedicated to best practices using newly developed assessment tools to identify criminogenic factors, which when addressed appropriately, have the best chance of changing behavior. Resources have also focused on the high and medium risk offenders who pose the most threat to public safety.

It is worth noting, Department of Corrections does not fund the supervision of misdemeanors offenders, however Community Corrections continues to supervise this population as a public safety service to the county. Additionally, minimal jail resources have changed the way parole and probation officers sanction offenders, using more non-custodial sanctions and interventions. Due to the short jail sanctions available, high risk offenders are rarely held pending adjudication by the courts resulting in high failure to appear rates and warrant requests. Budget Goals are captured in the department summary section of budget.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Field Services
Cost Center #: 2730

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	192,000
32100	Federal Grants	-
32200	State Grants	1,701,400
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	21,000
	Total Revenues - To Schedule B	**$ 1,914,400**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Field Services
Cost Center #: 2730

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 4,000
43015	Operating Supplies	4,000
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	1,200
43055	Printing and Duplication	1,500
Fees and Services:		
44020	Contracted Services	81,000
44025	Drug Testing (Adult Corrections only)	6,000
44030	Dues and Subscriptions	400
44035	Insurance	1,800
44050	Professional Services	80,500
Training and Travel:		
44070	Travel	6,000
44075	Education and Training	3,000
Facilities and Utilties:		
45010	Utilities	700
45015	Communications	1,500
45025	Rental - Vehicles and Equipment	5,000
45030	Building Operation, Repairs and Maint (BOM)	60,400
45035	Equipment Operation, Repairs and Maint (Fleet)	36,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	15,000
45045	Emergency Food & Shelter (Adult Corr only)	10,000
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,500
	Total Materials and Services - To Schedule B	-
		$ 320,000
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Supervisory Authority
Cost Center #: 2740

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 75,000
Program Revenues (Schedule C)		125,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 200,100**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.00	$ 170,800
Materials and Services (Schedule E)		11,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.00**	**$ 181,900**

Purpose of Program:
Supervisory Authority manages the sentenced inmate population, moving offenders between jail and other custodial programs. Staff provides assessment of offenders placed under the control of the Supervisory Authority and makes recommendations to the jail staff for movement of offenders to alternative sanction programs when the jail reaches capacity. Staff provides recommendations for post-prison supervision conditions of local control offenders via release plans. Staff also acts as a liaison between alternative sanction programs, field services staff and the county jail. Supervisory Authority is funded in total by Oregon Department of Corrections. Supervisory Authority staff work closely with the county jail in managing the inmate population assuring high risk offenders are held accountable. This program is staffed with one certified parole and probation officer trained in jail operations, officer safety, offender assessment and alternative programs. During budget reductions in FY 12-13 which saw the loss of 1.0 FTE in support staff for this program, clerical duties were shifted to Field Services support staff and our Administrative Supervisor. This position also has been restored this year and will be sustained into FY 14-15. Once again, in working together to manage this population in an efficient manner, the citizens of the Josephine County realize a safer community and the financial benefits of using the least restrictive sanction necessary to change behavior. Unfortunately, overcrowding and early releases due to lack of jail space, has kept this program very busy with daily release decisions on an increasingly high risk population that have a history of non-compliance and alternative program failure.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Supervisory Authority
Cost Center #: 2740

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	85,100
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	40,000
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 125,100**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Supervisory Authority
Cost Center #: 2740

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 50
43015	Operating Supplies	50
43045	Equipment (<$5,000)	100
43050	Postage and Shipping	-
43055	Printing and Duplication	300
Fees and Services:		
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	300
44050	Professional Services	-
Training and Travel:		
44070	Travel	100
44075	Education and Training	100
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	8,600
45035	Equipment Operation, Repairs and Maint (Fleet)	1,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 11,100
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Work Crew/Community Service
Cost Center #: 2750

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		287,600
Interfund Transfers (In) (Schedule C)		235,000
Total Resources - To Schedule A		**$ 522,600**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	5.00	$ 387,800
Materials and Services (Schedule E)		87,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**5.00**	**$ 475,100**

Purpose of Program:

Community Services/Work Crew is outlined in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental agreement with Oregon Department of Corrections. The program provides contracted labor to participating governmental and non-profit agencies, and also receives Title III funds for work crew efforts on federal forest lands and projects authorized by the Title III requirements. Work Crews are a sanctioning option for adult and juvenile offenders. Work Crews are also considered a custodial program for those inmates released from the county jail. The Work Crews are highly visible in the community while fulfilling contracts maintaining Josephine County parks, forests, highways and cities. Communication with neighbors and citizen feedback is encouraged. This program helps save citizens the cost of expensive jail beds while teaching and modeling job skills. Work Crew foremen are also well trained in safety and supervision of the crews.

During fiscal year 2012-13, nearly 5000 jail days were spent on the work crews fulfilling contract obligations throughout Josephine County saving approximately $500,000 in jail costs and, in turn, creating more jail space for violent, non-compliant, high risk offenders. Over 1200 work days were donated by the program to assist other county programs such as Senior Meals, Animal Control, Parks and the Fairgrounds. As is the case with many Community Corrections programs, loss of prosecution had negative impact on the Community Service/ Work Crew Program resulting lower referrals and the loss of .5 FTE during FY 12-13. However, this part-time position was restored this year and will be sustained through FY 14-15.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Work Crew/Community Service
Cost Center #: 2750

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	6,000
32100	Federal Grants	-
32200	State Grants	101,600
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	140,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	40,000
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 287,600**

Transfers from Other Funds (List sources):		
35200		$ -
35200	Title III (Community Service Work Crew)	235,000
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 235,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Work Crew/Community Service
Cost Center #: 2750

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	9,000
43045	Equipment (<$5,000)	9,000
43050	Postage and Shipping	-
43055	Printing and Duplication	1,000
Fees and Services:		
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	2,500
44030	Dues and Subscriptions	-
44035	Insurance	700
44050	Professional Services	4,500
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	750
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	1,000
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	21,600
45035	Equipment Operation, Repairs and Maint (Fleet)	35,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	250
	Total Materials and Services - To Schedule B	-
		$ 87,300
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Drug Court (Pass Through)
Cost Center #: 2760

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 79,000
Program Revenues (Schedule C)		162,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 241,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		173,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		68,400
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 241,500**

Purpose of Program:
The Drug Court is a longstanding program in Josephine County celebrating its 18th year. It is funded in a variety of ways to include participant fees as well as Community Corrections funding. This fiscal year the budget includes grant fund revenue of approximately $150,000 for services associated with the Pro-Team, a family component of the treatment program. Drug Court encourages public involvement with a highly publicized graduation ceremony. This program has made great strides in adapting best practices over the past two years focusing on accurate screening, assessment, separation of risk levels and gender in treatment and sharing of information. Drug Court operates with Steering Committee oversight and, based on Oregon Criminal Justice Commission's research, has attained a new charge rate 33% lower than the state average. Recent recidivism studies reveal a 2 year rate of 2.6% for Josephine County Drug Court graduates compared to 24.7% for general probation population.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Drug Court (Pass Through)
Cost Center #: 2760

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	10,000
32100	Federal Grants	-
32200	State Grants	152,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	500
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 162,500**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Drug Court (Pass Through)
Cost Center #: 2760

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44020	Contracted Services	164,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44050	Professional Services	5,000
Training and Travel:		
44070	Travel	3,000
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	1,000
45090	Miscellaneous	100
	Total Materials and Services - To Schedule B	-
		$ 173,100
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Justice Reinvestment Act Funds
Cost Center #: 2765

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 268,800
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 268,800**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		157,400
Interfund Transfers (Out) (Schedule E)		15,700
Capital Outlays directly from program (Schedule F)		-
Contingency		95,700
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 268,800**

Purpose of Program:
As a result of HB 3194, passed during the 2013 Legislative Session, a variety of sentence reforms were implemented to reduce the state prison population growth. A portion of the projected savings from these law changes were made available to counties to invest in "community-based sanctions, services and programs" for adult offenders to reduce recidivism and the resulting use of prison beds. For Josephine County the amount is $420,191.00 over the biennium, or $210,095.50 per year. The Oregon Criminal Justice Commission (CJC) will oversee this grant program.

Upon recommendation of the Local Public Safety Coordinating Council (LPSCC), the Board of County Commissioners allocated this funding for secure, residential treatment beds contracted with Jackson County Jail, transitional housing for new prison releases, supported re-entry services through Welcome Home Oregon, funding for the District Attorney's Office to help support Drug and Mental Health Courts and barrier removal funds for employment workshops, transportation and identification. The renewal of this funding for the 15-17 biennium, per the Criminal Justice Commission, will depend upon measured outcomes achieved and if prison targets were met.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Justice Reinvestment Act Funds
Cost Center #: 2765

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44020	Contracted Services	157,400
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44050	Professional Services	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 157,400
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ 15,700
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ 15,700**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Home Detention/Electronic Monitoring
Cost Center #: 2770

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		106,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 106,300**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 79,700
Materials and Services (Schedule E)		16,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.00**	**$ 96,600**

Purpose of Program:
Home Detention is a sentencing and sanctioning alternative utilized by offenders sentenced to jail or other custodial programs. The program is designed to allow offenders to remain at home under specific and highly structured conditions. This sanction also allows offenders to continue employment and allows physically ill offenders the opportunity to serve their sentence without costing the county the medical care that would be incurred if the offender remained in jail. Currently the cost of the program is $15 per day for FY 14-15. The program is not mandated and has been primarily self-sustaining through offender fees. This program saw a drastic drop in prosecution services during FY 12-13 due to county budget reductions and is slowly regaining numbers but far from historic figures. We have expanded our participant base to be more available for diversion programs such as Drug Court and have reviewed the possibility of subsidizing some offenders who need the monitoring, but cannot afford the full 15.00/day fee. New technology includes GPS monitoring using Google Earth which gives close to real time offender positioning and equipment designed to gather data from cell phone towers instead of requiring the offender to have a land line phone to participate which is a barrier to many.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Home Detention/Electronic Monitoring
Cost Center #: 2770

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	45,000
32100	Federal Grants	-
32200	State Grants	61,300
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 106,300**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Home Detention/Electronic Monitoring
Cost Center #: 2770

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 100
43015	Operating Supplies	10,000
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	100
Fees and Services:		
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	100
44050	Professional Services	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	100
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	300
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	4,300
45035	Equipment Operation, Repairs and Maint (Fleet)	1,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	400
	Total Materials and Services - To Schedule B	-
		$ 16,900
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Transition House
Cost Center #: 2780

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		50,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 50,600**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		43,800
Interfund Transfers (Out) (Schedule E)		2,400
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 46,200**

Purpose of Program:
This program provides transitional housing for offenders upon release from prison. A State Alcohol and Drug Free Housing Grant funds a contract with Welcome Home Oregon, a non-profit re-entry organization, to assist in the day-to-day operation of the transition house. This program is designed to reduce recidivism in the post-prison population by focusing on outcomes such as employment and treatment.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Transition House
Cost Center #: 2780

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	28,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	22,100
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 50,600**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Community Corrections - 13
Office/Division: Adult Probation and Parole
Program: Transition House
Cost Center #: 2780

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	3,000
43045	Equipment (<$5,000)	800
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44020	Contracted Services	27,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44050	Professional Services	1,000
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	12,000
45015	Communications	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 43,800
Transfers to Other Funds (List recipients):		
45200	Interfund Transfer- ISF	$ -
45200	Interfund Transfer- Narrowband Infrastructure (Public Safety)	-
45200	Interfund Transfer - Narrowband Infrastructure (Public Works)	-
45200	Interfund Transfer - Property Reserve	2,400
	Total Interfund Transfers (Out) - To Schedule B	**$ 2,400**

Josephine County
Schedule D - Personnel Services
Adult Corrections
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation					
										Admin -2710	Treatment Services -2720	Field Services - 2730	Supervisory Authority -2740	Work Crew - 2750	Home Detention - 2770
27	2710	Comm Corrections Dir	N2212	NU	S	1.00	88,565	49,583	138,148	138,148					
27	2710	Sr Admin Supervisor	N1411	NU	S	1.00	59,945	31,722	91,667	91,667					
27	2740	Sr. Dept Specialist	A1203	AF	S	1.00	33,955	22,634	56,588				56,588		
27	2720	Treatment Svc Prog Super	N1812	NU	S	1.00	72,863	39,364	112,226		112,226				
27	2720	Alcohol/Drug Counselor	A1601	AF	S	1.00	40,204	25,599	65,804		65,804				
27	2720	Alcohol/Drug Counselor	A1601	AF	S	1.00	40,204	25,599	65,804		65,804				
27	2730	Parole/Prob Officer Prog Supervisor	N1812	NU	S	1.00	72,863	45,458	118,321			118,321			
27	2730	Parole/Prob Officer-Ad	F1808	FP	S	1.00	69,263	47,764	117,026			117,026			
27	2730	Parole/Prob Officer-Ad	F1808	FP	S	1.00	69,263	44,794	114,057			114,057			
27	2730	Parole/Prob Officer-Ad	F1808	FP	S	1.00	69,263	49,871	119,134			119,134			
27	2730	Parole/Prob Officer-Ad	F1808	FP	S	1.00	69,263	47,833	117,095			117,095			
27	2730	Parole/Prob Officer-Ad	F1808	FP	S	1.00	69,263	48,799	118,061			118,061			
27	2730	Parole/Prob Officer-Ad	F1808	FP	S	1.00	69,263	45,834	115,097			115,097			
27	2730	Parole/Prob Officer-Ad	F1803	FP	S	1.00	54,280	40,819	95,099			95,099			
27	2730	Parole/Prob Officer-In	F1808	FP	S	1.00	69,263	40,462	109,724			109,724			
27	2740	Parole/Prob Officer-In	F1808	FP	S	1.00	69,263	44,941	114,204				114,204		
27	2730	Parole/Prob Officer-In	F1706	FP	S	1.00	58,703	39,860	98,563			98,563			
27	2730	Parole/Prob Officer-Ba	F1605	FP	S	1.00	54,848	37,790	92,639			92,639			
27	2730	Parole/Prob Officer-Ba	F1602	FP	S	1.00	47,387	34,846	82,233			82,233			
27	2730	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316			68,316			
27	2730	Sr Dept Specialist	A1201	AF	S	1.00	32,272	22,807	55,079			55,079			
27	2750	Work Crew Supervisor	N1412	NU	S	1.00	59,945	34,313	94,258					94,258	
27	2750	CC Case Spec	A1412	AF	S	1.00	46,898	29,161	76,059					76,059	
27	2750	Work Crew Coord I	A1212	AF	S	1.00	41,926	27,330	69,256					69,256	
27	2750	Work Crew Coord I	A1212	AF	S	1.00	41,926	28,315	70,241					70,241	
27	2750	Work Crew Coord I	A1212	AF	S	1.00	41,926	28,315	70,241					70,241	
27	2770	Home Detention Specialis	A1512	AF	S	1.00	49,507	30,180	79,687						79,687
						27.00	1,534,245	990,383	2,524,628	229,815	243,834	1,420,444	170,792	380,056	79,687
		Fill In Pool Total					6,805	904	7,709	-	-	-	-	7,709	-
		Rounded for Schedule B					1,541,000	991,300	2,532,300	229,800	243,800	1,420,400	170,800	387,800	79,700
		FTE Total				27.00				2.00	3.00	14.00	2.00	5.00	1.00

Changes from 13-14 Budget:

Added 3 positions during the year due to increased grant funding

A. One Parole/Prob Officer Program Supervisor and B. One Sr. Dept Specialist and C. One Parole/Prob Officer

Public Health Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Public Health Fund

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JOSEPHINE COUNTY
Public Health Fund Description
2014-15

The Public Health Fund was formed effective July 1, 2007. It includes the Public Health Division which had previously been in the Health and Human Services Fund, which has been discontinued. The Public Health Division serves the public with health related resources and environmental health and communicable disease prevention programs. Public Health also operates the Animal Protection program.

The largest source of revenue for this fund is grants from the state. Some of the programs charge fees for services provided but are prohibited by regulation from setting fees at a rate higher than what it costs to provide the service. This Fund has received support from the County's General Fund previously and is requesting monies for Clinic, Animal Protection and Solid Waste enforcement this fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. Bear in mind that the state mandates the provision of services on a sliding fee scale and regardless of a client's ability to pay, which makes revenue estimates challenging.

In the pages that follow, a summary of the Public Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the various programs in the fund. The money available for operating the programs is estimated to be equal to total resources of the fund, less the requirement for Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC HEALTH FUND (14)

Historical Data					Budget for Next Year 2014-15		
Actual			Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Third Preceding Year 2010-11	First Preceding Year 2011-12	First Preceding Year 2012-13					
				RESOURCES			
$ (117,670)	$ 1,627	$ (227,059)	$ 36,000	Beginning Fund Balance	$ 46,800		
				Operating revenues:			
542,978	564,310	600,775	529,600	Charges for Health Services	524,200		
428,039	377,828	396,407	453,800	Licenses, Fees and Permits	461,500		
1,327,016	1,175,331	1,239,130	1,120,700	State, Federal and Private Grants	1,077,600		
385,135	470,303	-	-	Adult Jail Health Clinic (Correctional Health)	-		
20,000	20,833	-	-	Juvenile Justice Nurse Services	-		
15,945	30,739	3,807	62,900	Miscellaneous	31,500		
30,557	39,772	101,227	40,000	Donations	35,400		
				Interfund Transfer:			
75,000	75,000	85,000	85,000	100 - General Fund for Animal Control	85,000		
45,000	45,000	45,000	45,000	100 - General Fund for Solid Waste Program	45,000		
324,000	-	252,300	100,000	100 - General Fund for Administration/Clinic	165,000		
$ 3,076,000	$ 2,800,743	$ 2,496,587	$ 2,473,000	**TOTAL RESOURCES**	$ 2,472,000	$ -	$ -
				REQUIREMENTS			
$ 1,955,688	$ 1,853,407	$ 1,372,373	$ 1,581,300	Personal Services	$ 1,536,600		
916,885	856,695	852,286	644,100	Materials and Services	690,200		
-	100,000	-	-	Debt Service to Gen Fund Loan	-		
				Interfund Transfer:			
201,800	217,700	217,200	211,000	401 - Internal Services Fund (ISF)	208,600		
-	-	1,400	1,400	201 - Public Works - Radio Infrastructure	1,400		
-	-	700	700	240 - Public Safety - Radio Infrastructure	700		
-	-	-	34,500	Contingency	34,500		
3,074,373	3,027,802	2,443,959	2,473,000	**TOTAL REQUIREMENTS**	$ 2,472,000	$ -	$ -
1,627	(227,059)	52,628		Ending Fund Balance			
$ 3,076,000	$ 2,800,743	$ 2,496,587		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Public Health Fund (14)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.30	$ 284,000	$ 284,000	$ -	Administration	1.15	$ 294,000	$ 294,000	$ -
7.70	874,000	874,000	-	Clinical & Prevention Services	8.36	876,000	$ 876,000	-
4.50	411,000	411,000	-	Animal Protection and Regulation	4.70	422,200	$ 422,200	-
5.85	487,000	487,000	-	Women Infant and Children	5.55	464,600	$ 464,600	-
2.95	417,000	417,000	-	Environmental Community Safety	3.10	415,200	$ 415,200	-
22.30	**2,473,000**	**2,473,000**	**-**	**Total for Fund**	**22.86**	**2,472,000**	**2,472,000**	**-**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PUBLIC HEALTH FUND (14)
Office/Division PUBLIC HEALTH
Program: Summary

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 46,800
Program Revenues (Schedule C)		2,130,200
Interfund Transfers (In) (Schedule C)		295,000
Total Resources - To Schedule A		**$ 2,472,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	22.86	$ 1,536,600
Materials and Services (Schedule E)		690,200
Interfund Transfers (Out) (Schedule E)		210,700
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		34,500
Ending Fund Balance		-
Total Requirements - To Schedule A	**22.86**	**$ 2,472,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Public Health Fund (14)**
Office/Division: **Public Health**
Program: **Summary**

			Budget Amount
Revenues:			
30000	Property Taxes	$	-
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		461,500
32100	Federal Grants		532,300
32200	State Grants		528,300
32300	Local Grants		-
32500	Private Grants		17,000
33100	Charges for Services		524,200
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		35,400
37850	Equity Transfer In		-
37900	Miscellaneous		31,500
	Total Revenues - To Schedule B	**$**	**2,130,200**

Transfers from Other Funds (List sources):			
35200	General Fund (10) - Admin/Clinic support	$	165,000
35200	General Fund (10) - Animal		85,000
35200	General Fund (10) - Solid Waste Franchise Fee		45,000
35200			-
35200			-
	Total Interfund Transfers (In) - To Schedule B	**$**	**295,000**
		$	**2,425,200**

JOSEPHINE COUNTY
Schedule C - Resources (Appendix)
Revenue Detail 2014-15 Budget

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Fed, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
	14-2210	32240	SSBHC	State	07.01.13 - 06.30.14	159,000		N		Continuing	School Base Health Clinic pass thru to Siskiyou Community Health School Based Clinics
2	14-2210	32500	NACHO	National	07.01.13 - 06.30.14	5,000				Continuing	National Association of County and City Health Officials recuitment and training for our Medical Reserve Corp
3	14-2210	37900	Miscellaneous	Public	NA	20,000		N		Continuing	Other
4	14-2210	33132	Medicaid Admin Claim	OHA	NA	22,000	$ 11,000				provide revenue for non revenue producing activities
5	14-2211	33103	Vital Records	Public		88,000		N		Continuing	Collect required State purchase fee for Birth/Death Certificates
6	14-2220	32227	MCH Title V FF	OHA	07.01.13 - 06.30.14	18,000		Y	93.994	Continuing	Early home visitation services by Public Health Nurses to improve outcomes for children and families.
7	14-2220	32228	MCH CAH GF	OHA	07.01.13 - 06.30.14	7,200				Continuing	Home visitation services by Public Health Nurses to improve outcomes for children and families.
8	14-2220	32233	MCH Parent/Child Health	OHA	07.01.13 - 06.30.14	7,700		Y	93.994	Continuing	Public Health Nurses work to address health promotion issues across the lifespan of induviduals and families.
9	14-2220	32209	Babies First	OHA	07.01.13 - 06.30.14	12,100		N		Continuing	Babies First is a nurse home visiting program for families with babies and young children up to age 5. The goal of Babies First is to help families make sure that their babies are healthy as they grow and learn.
10	14-2220	32501	CaCoon	OHSU	10.01.13- 09.30.14	12,000		N		Continuing	Nurse home visiting program with coordination of medical and social services.
11	14-2220	33132	MAC - CAH	OHA	07.01.13 - 06.30.14	25,000	$ 12,500			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
12	14-2220	33102	CAH OHP	OHA	07.01.13 - 06.30.14	69,000		N		Continuing	Child Adolescent Health Oregon Health Plan Home Visiting program fee for services.
13	14-2220	33100	CAH OHP Charges	OHP	07.01.13 - 06.30.14	3,700		N		Continuing	Healthcare reimbursement for chargable OHP patients.
14	14-2220	33139	CH Fee for Service	Public	NA	1,300		N		Continuing	Child Health Medical Clinic fee for services.
15	14-2220	37900	Miscellaneous	Public	NA	1,700		N		Continuing	Other
17	14-2221	32243	State Support	OHA	07.01.13 - 06.30.14	92,000		N		Continuing	State Suppor for Public Health Communicable Disease early detection, education and prevention activities
	14-2221	32247	TB	OHA	07.01.14 - 06.30.15	1,800		N		Continuing	Preventing Transmission of Tuberculosis and Infection Control
19	14-2221	33132	MAC - CPD	OHA	07.01.14 - 06.30.15	16,500	$ 8,250			Continuing	provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
20	14-2221	33101	OHP Fee for Service -CPD	OHA	NA	900		N		Continuing	Oregon Health Plan Medical clinic fee for services.
21	14-2221	33100	CPD OHP Charges	OHP	NA	4,500		N		Continuing	Healthcare reimbursement for chargable OHP patients.
22	14-2221	33106	Breast Cervical Cancer Screening Fee for Service	OHA	07.01.14 - 06.30.15	12,000		N		Continuing	Medical Clinic fee for services.
23	14-2221	33110	CPD Fee for service	Public	NA	21,100		N		Continuing	Communicable Preventable Disease Medical clinic fee for services.
24	14-2221	35208	CPD Clinic support	General Fund - JoCo	NA	94,400		N		Continuing	Communicable Preventable Disease Medical clinic services continue at appropriate levels for the public.
25	14-2221	37900	Miscellaneous	Public	NA	3,200		N		Continuing	Other
26	14-2221	32301	AllCare-Clinic support	AllCare-MRIPA	07.01.14 - 06.30.15			N		NEW	Provides support for personnel and supplies in Communicable Preventable Disease, Immunization, and Child Adolescent Health programs
27	14-2222	32223	Immunization Program	OHA	07.01.14 - 06.30.15	10,500		Y	93.778	Continuing	Immunizations State Law Requirements for School and Child Care
28	14-2222	32223	Immunization Program	OHA	07.01.14 - 06.30.15	10,500		N		Continuing	
29	14-2222	33132	MAC - IMM	OHA	07.01.14 - 06.30.15	27,000	$ 13,000			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
30	14-2222	33101	OHP Fee for Service -IMM	OHA	NA	46,600		N		Continuing	Oregon Health Plan Medical clinic fee for services.
31	14-2222	33125	Immunizations	Public	NA	87,500		N		Continuing	Immunization Clinic fee for services.
32	14-2222	35208	Imm services support	General Fund - JoCo	NA	30,600		N		Continuing	Immunization clinic services continue at appropriate levels for the public.
33	14-2222	37900	Miscellaneous	Public	NA	4,500		N		Continuing	Other
	14-2223	32200	Healthy Communities	OHA	07.01.14 - 06.30.15	32,500		Y	93.283	Continuing	Health prevention of chronic diseases and policy changes
36	14-2223	32248	Tobacco Prevention& Education	OHA	07.01.14 - 06.30.15	100,200			Other	Continuing	Tobacco Prevention and Education in our Community and policy changes.
37	14-2225	32232	OregonMothersCare	OHA	07.01.13 - 06.30.14	5,700		Y	93.994	Continuing	Provides coordination with pregnancy testing, prenatal care, OHP assistance, referrals and education resources
38	14-2225	33100	MCH - OHP Charges	OHP	07.01.13 - 06.30.14	4,100		N		Continuing	Healthcare reimbursement for chargable OHP patients.

39	14-2225	33103	MCM Fee for service	OHA	07.01.13 - 06.30.14	26,000		N		Continuing	Maternity Case Management Oregon Health Plan Public Health Nurse Home Visiting Program.
40	14-2225	32236	MCH Perinatal Gen Funds	OHA	07.01.13 - 06.30.14	3,900		N		Continuing	Public Health Nurse provides education, outreach and referral services in coordination with other social and health care providers for pregnant and breastfeeding women.
41	14-2225	35208	Perinatal Gen Fund support	General Fund - JoCo	NA	21,600		N		Continuing	Perinatal clinic services continue at appropriate levels for the public.
42	14-2226	32258	Family Planning State Grant	OHA	07.01.13 - 06.30.14	1,500		Y	93.994 93.217	Continuing	Provides family planning support to patients.
43	14-2226		FP Ccare	OHA	NA	8,000		N		Continuing	Family Planning OHP fees for services.
44	14-2226	33100	FP OHP Charges	DMAP	NA	10,000		N		Continuing	Healthcare reimbursement for chargable OHP patients.
45	14-2226	33101	FP OHP	DMAP	NA	7,000		N		Continuing	Family Planning OHP fees for services.
46	14-2226	33132	FP MAC	OHA	07.01.14 - 06.30.15	5,000	$ 2,500			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
47	14-2226	35208	Reproductive Health Gen Fund support	General Fund - JoCo	NA	18,400		N		Continuing	RH clinic services continue at appropriate levels for the public.
48	14-2230	31111	Dog Licenses	Public	NA	226,500	$ -	N		Continuing	Collect dog licenses of $20/$40 per dog & dog must be vaccinated against rabies. This ensures public and animal safety.
49	14-2230	33146	Shelter Fees/Adoptions	Public	NA	39,000		N		Continuing	Collect fees for all shelter activities (adoptions, impound, boarding, surrender, traps and feral cat intakes).
50	14-2230	35208	Animal Protection services support	General Fund - JoCo	NA	85,000		N		Continuing	Animal Shelter and Protection services continue at appropriate levels for the public.
51	14-2230	37201	Shelter Donations	Public	NA	35,400		N		Continuing	Fund raising activities
52	14-2230	37900	Miscellaneous	Public	NA	300		N		Continuing	Other
53	14-2240	32253	Women Infants Childred	OHA	07.01.14 - 06.30.15	437,600		Y	10.557	Continuing	Supplemental Nutiriton Education Program for Pregnant & breastfeeding Women, Infants and Children.
54	14-2240	32254	WIC - Peer Counseling	OHA	07.01.14 - 06.30.15	27,000		Y	10.557	Continuing	One on one education and peer support for breastfeeding mothers.
55	14-2240	32301	AllCare-WIC support	AllCare-MRIPA	07.01.14 - 06.30.15	0		N		NEW	Provides support for personnel and supplies in Women, Infant, Child program
56	14-2250	32205	Air Quality	DEQ	07.01.14 - 06.30.15	10,000		N		Continuing	Provides community education, information and responds to complaints of open burning on no burn days and illegally burning of prohibited materials.
57	14-2251	32242	Drinking Water Grant	OHA	07.01.14 - 06.30.15	30,100		N		Continuing	Public drinking water system monitoring to protect the users from water born contamination, investigate all water systems violation alerts received from the Oregon Health Authority. Monitor public drinking water systems to protect the users from water born contamination. conduct sanitary surveys on water systems every five years.
58	14-2251	32242	Drinking Water Grant	OHA	07.01.14 - 06.30.15	63,800		Y		Continuing	Public drinking water system monitoring to protect the users from water born contamination, investigate
59	14-2251	37900	Miscellaneous	Public	NA	1,000		N		Continuing	Other
60	14-2252	32211	PH Emerg. Preparedness	OHA	07.01.14 - 06.30.15	29,500		Y	93.069	Continuing	Emergency Preparedness Community education and planning activities.
61	14-2253	31101	AMR	Private	07.01.14 - 06.30.15	25,000		N		Continuing	Provide American Medical Response Medical equipment inspections.
62	14-2253	31116	Food Handlers Certifcates	Public	NA	7,300		N		Continuing	Provide education, materials and testing for cetification.
63	14-2253	31120	Inspection Request	Public	NA	2,300		N		Continuing	Inspection of licensed facilities - Education and Prevention of foodboorne outbreaks.
64	14-2253	31129	Rural Property (Burial)	Public	NA	300		N		Continuing	Fee for inspection of private property for burial of human remains to ensure the burial site meets setback State statutes.
65	14-2253	31134	Pools/Spas	Public	NA	7,100		N		Continuing	Inspect the non-food service facilities for compliance with the Oregon Revised Statutes and Oregon Administrative Rules. These facilities include motels, hotels, recreation parks, organizational parks, public swimming pools/spas.
66	14-2253	31135	Tourist Facility	Public	NA	13,100		N		Continuing	Inspect the non-food service facilities for compliance with the Oregon Revised Statutes and Oregon Administrative Rules. These facilities include motels, hotels, recreation parks, organizational parks, public swimming pools/spas.
67	14-2253	31117	Food Services	Public	NA	179,900		N		Continuing	Inspection of licensed facilities - Education and Prevention of foodboorne outbreaks.
68	14-2253	37900	Miscellaneous	Public	NA	800		N		Continuing	Other
69	14-2254	35208	Solid Waste services support	General Fund - JoCo	NA	45,000		N		Continuing	Solid Waste and Drinking Water services continue at appropriate levels for the public.
						$ 2,425,200	$ 47,250				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 17,500
43015	Operating Supplies	162,600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	3,500
43050	Postage and Shipping	1,400
43055	Printing and Duplication	3,900
Fees and Services:		
44040	Advertising	3,500
44020	Contracted Services	186,700
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	3,200
44035	Insurance	8,100
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	5,500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	19,300
44075	Education and Training	5,200
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	9,400
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	300
45030	Building Operation, Repairs and Maint (BOM)	148,300
45035	Equipment Operation, Repairs and Maint (Fleet)	14,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	87,700
45090	Miscellaneous	10,100
	Total Materials and Services - To Schedule B	**$ 690,200**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	208,600
45200	Radio Infrastructure (Public Safety & Public Works)	2,100
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 210,700**
		$ 900,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PUBLIC HEALTH FUND (14)
Office/Division: Public Health
Program: Administration / Vital Records
Cost Center #: 2210

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		-
Program Revenues (Schedule C)		294,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 294,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.15	$ 86,100
Materials and Services (Schedule E)		194,000
Interfund Transfers (Out) (Schedule E)		13,900
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.15**	**294,000**

Purpose of Program:

Administration:

Program Overview: The Administration section of the PH budget provides a holding place for programs and grants that are either "passed through" to other agencies or are broad grants not directed towards a specific program. Work funded can include strategic planning, administration of contracts and staff, and outreach and education on Public Health to the community. Programs specifically funded in this area are the School Based Health Center program dollars (pass through to Siskiyou Community Health Center), Health Care Coalition for Southern Oregon grant dollars, National Association of City and County Health Official dollars and other small grants as become available.
Outcomes: 1. School Based Health Centers will meet 100% of requests for services, or refer services to other providers. 2. The PH Director will assure 100% of training and reporting requirements for staff and programs are met.
Mandates: Provision of leadership, planning and outreach are all mandated functions of a Public Health department as defined in ORS 431, and throughout OAR 333, and specific priorities under OAR 333, Division 14.
Per ORS 431.510 "The governing body of the County shall provide adequate quarters and facilities for the office and work of the County Board of Health and shall appropriate sufficient funds for the administration or the Board and the operation of the Health Department.

Vital Records:

Program Overview: This program provides birth and death certificates in a timely manner per requests from individuals, physicians, and local hospital and mortuary services. In addition, we provide outreach and support to local providers, mortuaries and others that support vital records needs. Funding is provided through fees for certificates, as requested.
Outcomes: To provide 100% of certificates to those requesting them in a timely and accurate manner per State guidelines.
Mandates: Vital Records are mandated by ORS 432 and OAR 333, Division 11.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Administration / Vital Records
Cost Center #: 2210

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	159,000
32300	Local Grants	-
32500	Private Grants	5,000
33100	Charges for Services	110,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	20,000
	Total Revenues - To Schedule B	**$ 294,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Administration / Vital Records
Cost Center #: 2210

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	2,500.0
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	200.0
43055	Printing and Duplication	1,600.0
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	146,200.0
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	400.0
44035	Insurance	6,100.0
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	700.0
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	300.0
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	24,500.0
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	10,000.0
45090	Miscellaneous	500.0
	Total Materials and Services - To Schedule B	**$ 194,000**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 13,900
45200	Radio Infrastructure (Public Safety & Public Works)	-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 13,900**
		$ 207,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PUBLIC HEALTH FUND (14)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 2219

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 10,800
Program Revenues (Schedule C)		700,200
Interfund Transfers (In) (Schedule C)		165,000
Total Resources - To Schedule A		**$ 876,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	8.36	621,200
Materials and Services (Schedule E)		175,100
Interfund Transfers (Out) (Schedule E)		79,700
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**8.36**	**$ 876,000**

Purpose of Program: (6 sub-programs under Clinical & Prevention) -

Communicable/Preventable Disease:

Program Overview: Communicable Disease investigations include HIV, TB, Breast and Cervical Cancer, and Sexually Transmitted Disease program funding that come from State, Federal and fees for service. Communicable disease also covers zoonotic diseases (animal) that may affect humans adversely, and food borne illness investigation with Environmental Health. A comprehensive program is required to assure the health and safety of the community when at risk for communicable diseases. Outreach and education on prevention, risk, testing and treatment are a necessity with this program.

Outcomes: Outcomes are to meet 100% of program specific requirements on investigation, treatment, testing, partner notification and reporting as defined and regulated by State Public Health. These outcomes are based on timeliness and completeness of investigations on all communicable diseases.

Mandates: Communicable Disease prevention, education and reporting are mandated through ORS 433.004, and defined through OAR 333, Divisions 14, 17, 18, 19.

Tobacco Prevention and Education Program (TPEP):

Program Overview: The TPEP program includes Tobacco Prevention and Healthy Communities dollars from State grants. These programs work together to reduce tobacco related and other chronic diseases in our community. Community collaboration and outreach is critical to making these programs successful.
Outcomes: Outcomes for this fiscal year are to1) Work with partners to assure that one multi-unit housing property in Josephine County will adopt no-smoking rules on the property, 2) The Josephine County TPEP coordinator will respond to 100% of complaints and or violations of the Smokefree Workplace Law, 4) Develop a plan for sharing available chronic disease prevalence data and the link between chronic diseases and tobacco use/exposure with decision-makers.
Mandates: Both programs meet the mandate for health education and outreach as listed in OAR 333, Divisions 10, 15 and the TPEP program provides local enforcement of the Indoor Clean Air Act of 2009.

Immunizations:

Program Overview: Services are available during all office hours, are efficient and provide required vaccinations for school aged children, adult vaccines for health and travel vaccines. Funding comes from State and Federal grants and fees for services provided. Outreach and education occur as part of the mandate and in conjunction with Communicable Disease prevention.
Outcomes: 1) Provide one outreach activity for immunizations a year, outside of normal work hours. 2) Increase immunization rates in selected schools by 5%. Increased rates or immunization would reduce communicable diseases, time missed from school and work, and health care costs for the community as a whole.
Mandates: Provision of community immunization services and education are mandated by ORS 433.040, 433.090, 433.267 and OAR 333. Divisions 48-50. Provision of Travel Immunizations is not mandated, however, is a community service that Public Health provides in an effort to decrease communicable disease.

Child Adolescent Health:

Program Overview: This area encompasses a variety of services and programs, including: sports physicals, paternity testing, Multi Disciplinary Team (MDT), Babies First and CaCoon Targeted Case Management nurse home visiting programs. Funding comes from a variety of grants, fees. All services are promoted to eligible clients.
Outcomes: 1) Work with MDT to address all pending cases of child abuse and neglect.
Mandates: These programs are mandated under OAR 333-014-0050 and ORS 418.747 (for MDT).

Reproductive Health:

Program Overview: Reproductive Health services include Family Planning, Sexually Transmitted Disease testing and treatment, pregnancy testing, women's annual exams. Services are provided by appointment and walk in four days a week. Funding is provided through a small state grant and fees for services. All internal programs and community health care provider partners refer clients to these services.
Outcomes: Current outcomes are to provide services for clients, as available. Future outcomes would include expanding appointment hours to provide more services to a broader range of clientele, that we are not currently able to provide services for. This expansion would require more staff and funding for support.

Perinatal Health:

Program Overview: Programs under this area include: Maternity Case Management (nurse home visiting), Oregon Mothers Care (OHP support), Health Care Coalition for Southern Oregon (home visiting). Programs are funded through State grants, private grants and fee for services.
Outcomes: 1) Accept all referrals to Home visiting program and review based on priorities. Provide services to as many women seeking services as possible, based on staffing. Note: this program is unable to meet all services requested due to current funding and staffing.
Mandates: All are defined under OAR 333-014-0050

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 2219

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	38,200
32200	State Grants	265,400
32300	Local Grants	-
32500	Private Grants	12,000
33100	Charges for Services	375,200
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	9,400
	Total Revenues - To Schedule B	**$ 700,200**
Transfers from Other Funds (List sources):		
35200	General Fund (10) - Clinic Support	$ 165,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 165,000**
		$ 865,200

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 2219

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,400
43015	Operating Supplies	68,600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	3,500
43050	Postage and Shipping	200
43055	Printing and Duplication	300
Fees and Services:		
44040	Advertising	2,500
44020	Contracted Services	200
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,400
44035	Insurance	1,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	7,100
44075	Education and Training	700
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	2,400
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	300
45030	Building Operation, Repairs and Maint (BOM)	40,100
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	39,200
45090	Miscellaneous	3,700
	Total Materials and Services - To Schedule B	**$ 175,100**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 79,700
45200	Radio Infrastructure (Public Safety & Public Works)	-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 79,700**
		$ 254,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PUBLIC HEALTH FUND (14)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 2230

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 36,000
Program Revenues (Schedule C)		301,200
Interfund Transfers (In) (Schedule C)		85,000
Total Resources - To Schedule A		**$ 422,200**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	4.70	$ 247,500
Materials and Services (Schedule E)		105,000
Interfund Transfers (Out) (Schedule E)		35,200
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		34,500
Ending Fund Balance		-
Total Requirements - To Schedule A	**4.70**	**$ 422,200**

Purpose of Program:

Animal Protection and Regulation:

Program Overview: APR responds to citizen complaints on the following issues: 1) Dog bites and rabies control, 2) Humane complaints, 3) Livestock chased, injured or killed by dogs, 4) Dog nuisance trespassing, 5) Dog nuisance barking. Funding comes from shelter adoption fees, dog license fees and donations. APR encourages public involvement through volunteerism, donation and education programs and strives to provide transparent and efficient services to the whole community.
Outcomes: 1) Respond to 100% of dog bite complaints to reduce rabies transmission, 2) Respond to 100% of humane check complaints, 3) Keep shelter doors open to the public a minimum of 4 days a week.
Mandates: APR programs are mandated through ORS 609 and through Local Ordinance's 92-9 amended by Local Ordinance 96-1, in Josephine County Charter section 14.6, and OAR 333, Division 19.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 2230

			Budget Amount
Revenues:			
30000	Property Taxes		$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		226,500
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services	(Shelter/Adoptions)	39,000
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		35,400
37850	Equity Transfer In		-
37900	Miscellaneous		300
	Total Revenues - To Schedule B		**$ 301,200**

Transfers from Other Funds (List sources):		
35200		$ -
35200	General Fund Support (10) - Animal	85,000
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 85,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 2230

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,000
43015	Operating Supplies	41,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	100
Fees and Services:		
44040	Advertising	1,000
44020	Contracted Services	2,500
44025	Drug Testing (Adult Corrections only)	
44030	Dues and Subscriptions	200
44035	Insurance	500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	5,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	300
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	4,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	33,200
45035	Equipment Operation, Repairs and Maint (Fleet)	14,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,100
	Total Materials and Services - To Schedule B	**$ 105,000**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 35,200
45200	Radio Infrastructure (Public Safety & Public Works)	-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 35,200**
		$ 140,200

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PUBLIC HEALTH FUND (14)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 2240

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		
Program Revenues (Schedule C)		464,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 464,600**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	5.55	$ 332,100
Materials and Services (Schedule E)		90,300
Interfund Transfers (Out) (Schedule E)		42,200
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**5.55**	**$ 464,600**
		-

Purpose of Program:
Women, Infant and Children:
Program Overview: WIC provides nutrition education classes, promotes breastfeeding, works with local providers on high risk clients in need of special nutritional options, provides outreach to the community to assure caseload, provides services in outlying communities and does outreach at local grower's markets to promote consumption of fresh fruits and vegetables. WIC receives Federal funding through a state grant based on caseload.
Outcomes: 1) Provide services to 2900 families quarterly, 2) Do outreach to community one time per year per requirements, 3) Increase breastfeeding support through a breastfeeding peer counselor.
Mandates: The WIC program is mandated under OAR 333-014-0050 and Divisions 52-54

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 2240

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	464,600
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 464,600**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 2240

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 5,000
43015	Operating Supplies	23,300
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	1,200
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	37,800
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,000
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,800
44075	Education and Training	1,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	600
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	16,800
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,200
	Total Materials and Services - To Schedule B	**$ 90,300**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 42,200
45200	Radio Infrastructure (Public Safety & Public Works)	-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 42,200**
		$ 132,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PUBLIC HEALTH FUND (14)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 2253

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		370,200
Interfund Transfers (In) (Schedule C)		45,000
Total Resources - To Schedule A		**$ 415,200**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.10	249,700
Materials and Services (Schedule E)		125,800
Interfund Transfers (Out) (Schedule E)		39,700
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**3.10**	**$ 415,200**

-

Purpose of Program: (5 sub programs in Environmental Community Safety)

Environmental Community Safety:

Program Overview: Facility inspections conducted by registered environmental health specialists fall under this program. These include mobile, temporary and full-service restaurants, Bed and Breakfasts, spas, pools, hotels, motels, school food service, and non-profit food service. Additionally, environmental health supports communicable disease mandates through facility inspections potentially linked to food borne outbreaks. Program services are funded through fee for service inspections that are billed to the facilities annually, or collected at events. The program also provides education to business owners and operators, and food handlers, as well as, support for planning and building to meet State codes for food service.

Outcomes: 1) Provide inspections to 100% of facilities, 2) To follow-up on 100% of food borne disease outbreak complaints.

Mandates: The program is mandated under and defined under OAR 333, Divisions 12, 29, 39, 60, 62, 157, 158, 160, 162, 170, and 175.

Emergency Services:

Program Overview: This program encompasses the State Emergency Preparedness grant, administrative funding for Emergency Medical services (EMS) program and the federally funded Emergency Management preparedness grant. The EMS program oversees the EMS Board, ambulance services, and ambulance inspections
Outcomes: 1) Pass a revised EMS ordinance, 2) Meet emergency preparedness guidelines on exercising, planning and responding to all hazards emergencies. This involves up to two exercises or two real life events, multiple plans that need revision based on past experiences or new objectives and support to Emergency Management and other First Responders in a real life event.
Mandates: Under OAR 200, 250, 255, 260. And OAR 333, Division 3.

Drinking Water:
Program Overview: The drinking water program monitors wells and water systems with 4 or more connections throughout Josephine County. This environmental health program assures that users of community systems have clean drinking water free of contaminants, and work with system owners to prevent disease spread. Systems include schools, restaurants, mobile home parks, and multi-unit housing facilities. Program dollars are provided through State funding based on the number of systems regulated bi-annually and billable activities.
Outcomes: To provide inspections to 100% of systems, to provide follow-up on 100% of alerts and to correct issues with 100% of Significant Non-Complier systems.
Mandates: Under ORS 468B and OAR 333, Division 61.
Air Quality:
Program Overview: Air Quality funding comes from the Department of Environmental Quality (DEQ) who mandates the program requirements of education, outreach and monitoring of illegal burning activities. The Air Quality program supports the Burn Line (476-WOOD) and monitors air quality advisories from the National Weather Service and other resources.
Outcomes: 1) To investigate 100% of illegal burning complaints, 2) To work with the media, local realtors and DEQ to promote the new State Woodstove Ordinance that is in affect 8-1-10.
Mandates: OAR 340, Division 264, and Federal Environmental Protection Agency (EPA) Clean Air Act of 1990. These standards are set to reduce health impacts from burning of illegal materials, burning on low air circulation days, and reduction in other types of burning.

Solid Waste:
Program Overview: This program is funded through the Solid Waste Franchise fees collected from waste disposal agencies. Objectives include successful clean up of properties with Solid Waste issues to reduce vectors, disease risk, and air quality and sight issues.
Outcomes: Respond to 100% of complaints on Solid Waste nuisances
Mandates: The program is mandated by the Josephine County Solid Waste Nuisance Abatement ordinance, 90-16.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 2253

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	235,000
32100	Federal Grants	29,500
32200	State Grants	103,900
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	1,800
	Total Revenues - To Schedule B	**$ 370,200**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200	General Fund (10) - Solid Waste Franchise Fee	45,000
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 45,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Health Fund (14)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 2253

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 6,100
43015	Operating Supplies	27,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	800
43055	Printing and Duplication	700
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	9,400
44075	Education and Training	3,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	2,100
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	33,700
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	38,500
45090	Miscellaneous	3,600
	Total Materials and Services - To Schedule B	**$ 125,800**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 37,600
45200	Radio Infrastructure (Public Safety & Public Works)	2,100
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 39,700**

Josephine County
Schedule D - Personnel Services
Public Health
2014-15

	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation				
										Admin	Clinic/Prev	Animal	WIC	Enviro. Safety
22	2210	Public Health Director	N2112	NU	S	1.00	84,348	40,439	124,787	18,718	12,479	24,957	37,436	31,197
22	2210	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316	61,485				6,832
22	2219	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316		68,316			
22	2219	Accounting Specialist	A1009	AF	S	1.00	35,454	23,155	58,609	5,861	23,443	11,722		17,583
22	2210	Medical Director	NUP01	NU	H	0.06	18,000	2,374	20,374		20,374			
22	2219	Nursing Program Supervisor	N2101	NU	H	0.40	26,361	10,293	36,654		36,654			
22	2219	Nurse Practitioner NE	A2512	AF	H	0.20	16,743	2,212	18,955		18,955			
22	2219	Pub/Hlth Nurse	A1912	AF	S	1.00	61,500	36,458	97,958		97,958			
22	2219	Pub/Hlth Nurse	A1912	AF	S	1.00	61,500	36,458	97,958		97,958			
22	2219	Pub/Hlth Clinic Nurse	A1712	AF	S	1.00	55,235	32,550	87,785		87,785			
22	2219	Pub/Hlth Clinic Nurse	A1703	AF	S	1.00	44,673	28,397	73,070		73,070			
22	2219	Healthy Comm/Tobacco Asst	A1003	AF	H	0.50	15,137	5,917	21,054		21,054			
22	2219	PH Immunization Coord	A1001	AF	H	0.80	23,036	7,956	30,991		30,991			
22	2240	Sr Admin Supv	N1402	NU	S	1.00	47,999	27,569	75,568		7,557		49,119	18,892
22	2240	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316				68,316	
22	2240	WIC Breastfeeding Peer Cnslr	A1004	AF	H	0.40	12,434	4,586	17,019				17,019	
22	2240	Public Health Assistant	A1012	AF	H	0.80	29,935	16,463	46,398				46,398	
22	2240	Public Health Assistant	A1012	AF	H	0.80	29,935	16,463	46,398				46,398	
22	2240	Public Health Assistant	A1006	AF	H	0.80	26,198	10,239	36,437				36,437	
22	2240	Public Health Assistant	A1001	AF	H	0.80	23,018	7,950	30,968				30,968	
22	2230	ACO-Shelter Coord Lead	A1302	AF	S	1.00	34,954	23,575	58,529			58,529		
22	2230	Animal Control Officer	A1105	AF	S	1.00	33,805	23,156	56,961			56,961		
22	2230	Animal Control Officer	A1103	AF	H	0.50	16,043	5,812	21,855			21,855		
22	2230	Animal Shelter Tech	A1005	AF	H	0.70	22,356	8,099	30,455			30,455		
22	2230	Animal Shelter Tech	A1002	AF	H	0.70	20,655	7,484	28,139			28,139		
22	2230	Animal Shelter Tech	A1002	AF	H	0.20	5,901	614	6,515			6,515		
22	2253	Sanitarian	A1709	AF	S	1.00	52,319	30,050	82,368					82,368
22	2253	Sanitarian	A1708	AF	S	1.00	50,969	29,554	80,523					80,523
	2253	Sanitarian NE	A1712	AF	H	0.20	11,049	1,175	12,224					12,224
						21.86	985,336	518,167	1,503,503	86,063	596,594	239,133	332,093	249,619
										1.15	7.56	4.50	5.55	3.10
ADDITIONS														
22	2219	Nursing Program Supervisor	N2101	NU	S	1.00	65,900	36,797	102,698		102,698			
22	2219	PH Immunization Coord	A1001	AF	S	1.00	28,794	20,797	49,591		49,591			
22	2219	Public Health Assistant III (fill at this level)	A1201	AF	S	1.00	32,272	23,520	55,792		55,792			
22	2219	Pub/Hlth Clinic Nurse (fill vacancy)	A1701	AF	S	1.00	42,452	27,523	69,975		69,975			
22	2230	Animal Shelter Tech	A1005	AF	H	0.80	25,550	9,256	34,806			34,806		
22	2230	Animal Shelter Tech	A1002	AF	H	0.80	23,606	8,553	32,158			32,158		
						5.60	218,574	126,446	345,020	-	278,056	66,964	-	-
REDUCTIONS											4.00	1.60		
22	2219	Nursing Program Supervisor	N2101	NU	H	0.40	26,361	10,293	36,654		36,654			
22	2219	Pub/Hlth Nurse (retiring)	A1912	AF	S	1.00	61,500	36,458	97,958		97,958			
22	2219	Pub/Hlth Clinic Nurse (retiring)	A1712	AF	S	1.00	55,235	32,550	87,785		87,785			
22	2219	PH Immunization Coord	A1001	AF	H	0.80	23,036	7,956	30,991		30,991			
22	2230	Animal Shelter Tech	A1005	AF	H	0.70	22,356	8,099	30,455			30,455		
22	2230	Animal Shelter Tech	A1002	AF	H	0.70	20,655	7,484	28,139			28,139		
						4.60	209,142	102,840	311,982	-	253,388	58,594	-	-
											3.20	1.40		
		FTE (Public Health)				22.86				1.15	8.36	4.70	5.55	3.10
		Rounded for Sch B							1,536,600	86,100	621,300	247,500	332,100	249,600

POSITION CHANGE JUSTIFICATION
JOSEPHINE COUNTY PUBLIC HEALTH

Approved FTE: 22.30 in Budget 2013/14

Proposed increase of .56 FTE for a Total FTE 22.86 Budget 2014/15

Position Additions/Reclassifications:

1. The nursing supervisor position was budgeted as a full time position in 13/14 but filled at the .40 FTE level as a short-term effort to save money in the clinical cost center. The intent is to restore this position to full time in the upcoming fiscal year. Net difference between fiscal years is a saving of $ 8,548 because the position was filled at a step 1. The nurse supervisor is required by the state under OAR 333-014-0070.

2. Increase PH Immunization from .80 FTE to full time 1 FTE. The budget difference between fiscal years is $1,300 because the previous employee was a fully burdened position due to her tenure with the county even though she was part-time employee. This position is one of 2 people that man the front desk that supports immunizations, the clinic, food handlers card and dog licensing. The full-time employee is needed to assume responsibility for immunization inventory management that has fallen to the nurse staff with the decrease in front office staff in prior years.

3. Two retiring nurses, one at Nurse level A19 and I am saving by filling this position with a Public Health Assistant III at A12 level. The other is a clinic nurse at A17, step 12 and I need to refill this position but at A17, step 1 which will save money next few fiscal years.

4. Increases two animal shelter technicians staffing from .7 to .8 FTEs for a budget difference of $ 8,371. Allowing for increases in adoptions and shelter fee revenues.

A general fund support request is being made during this budget submission to support the clinic cost center.

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Mental Health Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
Table of Contents

Mental Health Fund

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JOSEPHINE COUNTY
Mental Health Fund Description
2014-15

The Mental Health Fund was formed effective July 1, 2007. The County Commissioners act as the Mental Health Authority. The Authority has oversight responsibilities for the mental health programs that were transferred to non-profit organizations and/or other governmental agencies as of July 1, 2006. The County also administers the Alcohol and Drug programs.

Major sources of revenue for this fund are mental health grants from the federal and state governments, which are passed through to the outside agencies that now administer the mental health programs. This Fund does not receive support from the County's General Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Mental Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the several programs in the fund. The money available for the programs is equal to total resources of the fund, less the requirements for debt service and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

MENTAL HEALTH FUND (15)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 150,705	$ 248,728	$ 297,382	$ 238,100	Beginning Fund Balance	$ 242,300		
69,096	72,545	65,889	68,000	Beer & Wine Tax	68,000		
4,208,013	4,199,376	4,507,965	4,352,300	Federal and State grants	4,936,700		
116,134	136,344	56,065	100,600	Other revenue	30,000		
$ 4,543,948	$ 4,656,993	$ 4,927,301	$ 4,759,000	**TOTAL RESOURCES**	$ 5,277,000		
				REQUIREMENTS			
$ 213,648	$ 215,796	$ 102,955	$ 141,900	Personal Services	$ 72,500		
4,050,416	4,107,058	4,524,502	4,277,600	Materials and Services	4,937,000		
				Interfund Transfers:			
10,700	16,300	29,000	17,300	40 - Internal Services Fund (ISF)	19,500		
-	-	43,000	43,000	40 - Internal Services Fund for MH Authority Admin	43,000		
-	-	-	-	13 - Adult Corrections -Admin	10,000		
20,456	20,456	20,456	20,500	Debt Service	21,000		
-	-	-	258,700	Contingency	174,000		
$ 4,295,220	$ 4,359,610	4,719,913	$ 4,759,000	**TOTAL REQUIREMENTS**	$ 5,277,000		
248,728	297,383	207,388		Ending Fund Balance			
$ 4,543,948	$ 4,656,993	$ 4,927,301		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Mental Health Fund (15)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	$ 94,400	$ 94,400	$ -	MH Admin -2510	-	$ 100,000	$ 100,000	$ -
1.00	3,269,600	3,269,600	-	MH Pass Through- 2520	-	4,000,000	4,000,000	-
1.00	427,800	427,800	-	A&D Program Admin- 2540	1.00	422,000	422,000	-
-	967,200	967,200	-	A&D Pass Through- 2541	-	755,000	755,000	-
2.00	**4,759,000**	**$ 4,759,000**	**$ -**	**Total for Fund**	**1.00**	**$ 5,277,000**	**$ 5,277,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Mental Health Fund (15)**
Office/Division **Mental Health**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 242,300
Program Revenues (Schedule C)		5,034,700
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 5,277,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 72,500
Materials and Services (Schedule E)		4,937,000
Interfund Transfers (Out) (Schedule E)		72,500
Debt Service		21,000
Contingency		174,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.00**	**$ 5,277,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Mental Health Fund (15)**
Office/Division: **Mental Health**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	68,000
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	4,936,700
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	28,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	2,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 5,034,700**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	15-2510	32229	MH Local Admin	OHA/AMH	07/01/2014 - 06/30/2015	$ 43,000	$ -	N		Continuing	Administer and manage mental health grant awards
2	15-2510	33300	Hugo Hills Rental Income	OPTIONS for So.Ore	07/01/2014 - 06/30/2015	$ 28,000	$ -	N		Continuing	Hugo Hills facility rental to cover mortgage expenses
3	15-2510	37100	Interest		07/01/2014 - 06/30/2015	$ 2,000	$ -	N		Continuing	Interest earned on fund balance
1	15-2520	32229	Intergovernmental agreement with the State of Oregon, Oregon Health Authority, Addictions and Mental Health Division (Service Element 37 of IGA)	OHA/AMH	07/01/2014 - 06/30/2015	$ 4,000,000	$ -	N		Continuing	County to provide mental health/addictions to Josephine County. County accomplishes this by contracting with Options of Southern Oregon.
1	15-2540	32237	Intergovernmental agreement with the State of Oregon, Oregon Health Authority, Addictions and Mental Health Division for Prevention of Subtance Abuse and Gambling (Service Element 37 of IGA-old SE80)	OHA/AMH	07/01/2014 - 06/30/2015	$ 45,600	$ -	N	N/A	Continuing	County to have a Designated Prevention Specialist with State Certification to administer Prevention Activities outlined in the OAR's and Approved County Prevention Plan.
1	15-2540	32204	Intergovernmental agreement with the State of Oregon, Oregon Health Authority, Addictions and Mental Health Division for Prevention of Subtance Abuse and Gambling (Service Element 37 of IGA)	OHA/AMH	07/01/2014 - 06/30/2015	$ 79,800	$ -	N	N/A	Continuing	County to have a Designated Prevention Specialist with State Certification to administer Prevention Activities outlined in the OAR's and Approved County Prevention Plan.
2	15-2540	32208	LA01 & AD 03 Alcohol, Drug and Gambling Administrative Resource	OHA/AMH	07/01/2014- 06/30/2015	$ 33,700	$ -	N	N/A	Continuing	Administrative support to administer Provider Contracts and the Local Alcohol and Drug Planning Committee (LADPC)
3	15-2540	30920	Beer and Wine Tax Revenue	OHA/AMH	07/01/2014- 06/30/2015	$ 68,000	$ -	N	N/A	Continuing	Local Alcohol and Drug Planning Committee to recommend funding allocation for Beer and Wine Tax revenue as approved in the Biennial Implementation Plan and Prevention Plan
4	15-2541	32238	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013- 06/30/2015	$ 52,000	$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling. Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.
4	15-2541	32207	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013- 06/30/2015	$ 32,000	$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling. Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
4	15-2541	32206	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 6,300	$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling. Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.
4	15-2541	32201	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 36,000	$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling. Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.
4	15-2541	32208	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 240,000	$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling. Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.
4	15-2541	32200	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 160,000	$ -	N	N/A	Continuing	Allocate funding to licensed Treatment Providers for Alcohol, Drug, and Problem Gambling. Monitor contracts both financial reports and outcome reports. Participate in State monthly conference calls for administrators of Provider Agreements.
4	15-2541	32202	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 80,500	$ -	N	N/A	Continuing	A&D Residential Capacity -SE67
4	15-2541	32204	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 75,000	$ -	N	N/A	Continuing	A&D Prevention -SE37/70
4	15-2541	32238	Alcohol, Drug, and Problem Gambling Intervention and Treatment Services	OHA/AMH	07/01/2013-06/30/2015	$ 52,800	$ -	N	N/A	Continuing	A&D Problem Gambling (Treatment) - SE37/SE81
						$ 5,034,700					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Mental Health Fund (15)**
Office/Division: **Mental Health**
Program: **Summary**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,500
43015	Operating Supplies	24,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	6,500
43050	Postage and Shipping	300
43055	Printing and Duplication	1,500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	4,777,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	3,500
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	30,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	40,200
44075	Education and Training	2,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	50,000
	Total Materials and Services - To Schedule B	**$ 4,937,000**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 19,500
45200	ISF (40) MH Authority Admin	43,000
45200	Adult Corrections (13-2710) Admin	10,000
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 72,500**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Mental Health Fund (15)**
Office/Division:	**Mental Health**
Program:	**Administration**
Cost Center #:	**2510**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 27,000
Program Revenues (Schedule C)		73,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 100,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		10,000
Interfund Transfers (Out) (Schedule E)		43,000
Debt Service		21,000
Contingency		26,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 100,000**

Purpose of Program:

The Mental Health Authority administers the contracting for grants received from federal and state agencies and administers contracts with local organizations which provide the services for the grants. The Authority pays the debt service on the Hugo Hills Facility and collects an equal amount of rental income from OPTIONS for Southern Oregon, which operates the facility.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Mental Health Fund (15)**
Office/Division: **Mental Health**
Program: **Administration**
Cost Center #: **2510**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	43,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	28,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	2,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 73,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Mental Health Fund (15)**
Office/Division: **Mental Health**
Program: **Administration**
Cost Center #: **2510**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	2,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	6,000
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	2,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 10,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200	ISF (MH Authority Admin)	43,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 43,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Mental Health Fund (15)**
Office/Division: **Mental Health**
Program: **MH Pass-Through**
Cost Center #: **2520**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		4,000,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 4,000,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		4,000,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 4,000,000**

Purpose of Program:

This program accounts for Mental Health pass-through grant funds.
Funding is received from the State of Oregon OHA/DHS and is passed directly to the service provider in Josephine County. The grant is to provide mental health services to the citizens of Josephine County.
Expenditures equal revenues and ar recorded as Contractual Services.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 2520

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	4,000,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 4,000,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 2520

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	4,000,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 4,000,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Admin
Cost Center #: 2540

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 194,900
Program Revenues (Schedule C)		227,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 422,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 72,500
Materials and Services (Schedule E)		172,000
Interfund Transfers (Out) (Schedule E)		29,500
Capital Outlays directly from program (Schedule F)		-
Contingency		148,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.00**	**$ 422,000**

Purpose of Program:

This Program receives no County General Funds. Oregon Revised Statutes: 430.610(4) and 430.640(1) authorize the Oregon Department of Oregon Health Authority to assist Oregon counties in the establishment and financing of community mental health, developmental disability, and addiction programs operated or contracted for by County. The Substance Abuse and Problem Gambling Prevention programs are under Oregon Health Authority, Administrative Rules: 415-056-0030; 0035; 0040; and 0045.

The County Prevention Coordinator must be certified by the Addiction Counselor Certification Board of Oregon (ACCBO) as a Certified Prevention Specialist (CPS).
The roles and authorities of the County Prevention Coordinator include: 1. Development monitoring and oversight of the Prevention Implementation Plan, which shall be in compliance with the State Division of Addictions and Mental Health. 2. Implementation of the Center for Substance Abuse and Prevention (CSAP) and Institute of Medicine (IOM) strategies. 3. Management 4. Administer program funds. 5. Oversight of County prevention program and services. 6. Assisting other prevention staff to increase their knowledge, skills and abilities.

Through a public citizen process the Local Alcohol and Drug Planning Committee (LADPC) 1. Establish and administer citizen advisory board appointed by the Board of County Commissioners 2. Assess the community for alcohol and drug prevention intervention and treatment services. 3. Develop in partnership with the Mental Health provider a biennial Mental Health and Alcohol and Drug Prevention, Intervention and Treatment Plan. 4. Conduct public Request for Application (RFA) process to sub-contract for program services. 5. Monitor sub-contracts for financial, output and outcome performance. 6. Review provider report findings on a quarterly basis.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Admin
Cost Center #: 2540

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	68,000
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	159,100
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 227,100**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Admin
Cost Center #: 2540

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,500
43015	Operating Supplies	22,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	500
43050	Postage and Shipping	300
43055	Printing and Duplication	1,500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	20,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	3,500
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	30,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	40,200
44075	Education and Training	2,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	50,000
	Total Materials and Services - To Schedule B	**$ 172,000**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 19,500
45200		-
45200	Adult Corrections (13-2710) Admin	10,000
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 29,500**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Planning & Pass Through
Cost Center #: 2541

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 20,400
Program Revenues (Schedule C)		734,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 755,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		755,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 755,000**

Purpose of Program:

This Program receives no County General Funds. Oregon Revised Statutes: 430.610(4) and 430.640(1) authorize the Oregon Department of Oregon Health Authority to assist Oregon counties in the establishment and financing of community mental health, developmental disability, and addiction programs operated or contracted for by County.

Mandated implementation through signed Intergovernmental Agreement between Addiction and Mental Health (AMH) and County. As directed by this Intergovernmental Agreement and Service Element (SE) descriptions, Josephine County sub-contracts for alcohol and drug prevention, intervention and treatment services to licensed providers through a public Request for Application (RFA) process. Program outcomes are reported quarterly and reviewed by the Local Alcohol and Drug Planning Committee (LADPC) and advisory committee to the Board of County Commissioners.

Program funds are Pass Through Funds to alcohol, other drugs and problem gambling prevention, intervention and treatment providers.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Planning & Pass Through
Cost Center #: 2541

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	734,600
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 734,600**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Mental Health Fund (15)
Office/Division: Mental Health
Program: Alcohol & Drug Programs - Planning & Pass Through
Cost Center #: 2541

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	755,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 755,000**

Transfers to Other Funds (List recipients):

45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Mental Health A5/1/2014
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
27	2540	Prevention Coordinator	A1606	AF	S	1.00	45,773	26,742	72,515
						1.00	45,773	26,742	72,515
		Rounded for Schedule B					45,800	26,700	72,500

Special Revenue Funds

JOSEPHINE COUNTY, OREGON
Budget – 2014-15
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Special Revenue Funds

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RESOURCES AND REQUIREMENTS

Josephine County

GRANT PROJECTS FUND (16)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual			Adopted Budget				
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	First Preceding Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 4,289,871	$ 3,606,150	$ 2,613,240	$ 1,960,400	Beginning Fund Balance	$ 1,901,000		
				Revenues generated by programs:			
156,509	115,806	-	-	Title III	-		
716,626	404,421	502,624	-	SRS 2012 / 2013	100,000		
170,820	176,437	-	-	CDBG	400,000		
282,221	429,430	339,628	301,000	Economic Development	305,000		
67,910	55,132	57,547	-	Veterans Service Office (VSO)	-		
34,482	33,020	8,677	15,600	Interest and Other Income	6,000		
				Interfund Transfers:			
72,000	86,700	86,700	-	10 - General Fund for VSO	-		
$ 5,790,439	$ 4,907,096	$ 3,608,416	$ 2,277,000	TOTAL RESOURCES	$ 2,712,000		
				REQUIREMENTS			
$ 13,769	$ 19,709	$ 5,637	$ 5,000	Title III	$ 6,000		
772,103	$ 1,084,168	485,282	185,000	SRS 2012 / 2013	600,000		
170,885	176,437	-	-	CDBG	400,000		
297,312	95,500	184,461	280,000	Economic Development	450,000		
110,320	117,482	139,630	-	Veterans Service Office (VSO) -MOVED GEN FUND 13-14	-		
				Interfund Transfers:			
10,900	12,100	14,500	-	40 - Internal Services Fund (ISF) - VSO	-		
16,100	16,100	-	-	Title III SRS 2008- 40 ISF - GIS	-		
-	14,360	80,173	-	Title III SRS 2008- 10 GF - Forestry	24,000		
				Title III for:			
61,000	60,000	-	65,000	10 - General Fund - Forestry	-		
-	-	-	90,000	10 - Emergency Management	50,000		
232,900	247,300	212,000	135,000	12 - Public Safety Fund - Sheriff	150,000		
262,000	275,700	285,000	235,000	13 - Adult Corrections Fund	235,000		
25,000	25,000	25,000	25,000	40 - Internal Services Fund - Title III Administration	25,000		
				Economic Development for:			
50,000	40,000	40,000	35,000	10 - General Fund - Planning	20,000		
75,000	40,000	20,000	20,000	23 - Fairgrounds Fund	20,000		
50,000	40,000	20,000	20,000	24 - Parks Fund	20,000		
37,000	30,000	30,000	30,000	51/52 - Airports Fund - IV Airport	30,000		
-	-	-	1,152,000	Contingency	682,000		
$ 2,184,289	$ 2,293,856	1,541,683	$ 2,277,000	TOTAL REQUIREMENTS	$ 2,712,000		
3,606,150	2,613,240	2,066,733		Ending Fund Balance			
$ 5,790,439	$ 4,907,096	$ 3,608,416		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Grant Projects Fund (16)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	$ 576,000	$ 576,000	$ -	Economic Development -1820	-	$ 705,000	$ 705,000	$ -
-	1,451,000	1,451,000	-	Title III PL106-393 -1825	-	962,000	962,000	-
-	250,000	250,000	-	Title III SRS2008/2012 -1831/1832	-	645,000	645,000	-
-			-	Comm. Dev Block Grant -1810	-	400,000	400,000	-
-	2,277,000	$ 2,277,000	$ -	**Total for Fund**	-	$ 2,712,000	$ 2,712,000	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Grant Projects Fund (16)**
Office/Division **Finance**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 1,901,000
Program Revenues (Schedule C)		811,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 2,712,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		1,456,000
Interfund Transfers (Out) (Schedule E)		574,000
Capital Outlays directly from program (Schedule F)		-
Contingency		682,000
Ending Fund Balance		-
Total Requirements - To Schedule A	-	**$ 2,712,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	100,000
32200	State Grants	702,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	6,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	2,500
	Total Revenues - To Schedule B	**$ 811,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Grant Projects Fund (16)**
Office/Division: **Finance**
Program: **Summary**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	1,000
44020	Contracted Services	1,455,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 1,456,000**
Transfers to Other Funds (List recipients):		
45200	Economic Dev. Transfers to Depts	$ 90,000
45200	Search & Rescue (12-2915)	150,000
45200	Emergency Management (10-1940)	50,000
45200	Adult Corrections Work Crew (13-2750)	235,000
45200	Finance Administration (40-1610)	25,000
45200		24,000
	Total Interfund Transfers (Out) - To Schedule B	**$ 574,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Grant Projects Fund (16)**
Office/Division:	**Finance**
Program:	**Economic Development**
Cost Center #:	**1820**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 400,000
Program Revenues (Schedule C)		305,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 705,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		450,000
Interfund Transfers (Out) (Schedule E)		90,000
Capital Outlays directly from program (Schedule F)		-
Contingency		165,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 705,000**

Purpose of Program:

This program accounts for Oregon Lottery funds from the state of which are restricted for use in economic development activities.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Economic Development
Cost Center #: 1820

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	302,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	2,500
	Total Revenues - To Schedule B	**$ 305,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Economic Development
Cost Center #: 1820

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	1,000
44020	Contracted Services	449,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 450,000**
Transfers to Other Funds (List recipients):		
45200	Economic Dev. Transfers to Depts	$ 90,000
45200		-
45200		-
45200		-
45200		-
45200		
	Total Interfund Transfers (Out) - To Schedule B	**$ 90,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III (PL 106-393)
Cost Center #: 1825

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 956,000
Program Revenues (Schedule C)		6,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 962,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		6,000
Interfund Transfers (Out) (Schedule E)		460,000
Capital Outlays directly from program (Schedule F)		-
Contingency		496,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 962,000**

Purpose of Program:

This program accounts for the use of O&C Title III PL 106-393 monies which are restricted for uses tied to federal forest lands. Among such uses authorized are search & rescue, emergency services, community service work camps, conservation, forest related education and fire prevention programs.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III (PL 106-393)
Cost Center #: 1825

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	6,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 6,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III (PL 106-393)
Cost Center #: 1825

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	6,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 6,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200	Search & Rescue (12-2915)	150,000
45200	Emergency Management (10-1940)	50,000
45200	Adult Corrections Work Crew (13-2750)	235,000
45200	Finance Administration (40-1610)	25,000
45200		
	Total Interfund Transfers (Out) - To Schedule B	**$ 460,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III/SRS 2012/2013
Cost Center #: 1831/1832 (Firewise/Comm Wildfire Prot.)

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 545,000
Program Revenues (Schedule C)		100,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 645,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		600,000
Interfund Transfers (Out) (Schedule E)		24,000
Capital Outlays directly from program (Schedule F)		-
Contingency		21,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 645,000**

Purpose of Program:

This program accounts for the use of SRS 2008/2012 Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are reimbursement for search & rescue operations, firewise, community wildfire protection programs.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III/SRS 2012/2013
Cost Center #: 1831/1832 (Firewise/Comm Wildfire Prot.)

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	100,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 100,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Title III/SRS 2012/2013
Cost Center #: 1831/1832 (Firewise/Comm Wildfire Prot.)

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	600,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 600,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
45200	Gen Fund-Forestry	24,000
	Total Interfund Transfers (Out) - To Schedule B	**$ 24,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Community Development Block Grant (CDBG)
Cost Center #: 1810

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		400,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 400,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		400,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 400,000**

Purpose of Program:
This is a pass through program for community development block grants awarded by State of Oregon (Business Oregon) for housing projects in Josephine County.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Community Development Block Grant (CDBG)
Cost Center #: 1810

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	400,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 400,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Grant Projects Fund (16)
Office/Division: Finance
Program: Community Development Block Grant (CDBG)
Cost Center #: 1810

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	400,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 400,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
45200		
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

RESOURCES AND REQUIREMENTS

Josephine County

BUILDING SAFETY FUND (20)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 2,044,652	$ 1,768,805	$ 1,503,683	$ 1,270,500	Beginning Fund Balance	$ 1,137,500		
334,893	$ 321,442	318,199	282,300	Fees and charges for services	312,300		
15,953	6,867	5,253	5,300	Interest Income	3,200		
				Interfund Transfers:			
30,000	35,000	40,000	37,900	42 - Insurance Reserve Fund	40,000		
$ 2,425,498	$ 2,132,114	$ 1,867,135	$ 1,596,000	**TOTAL RESOURCES**	$ 1,493,000		
				REQUIREMENTS			
$ 498,631	$ 463,747	$ 413,211	$ 424,300	Personal Services	$ 489,800		
94,362	107,384	89,759	113,700	Materials and Services	110,500		
				Interfund Transfers:			
63,700	57,300	57,900	53,800	40 - Internal Services Fund (ISF)	60,000		
-	-	1,400	1,400	11 - Public Works - Radio Infrastructure	1,400		
-	-	2,900	2,900	12 - Public Safety - Radio Infrastructure	2,900		
-	-	-	999,900	Contingency	828,400		
$ 656,693	$ 628,431	565,170	$ 1,596,000	**TOTAL REQUIREMENTS**	$ 1,493,000		
1,768,805	1,503,683	1,301,965		Ending Fund Balance			
$ 2,425,498	$ 2,132,114	$ 1,867,135		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: County Building & Safety Fund (20)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
3.82	$1,229,700	$ 1,229,700	$ -	Bldg Safety, Permits, Inspection	4.72	$ 1,117,000	$ 1,117,000	$ -
0.68	366,300	366,300	-	Electrical Permits, Inspection	0.78	376,000	376,000	-
			-					-
			-					-
4.50	**1,596,000**	**$ 1,596,000**	**$ -**	**Total for Fund**	**5.50**	**$ 1,493,000**	**$ 1,493,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Building Safety (20)**
Office/Division **Building Safety**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 1,137,500
Program Revenues (Schedule C)		315,500
Interfund Transfers (In) (Schedule C)		40,000
Total Resources - To Schedule A		**$ 1,493,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	5.50	$ 489,800
Materials and Services (Schedule E)		110,500
Interfund Transfers (Out) (Schedule E)		64,300
Capital Outlays directly from program (Schedule F)		-
Contingency		828,400
Ending Fund Balance		-
Total Requirements - To Schedule A	**5.50**	**$ 1,493,000**

Josephine County, Oregon

BUILDING SAFETY DEPARTMENT
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Josephine County Budget Goals
Building Safety

1. Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

Many opportunities are taken to communicate openly with customers. Building Safety customers range from the building owner and the builder to the eventual building occupants. The Building Official, and occasionally other staff, attends monthly meetings of the Josephine County Home Builders Association as time allows. Until recent years when staff levels made it impossible, Building Safety regularly took opportunities such as booth at the Spring Home Show where we could communicate directly with citizens and we do various outreach activities during the annual "Building Safety Month" (May).

For the past couple years, we have anticipated the installation and implementation of a full-service online permitting system. This system will serve as our internal software system for issuing and tracking permits and inspections including finances. In addition, this system contains an online component accessible by customers to inquire about and track permits and inspection and provides the ability for licensed contractors to purchase over-the-counter permits from remote locations 24/7.

While most of the customization, configuration and installation had occurred, this project has been stalled due to technical challenges outside of our control. Upon recent confirmation with Building Codes Division, the software system provider, we are scheduled to begin again on the project in July and have a scheduled November "go-live" date. This system will involve investment of time in the installation as well as the subsequent learning curve. These investments will pay off with increased efficiencies and will also provide greater customer-access to our services.

The implementation of the permitting software will also involve outreach to our customers. It is anticipated that several presentations will occur to builders, home-owners and other stake-holders and interested parties. These presentations will involve demonstrations of the customer-accessible aspects of the software such as online permit application, plan-review submission and inspection request/confirmation.

2. Develop a sustainable plan for all mandated and essential County government services.

The Josephine County Building Safety Department operates on permit and plan-review fees as provided for in ORS 455.210(3)(a). Per ORS 455.210(3)(c), the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year is maintained and carried over each year in order to assure maintenance of customer service levels. Building Safety has no direct influence over revenues since they are dependent on construction activity for which we have no control. Reasonable efforts are made to estimate revenues based on past activity and projected economic factors relating to the economy and housing markets.

Generally speaking, plan review and permit fees are based on the valuation of construction including materials and labor. The state has established the standard methodology for determining per-square-foot construction valuation based on occupancy classification and type of construction. The plan review and permit cost are based on that valuation per our established fee table.

Josephine County Building Safety has historically had fees that are well below comparable jurisdictions. In the preparation for the installation of, and migration to, our permitting software, our fees will need revisions. The intention of these anticipated revisions is not directly a result of the need to increase revenue necessary for the program. The primary purpose is to standardize the fees in a consistent and justifiable manner for incorporation into the permitting software system. In that necessary process, it is likely that there will be some changes in the fees and considerations will be given to the cost-of-service and program sustainability. In addition, recent legislation (OAR 455.058) changed the methodology for investigation fees which will require modification in our fee structure.

The goal of both the permitting system as well as potential modifications to the fees is to provide the required services in the most cost-efficient manner and to ensure the revenues necessary to provide quality and professionalism in delivery of those services.

3. Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

As noted, the implementation of the permit software system, and associated online components, will increase customer access. Further, with the recent addition of a plans examiner, we will be revising and updating our customer handouts. We will also be investing time in creating new handouts for the more common questions on technical code matters as well as policies and procedures. These handouts will be made available on our webpage as downloadable PDF documents.

In addition, the newly-filled position of Plans Examiner increases customer access during open business hours. In the past year or more, the demands of daily field inspections has required both the full-time inspector and the Building Official to be out of the office. This newly-filled position, which is primarily in-office, ensures that customers have access to technical staff for plan submittal, review and other questions related to building codes.

The Building Safety Inspection Operating Program is available from the office during business hours.

ThinkPermit
Protect your home. Protect your family.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Building Safety (20)**
Office/Division: **Building Safety**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	311,600
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	600
33200	Sales of Materials	100
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	3,200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 315,500**

Transfers from Other Funds (List sources):		
35200	Insurance Fund	$ 40,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 40,000**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	201710	31102	Building Permit Fees			$ 195,000					
2	20-1710	31122	Mechanical Permit Fees			$ 15,000					
3	20-1710	31123	Mobile Home Permit Fees			$ 7,500					
4	20-1710	31126	Plumbing Permit Fees			$ 13,000					
5	20-1710	31130	School Contract - 1% Administrative Fee for CET			$ 1,100					
6	20-1710	33126	Charge for Services - Site Observation			$ 500					
7	20-1710	33140	Charge for Services - Copy Charges			$ 100					
8	20-1710	33201	Sale of Materials - Permit Holders			$ 100					
9	20-1710	37100	Interest Earned			$ 3,200					
10	20-1720	31112	Electrical Permit Fees			$ 80,000					
11	20-1710	35217	Insurance Fund for half of Ordinance Administrator Position			$ 38,000					
12	20-1720	35217	Insurance Fund for half of Ordinance Administrator Position			$ 2,000					
						$ 355,500					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Building Safety (20)**
Office/Division: **Building Safety**
Program: **Summary**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,900
43015	Operating Supplies	3,800
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	1,300
43050	Postage and Shipping	-
43055	Printing and Duplication	300
Fees and Services:		-
44040	Advertising	400
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,400
44035	Insurance	7,900
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	35,400
44055	Self Insurance Claims (Insurance Fund only)	-
44060	Service Charge	2,000
Training and Travel:		-
44070	Travel	5,800
44075	Education and Training	2,900
Facilities and Utilties:		-
45010	Utilities	-
45015	Communications	900
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	21,300
45035	Equipment Operation, Repairs and Maint (Fleet)	24,600
Miscellaneous		-
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	600
	Total Materials and Services - To Schedule B	**$ 110,500**
Transfers to Other Funds (List recipients):		
45200	Internal Services Fund (ISF)	$ 60,000
45200	Public Safety Fund	2,900
45200	Public Works Fund	1,400
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 64,300**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Building Safety (20)**
Office/Division:	**Building Safety**
Program:	**Building Safety, Permits & Inspection**
Cost Center #:	**1710**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 843,500
Program Revenues (Schedule C)		235,500
Interfund Transfers (In) (Schedule C)		38,000
Total Resources - To Schedule A		**$ 1,117,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	4.73	$ 417,200
Materials and Services (Schedule E)		76,700
Interfund Transfers (Out) (Schedule E)		53,000
Capital Outlays directly from program (Schedule F)		-
Contingency		570,100
Ending Fund Balance		-
Total Requirements - To Schedule A	**4.73**	**$ 1,117,000**

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Building Safety (20)**
Office/Division: **Building Safety**
Program: **Building Safety, Permits & Inspection**
Cost Center #: **1710**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	231,600
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	600
33200	Sales of Materials	100
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	3,200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 235,500**

Transfers from Other Funds (List sources):		
35200	Insurance Fund	$ 38,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 38,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 1710

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,600
43015	Operating Supplies	3,000
43025	Aviation Fuel (Airport only)	
43035	Educational Supplies (DA only)	
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	1,000
43050	Postage and Shipping	-
43055	Printing and Duplication	300
Fees and Services:		
44040	Advertising	200
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,100
44035	Insurance	6,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	15,200
44055	Self Insurance Claims (Insurance Fund only)	-
44060	Service Charge	2,000
Training and Travel:		
44070	Travel	5,000
44075	Education and Training	2,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	700
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	17,700
45035	Equipment Operation, Repairs and Maint (Fleet)	19,400
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	500
	Total Materials and Services - To Schedule B	-
		$ 76,700
Transfers to Other Funds (List recipients):		
45200	Internal Services Fund (ISF)	$ 49,400
45200	Public Safety Fund	2,400
45200	Public Works Fund	1,200
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 53,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Building Safety (20)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 1720

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 294,000
Program Revenues (Schedule C)		80,000
Interfund Transfers (In) (Schedule C)		2,000
Total Resources - To Schedule A		**$ 376,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.78	$ 72,600
Materials and Services (Schedule E)		33,800
Interfund Transfers (Out) (Schedule E)		11,300
Capital Outlays directly from program (Schedule F)		-
Contingency		258,300
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.78**	**$ 376,000**

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Building Safety (20)**
Office/Division: **Building Safety**
Program: **Electrical Permits & Inspection**
Cost Center #: **1720**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	80,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 80,000**

Transfers from Other Funds (List sources):		
35200	Insurance Fund	$ 2,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 2,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Building Safety (20)**
Office/Division: **Building Safety**
Program: **Electrical Permits & Inspection**
Cost Center #: **1720**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	800
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	300
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	200
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	300
44035	Insurance	1,400
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	20,200
44055	Self Insurance Claims (Insurance Fund only)	-
44060	Service Charge	-
Training and Travel:		
44070	Travel	800
44075	Education and Training	400
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	200
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	3,600
45035	Equipment Operation, Repairs and Maint (Fleet)	5,200
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	100
	Total Materials and Services - To Schedule B	-
		$ 33,800
Transfers to Other Funds (List recipients):		
45200	Internal Services Fund (ISF)	$ 10,600
45200	Public Safety Fund	500
45200	Public Works Fund	200
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 11,300**

Josephine County
Schedule D - Personnel Services
Building Safety
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										Building - 10-1710	Electrical - 10-1720
17	1710	Bldg Safety Director	N2112	NU	S	1.00	84,348	41,871	126,219	113,598	12,622
17	1710	Multi-Cert Building Insp	A2012	AF	S	1.00	64,888	36,192	101,080	70,756	30,324
17	1710	Plans Examiner	A1801	AF	S	1.00	44,829	27,298	72,128	64,915	7,213
17	1710	Ordinance Administrator	A1607	AF	S	1.00	46,997	29,199	76,196	72,386	3,810
17	1710	Bldg Safety Permit Tech II	A1412	AF	S	1.00	46,898	28,236	75,134	63,864	11,270
17	1710	Dept Specialist	A1012	AF	H	0.50	18,710	6,898	25,607	21,766	3,841
		Overtime					9,600	3,827	13,427	9,899	3,478
						5.50	316,270	173,521	489,791	417,184	72,557
		Rounded for Schedule B					316,300	173,500	489,800	417,200	72,600

RESOURCES AND REQUIREMENTS

Josephine County

COMMISSION FOR CHILDREN AND FAMILES FUND (21)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 110,406	$ 71,616	$ 41,277	$ 15,000	Beginning Fund Balance	$ 17,600		
474,228	382,416	327,836	-	Federal and State Grants	164,400		
10,428	4,369	14,999	-	Fees and Charges for Services	-		
15,815	363	204	-	Other Revenue	-		
$ 610,877	$ 458,764	$ 384,316	$ 15,000	**TOTAL RESOURCES**	$ 182,000		
				REQUIREMENTS			
$ 128,774	$ 114,565	$ 105,390	$ -	Personal Services	$ -		
369,167	262,256	233,195	13,600	Materials and Services	180,400		
				Interfund Transfers:			
12,700	12,700	15,500	1,400	40 - Internal Services Fund (ISF)	1,600		
28,620	27,966	-	-	33 - Juvenile Justice Special Programs Fund	-		
-	-	-	-	Contingency	-		
$ 539,261	$ 417,487	354,085	$ 15,000	**TOTAL REQUIREMENTS**	$ 182,000		
71,616	41,277	30,231		Ending Fund Balance			
$ 610,877	$ 458,764	$ 384,316		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Commission on Children and Families (21)

2013-14 Budget w/Supplemental				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	$ 15,000	$ 15,000	$ -	Administration		$ 17,600	$ 17,600	$ -
	110,000	110,000	-	Healthy Start		110,000	110,000	-
	55,400	55,400	-	Youth Child		54,400	54,400	-
-	**180,400**	**$ 180,400**	**$ -**	**Total for Fund**	**-**	**$ 182,000**	**$ 182,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Commission for Children and Families (21)
Office/Division CCF and Finance
Program: Summary
Cost Centers: 4610-4611-4612

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 17,600
Program Revenues (Schedule C)		164,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 182,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		180,400
Interfund Transfers (Out) (Schedule E)		1,600
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 182,000**

Purpose of Program:
Oregon Revised Statutes: 417.705 through 417.825 established the Oregon Commission on Children and Families System. The Local County Commission is an advisory board to the Board of County Commissioners. Mandated functions of the Local Commission include: 1. Comprehensive Community Planning and Implementation; 2. Policy Development; 3. Community Mobilization; 4. System Development and Service Delivery Improvement for Josephine County children, ages 0-18 and their families.

CCF is now handled through Oregon Education and Investement Board under the Governer's office. This budget reflects pass through contracts from Oregon Dept of Education until full implementation of regionalization occurs by the state.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Commission for Children and Families (21)
Office/Division: CCF and Finance
Program: Summary
Cost Centers: 4610-4611-4612

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants **(Pass Through)**	164,400
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 164,400**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Commission for Children and Families (21)
Office/Division: CCF and Finance
Program: Summary
Cost Centers: 4610-4611-4612

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services **($164,400 Pass Through)**	180,400
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 180,400**
Transfers to Other Funds (List recipients):		
45200	ISF Fund (40)	$ 1,600
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 1,600**

RESOURCES AND REQUIREMENTS

Josephine County

COURT FACILITIES AND SECURITY FUND (22)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 14,917	$ 11,973	$ 27,859	$ 25,400	Beginning Fund Balance	$ 12,800		
51,584	70,276	46,967	62,600	Operating Revenues	62,200		
				Interfund Transfer:			
229,749	232,032	232,000	-	10 - General Fund	-		
				(all facility charges moved to GF 13-14)			
$ 296,250	$ 314,281	$ 306,826	$ 88,000	**TOTAL RESOURCES**	$ 75,000		
				REQUIREMENTS			
$ 284,277	$ 286,422	$ 283,544	$ 287,000	Materials and Services	$ 65,000		
-	-	-	28,600	Contingency	10,000		
$ 284,277	$ 286,422	$ 283,544	$ 315,600	**TOTAL REQUIREMENTS**	$ 75,000		
11,973	27,859	23,282		Ending Fund Balance			
$ 296,250	$ 314,281	$ 306,826		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Court Facilities & Security Fund (22)**
Office/Division:	**General Government**
Program:	**Court Security**
Cost Center #:	**1920**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 12,800
Program Revenues (Schedule C) (34200 Court Fines/Forfeitures)		62,200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 75,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E) (44020 Contractual Services)		65,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		10,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 75,000**

Purpose of Program:

To provide a safe and secure work environment for state courts, it's officers, employees and patrons. This fund receives court fines from the state which cover some costs for security provided by the Sheriff's office.

Mandated: ORS 206.010
Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, Circuit Court, Justice Court, or County Court held within the County, and to obey its lawful orders or directions.

RESOURCES AND REQUIREMENTS

Josephine County

FAIRGROUNDS FUND (23)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ (61,885)	$ 65,027	$ (41,165)	$ -	Beginning Fund Balance	$ 75,000		
827,377	816,392	615,775	561,000	Operating Revenues	555,000		
263,211	291,502	48,110	45,000	Federal and State Grants	45,000		
				Interfund Transfer:			
-	-	315,000	-	10 - General Fund support	-		
75,000	40,000	40,000	20,000	16 - Grant Projects Fund - Economic Development	20,000		
$ 1,103,703	$ 1,212,921	$ 977,720	$ 626,000	**TOTAL RESOURCES**	$ 695,000		
				REQUIREMENTS			
$ 243,765	$ 242,507	$ 125,218	$ 123,400	Personal Services	$ 136,500		
755,411	939,798	773,227	427,700	Materials and Services	453,800		
				Interfund Transfer:			
29,500	44,800	65,100	53,700	40 - Internal Services Fund (ISF)	58,300		
10,000	-	-	21,200	47 - Property Reserve Fund	33,200		
-	26,981	-	-	48 - Equipment Reserve Fund	-		
			-	Contingency (Fund Balance)	13,200		
$ 1,038,676	$ 1,254,086	963,545	$ 626,000	**TOTAL REQUIREMENTS**	$ 695,000		
65,027	(41,165)	14,175		Ending Fund Balance			
$ 1,103,703	$ 1,212,921	$ 977,720		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Fairgrounds Fund (23)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.30	$ 83,600	$ 389,700	$ (306,100)	Administration -3810	2.55	$ 190,000	$ 410,000	$ (220,000)
	345,000	204,600	140,400	County Fair -3820		285,000	218,000	67,000
	32,400	13,800	18,600	Horse Racing -3830		48,000	19,800	28,200
	165,000	17,900	147,100	Special Events -3840		172,000	34,000	138,000
2.30	**626,000**	**$ 626,000**	**$ -**	**Total for Fund**	**2.55**	**$ 695,000**	**$ 681,800**	**$ 13,200**
							Ending Fund Balance	**$ 13,200**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Fairgrounds Fund (23)**
Office/Division **Fairgrounds**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 75,000
Program Revenues (Schedule C)		600,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 695,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.55	$ 136,500
Materials and Services (Schedule E)		453,800
Interfund Transfers (Out) (Schedule E)		91,500
Capital Outlays directly from program (Schedule F)		-
Contingency		13,200
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.55**	**$ 695,000**

Josephine County Fairgrounds Budget Narrative 2014/2015

Mission of the Josephine County Fairgrounds:
The mission of the Josephine County Fairgrounds and Fair Board is to provide a year-round, safe, clean, family oriented multi-use facility to strengthen and promote the agricultural, 4H and FFA traditions and the educational, economical, social and entertainment opportunities available to the community. We strive to maintain the Josephine County Fairgrounds in a fiscally responsible, professional manner in order to preserve the assets of Josephine County for future generations by forging good relationships with our citizens, user groups, volunteers and County Government.

Josephine County Fairgrounds Goals:
It is the goal of the Josephine County Fairgrounds management and staff to become a self sufficient, well managed unit of the County and provide our citizens with opportunities that benefit the children and families of our community for generations to come.

Josephine County Board of County Commissioners Goals:
1. Improve Community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.
The Fairgrounds Manager and the Fair Board are committed to getting information about the fairgrounds out into the community. Through our Chamber of Commerce relationship and membership we attend weekly greeters meetings on a regular basis to share our agendas with other businesses and in turn those businesses network with us sharing their ideas about business opportunities in this county and how the Fairgrounds can play a role in their success. We partner with the Chamber and the Odd Fellows Organizations in offering a July 4th Fireworks Event free to the public here on the Fairgrounds.

We were the 3rd most reported entity in the Daily Courier for 2013 and we continue to build relationships with the media through our Public Service Announcements entitled "What's Happening at the Fairgrounds". We are receiving free advertising on a regular basis from this simple effort. We have fostered relationships with civic organizations that want to keep our grounds as the "center of the community" and in doing so have received thousands of volunteer hours in the past year.

During the year, we have re-branded the fairgrounds with a new logo and a new consistent look to our advertising. We have just completed new brochures to further our marketing efforts and make it simple for the public to get information on the available opportunities we offer. Our new website is under construction offering fresh visions of the grounds, history of the fairs, the same information that is available in brochures and will enable the public to receive the information they are looking for quickly and easily about current events and available spaces for rent.

2. Develop a sustainable plan for all mandated and essential County government programs.
We believe that if the Josephine County Fairgrounds can be a self sustaining unit of the County, there could be more funds available to fund the essential County services such as

law enforcement, jail funding and court systems so this county would once again become a more desirable place to live.

The Fairgrounds has the potential to generate funds that some other departments don't have, therefore we think it would be beneficial to capitalize on as much rental potential as possible, keeping expenses under tight control and continuing to cultivate new revenue sources.

As the potential Emergency Shelter Site for our citizens and their pets in case of a disaster, it is important that we keep our eyes open for funding opportunities to be better prepared to help the public in case of a major emergency.

We also believe there are sources for grants that have not yet been tapped by the county. To help guide us in the directions of grants, three of the fair board members have just completed a 4 session grant writing class through the Ford Family Foundation. We believe that with better knowledge about grants and how they are funded we can better prepare our grant writer with the information needed. It is a goal of the Fairgrounds management to investigate grant possibilities to keep from overburdening the county building funds any more than absolutely necessary.

We intend to be a part of the solution for turning around the community economy by bringing more business to our area, keeping our tourism industry, motels and restaurants in business for the long term.

3. Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

This is the mission statement of the Josephine County Fairgrounds as stated above. It is our goal to provide information on the services we provide through our public service announcements, county website (soon to be on our new website with a link directly from the County website), our open public meetings, social media sites and information in our office that is open to the public Tuesday through Friday from 9AM to 5PM with an after hours number for emergencies. We use television, newspapers and radio ads to get our messages out to the public not only in our community but to surrounding areas as well. We also benefit from the advertising of other organizations that rent our building for their events.

In Conclusion:

I am submitting this budget from the information I have compiles over the past 18 months as Interim Fairgrounds Manager. We have identified many areas during that time that were areas of opportunities for saving the Fairgrounds and ultimately the County money. We are working with Building Operation and Maintenance and Public Works to shift the maintenance of our facility and the regular maintenance of our equipment over to those departments. This has been a learning curve for all of us but it is going smoothly through the co-operation and communication we have with our departments. Ultimately this will save the county duplication in staffing and reduces the cost of our supplies.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Fairgrounds Fund (23)**
Office/Division: **Fairgrounds**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	-
32200	State Grants	45,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	193,500
33200	Sales of Materials	36,500
33300	Rental Charges	263,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	60,500
37850	Equity Transfer In	-
37900	Miscellaneous	1,000
	Total Revenues - To Schedule B	**$ 600,000**

Transfers from Other Funds (List sources):		
35200	Grant Fund -Economic Development (16-1820)	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Fairgrounds Fund (23)**
Office/Division: **Fairgrounds**
Program: **Summary**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,100
43015	Operating Supplies	14,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	14,000
43050	Postage and Shipping	700
43055	Printing and Duplication	8,000
Fees and Services:		
44040	Advertising	38,000
44020	Contracted Services	185,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	2,000
44035	Insurance	12,900
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	5,500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	2,500
44075	Education and Training	1,300
Facilities and Utilties:		
45010	Utilities	80,500
45015	Communications	2,500
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	4,000
45030	Building Operation, Repairs and Maint (BOM)	53,000
45035	Equipment Operation, Repairs and Maint (Fleet)	16,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	9,600
45090	Miscellaneous	3,200
	Total Materials and Services - To Schedule B	**$ 453,800**
Transfers to Other Funds (List recipients):		
45200	ISF Fund (40)	$ 58,300
45200	Property Reserve Fund (47)	33,200
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 91,500**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Fairgrounds Fund (23)**
Office/Division:	**Fairgrounds**
Program:	**Fairgrounds Administration**
Cost Center #:	**3810**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 75,000
Program Revenues (Schedule C)		95,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 190,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.55	$ 136,500
Materials and Services (Schedule E)		216,900
Interfund Transfers (Out) (Schedule E)		56,600
Capital Outlays directly from program (Schedule F)		-
Contingency		13,200
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.55**	**$ 423,200**

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Fairgrounds Administration
Cost Center #: 3810

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	
32100	Federal Grants	-
32200	State Grants	
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,000
33200	Sales of Materials	1,500
33300	Rental Charges	40,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	50,500
37850	Equity Transfer In	-
37900	Miscellaneous	1,000
	Total Revenues - To Schedule B	**$ 95,000**

Transfers from Other Funds (List sources):		
35200	Grant Fund -Economic Development (16-1820)	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: **Fairgrounds Fund (23)**
Office/Division: **Fairgrounds**
Program: **Fairgrounds Administration**
Cost Center #: **3810**

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 600
43015	Operating Supplies	2,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	10,000
43050	Postage and Shipping	500
43055	Printing and Duplication	3,000
Fees and Services:		
44040	Advertising	4,000
44020	Contracted Services	30,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,500
44035	Insurance	12,900
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	5,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	1,000
Facilities and Utilties:		
45010	Utilities	75,000
45015	Communications	2,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	1,000
45030	Building Operation, Repairs and Maint (BOM)	50,000
45035	Equipment Operation, Repairs and Maint (Fleet)	15,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	1,800
45090	Miscellaneous	600
	Total Materials and Services - To Schedule B	**$ 216,900**
Transfers to Other Funds (List recipients):		
45200	ISF Fund (40)	$ 35,400
45200	Property Reserve Fund (47)	21,200
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 56,600**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 3820

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		285,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 285,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		198,200
Interfund Transfers (Out) (Schedule E)		19,800
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	**$ 218,000**

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 3820

		Budget Amount	
Revenues:			
30000	Property Taxes	$ -	
30100	Prior Year Taxes	-	
30900	Other Taxes	-	
31100	Licenses, Permits and Fees	-	
32100	Federal Grants	-	
32200	State Grants	45,000	
32300	Local Grants	-	
32500	Private Grants	-	
33100	Charges for Services	185,000	*
33200	Sales of Materials	30,000	
33300	Rental Charges	15,000	
34200	Fines and Forfeitures	-	
35300	Interfund Payments	-	
37100	Interest Earned	-	
37200	Donations	10,000	
37850	Equity Transfer In	-	
37900	Miscellaneous	-	
	Total Revenues - To Schedule B	**$ 285,000**	

Transfers from Other Funds (List sources):		
35200	$ -	
35200	-	
35200	-	
35200	-	
35200	-	
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 3820

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 500
43015	Operating Supplies	10,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	4,000
43050	Postage and Shipping	200
43055	Printing and Duplication	3,000
Fees and Services:		
44040	Advertising	24,000
44020	Contracted Services	140,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	500
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	500
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,500
44075	Education and Training	300
Facilities and Utilties:		
45010	Utilities	5,500
45015	Communications	500
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	2,000
45030	Building Operation, Repairs and Maint (BOM)	3,000
45035	Equipment Operation, Repairs and Maint (Fleet)	1,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	1,700
	Total Materials and Services - To Schedule B	-
		$ 198,200
Transfers to Other Funds (List recipients):		
45200	ISF Fund (40)	$ 19,800
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 19,800**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 3830

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		48,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 48,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		7,800
Interfund Transfers (Out) (Schedule E)		12,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 19,800**

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 3830

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	48,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 48,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 3830

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	7,800
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 7,800
Transfers to Other Funds (List recipients):		
45200		$ -
45200	Property Reserve Fund (47) - Rental Roof Payback	12,000
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 12,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 3840

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		172,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 172,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		30,900
Interfund Transfers (Out) (Schedule E)		3,100
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 34,000**

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 3840

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	6,500
33200	Sales of Materials	5,000
33300	Rental Charges	160,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 172,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Fairgrounds Fund (23)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 3840

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	2,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	2,000
Fees and Services:		
44040	Advertising	10,000
44020	Contracted Services	15,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	1,000
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	900
	Total Materials and Services - To Schedule B	-
		$ 30,900
Transfers to Other Funds (List recipients):		
45200	ISF Fund (40)	$ 3,100
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 3,100**

Josephine County
Schedule D - Personnel Services
Fairgrounds Fund
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
38	3810	Dept Assistant	A0704	AF	H	0.80	20,928	7,229	28,157
38	3810	Fair Maint Worker I	A0701	AF	H	0.50	12,104	4,182	16,287
		overtime					5,000	1,000	6,000
						1.30	38,032	12,412	50,444
38	3810	Fill-in Fair Maint Worker I	A0701	FI	H		12,104	4,725	16,829
		Fill In Pool Total				-	12,104	4,725	16,829
ADDITIONS									
38	3810	Fair Maint Worker I	A0701	AF	H	0.75	18,157	6,273	24,430
38	3810	Fair Manager (start Oct)-9mo cost	N1601	NU	S	1.00	38,721	22,398	61,120
						1.75	143,321	114,221	85,549
REDUCTIONS									
38	3810	Fair Maint Worker I	A0701	AF	H	0.50	12,104	4,182	16,287
						0.50	12,104	4,182	16,287
						2.55	181,354	127,175	136,536
		Rounded for Schedule B							**136,500**

Justification for an Increase in Fairgrounds Maintenance Personnel
2014/2015 Budget

We are asking for an FTE increase of .25 in our Part Time Maintenance Worker position from a .50 FTE to a total of .75 FTE.

The Fairgrounds has been working with minimal maintenance staffing for the past 18 months. Dale Kreis has already logged 1384 hours from the beginning of the current fiscal year and if I add what he worked last year in April, May and June he would be at 1950 hours which is nearly a full time FTE. He has the experience we need here on the grounds for all our events and overseas the activities of our volunteers and probation workers in addition to his own duties of maintaining the buildings for rental set ups and working the arenas for daily use and special events.

I will be requesting one person from the Fill-In Pool position already approved by the Commissioners for the Fairgrounds to take some of the burden from Dale in maintaining the 13 restrooms, multiple building floors, arenas and general cleanup of the grounds. This will help in keeping his hours at a .75 FTE.

Funds for this FTE increase of .25 will come from our building and event rental income. We are a full time event center and cannot operate efficiently without the experience necessary to do the job.

Respectfully submitted,

Mary Groves
Interim Fairgrounds Manager
Josephine County Fairgrounds

RESOURCES AND REQUIREMENTS

Josephine County

PARKS FUND (24)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ (235,830)	$ 96	$ 136,002	$ 183,000	Beginning Fund Balance	$ 100,000		
724,559	694,379	667,977	604,300	Operating Revenues	648,000		
350,121	352,056	289,221	298,000	State Grants	351,000		
-	-	-	-	Land Sale Proceeds	-		
(290)	304	543	700	Interest Income	1,000		
				Interfund Transfers:			
101,000	-	-	-	10 - General Fund support	-		
50,000	40,000	40,000	20,000	16 - Grant Projects Fund - Economic Development	20,000		
$ 989,560	$ 1,086,835	$ 1,133,743	$ 1,106,000	TOTAL RESOURCES	$ 1,120,000	$ -	$ -
				REQUIREMENTS			
$ 419,671	$ 339,016	$ 317,275	$ 401,400	Personal Services	$ 427,800		
486,593	508,117	497,900	550,000	Materials and Services	534,000		
-	25,000	-	-	Debt Service to General Fund for Loan	-		
				Interfund Transfers:			
83,200	78,700	87,300	95,100	40 - Internal Services Fund (ISF)	96,200		
-	-	-	59,500	Contingency	62,000		
989,464	950,833	902,475	$ 1,106,000	TOTAL REQUIREMENTS	$ 1,120,000	$ -	$ -
96	136,002	231,268		Ending Fund Balance			
$ 989,560	$ 1,086,835	$ 1,133,743		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Parks Fund (24)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.20	$ 248,700	$ 426,300	$ (177,600)	Administration	2.80	$ 188,000	$ 435,400	$ (247,400)
1.00	-	166,700	(166,700)	Shop	1.00	-	176,100	(176,100)
-	36,000	32,000	4,000	Boat Ramps	1.00	25,000	56,000	(31,000)
-	63,500	22,000	41,500	Almeda	-	63,500	17,000	46,500
-	8,000	2,000	6,000	Ennis Riffle	-	6,400	1,300	5,100
-	8,000	12,500	(4,500)	Fish Hatchery	-	12,000	12,000	-
-	100	1,500	(1,400)	Granite Hill Cemetary	-	100	1,700	(1,600)
-	78,000	24,000	54,000	Griffin Park	-	92,000	25,000	67,000
1.00	253,500	136,000	117,500	Indian Mary	1.00	262,000	127,900	134,100
1.00	187,000	134,500	52,500	Lake Selmac	1.00	223,000	137,100	85,900
-	109,700	43,800	65,900	Schroeder	-	122,000	44,500	77,500
-	16,000	2,000	14,000	Sportsman	-	19,000	9,000	10,000
1.00	30,000	71,700	(41,700)	Tom Pearce	-	36,000	45,500	(9,500)
-	44,500	22,500	22,000	Whitehorse	-	48,000	26,500	21,500
-	23,000	8,500	14,500	Wolf Creek	-	23,000	5,000	18,000
6.20	**1,106,000**	**$ 1,106,000**	**$ -**	**Total for Fund**	**6.80**	**$ 1,120,000**	**$ 1,120,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Parks Fund (24)
Office/Division: Parks
Program: Summary - All County Parks

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 100,000
Program Revenues (Schedule C)		1,000,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 1,120,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	6.80	$ 427,800
Materials and Services (Schedule E)		534,000
Interfund Transfers (Out) (Schedule E)		96,200
Capital Outlays directly from program (Schedule F)		-
Contingency		62,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**6.80**	**$ 1,120,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: PARKS (24)
Office/Division: COUNTY PARKS
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	610,000
32100	Federal Grants	-
32200	State Grants	351,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	13,200
33300	Rental Charges	24,800
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	1,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,000,000**

Transfers from Other Funds (List sources):		
35200	Grant Projects Fund (Economic Development)	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Parks Fund (24)
Office/Division: Parks
Program: Summary - All County Parks

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 3,300
43015	Operating Supplies	154,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	7,000
43050	Postage and Shipping	-
43055	Printing and Duplication	6,500
Fees and Services:		
44040	Advertising	7,000
44020	Contracted Services	144,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	4,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	200
44075	Education and Training	500
Facilities and Utilties:		
45010	Utilities	111,500
45015	Communications	3,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	500
45030	Building Operation, Repairs and Maint (BOM)	21,400
45035	Equipment Operation, Repairs and Maint (Fleet)	65,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	5,400
	Total Materials and Services - To Schedule B	**$ 534,000**
Transfers to Other Funds (List recipients):		
45200	ISF	$ 96,200
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 96,200**

Josephine County
Schedule D - Personnel Services
Parks
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation					
										Admin -24-2010	Boat Ramps - 24-2020	Shop - 24-2060	Parks (Lake Selmac) - 24-2050	Parks (Indian Mary)- 24-2045	Forestry- Gen Fund -10-2110
20	2010	Parks Program Manager	N1809	NU	S	1.00	69,352	40,339	109,691	109,691					
20	2010	Department Assistant	A0701	AF	H	0.60	14,525	5,019	19,544	19,544					
20	2010	Parks & Recreation Spec	A1108	AF	S	1.00	36,553	23,537	60,090	60,090					
20	2060	Sr Park Ranger	A1303	AF	S	1.00	35,878	25,225	61,104			61,104			
20	2050	Park Ranger	A1208	AF	S	1.00	38,702	26,358	65,060				65,060		
20	2045	Park Ranger	A1203	AF	S	1.00	33,955	24,453	58,408					58,408	
20	2060	Park Steward	A0501	AF	S	1.00	21,549	19,476	41,025		41,025				
21	2110	Admin Secretary	A1111	AF	S	1.00	39,551	24,579	64,131	12,826					51,305
						7.60	290,065	188,987	479,052	202,151	41,025	61,104	65,060	58,408	51,305
		Rounded for Sch B							**427,800**	**202,200**	**41,000**	**61,100**	**65,100**	**58,400**	
		FTE (Parks)							**6.80**	2.80	1.00	1.00	1.00	1.00	
															51,300

Changes from 13-14 Budget

1) Added .60 FTE during 13-14 Budget Year with additional revenues

0.8

RESOURCES AND REQUIREMENTS

Josephine County

TRANSIT FUND (25)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 116,982	$ 107,005	$ 3,011	$ 57,000	Beginning Fund Balance (BFB)	$ 180,000		
182,649	181,064	165,053	303,700	Transit Operating Revenues	2,137,500		
624,890	739,712	979,777	949,300	Federal and State Operating Grants	1,514,100		
210,042	391,417	56,325	-	Federal and State Capital Grants	502,400		
116,823	31,900	56,349	60,000	Private and Local Grants	230,000		
217	20,113	(20,131)	12,000	Miscellaneous Income	4,000		
$ 1,251,603	$ 1,471,211	$ 1,240,384	$ 1,382,000	**TOTAL RESOURCES**	$ 4,568,000		
				REQUIREMENTS			
$ 587,439	$ 686,982	$ 674,457	$ 736,600	Personal Services	$ 774,600		
319,852	358,393	357,355	418,400	Materials and Services	2,532,400		
				Interfund Transfers:			
2,000	2,800	2,800	3,000	11 - Public Works Fund	3,500		
72,400	98,400	104,500	115,500	40 - Internal Services Fund (ISF)	139,700		
162,907	321,625	56,325	-	48 - Equipment Reserve Fund	628,100		
-	-	-	3,000	47 - Property Reserve Fund	-		
-	-	-	105,500	Contingency	489,700		
1,144,598	1,468,200	1,195,437	$ 1,382,000	**TOTAL REQUIREMENTS**	$ 4,568,000		
107,005	3,011	44,947		Ending Fund Balance			
$ 1,251,603	$ 1,471,211	$ 1,240,384		**TOTAL ACTUAL**			

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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**County Transit (25)**
Office/Division:	**County Transit**
Program:	**Transit**
Cost Center #:	**3510**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 180,000
Program Revenues (Schedule C)		4,388,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 4,568,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	16.00	$ 774,600
Materials and Services (Schedule E)		2,532,400
Interfund Transfers (Out) (Schedule E)		771,300
Capital Outlays directly from program (Schedule F)		-
Contingency		489,700
Ending Fund Balance		-
Total Requirements - To Schedule A	**16.00**	**$ 4,568,000**

Purpose of Program:

The Transit Program provides fixed route, commuter route and demand response general public transportation for Josephine County. Complementary ADA paratransit serivce is available within 3/4 of a mile on each side of a fixed route for those that qualify. There has never been an established goal of transit in terms of coverage/equity based service or productivity. With that said, the current program operates with a purpose of improved mobility and access for the entire community and not services oriented specifically for the elderly, disabled or low income. This year commuter services will expand to Jackson County with five runs per day.

Transit Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

1- Provide all transit services in accordance with all federal and state laws

2- Utilize all funding in accordance with the priorities set forth in the adopted Coordinated Transit - Human Services Coordination Plan.

3 - Continued utilization of the Special Transportation Advisory Committeee to guide and make recommendations for all funding allocations and operational/policy adjustments.

4 - Continued compliance with all FTA requirements specific to service such as the ADA and Title VI requirements. Outreach and public involvement is a requirement of each associated planning document.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

1 - All funding is received from federal and state sources and typically has an associated match component. Make sure all programs are compliant with federal and state requirements, which assures future funding.

2 - Don't start services that can't be maintained for at least a minimum of 3 years under current funding scenarios.

3 - Strive to increase the amount of local match availability so full access of all available funds can be achieved.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a tranparent, open and professional manner.

1 - Provide fixed route services in a manner that can actually improve the mobility of the community, within the pretext of all persons have transportation options. There is no assumption of a captive service user base.

2 - Provide demand response services at a level of productivity consistent and even exceeding larger urban areas.

3 - Provide all services at a level of efficiency and effectiveness comparable to large urban areas and meet as many of the 5 service criteria for small transit intensive cities.

4 - Focus all efforts on fulfilling the seven dimensions of usefull transit.

5 - Maintain and fund a capital replacement program that is consistent with FTA standards of "useful life".

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: County Transit (25)
Office/Division: County Transit
Program: Transit
Cost Center #: 3510

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	1,560,500
32200	State Grants	456,000
32300	Local Grants	83,000
32500	Private Grants	147,000
33100	Charges for Services	2,137,500
33200	Sales of Materials	-
33300	Rental Charges	4,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 4,388,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	25-3510	32100	FTA 5311 - Rural	ODOT - PTD	7/1/13-6/30/15	$ 74,800	$ 68,577	Y		Continuing	Operate general public transit service in accordance with all FTA
2	25-3510	32100	FTA 5307	FTA	7/1/14-6/30/15	$ 500,000	$ 250,000	Y		NEW	Operate general public transit service in accordance with all FTA. Qrt reports through TEAM, Reimb thru TEAM. NTD reporting, subject to triannual reviews.
3	25-3510	32100	FTA 5310- PM	ODOT - PTD	7/1/13-6/30/15	$ 140,000	$ 16,000	Y		Continuing	Operate general public transit service in accordance with all FTA
4	25-3510	32100	FTA 5310- PS	ODOT - PTD via CGP	7/1/13-6/30/15	$ 193,800	$ -	Y		Continuing	Operate general public transit service in accordance with all FTA
5	25-3510	32100	FTA 5309 - Capital	FTA	7/1/14-6/30/15	$ 502,400	$ 123,000	Y		NEW	2 HD 35 passenger buses - Capital
6	25-3510	32100	CMAQ - Service	FTA	7/1/14-6/30/17	$ 149,500	$ 17,100	Y		NEW	Operate general public transit service from Grants Pass to Medford
7	25-3510	32200	Business Energy Tax	Private Sector	7/1/13-6/30/15	$ 74,000	$ -	N		Continuing	Provide energy savings through transit services
8	25-3510	32200	Transportation Growth Mgt	ODOT	7/1/14-6/30/15	$ 37,500	$ -	N		NEW	Transit Plan
9	25-3510	32200	FTA-5304	FTA	7/1/14-6/30/15	$ 37,500	$ -	Y		NEW	Rural Planning
10	25-3510	32244	ODOT STF Formula	ODOT-PTD	7/1/13-6/30/15	$ 307,000	$ -	N		Continuing	Allocated by recommendation of the STAC
11	25-3510	32302	Rogue Community College	RCC	7/1/14-6/30/15	$ 83,000	$ -	N		NEW	Provide fareless boarding's for students who have purchased a current term sticker for their ID, and services between GP to Medford
12	25-3510	32500	Community Living Case Management	CLCM	7/1/14-6/30/15	$ 27,000	$ -	N		NEW	Provide transportation services for CLCM clients that are eligible for transportation cost reimbursements.
13	25-3510	32500	Private Grant	Various		$ 120,000	$ -	N		NEW	Bulk sale of fare media to various agencies for their own clients.
14	25-3510	33111	Charges for Services	Pass Thur to CGP	7/1/14-6/30/15	$ 1,910,100	$ -	N		NEW	CMAQ monies for City of Grants Pass for sidewalk installation. Pass Thru - City GP is paying local match.
15	25-3510	33115	DAR Services	Various		$ 29,000	$ -	N		Continuing	Fares received for paratransit services and demand response service for those over the age of 62. Complete compliance with ADA.
16	25-3510	33136	OMAP Translink	Medicare	7/1/14-6/30/15	$ 36,000	$ -	Y		Continuing	Contract with a brokerage for non-emergency medical transportation. Need to be compliant with the contract requirements to continue as a provider.
17	25-3510	33143	Public Transit (Farebox)	General Public		$ 162,400	$ -	N		Continuing	Fares received on the fixed route and passes sold for use on the fixed route system by individuals riding our routes. Includes the commuter routes as well. Includes tokens sold at all points of sale.
18	25-3510	33309	Advertising	Various		$ 4,000	$ -	N		Continuing	Sale of advertising space on the sides of our fleet vehicles. Amount varies per space, time and vehicle.
						$ 4,388,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: County Transit (25)
Office/Division: County Transit
Program: Transit
Cost Center #: 3510

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 6,000
43015	Operating Supplies	34,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	700
Fees and Services:		
44040	Advertising	2,000
44020	Contracted Services (GP-CMAQ Pass Through)	1,912,100
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,600
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	134,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	10,500
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	20,300
45035	Equipment Operation, Repairs and Maint (Fleet)	407,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 2,532,400
Transfers to Other Funds (List recipients):		
45200	(40) ISF	$ 139,700
45200	(11) Public Works -Admin	3,500
45200	(48) Equipment Reserve	628,100
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 771,300**

Josephine County
Schedule D - Personnel Services
Transit
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
35	3510	Transit Prog Supervisor	N1705	NU	S	1.00	59,838	31,685	91,522
35	3510	Dispatcher-Transit	A1012	AF	S	1.00	37,417	24,717	62,133
35	3510	Dispatcher-Transit	A1003	AF	S	1.00	30,282	21,357	51,639
35	3510	Transit Operator/Assist	A0701	AF	H	0.50	12,104	4,706	16,810
35	3510	Transit Operator	A0612	AF	S	1.00	29,738	23,340	53,078
35	3510	Transit Operator	A0609	AF	S	1.00	28,158	22,013	50,172
35	3510	Transit Operator	A0608	AF	S	1.00	27,433	21,726	49,159
35	3510	Transit Operator	A0607	AF	S	1.00	26,709	21,438	48,147
35	3510	Transit Operator	A0606	AF	S	1.00	26,009	21,160	47,169
35	3510	Transit Operator	A0605	AF	S	1.00	25,335	20,892	46,227
35	3510	Transit Operator	A0604	AF	S	1.00	24,685	20,634	45,319
35	3510	Transit Operator	A0609	AF	H	0.50	14,082	5,892	19,974
35	3510	Transit Operator	A0604	AF	H	0.50	12,344	4,876	17,221
35	3510	Transit Operator	A0604	AF	H	0.50	12,344	4,876	17,221
35	3510	Transit Operator	A0603	AF	H	0.50	12,014	4,746	16,760
35	3510	Transit Operator	A0602	AF	H	0.50	11,705	4,624	16,329
35	3510	Transit Operator	A0602	AF	H	0.50	11,705	4,624	16,329
35	3510	Transit Operator	A0601	AF	H	0.50	11,421	4,513	15,933
						14.00	413,323	267,819	681,142
		Fill In Pool Total -Transit Operators					16,611	2,272	18,883
ADDITIONS									
35	3510	Transit Operator (new)	A0601	AF	S	1.00	22,841	19,902	42,743
35	3510	Transit Operator (new)	A0601	AF	H	0.50	11,421	4,513	15,933
35	3510	Transit Operator (new)	A0601	AF	H	0.50	11,421	4,513	15,933
						2.00	34,262	28,927	74,609
						16.00	464,196	299,018	774,635
		Rounded for Sch B					464,200	299,000	774,600

2014_2015 Personal Service Justification

Personal Services	$74,609.30

Additional 2 FTE - Transit Operators	$74,609.30

The additional FTE are specifically for the operation of the Rogue Valley Commuter Line. This service is for a regularly schedule fixed route between Josephine County and Jackson County. It provides for five trips per day with stops in Rogue River and Gold Hill as requested. Service will be provided Monday through Friday and is expected to start in September 2014.

Funds for the increase come from the Congestion Mitigation and Air Quality (CMAQ) allocated by the Middle Rogue Metropolitan Planning Organization (MRMPO). The local match requirement for the service ($17,100) will be provided by fares collected from non-emergency Medicaid Transportation clients utilizing the route.

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY CLERK RECORDS FUND (30)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 98,474	$ 112,313	$ 67,211	$ 53,000	Beginning Fund Balance	$ 52,000		
19,080	19,189	20,660	19,000	Recording Fees	17,000		
$ 117,554	$ 131,502	$ 87,871	$ 72,000	**TOTAL RESOURCES**	$ 69,000		
				REQUIREMENTS			
$ 4,041	$ 45,511	$ 41,644	$ 65,400	Materials & Services	$ 31,000		
				Interfund Transfers:			
1,200	8,000	8,000	6,600	40 - Internal Services Fund (ISF)	3,100		
-	-	-	-	Contingency	34,900		
5,241	53,511	49,644	$ 72,000	**TOTAL REQUIREMENTS**	$ 69,000		
112,313	77,991	38,227		Ending Fund Balance			
$ 117,554	$ 131,502	$ 87,871		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Clerk Records Fund (30)**
Office/Division:	**Clerk & Recorder**
Program:	**Clerk Records Fund**
Cost Center #:	**1130**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 52,000
Program Revenues (Schedule C)		17,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 69,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		31,000
Interfund Transfers (Out) (Schedule E)		3,100
Capital Outlays directly from program (Schedule F)		-
Contingency		34,900
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 69,000**

Purpose of Program:

Oregon Statues including but not limited to:
Chapters 92, 106, & 205.

Purpose is to maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney, and other interests effecting the title to real property required or permitted by law to be recorded.
Provide easy access wherever possible.

ALL SERVICES ARE MANDATED

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Clerk Records Fund (30)
Office/Division: Clerk & Recorder
Program: Clerk Records Fund
Cost Center #: 1130

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	16,800
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 17,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Clerk Records Fund (30)
Office/Division: Clerk & Recorder
Program: Clerk Records Fund
Cost Center #: 1130

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	1,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	5,000
43050	Postage and Shipping	-
43055	Printing and Duplication	25,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 31,000
Transfers to Other Funds (List recipients):		
45200	Internal Service Fund (40)	$ 3,100
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 3,100**

RESOURCES AND REQUIREMENTS

Josephine County

DA FORFEITURE FUND (31)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 266,420	$ 273,417	$ 279,480	$ 227,500	Beginning Fund Balance	$ 133,000		
6,997	6,063	8,600	-	Operating Revenues	-		
$ 273,417	$ 279,480	$ 288,080	$ 227,500	**TOTAL RESOURCES**	$ 133,000		
				REQUIREMENTS			
$ -	$ -	$ -	$ -	Materials and Services	$ 133,000		
				Interfund Transfers:			
-	-	156,700	227,500	12 - Public Safety Fund - District Attorney	-		
-	-	-	-	Contingency	-		
-	-	156,700	$ 227,500	**TOTAL REQUIREMENTS**	$ 133,000		
273,417	279,480	131,380		Ending Fund Balance			
$ 273,417	$ 279,480	$ 288,080		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**DA Forfeiture Fund (31)**
Office/Division:	**District Attorney**
Program:	**DA Forfeiture**
Cost Center #:	**1410**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 133,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 133,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)-43015 Operating supplies		133,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 133,000**

Purpose of Program:
Forfeitures from drug related prosecutions used for general administration and/or enhancement of the District Attorney's Office. Both State and Federal law provide that property used in the commission of a crime and proceeds from the commission of crime may be forfeited. Often, taking the criminal's unlawful gain is the most effective deterrent to further criminal activity.
ORS 131.550 to ORS 131.602

RESOURCES AND REQUIREMENTS

Josephine County

DA SPECIAL PROGRAMS FUND (32)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 61,903	$ 77,507	$ 86,505	$ 92,200	Beginning Fund Balance	$ 59,000		
140,402	127,065	128,235	127,800	State grants	103,000		
845	458	389	-	Interest Income	-		
$ 203,150	$ 205,030	$ 215,129	$ 220,000	**TOTAL RESOURCES**	$ 162,000		
				REQUIREMENTS			
$ 22,000	$ 22,500	$ 30,000	$ 32,300	Personal Services	$ 36,000		
10,643	11,025	12,987	25,700	Materials and Services	23,600		
				Interfund Transfers from CAMI Program:			
53,000	49,000	49,000	46,000	12 - Public Safety Fund - District Attorney	50,400		
40,000	36,000	30,560	33,600	33 - Juvenile Justice Special Programs Fund	41,700		
-	-	-	82,400	Contingency	10,300		
125,643	118,525	122,547	$ 220,000	**TOTAL REQUIREMENTS**	$ 162,000		
77,507	86,505	92,582		Ending Fund Balance			
$ 203,150	$ 205,030	$ 215,129		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: DA Special Programs (32)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	$ 95,300	$ 95,300	$ -	CAMI - CFAA	-	$ 105,700	$ 105,700	$ -
0.25	124,700	124,700	-	Support Enforcement Incentives	0.28	56,300	56,300	-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
0.25	**220,000**	**$ 220,000**	**$ -**	**Total for Fund**	**0.28**	**$ 162,000**	**$ 162,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **DA Special Programs Fund (32)**
Office/Division **District Attorney**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 59,000
Program Revenues (Schedule C)		103,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 162,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.28	$ 36,000
Materials and Services (Schedule E)		23,600
Interfund Transfers (Out) (Schedule E)		92,100
Capital Outlays directly from program (Schedule F)		-
Contingency		10,300
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.28**	**$ 162,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	103,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 103,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
2	32-1460	32200	Child Abuse Multidisciplinary Intervention (CAMI) Grant	Oregon Department of Justice	07/01/13 - 06/30/15	$ 103,000	$ -	N		Continuing	Maintain and participate in a MDT and a Child Fatility Review Team, ensure core team members receive training as specified in statute, investigate and prosecute child abuse and sexual abuse cases.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 500
43015	Operating Supplies	10,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	100
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	10,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	3,000
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 23,600**
Transfers to Other Funds (List recipients):		
45200	Public Safety Fund - DA (12) - CAMI Program	$ 50,400
45200	Juvenile Justice Special Programs (33) - CAMI Program	41,700
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 92,100**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**DA Special Programs Fund (32)**
Office/Division:	**District Attorney**
Program:	**CAMI**
Cost Center #:	**1460**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 2,700
Program Revenues (Schedule C)		103,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 105,700**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		13,600
Interfund Transfers (Out) (Schedule E)		92,100
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 105,700**

Purpose of Program:
The district attorney in each county is responsible for developing a county multidisciplinary child abuse team to consist of law enforcement personnel, child protective service workers, school officials, county health and mental department personnel, child abuse intervention workers, juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation, for the investigation and prosecution of child abuse cases. Funding for this program comes from the State for qualifying counties. ORS 418.747

Desired Outcomes and Goals:
The goal is to use the most effective means possible to hold child sex offenders accountable and protect the community. Treatment is offered to the victims with an aim to minimize the effect of the crime on their life. All team members involved in the investigation, intervention and prosecution of child abuse cases in Josephine County receive specialized training paid for by this program. The bulk of the CAMI revenue received helps to fund a specially trained prosecutor and a child advocate.
Program outcomes include all identified victims of child abuse, child sexual abuse and rape in Josephine County receiving the highest quality treatment and intervention and all of their cases are investigated and prosecuted when appropriate by highly trained specialists who seek to hold offenders accountable and protect their victims from further abuse.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: CAMI
Cost Center #: 1460

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	103,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 103,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: CAMI
Cost Center #: 1460

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 500
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	100
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	10,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	3,000
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 13,600
Transfers to Other Funds (List recipients):		
45200	Public Safety Fund - DA (12) - CAMI Program	$ 50,400
45200	Juvenile Justice Special Programs (33) - CAMI Program	41,700
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 92,100**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 1440

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 56,300
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 56,300**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.28	$ 36,000
Materials and Services (Schedule E)		10,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		10,300
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.28**	**$ 56,300**

Purpose of Program:
These proceeds which may be cycled back into the Child Support Program are essentially rewards for good work in enforcing child support orders.

Desired Outcomes and Goals:
The goal of this program is to bring parents in compliance with their court-ordered child support obligation. OAR 137-055-1500

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: DA Special Programs Fund (32)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 1440

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	10,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 10,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
District Attorney
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations: Prosecution (12-1410)	Victim Asst (12-1420)	Support Enforcement (12-1430)	Fund 32 Support Incentives (32-1440)
14	1410	District Attorney	E0201	EO	S	1.00	21,159	7,839	28,999	28,999			
14	1410	Chief Deputy DA	N2512	NU	S	1.00	102,525	48,746	151,272	151,272			
14	1410	Deputy DA III	N2407	NU	S	1.00	88,460	43,551	132,011	132,011			
14	1410	Deputy DA III	N2404	NU	S	1.00	82,144	39,288	121,432	121,432			
14	1430	Deputy DA II	N2112	NU	S	1.00	84,348	42,032	126,381	20,781		69,509	36,000
14	1410	Deputy DA II	N2104	NU	S	1.00	70,959	35,420	106,379	106,379			
14	1410	Deputy DA I	N1903	NU	S	1.00	62,792	32,712	95,504	95,504			
14	1410	Deputy DA I	N1902	NU	S	1.00	61,261	32,066	93,326	93,326			
14	1410	Deputy DA I	N1901	NU	S	1.00	59,766	31,549	91,315	91,315			
14	1410	Chief Admin Supervisor	N1611	NU	S	1.00	66,089	35,412	101,500	101,500			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1212	AF	S	1.00	41,926	26,390	68,316	68,316			
14	1410	Legal Secretary	A1205	AF	S	1.00	35,778	23,268	59,046	59,046			
14	1410	Legal Secretary	A1201	AF	S	1.00	32,272	22,049	54,320	54,320			
14	1410	Dept Specialist	A1009	AF	H	0.70	24,819	8,567	33,386	33,386			
14	1420	Victims Assistant Spec II	A1304	AF	S	1.00	36,853	23,641	60,494		60,494		
14	1420	Victim Assistant Spec I	A1001	AF	S	1.00	28,784	20,836	49,620		49,620		
14	1430	Support Enfcmt Spec II	A1312	AF	S	1.00	44,364	27,295	71,659			71,659	
14	1430	Support Enfcmt Spec I	A1212	AF	S	1.00	41,926	26,390	68,316			68,316	
						20.70	1,112,002	606,222	1,718,224	1,362,535	110,114	209,484	36,000
										15.87	2.00	2.55	0.28
									1,718,300	1,362,600	110,100	209,500	36,000
ADDITIONS													
14	1420	Victim Assistant Spec I	A1001	AF	H	0.35	10,078	14,286	24,365		24,365		
14	1410	Dept Specialist	A1009	AF	S	1.00	35,454	23,155	58,609	58,609			
						1.35	45,532	37,441	82,973	58,609	24,365	-	-
										1.00	0.35		
REDUCTIONS													
14	1410	Dept Specialist	A1009	AF	H	0.70	24,819	8,567	33,386	33,386			
						0.70	24,819	8,567	33,386	33,386	-	-	-
		Total FTE DA				21.35				0.70			
		Rounded for Schedule B							1,731,800	1,387,800	134,500	209,500	
		Total FTE DA Public Safety Fund (12)				21.07				16.17	2.35	2.55	
													36,000
		Total FTE DA Special Programs Fund (32)											0.28

RESOURCES AND REQUIREMENTS

Josephine County

JUVENILE JUSTICE SPECIAL PROGRAMS FUND (33)

Historical Data					Budget for Next Year 2014-15		
Actual							
Second Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 91,934	$ 81,332	$ 24,660	$ 12,000	Beginning Fund Balance	$ -		
82,067	5,630	5,580	72,900	Fines and Forfeitures	79,400		
78,219	100,826	77,438	18,000	Federal, State and Private Grants	18,000		
22,380	10,775	28,303	11,800	Other Revenue	5,900		
				Interfund Transfers:			
-	17,900	33,560	14,700	12 - Juvenile Justice Fund	30,000		
40,000	36,000	12,400	33,600	32 - DA Special Programs Fund	41,700		
26,620	27,966	-	-	21 - Commission for Children and Families Fund	-		
$ 341,220	$ 280,429	$ 181,941	$ 163,000	**TOTAL RESOURCES**	$ 175,000		
				REQUIREMENTS			
$ 190,388	$ 202,051	$ 128,450	$ 121,800	Personal Services	$ 130,000		
51,500	34,418	23,418	28,100	Materials and Services	30,700		
				Interfund Transfers:			
-	-	-		12 - Public Safety Fund - Juvenile Justice			
-	-	-		13 - Adult Corrections Fund (Drug Court Balance)			
18,000	19,300	12,400	13,100	40 - Internal Services Fund (ISF)	14,300		
-	-	-	-	Contingency	-		
259,888	255,769	164,268	$ 163,000	**TOTAL REQUIREMENTS**	$ 175,000		
81,332	24,660	17,673		Ending Fund Balance			
$ 341,220	$ 280,429	$ 181,941		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
0.60	$ 51,900	$ 51,900	$ -	Child Advocacy - CAMI	0.60	$ 55,000	$ 55,000	$ -
0.90	93,100	93,100	-	Mediation	1.00	102,000	102,000	-
-	18,000	18,000	-	Flex	-	18,000	18,000	-
1.50	**163,000**	**$ 163,000**	**$ -**	**Total for Fund**	**1.60**	**$ 175,000**	**$ 175,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division Juvenile Justice
Program: Summary

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		103,300
Interfund Transfers (In) (Schedule C)		71,700
Total Resources - To Schedule A		**$ 175,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.20	$ 130,000
Materials and Services (Schedule E)		30,700
Interfund Transfers (Out) (Schedule E)		14,300
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.20**	**$ 175,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Summary

			Budget Amount
Revenues:			
30000	Property Taxes		$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		4,500
32100	Federal Grants		-
32200	State Grants	**Pass Thru**	18,000
32300	Local Grants		-
32500	Private Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		79,400
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		400
37850	Equity Transfer In		-
37900	Miscellaneous		1,000
	Total Revenues - To Schedule B		**$ 103,300**
Transfers from Other Funds (List sources):			
35200	Juv Justice (12)		$ 30,000
35200	DA Special Prog (32-1460) (CAMI Prog.)		41,700
35200			-
35200			-
35200			-
	Total Interfund Transfers (In) - To Schedule B		**$ 71,700**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 800
43015	Operating Supplies	21,200
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	300
43050	Postage and Shipping	100
43055	Printing and Duplication	500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	400
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,400
44075	Education and Training	800
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	5,200
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 30,700**
Transfers to Other Funds (List recipients):		
45200	Internal Services Fund (ISF)	$ 14,300
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 14,300**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center#: 2420

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		1,400
Interfund Transfers (In) (Schedule C)		53,600
Total Resources - To Schedule A		**$ 55,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.60	$ 41,300
Materials and Services (Schedule E)		8,700
Interfund Transfers (Out) (Schedule E)		5,000
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.60**	**$ 55,000**

Purpose of Program:
The Child Abuse Multidisciplinary team (MDT) is mandated under ORS 418.746-796. A non-competitive grant is offered counties to maintain a team to evaluate all cases of child abuse, neglect and fatality. Juvenile Justice oversees the Child Advocate (.6 FTE) who schedules and records all MDT staffings, conducts forensic interviews, maintains video evidence and coordinates the legal and treatment process for child victims.

Program objectives include providing a coordinated MDT approach to child abuse investigations, maintaining a trained team including the DA, law enforcement, Juvenile, Public Health, Mental Health, DHS, child treatment agencies and schools. Outcomes include advocating for all victims in legally substantiated cases and obtaining an 80% conviction rate when offender is charged with crimes against children.

A community wide child abuse awareness and fundraising campaign occurs yearly which promotes community involvement in the program.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 2420

			Budget Amount
Revenues:			
30000	Property Taxes		$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		400
37850	Equity Transfer In		
37900	Miscellaneous	(H&H Project)	1,000
	Total Revenues - To Schedule B		**$ 1,400**
Transfers from Other Funds (List sources):			
35200	Juv Justice (12) (CAMI Program)		$ 11,900
35200	DA Special Prog (32-1460) (CAMI Prog.)		41,700
35200			
35200			
35200			
	Total Interfund Transfers (In) - To Schedule B		**$ 53,600**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 2420

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 500
43015	Operating Supplies	3,000
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	5,200
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 8,700**
Transfers to Other Funds (List recipients):		
45200	Internal Services Fund (ISF)	$ 5,000
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 5,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 2440

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		
Program Revenues (Schedule C)		83,900
Interfund Transfers (In) (Schedule C)		18,100
Total Resources - To Schedule A		**$ 102,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.60	$ 88,700
Materials and Services (Schedule E)		4,000
Interfund Transfers (Out) (Schedule E)		9,300
Capital Outlays directly from program (Schedule F)		-
Contingency		
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.60**	**$ 102,000**

Purpose of Program:
ORS 107.775 mandates Court Mediation to assist families to develop child custody and parenting plans. The Mediator does not make recommendations to the court but, will work with parents to identify a mutually acceptable plan. The program leads to decreased court time and reduces future trauma to children. Parents are more likely to comply with their own mediated agreements.

As an outcome, Court Mediation is to result in 100% of the applicable families having access to the program. A weekly orientation is afforded prior to mediation for all parents who have a parenting conflict.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 2440

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	4,500
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	79,400
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	**$ 83,900**

Transfers from Other Funds (List sources):		
35200	Juv Justice (12) (Mediation Program)	$ 18,100
35200		
35200		
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	**$ 18,100**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 2440

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	200
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	300
43050	Postage and Shipping	100
43055	Printing and Duplication	500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	400
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,400
44075	Education and Training	800
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	
45030	Building Operation, Repairs and Maint (BOM)	
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 4,000**
Transfers to Other Funds (List recipients):		
45200	Internal Services Fund (ISF)	$ 9,300
45200		
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 9,300**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 2450

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		18,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 18,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 18,000**

Purpose of Program:
Juvenile Flex Funds are provided by Oregon Youth Authority and utilized for the purchase of treatment services and other barrier removal items for youth committed to OYA as well as youth under the supervision of Josephine County. This program is totally self-supporting.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 2450

			Budget Amount
Revenues:			
30000	Property Taxes		$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants	**Pass Thru**	18,000
32300	Local Grants		
32500	Private Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
	Total Revenues - To Schedule B		**$ 18,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		
35200		
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Juvenile Justice Special Programs (33)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 2450

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	18,000
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 18,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Juvenile Justice Special Programs
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										CAMI -2420	Mediation - 2440
24	2440	Court Mediator	A2202	AF	H	0.90	51,232	29,489	80,721		80,721
24	2420	Child Advocate Spec	A1609	AF	H	0.60	29,729	11,542	41,270	41,270	
						1.50	80,961	41,031	121,991	41,270	80,721
ADDITIONS											
24	2440	Court Mediator	A2202	AF	S	1.00	56,916	31,739	88,654		88,654
REDUCTIONS											
24	2440	Court Mediator	A2202	AF	H	0.90	51,232	29,489	80,721		80,721
									129,925	41,270	88,654
						1.60			130,000	41,300	88,700

JOSEPHINE COUNTY, OREGON
Board of Commissioners: Cherryl Walker, Keith Heck, Simon Hare
JUVENILE JUSTICE
James Goodwin, Director
Josephine County Juvenile Justice
301 NW F Street, Grants Pass, OR 97526
541-474-5186 x4020 Fax 541-474-5181

To: Finance
From: James Goodwin, Juvenile Justice Director
Re: Schedule D changes for 2014-2015 budget
Date: May 5, 2014

Please see the following justification regarding changes to the Juvenile Justice Special Program (Fund 33) Schedule D document:

- **Court Mediator position:** Increasing this FTE from .90 to 1.0 will allow for specific Family Counseling service to once again be provided for our clients. The cost is minimal since .90FTE already receive full benefits. This additional FTE will meet a Juvenile Justice need that exists due to the reduction of staffing over the last five years.

Note: The above adjustment has been reviewed by Commissioner Heck, Juvenile Justice Liaison.

Sincerely,

James Goodwin

Josephine County is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973

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RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC LAND CORNER PRESERVATION FUND (34)

Historical Data					Budget for Next Year 2014-15		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 55,320	$ 34,573	$ 29,904	$ 29,500	Beginning Fund Balance	$ 28,000		
120,368	116,927	134,547	127,500	Operating Revenues	131,000		
$ 175,688	$ 151,500	$ 164,451	$ 157,000	**TOTAL RESOURCES**	$ 159,000		
				REQUIREMENTS			
$ 105,093	$ 92,084	$ 103,981	$ 121,200	Personal Services	$ 115,700		
20,622	16,112	12,397	20,400	Materials and Services	14,100		
				Interfund Transfers:			
15,400	13,400	13,800	14,200	40 - Internal Services Fund (ISF)	13,000		
-	-	-	1,200	Contingency	16,200		
141,115	121,596	130,178	$ 157,000	**TOTAL REQUIREMENTS**	$ 159,000		
34,573	29,904	34,273		Ending Fund Balance			
$ 175,688	$ 151,500	$ 164,451		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Public Land Corner Preservation Fund (34)**
Office/Division:	**Surveyor**
Program:	**Public Land Corner Preservation Fund**
Cost Center #:	**1320**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 28,000
Program Revenues (Schedule C)		131,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 159,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.68	$ 115,700
Materials and Services (Schedule E)		14,100
Interfund Transfers (Out) (Schedule E)		13,000
Capital Outlays directly from program (Schedule F)		-
Contingency		16,200
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.68**	**$ 159,000**

Purpose of Program:
The main purpose of this program is to preserve, maintain and reestablish corner monuments that are part of the Public Land Survey System. Most of these corner monuments were originally established in the mid-1800's. While some of these monuments have been recovered and perpetuated, many corners have never been inspected or visited, or have only received limited inspection to further perpetuate their longevity and location. Currently our system is "paper-based" and consists of numerous loose-leaf notebooks and maps, and includes some original field books dating back to the 1800's. Ongoing preservation of these very important documents through copying and scanning is part of our program. In addition, we provide information to the Assessor's Office and County GIS Program, as well as both public and private individuals and agencies

Applicable Statutes and Administrative Rules:
- County Surveyor general duties: ORS 203.148, 209.070, 209.130, 209.270
- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

Budget Goal #1- Improve community outreach and communication to the public by investing in

technology that will improve efficiencies within County Departments and provide enhanced services to citizens.

Our books showing the Corner restorations and site visits are on display in our front office along with. aerial photographs. We teach the public about the Public Land Corner Preservation Fund on a daily basis, in our office, on the phone and out in the field. We do welcome volunteers to help with archiving. We have reduced in-field crew time due to the economy and lack of land documents being filed in the County Records Office. As the economy picks up so our hours of in-field production. ORS 92.010.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

This fund is sustained by a document fee voted on by the public. ORS 203.

Re-establishing and visiting the original corners, writing up field notes to assist the public and private surveyors and other agencies. Scanning and archiving the corner information is an ongoing project. It should take several years before we have everything scanned and properly archived.

Budget Goal #3 - Provide access to County services to the citizens of Josphine County in a transparent, open and professional manner.

We have most everything in our front office for viewing, some one is always available to help with the research. and we are working on having Corner visitation documentation on line herein the next couple of years.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Public Land Corner Preservation Fund (34)
Office/Division: Surveyor
Program: Public Land Corner Preservation Fund
Cost Center #: 1320

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	131,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 131,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Public Land Corner Preservation Fund (34)
Office/Division: Surveyor
Program: Public Land Corner Preservation Fund
Cost Center #: 1320

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 400
43015	Operating Supplies	700
43025	Aviation Fuel (Airport only)	
43035	Educational Supplies (DA only)	
43040	Food and Related Supplies (CJ and Sheriff only)	
43045	Equipment (<$5,000)	400
43050	Postage and Shipping	100
43055	Printing and Duplication	800
Fees and Services:		
44040	Advertising	100
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	100
44035	Insurance	1,500
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	200
44075	Education and Training	100
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	500
45030	Building Operation, Repairs and Maint (BOM)	4,700
45035	Equipment Operation, Repairs and Maint (Fleet)	4,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 14,100**
Transfers to Other Funds (List recipients):		
45200	ISF Fund	$ 13,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 13,000**

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS SPECIAL PROGRAMS FUND (35)

Historical Data				DESCRIPTION AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	RESOURCES	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
				Beginning Fund Balance:			
$ 47,090	$ 19,864	$ 6,517	$ 8,000	Solid Waste (SW)	$ 3,000		
102,432	93,131	82,592	64,000	North Valley Industrial Park (NVIP)	18,000		
				Revenues generated by programs:			
83,211	60,781	56,742	63,000	Solid Waste (SW)	64,000		
4,813	4,609	3,929	4,000	North Valley Industrial Park (NVIP)	26,000		
				Interfund Transfer:			
-	12,300	24,000	26,000	100 - General Fund for Solid Waste	20,000		
$ 237,546	$ 190,685	$ 173,780	$ 165,000	**TOTAL RESOURCES**	$ 131,000		
				REQUIREMENTS			
				Operating Expenditures:			
$ 92,939	$ 67,527	$ 69,539	$ 76,400	Solid Waste (SW)	$ 71,000		
8,298	12,020	19,109	15,000	North Valley Industrial Park (NVIP)	27,000		
				Interfund Transfers:			
10,000	11,900	10,000	13,000	11 - Public Works Fund for (SW) management	7,500		
2,315	1,929	3,000	4,000	11 - Public Works Fund for (NVIP) management	9,000		
11,000	8,200	8,200	9,100	40 - Internal Services Fund (ISF)	9,800		
-	-	-	47,500	Contingency	6,700		
124,552	101,576	109,848	$ 165,000	**TOTAL REQUIREMENTS**	$ 131,000		
112,994	89,109	63,932		Ending Fund Balance			
$ 237,546	$ 190,685	$ 173,780		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Public Works Special Project Fund (35)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	$ 97,000	$ 97,000	$ -	Solid Waste	-	$ 87,000	$ 87,000	$ -
-	68,000	68,000	-	North Valley Industrial Park	-	44,000	44,000	-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
-	165,000	$ 165,000	$ -	Total for Fund	-	$ 131,000	$ 131,000	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **35 - PW Special Projects**
Office/Division **Public Works**
Program: **Summary**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 21,000
Program Revenues (Schedule C)		90,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 131,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		98,000
Interfund Transfers (Out) (Schedule E)		26,300
Capital Outlays directly from program (Schedule F)		-
Contingency		6,700
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 131,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **35 - PW Special Projects**
Office/Division: **Public Works**
Program: **Summary**

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	57,000
33100	Charges for Services	32,300
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	500
	Total Revenues - To Schedule B	**$ 90,000**

Transfers from Other Funds (List sources):		
35200	(10) General Fund	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	35-3420	33135	NVIP Sewer Charges	NVIP Property Owners	7/1/13-6/30/14	$ 25,800		N		Continuing	NVIP Sewer Payments - from Industrial Park Property Owners
2	35-3420	37100	Interest		7/1/13-6/30/14	$ 200		N		Continuing	Interest Earned
3	35-3425	33129	Landfill Resource	So Or Sanitation	7/1/13-6/30/14	$ 6,500		N		Continuing	Franchise Landfill Fees collected and turned over to County
4	35-3425	32303	Solid Waste Agency - CGP	Solid Waste Agency	7/1/13-6/30/14	$ 57,000				Continuing	SWA Reimb certain charges from Parametrix agreement for srevices provided.
5	35-3425	35208	GF Interfund Transfer	Environmental Fee Program - County GF	7/1/13-6/30/14	$ 20,000		N		Continuing	County General Fund Transfer from the Environmental Fee Program
6	35-3425	37900	Misc		7/1/13-6/30/14	$ 500		N		Continuing	Misc Solid Waste not categorized above
						$ 110,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: 35 - PW Special Projects
Office/Division: Public Works
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	51,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	21,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	26,000
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 98,000**
Transfers to Other Funds (List recipients):		
45200	(40) ISF	$ 9,800
45200	(11-3410) Public Works	16,500
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 26,300**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**35 - PW Special Projects**
Office/Division:	**Public Works**
Program:	**North Valley Industrial Park**
Cost Center #:	**3420**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 18,000
Program Revenues (Schedule C)		26,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 44,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		27,000
Interfund Transfers (Out) (Schedule E)		11,700
Capital Outlays directly from program (Schedule F)		-
Contingency		5,300
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 44,000**

Purpose of Program:

Public Works services also accounts for revenues and expenditures of the North Valley Industrial Park. Revenues are from sales of lots, and sewer fees collected from the current owners. Expenditures are for liens and assessments associated with industrial park development.

The North Valley Industrial Park Program involves management of county property in the industrial park (sales and leases), operation and maintenance of the County's sewer system for the park and pumping station, infrastructure improvements, and other miscellaneous activities to ensure the park's infrastructure.

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The North Valley Industrial Park (NVIP) maintains good relationship with the Three Rivers School District, who provides the treatment facility for the sewage treatment generated at the NVIP. Public Works will be spearheading a new outreach program to park tenants to address upcoming sewer capacity issues, sewage content issues and a new rate schedule.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

The NVIP is currently in a state of declining fund balances. Sewer rates to park tenants have not been adjusted in many years and park flows have continued to rise. The 2014-15 budget reflects a rate schedule that capture most/all of the cost of sewer service provision from 3RSD. Optimally, costs for sewer provision will be 100% captured and a direct pass-through. Additionally, the NVIP pumping station is nearing the end of its useful life and a payment plan. A capital reserve component being added to sewer rates will need to be addressed at the same time as the rate review.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner.

All non-confidential records are available during normal business hours and/or by public records requests.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: 35 - PW Special Projects
Office/Division: Public Works
Program: North Valley Industrial Park
Cost Center #: 3420

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	25,800
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 26,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: 35 - PW Special Projects
Office/Division: Public Works
Program: North Valley Industrial Park
Cost Center #: 3420

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	1,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	26,000
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 27,000
Transfers to Other Funds (List recipients):		
45200	(40) ISF	$ 2,700
45200	(11-3410) Public Works	9,000
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 11,700**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: 35 - PW Special Projects
Office/Division: Public Works
Program: Solid Waste
Cost Center #: 3425

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 3,000
Program Revenues (Schedule C)		64,000
Interfund Transfers (In) (Schedule C)		20,000
Total Resources - To Schedule A		**$ 87,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		71,000
Interfund Transfers (Out) (Schedule E)		14,600
Capital Outlays directly from program (Schedule F)		-
Contingency		1,400
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 87,000**

Purpose of Program:

Public Works services also account for the revenues and expenditures associated with the ongoing monitoring and remediation of two former disposal sites; Kerby Land fill, Marlsan Lagoon.
This program involves management and environmental site monitoring of the closed Kerby and

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.
This program operates under Department of Environmental (DEQ) regulations. All 'service

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.
The vast majority of the funding for this program comes via the Josephine County Solid Waste
The program is also required to submit an annual financial assurance to the State DEQ, of which

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner.
All mitigation and remediation work is managed under the Josephine County Public Contracting
All non-confidential records are available during normal business hours and/or by public records

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: 35 - PW Special Projects
Office/Division: Public Works
Program: Solid Waste
Cost Center #: 3425

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	57,000
33100	Charges for Services	6,500
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	500
	Total Revenues - To Schedule B	**$ 64,000**

Transfers from Other Funds (List sources):		
35200	(10) General Fund	$ 20,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 20,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: 35 - PW Special Projects
Office/Division: Public Works
Program: Solid Waste
Cost Center #: 3425

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	50,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	21,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 71,000
Transfers to Other Funds (List recipients):		
45200	(40) ISF	$ 7,100
45200	(11-3410) Public Works	7,500
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 14,600**

Enterprise Funds

JOSEPHINE COUNTY, OREGON
Budget 2014-15
Table of Contents

Enterprise Funds

Fund Descriptions i

Fund Number and Name

50 – Jail Commissary Fund 1

51 / 52 – Airports Fund 5
Grants Pass Airport 11
Illinois Valley Airport 16

JOSEPHINE COUNTY

Enterprise Fund Descriptions

Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

Airports Fund – The Airports Fund is used to account for the operations of the County's two airports. It was formed from combining the former Grants Pass Airport Fund and Illinois Valley Airport Fund, effective July 1, 2004. The two airports are accounted for separately within this one fund.

The Grants Pass Airport is operated and maintained on money generated through leases. The airport is a facility for the commerce and pleasure of local people, commuting businessmen, and pleasure flying. Expenditures are for operations and maintenance of the facility.

The Illinois Valley Airport was deeded to Josephine County in 1987 from the U.S. Forest Service. It receives a subsidy from Oregon Lottery funds allocated for economic development. Expenditures are for the operational and maintenance costs associated with the facility.

The adopted budgets are in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

JAIL COMMISSARY FUND (50)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
$ 71,789	$ 92,991	$ 52,000	Beginning Fund Balance	$ 160,000		
130,971	95,244	64,000	Operating Revenues	68,000		
$ 202,760	$ 188,235	$ 116,000	TOTAL RESOURCES	$ 228,000	$ -	$ -
			REQUIREMENTS			
$ 109,769	$ 59,355	$ 40,000	Materials and Services	$ 35,000		
			Interfund Transfer:			
-	40,000	40,000	48 - Equipment Reserve Fund	80,000		
-	-	36,000	Contingency	113,000		
109,769	99,355	$ 116,000	TOTAL REQUIREMENTS	$ 228,000	$ -	$ -
92,991	88,880		Ending Fund Balance			
$ 202,760	$ 188,235		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Jail Commissary Fund (50)
Office/Division: Sheriff Office
Program: Adult Jail Inmate Commissary
Cost Center #: 2965

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 160,000
Program Revenues (Schedule C)		68,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 228,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		35,000
Interfund Transfers (Out) (Schedule E)		80,000
Capital Outlays directly from program (Schedule F)		-
Contingency		113,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 228,000**

Purpose of Program:

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursements can be made.

Expenditures made from this fund are for the benefit of the inmates.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Jail Commissary Fund (50)
Office/Division: Sheriff Office
Program: Adult Jail Inmate Commissary
Cost Center #: 2965

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	67,800
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 68,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Jail Commissary Fund (50)
Office/Division: Sheriff Office
Program: Adult Jail Inmate Commissary
Cost Center #: 2965

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	25,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	5,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	5,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 35,000
Transfers to Other Funds (List recipients):		
45200	Equipment Reserve (48)	$ 80,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 80,000**

RESOURCES AND REQUIREMENTS

Josephine County

AIRPORTS FUND (51/52)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 176,421	$ 250,842	$ 252,096	$ 275,500	Beginning Fund Balance	$ 200,000		
				Revenues generated by programs:			
490,473	559,510	612,652	580,000	Grants Pass Airport	652,000		
29,018	18,728	27,491	70,500	Illinois Valley Airport	62,000		
				Capital Grants:			
349,450	684,140	48,157	425,000	Grants Pass Airport	1,500,000		
66,528	36,707	609,412	250,000	Illinois Valley Airport	200,000		
				Interfund Transfer:			
				16 - Grant Projects Fund - Economic Development			
37,000	30,000	30,000	30,000	for the Illinois Valley Airport	30,000		
$ 1,148,890	$ 1,579,927	$ 1,579,808	$ 1,631,000	TOTAL RESOURCES	$ 2,644,000		
				REQUIREMENTS			
				Operating Expenditures:			
$ 404,205	$ 493,091	$ 561,736	$ 582,500	Grants Pass Airport	$ 636,000		
41,350	50,611	62,973	73,600	Illinois Valley Airport	80,000		
				Capital Outlays:			
364,617	725,834	53,824	465,000	Grants Pass Airport	1,500,000		
73,676	38,795	630,500	270,000	Illinois Valley Airport	200,000		
				Interfund Transfer:			
14,200	19,500	21,000	65,700	40 - Internal Services Fund (ISF)	26,500		
-	-	-	174,200	Contingency	201,500		
$ 898,048	$ 1,327,831	1,330,033	$ 1,631,000	TOTAL REQUIREMENTS	$ 2,644,000		
250,842	252,096	249,775		Ending Fund Balance			
$ 1,148,890	$ 1,579,927	$ 1,579,808		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Airports Fund (51 / 52)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.85	$ 1,255,000	$ 1,255,000	$-	Grants Pass Airport	1.85	$ 2,352,000	$ 2,352,000	$-
0.65	376,000	376,000	-	Illinois Valley Airport	0.65	292,000	292,000	-
2.50	**1,631,000**	**$ 1,631,000**	**$-**	**Total for Fund**	**2.50**	**$ 2,644,000**	**$ 2,644,000**	**$-**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Airports (51/52)
Office/Division Airports
Program: Summary

	Budget Amounts FTE	Budget Amounts Dollars
Resources:		
Beginning Fund Balance		$ 200,000
Program Revenues (Schedule C)		2,414,000
Interfund Transfers (In) (Schedule C)		30,000
Total Resources - To Schedule A		**$ 2,644,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.50	$ 150,500
Materials and Services (Schedule E)		565,500
Interfund Transfers (Out) (Schedule E)		26,500
Capital Outlays directly from program (Schedule F)		1,700,000
Contingency		201,500
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.50**	**$ 2,644,000**

Budget Goals:

1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens:

Josephine County owns and operates two significant airports for the benefit of the residents and business communities in Grants Pass, Cave Junction and the surrounding region. Regular monthly public meetings are held throughout the year with published agendae, and the active participation of all members of the Josephine County citizenry is encouraged. Regular polls are taken in order to gage the need for services and upgrades to services, and as a result, several long-standing infrastructure problems at both IV and Grants Pass Airports have been identified and remedied in the past two years. Increased security measures, the availability of 100LL aviation fuel at the Illinois Valley Airport, and the repair and upgrade of storm drains and hangar doors at Grants Pass Airport are the direct result of seeking the input and support of the local business and aviation communities at each facility.

2) Develop a sustainable plan for all mandated and essential County government programs:

The Josephine County Airports Department is unique in that it has the capability of generating and collecting significant amounts of revenue directly related to operations. As a County-operated Enterprise Fund, The JoCo Airports Department manages nearly 150 leases on County-owned, private and commercial hangars, collects fees from authorized operators, through-the-fence agreement holders and monthly aircraft tie-downs, and makes a small profit on the sale of aviation fuel. Careful management of these revenue sources, along with the receipt of an annual Non-Primary Entitlement grant from the FAA for each airport, enables the Airports Department to offer essential programs on a long-term sustainable basis.

3) Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner:

All activities related to the operation of the Airports Department are regularly reported in monthly updates to the County Commissioners during their public Administrative Workshops and Business Meetings. Additionally, there are the above-mentioned monthly public Airport Advisory Board Meetings at each airport, where any and all significant activities and contemplated activities are discussed in an open and forthright forum. Major changes in policy and procedure are vetted well in advance of any actual changes wherever possible, and significant input from the affected communities is sought and obtained prior to the implementation of such changes.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	1,300,000
32200	State Grants	425,000
32300	Local Grants	26,000
32500	Private Grants	-
33100	Charges for Services	74,000
33200	Sales of Materials	461,000
33300	Rental Charges	120,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	600
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	7,400
	Total Revenues - To Schedule B	**$ 2,414,000**

Transfers from Other Funds (List sources):		
35200	Grant Fund -Econ Dev (16)	$ 30,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 30,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,400
43015	Operating Supplies	8,000
43025	Aviation Fuel (Airport only)	451,000
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	4,900
43050	Postage and Shipping	-
43055	Printing and Duplication	2,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,400
44035	Insurance	12,800
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,800
44075	Education and Training	1,900
Facilities and Utilties:		
45010	Utilities	23,900
45015	Communications	4,600
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	18,100
45035	Equipment Operation, Repairs and Maint (Fleet)	23,200
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	9,500
	Total Materials and Services - To Schedule B	**$ 565,500**
Transfers to Other Funds (List recipients):		
45200	ISF Fund (40)	$ 26,500
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 26,500**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 4510

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 200,000
Program Revenues (Schedule C)		2,152,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 2,352,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.85	$ 119,400
Materials and Services (Schedule E)		516,600
Interfund Transfers (Out) (Schedule E)		20,100
Capital Outlays directly from program (Schedule F)		1,500,000
Contingency		195,900
Ending Fund Balance		-
Total Requirements - To Schedule A	**1.85**	**$ 2,352,000**

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Grants Pass Airport is operated and maintained with revenue generated through leases and fees. The airport's facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 4510

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	1,100,000
32200	State Grants	425,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	68,000
33200	Sales of Materials	445,000
33300	Rental Charges	110,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	600
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	3,400
	Total Revenues - To Schedule B	**$ 2,152,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 4510

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,100
43015	Operating Supplies	4,000
43025	Aviation Fuel (Airport only)	435,000
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	2,400
43050	Postage and Shipping	-
43055	Printing and Duplication	2,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,000
44035	Insurance	10,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,200
44075	Education and Training	1,500
Facilities and Utilties:		
45010	Utilities	20,200
45015	Communications	3,500
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	12,500
45035	Equipment Operation, Repairs and Maint (Fleet)	14,200
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	7,000
	Total Materials and Services - To Schedule B	**$ 516,600**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 20,100
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 20,100**

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Airports
Fund - Cost Center: **51-4510**

Capital Item: Aeronautical Survey for LPV Approach
Cost: $ 75,000
Purpose/Justification: Get a survey for a new LPV Approach at Grants Pass Airport. This will put the airport in line for implementation of LPV Approach in 2014-15. LPV is a non precision approach using GPS and WAAS but no vertical guidance.
Source of Funding: FAA Capital Grant

Capital Item: AWOS-IIIP Installation
Cost: $ 150,000
Purpose/Justification: Aviation Weather Operating System measures meteoroligical parameters, uses powerful computer to analyze data and broadcast aviation weather reports. The AWOS-IIIP reports various precipitation types. This is necessary for safety of pilots and funded by FAA capital grants.
Source of Funding: FAA Capital Grant

Capital Item: GP Airport construct taxilanes; improve drainage; install fence
Cost: $ 175,000
Purpose/Justification: Capital grant to construct taxilanes; and update the failing drainage systems; and install a perimeter fence at GP Airport.
Source of Funding: FAA Capital Grant

Capital Item: LPV Approach Development Installation
Cost: $ 200,000
Purpose/Justification: This will ensure safey for pilots as they approach runway.
Source of Funding: FAA Capital Grant

Capital Item: East Side Taxiway Design & EA
Cost: $ 200,000
Purpose/Justification: Improve east side taxiway and pay for study and design of improvements.
Source of Funding: FAA Capital Grant

Capital Item: Runway Extension Feasability Study
Cost: $ 200,000
Purpose/Justification: Improve runway extension and pay for study and design of improvements.
Source of Funding: FAA Capital Grant

Capital Item: West side Triangle devel Construction
Cost: $ 500,000
Purpose/Justification: Improve westside extension and pay for study and design of improvements.
Source of Funding: FAA Capital Grant

$ 1,500,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget
Five Year Plan

OFFICE/DEPT NAME: **Airports**
Fund - Cost Center: **51 (Grants Pass Airport) 4510**

Description	2014-15 *	2015-16	2016-17	2017-18	2018-19
	Amount	Amount	Amount	Amount	Amount
Aeronautical Survey for LPV Approach	$ 75,000	$ -	$ -	$ -	$ -
AWOS-IIIP Acquisition and Installation	$ 150,000	$ -	$ -	$ -	$ -
Residual from Grant -009 Projects	$ 175,000	$ -	$ -	$ -	$ -
LPV Approach Development-Installation	$ 200,000	$ -	$ -	$ -	$ -
East Side Taxiway Design & EA	$ 200,000	$ -	$ -	$ -	$ -
Runway Extension Feasibility Study	$ 200,000	$ -	$ -	$ -	$ -
West Side Triangle Devel Construction	$ 500,000	$ -	$ -	$ -	$ -
Taxiway Phase 2 & 3	$ -	$ 200,000	$ 200,000	$ -	$ -
Runway Extension Phase 2 & 3	$ -	$ 200,000	$ 200,000	$ 200,000	$ 100,000
West Side Triangle Phase 2 & 3	$ -	$ 500,000	$ 500,000	$ 200,000	$ 100,000
Hanger repairs/drainage	$ -	$ -	$ -	$ 40,000	$ 40,000
Total	$ 1,500,000	$ 900,000	$ 900,000	$ 440,000	$ 240,000

***2014-15 Capital detail sheets are found in Capital Projects Funds**
Note: Tractor and Hangar Doors are planned to be funded by Department Reserves

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Ilinois Valley Airport
Cost Center #: 4520

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		262,000
Interfund Transfers (In) (Schedule C)		30,000
Total Resources - To Schedule A		**$ 292,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.65	$ 31,100
Materials and Services (Schedule E)		48,900
Interfund Transfers (Out) (Schedule E)		6,400
Capital Outlays directly from program (Schedule F)		200,000
Contingency		5,600
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.65**	**$ 292,000**

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinios Valley. The Illinois Valley Airport has leases and fees, but at this time those fees are not adequate to support the maintenace and development of this airport. IV receives a subsidy from Video Poker funds allocated for Economic Development. The airports facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Ilinois Valley Airport
Cost Center #: 4520

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	200,000
32200	State Grants	-
32300	Local Grants	26,000
32500	Private Grants	-
33100	Charges for Services	6,000
33200	Sales of Materials	16,000
33300	Rental Charges	10,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	4,000
	Total Revenues - To Schedule B	**$ 262,000**

Transfers from Other Funds (List sources):		
35200	Grant Fund - Econ Dev (16)	$ 30,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 30,000**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Airports (51/52)
Office/Division: Airports
Program: Ilinois Valley Airport
Cost Center #: 4520

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	4,000
43025	Aviation Fuel (Airport only)	16,000
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	2,500
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	400
44035	Insurance	2,800
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	600
44075	Education and Training	400
Facilities and Utilties:		
45010	Utilities	3,700
45015	Communications	1,100
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	5,600
45035	Equipment Operation, Repairs and Maint (Fleet)	9,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	2,500
	Total Materials and Services - To Schedule B	**$ 48,900**
Transfers to Other Funds (List recipients):		
45200	ISF (40)	$ 6,400
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 6,400**

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Airports
Fund - Cost Center: 52-4520

Capital Item:	IV Fence Project
Cost:	$ 50,000
Purpose/Justification:	Final phases of a multi-year project at the IV Airport for a perimeter fence installation.
Future Operating Budgets	This will ensure future security for IV and result in more rental income. This is fully funded by FAA capital grant and will not affect operating costs.
Source of Funding:	FAA Capital Grant

Capital Item:	PAPI Runway Visual Guidance System
Cost:	$ 150,000
Purpose/Justification:	Precision approach path indicator is a visual aid of light array for pilots to maintain correct approach.
Future Operating Budgets	This will ensure future safety for pilots for IV and result in more rental and fuel sale income. This is fully funded by FAA capital grant and will not affect operating costs.
Source of Funding:	FAA Capital Grant

$ 200,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget
Five Year Plan

OFFICE/DEPT NAME: Airports
Fund - Cost Center: 52 (Illinois Valley Airport) 4520

Description	2014-15*	2015-15	2016-17	2017-18	2018-19
	Amount	Amount	Amount	Amount	Amount
Residual from Fence Project Grants 5/6	$ 50,000	$ -	$ -	$ -	$ -
PAPI Runway Visual Guidance System	$ 150,000	$ -	$ -	$ -	$ -
IV West Side Taxiway Design & EA	$ -	$ 150,000	$ -	$ -	$ -
IV Industrial Airpark Fire Supprsn Syst	$ -	$ 50,000	$ -	$ -	$ -
IV West Side Taxiway Construction	$ -	$ -	$ 500,000	$ -	$ -
Rotating Beacon Upgrade	$ -	$ -	$ -	$ 150,000	$ -
East Side Apron Rebuild	$ -	$ -	$ -	$ -	$ 300,000
IV Industrial Airpark Infrastructure Cmpltn	$ -	$ -	$ -	$ -	$ 300,000
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
Total	$ 200,000	$ 200,000	$ 500,000	$ 150,000	$ 600,000

***2014-15 Capital detail sheets are found in Capital Projects Funds**
Note: Tractor is planned to be funded with Department Reserves

Josephine County
Schedule D - Personnel Services
Airports
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										Grants Pass Airport 51-4510	Illinois Valley Airport 52-4520
45	4510	Airport Manager	N1606	NU	S	1.00	58,413	32,342	90,755	81,679	9,075
45	4510	Airport Maint Tech	A1007	AF	H	0.50	16,811	6,557	23,368	21,031	2,337
45	4510	Airport Maint Tech	A1001	AF	H	0.50	14,397	5,618	20,015	2,001	18,013
45	4510	Dept Assistant	A0708	AF	H	0.50	14,519	1,845	16,364	14,727	1,636
						2.50	104,140	46,361	150,501	119,439	31,062
		FTE								1.85	0.65
		Rounded for Schedule B							150,500	119,400	31,100

Internal Services Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Administrative Internal Services Fund

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- Communications 21
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- Geographic Information Systems (GIS) 30
- Legal Counsel 35
- Law Library 38

JOSEPHINE COUNTY
Internal Services Fund Description
2014-15

The Internal Services Fund (ISF) contains programs that primarily provide centralized support services and delivers administrative support to all County Departments. This saves department from incurring duplicate expenses for services if each individual department contracted these services from outside sources. ISF has had a stable rate of 10% since 2012-13 by maintaining or reducing costs to assist departments overall budgets. This fund includes budgets for the Board of County Commissioners, Finance, Human Resources, Property Management, Information Technology, Communications, Geographical Information Systems (GIS), and County Legal Counsel. The net cost of the departments is assessed against the operational funds based on their personnel and materials and services budgets and does not include capital or pass through grant expenses. The assessment is the major source of revenue for this fund. The General Government program was moved to the General Fund in FY 2012-13.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Services Fund (Resources and Requirements) is presented first, followed by sections for each of the departments.

For each department, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the programs within the departments and how much dedicated revenue it is expected to generate during the budget year,

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

INTERNAL SERVICES FUND (401)

Historical Data					Budget for Next Year 2014-15		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Board
				RESOURCES			
$ 292,023	$ 155,874	$ 435,559	$ 500,000	Beginning Fund Balance - ISF	$ 600,000		
88,815	119,220	114,477	60,000	Beginning Fund Balance - Law Library	62,000		
-	-	-	60,000	Beginning Fund Balance - GIS	80,000		
3,042,800	3,318,300	2,681,875	2,818,400	Revenues from ISF Operating Funds	2,830,600		
3,777	1,900	2,611	5,600	Interest Income	3,400		
-	7,717	362	-	Miscellaneous	-		
				Revenues generated by departments/divisions:			
3,385	2,817	966	-	BCC	1,000		
4,714	1,609	2,927	-	Finance	-		
-	-	156	-	Human Resources	-		
8,713	7,863	15,680	15,000	Property Management	25,000		
-	685	914	-	Information Technology	-		
3,830	9,376	17,897	10,000	Communications	11,000		
93,934	84,552	94,644	83,000	GIS	90,000		
125,033	100,426	84,971	84,000	Law Library	85,000		
				Interfund Transfers:			
16,100	16,100	-	-	16 - Grant Projects Fund - Title III for GIS	-		
-	-	-	-	10 - General Fund - Planning for GIS	5,000		
25,000	25,000	25,000	25,000	16 - Grant Projects Fund - for Title III Administration	25,000		
-	64,500	43,000	43,000	15 - Mental Health Fund - for MH Authority Administration	43,000		
$ 3,708,124	$ 3,915,939	$ 3,521,039	$ 3,704,000	TOTAL RESOURCES	$ 3,861,000		

RESOURCES AND REQUIREMENTS

Josephine County

INTERNAL SERVICES FUND (401)

Historical Data					Budget for Next Year 2014-15		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Board
				REQUIREMENTS			
				Operating Expenditures:			
$ 354,730	$ 410,399	$ -	$ -	General Government (moved to Gen Fund)	$ -		
463,799	444,796	498,517	551,800	BCC Administration	497,000		
489,226	489,025	530,219	518,500	Finance	482,500		
83,708	39,846	18,889	15,000	Property Management	65,000		
923,765	844,079	781,710	872,000	Information Technology	780,000		
234,871	225,882	213,802	229,000	Communications	233,000		
245,879	290,045	255,881	303,000	Human Resources	331,000		
115,387	107,524	41,370	143,000	GIS	175,000		
427,037	409,137	347,504	420,000	Legal	414,000		
94,628	105,170	124,218	144,000	Law Library	147,000		
				Interfund Transfers:			
-	-	25,000	75,000	48 - Equipment Reserve Fund	10,000		
-	-	-	39,500	Debt Service (Finance)	39,500		
-	-	-	393,200	Contingency	687,000		
$ 3,433,030	$ 3,365,903	2,837,110	$ 3,704,000	**TOTAL REQUIREMENTS**	$ 3,861,000		
275,094	550,036	683,929		Ending Fund Balance			
$ 3,708,124	$ 3,915,939	$ 3,521,039		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Internal Service Fund (40)

2013-14 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
6.00	$ -	$ 551,800	$ (551,800)	BCC Administration-1510	5.50	$ 1,000	$ 497,000	$ (496,000)
5.00	-	558,000	(558,000)	Finance -1610	5.00	-	522,000	(522,000)
-	15,000	15,000	-	Property Management -1930	0.50	25,000	65,000	(40,000)
7.00	-	872,000	(872,000)	Information Technology -3310	6.00	-	780,000	(780,000)
2.00	10,000	229,000	(219,000)	Communications -3610	2.00	11,000	233,000	(222,000)
3.00	-	303,000	(303,000)	Human Resources -3710	3.00	-	331,000	(331,000)
-	143,000	143,000	-	GIS -3320	1.00	175,000	175,000	-
3.70	-	420,000	(420,000)	Legal -4210	3.70	-	414,000	(414,000)
0.80	144,000	144,000	-	Law Library -4220	0.80	147,000	147,000	-
27.50	**312,000**	**$ 3,235,800**	**$ (2,923,800)**	**Total for Fund**	**27.50**	**$ 359,000**	**$ 3,164,000**	**$ (2,805,000)**
				Revenues at Fund Level:				
	500,000			Fund Level Fund Balance		600,000		
	68,000			Fund Level Transfer In		68,000		
	5,600			Fund Level Interest		3,400		
	2,818,400			Revenue from ISF charges		2,830,600		
		75,000		Transfer Out to Equipment			10,000	
	3,704,000	**$ 3,310,800**	**$ 393,200**	**Net Ending Fund Balance**		**3,861,000**	**$ 3,174,000**	**$ 687,000**

JOSEPHINE COUNTY
ISF BUDGET ALLOCATION SCHEDULE
2014-15

		Board Approved			
	ISF Rate used by departments		10.00%		
		Proposed Budget			
		2014-15			
		Proposed Budget	Percent		
Fund		Expenditures	of	ISF at	10.00%
#		Base **	Total	10.00%	Rounded
	Operating Funds:				
10	General	$ 4,553,600	16.09%	455,360	455,400
11	Public Works	5,265,500	18.60%	526,550	526,500
12	Public Safety (no levy)	8,686,500	30.69%	868,650	868,700
13	Adult Corrections	3,294,400	11.64%	329,440	329,400
14	Public Health	2,085,800	7.37%	208,580	208,600
15	Mental Health (A&D)	194,500	0.69%	19,450	19,500
20	Building and Safety	600,300	2.12%	60,030	60,000
21	Comm. for Children/Families	16,000	0.06%	1,600	1,600
23	Fairgrounds	582,500	2.06%	58,250	58,300
24	Parks	961,800	3.40%	96,180	96,200
25	Transit	1,396,900	4.94%	139,690	139,700
30	County Clerk Records Fund	31,000	0.11%	3,100	3,100
33	JJ Special Programs	142,700	0.50%	14,270	14,300
34	Public Land Corner Preservation	129,800	0.46%	12,980	13,000
35	Public Works Special Programs	98,000	0.35%	9,800	9,800
51	Airports	265,000	0.94%	26,500	26,500
	Total Budgeted Expenditures	$ 28,304,300	100.00%	$ 2,830,430	**$ 2,830,600**
	ISF Percent			**10.00%**	

** Expenditures Base is budgeted Personal Services and Materials & Services

**Pass Through grants and capital expenses are removed from ISF calculation.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Internal Service Fund (40)**
Office/Division:	**Board of County Commissioners**
Program:	**Admin**
Cost Center #:	**1510**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 1,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	5.50	$ 480,200
Materials and Services (Schedule E)		16,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**5.50**	**$ 497,000**

Purpose of Program:

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.
The Board has upgraded their computer systems to better utilize technology, save staff time, and go paperless to save resources and money.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.
The Board has met with members and groups within the community in an effort to better ascertain what services are a priority for our citizens that need to be funded and at what level. They have met with State and Federal officials in an effort to improve the quality of programs to better reflect needs of the community, to maintain current funding, and find more. Board staff seek grants to provide funding for county projects.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner
The Board is investing in a website upgrade to better serve the public county wide and have encouraged all departments to make as much information as possible available on the web. The Board and their staff work hard to ensure all meetings are recorded and posted to the website in a timely matter for all to hear. Minutes are reviewed and approved on a regular basis and are posted on the website. Documents that the Board is reviewing are posted on the web for the public to see and comment on. All meetings are noticed appropriately both on the website and outside the Commissioners office. In an effort to streamline the processes of the office, staff converts all paperwork to a digital format for records and distribution, saving time and increasing efficiency.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Board of County Commissioners
Program: Admin
Cost Center #: 1510

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	1,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Board of County Commissioners
Program: Admin
Cost Center #: 1510

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 4,400
43015	Operating Supplies	600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	4,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	200
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	2,600
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	4,500
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	500
	Total Materials and Services - To Schedule B	-
		$ 16,800
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

Jospehine County
Schedule D - Personnel Services
Board of County Commissioners
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
15	1510	Commissioner	E0401	EO	S	1.00	75,392	17,620	93,011
15	1510	Commissioner	E0401	EO	S	1.00	75,392	37,093	112,485
15	1510	Commissioner	E0401	EO	S	1.00	75,392	38,865	114,257
15	1510	Chief Administrative Supervisor	N1603	NU	S	1.00	54,242	31,014	85,256
15	1510	Brd Admin Secretary	N0806	NU	S	1.00	39,536	24,626	64,162
						5.00	319,954	149,218	469,172
ADDITIONS									
15	1510	Brd Admin Secretary (new)	N0801	NU	H	0.75	26,210	9,048	35,257
15	1510	Brd Admin Secretary (fill at this level)	N0806	NU	H	0.75	29,645	10,232	39,877
						1.50	55,855	19,280	75,135
REDUCTIONS									
15	1510	Brd Admin Secretary (reduce full time)	N0806	NU	S	1.00	39,536	24,626	64,162
						5.50	336,273	143,872	480,144
		Rounded for Schedule B					336,300	143,900	480,200

Justification for BCC Personnel changes
2014/2015 Budget

The Board's office is requesting to change the personnel support in 14-15 budget. We currently have 1 full time board secretary and would like to propose reducing this full time person to part time .75 FTE and additionally adding a .75 FTE at entry level. The result is a total of 5.5 FTE overall for the Board of County Commissioner's office.

The BCC began the budget year with 6 full time employees and lost one FTE during the year. We wish to refill this with part time support at a lower cost for the County. This will assist the BCC in having adequate staff for all meetings and front desk duties. Currently, we have been unable to maintain all public hours and all duties at our reduced staff level.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Internal Service Fund (40)**
Office/Division:	**Finance**
Program:	**Finance**
Cost Center #:	**1610**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	5.00	$ 429,000
Materials and Services (Schedule E)		53,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Debt Service - Fund Level		39,500
Ending Fund Balance		-
Total Requirements - To Schedule A	5.00	$ 522,000

Purpose of Program:

Provide financial management and planning for Josephine County
Establish and monitor internal controls for financial activities
Implement and enforce County fiscal policy
Provide accurate and timely financial reports
Prepare and review compliance of annual budget
Prepare comprehensive annual financial report

Outcomes of Program:

1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The Finance Office has implemented new accounting and payroll software that provides increased efficiency to all County departments as well as increased functionality. In addition, the Annual Budget and Financial Reports of the County are available to the public via the County website, with printed copies available at the Courthouse and the Library.

2) Develop a sustainable plan for all mandated and essential County government programs.

The Finance Office provides centralized fiscal services, thereby reducing the staffing needs of each individual department. We adjust our budget each year to stay within the established ISF Rate.

3) Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

The Finance Office posts monthly and annual reports to the County website. In addition, we produce a Budget in Brief pamphlet which provides a simplified version of the annual budget. The Finance Office also makes detail information available to the public through the Public Information Request Process.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Finance
Program: Finance
Cost Center #: 1610

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,500
43015	Operating Supplies	700
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	800
43050	Postage and Shipping	-
43055	Printing and Duplication	3,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	35,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,300
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	2,500
44075	Education and Training	5,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	700
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 53,500
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Finance
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
16	1610	Chief Financial Officer	C0601	ES	S	1.00	99,618	47,858	147,476
16	1610	Controller	N1912	NU	S	1.00	76,506	39,279	115,785
16	1610	Accountant/Budget Analyst	N1504	NU	S	1.00	52,951	29,290	82,241
16	1610	Accountant/Payroll Technician	N1103	NU	S	1.00	42,500	25,657	68,157
16	1610	Accounting Technician	A1212	AF	S	1.00	41,926	26,390	68,316
						5.00	313,501	168,474	481,975
ADDITIONS									
16	1610	Finance Director	N2308	NU	S	1.00	84,247	42,152	126,400
16	1610	Asst Finance Director	N1701	NU	S	1.00	54,210	29,728	83,938
						2.00	138,457	71,880	210,338
REDUCTIONS									
16	1610	Chief Financial Officer	C0601	ES	S	1.00	99,618	47,858	147,476
16	1610	Controller	N1912	NU	S	1.00	76,506	39,279	115,785
						2.00	176,124	87,137	263,261
		TOTALS				5.00	275,834	153,218	429,052
		Rounded for Schedule B					275,800	153,200	429,000
								Reduction	52,923

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	Internal Service Fund (40)
Office/Division:	Building Operations and Maintenance
Program:	Property Management
Cost Center #:	1930

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		25,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ 25,000
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.50	$ 24,600
Materials and Services (Schedule E)		40,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.50	$ 65,000

Purpose of Program:

Responsible for the purchase, trade, lease, and sale of County owned real property not specifically dedicated for management by another county department. This includes preparation, review and approval of any leases or documents conveying or accepting an interest in the property and improvements.
County requirements are typically found in ORS 271 and 275.
Prime considerations for this department are to maximize value to county owned property and reduce liability.
This program will be under supervision of Building and Operations Manager with direction from the Board of County of Commissioners.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Building Operations and Maintenance
Program: Property Management
Cost Center #: 1930

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	25,000
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 25,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Building Operations and Maintenance
Program: Property Management
Cost Center #: 1930

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	1,000
43050	Postage and Shipping	-
43055	Printing and Duplication	100
Fees and Services:		
44040	Advertising	4,000
44020	Contracted Services	30,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	500
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	500
44075	Education and Training	600
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	300
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	2,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	500
	Total Materials and Services - To Schedule B	**$ 40,400**

Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Property Management
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
40	1930	Real Property Specialist (new)	A1401	AF	H	0.50	18,013	6,573	24,587
		Rounded for Schedule B					18,000	6,600	24,600

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Information Technology
Program: CFO - Administration
Cost Center #: 3310

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	6.00	$ 534,100
Materials and Services (Schedule E)		245,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**6.00**	**$ 780,000**

Purpose of Program:

Technology is a critical part of the day-to-day operations of Josephine County. The Information Technology Program provides, coordinates, and facilitates the use of technology and information resources, including infrastructure, applications and computer hardware in the departments of Josephine County. Our staff supports over one hundred twenty five unique software applications, three hundred seventy computer workstations, sixty-five servers, and the network infrastructure across twenty three departments. We support these departments in the fulfillment of their mission, allowing them to do more work with less resources by utilizing technology in an efficient and cost effective manner as possible.

The Information Technology department is a critical component for community outreach, transparency, and communication. The Department is involved with much of the community outreach that the County does. Information Technology gives department's access to portable AV equipment, maintains the technology in meeting rooms, and produces televised meetings in the Anne Basker Auditorium. We build and/or maintain the sites for citizens to listen to past recordings of Josephine County's public meetings, the video site of past weekly business sessions, the assessment and tax lookup, etc. We also manage Josephine County's website and assist each department with putting their content on the site.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 33110

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,000
43015	Operating Supplies	5,800
43025	Aviation Fuel (Airport only)	
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	45,000
43050	Postage and Shipping	300
43055	Printing and Duplication	1,500
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	157,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	500
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	3,500
44075	Education and Training	10,000
Facilities and Utilties:		
45010	Utilities	5,500
45015	Communications	11,000
45020	Rental - Land and Buildings	
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	800
	Total Materials and Services - To Schedule B	-
		$ 245,900
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

Josephine County
Schedule D - Personnel Services
Information Technology
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
33	3310	IT Program Supervisor	N2009	NU	S	1.00	76,460	39,262	115,722
33	3310	Network Administrator II	A2012	AF	S	1.00	64,888	34,912	99,800
33	3310	Network Administrator I	A1912	AF	S	1.00	61,500	33,655	95,154
33	3310	Systems Support Spec	A1608	AF	S	1.00	48,271	27,611	75,882
33	3310	Systems Support Spec	A1608	AF	S	1.00	48,271	27,611	75,882
33	3310	Data Processing Tech	A1312	AF	S	1.00	44,364	27,295	71,659
						6.00	343,753	190,344	534,098
						6.00	343,753	190,344	534,098
		Rounded for Schedule B					343,800	190,300	534,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Communications
Program: CFO - Administration
Cost Center #: 3610

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		11,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 11,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.00	$ 155,300
Materials and Services (Schedule E)		77,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.00**	**$ 233,000**

Purpose of Program:

The Communications department facilitates interaction between the County and its citizens. The department also allows instant communications between staff every day and even during emergency situations.

The Communications department manages and supports the County Radio system, including the mobile radios throughout the County. This department provides maintenance and service for the County telephone systems and oversees the cellular phones and accounts for the departments of Josephine County. Communications installs and maintains the physical wire connections for phone, network, and other low power cable connections. Finally, this

department supports and maintains most of the intercommunication devices at the Jail and the County's video surveillance systems.

The Communications department reduces expenses by looking for reoccurring costs to find ways to eliminate or reduce those bills. For example, in the last year we have reduced or eliminated monthly phone bills for Animal Control and Fairgrounds. Currently we are working on being able to extend the phone solution for Animal Control to several of the small remote offices reducing their monthly phone bills even more.

The Communications department manages many of the utility type systems in the County. Just like you would expect the lights to come on when you flip the switch, the staff has come to expect when they pick up the phone, or key up their radio, there is going to be someone on the other side. This department has exceled in keeping systems up, and if they go down, to bring them back up quickly. The Communications department is what holds the county systems together.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Communications
Program: CFO - Administration
Cost Center #: 3610

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,000
33200	Sales of Materials	400
33300	Rental Charges	8,600
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 11,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Communications
Program: CFO - Administration
Cost Center #: 3610

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	5,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	15,000
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	8,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	41,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	4,100
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	600
	Total Materials and Services - To Schedule B	-
		$ 77,700
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

Jospehine County
Schedule D - Personnel Services
Communications
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
33	3610	Communication Tech	A1707	AF	S	1.00	49,645	29,780	79,425
33	3610	Communication Tech	A1705	AF	S	1.00	47,097	28,808	75,904
						2.00	96,742	58,588	155,330
		Rounded for Schedule B					96,700	58,600	155,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Internal Service Fund (40)**
Office/Division:	**Human Resources**
Program:	**Personnel**
Cost Center #:	**3710**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.00	$ 250,300
Materials and Services (Schedule E)		80,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**3.00**	**$ 331,000**

Purpose of Program:

Administer a comprehensive HR program that recruits, compensates, and retains a productive workforce. And fosters a work environment that is fair and compliant with applicable laws, agreements and policies, so that the County can deliver effective and efficient services.
This office is responsible for all union negotiations process and the County has four unions in various departments, AFSCME, SEIU, FOPPO, and Sheriff Association.

Budget Goals

1) **Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.**

   Human Resources will promote staff training and development in the areas of recruitment and liability. This will enhance the scope of communication and ensure the liability correspondence with the public is more accurate and effective. Human Resources will also implement the applicant tracking program purchased through Springbrook. This will bring our hiring process up to industry standard and allow for a linear recruitment process from application to hire.

2) **Develop a sustainable plan for all mandated and essential County government programs.**

   Human Resources will provide administrative services related to staffing the County at appropriate and sustainable levels. Human Resources shall encourage flexibility and adaptability in the assignment of duties, while maintaining compliance with labor contracts and legal employment practices. Human Resources shall perform labor negotiations per the direction of the Board of County Commissioners with the objective of funding the County labor force in a fiscally responsible manner.

3) **Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.**

   Human Resources shall continue to respond to public information requests as appropriate. Items of public concern shall be brought forth in public meetings for review and approval. Continue to improve recruitment and outreach programs to ensure standardization and professionalism.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 3710

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 2,100
43015	Operating Supplies	400
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	400
43050	Postage and Shipping	100
43055	Printing and Duplication	4,200
Fees and Services:		
44040	Advertising	5,500
44020	Contracted Services	6,500
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	2,500
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	50,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,500
44075	Education and Training	4,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 80,700
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Human Resources
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
37	3710	HR Director	N2003	NU	S	1.00	65,932	33,804	99,735
37	3710	HR Analyst	N1402	NU	S	1.00	47,999	27,569	75,568
37	3710	HR Specialist	N1202	NU	S	1.00	43,537	27,040	70,577
						3.00	157,468	88,413	245,880
ADDITIONS		(Re-Class with Finance CFO reduction)							
37	3710	HR Director	N2201	NU	S	1.00	69,187	34,936	104,123
REDUCTIONS									
37	3710	HR Director	N2003	NU	S	1.00	65,932	33,804	99,735
						3.00	160,723	89,545	250,268
		Rounded for Schedule B					160,700	89,500	250,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	Internal Service Fund (40)
Office/Division:	Assessor
Program:	GIS
Cost Center #:	3320

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 80,000
Program Revenues (Schedule C)		90,000
Interfund Transfers (In) (Schedule C)		5,000
Total Resources - To Schedule A		**$ 175,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	1.00	$ 88,800
Materials and Services (Schedule E)		51,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		35,000
Ending Fund Balance		
Total Requirements - To Schedule A	**1.00**	**$ 175,000**

Purpose of Program:

The purpose of the GIS program as it relates to Goal 1 - Outreach:

• Publish data to the internet that visually depicts County functions that have a geographic component. Community Outreach could include Property data such as zoning or assessment and tax data; Public Health data such as restaurant inspections and health alerts; Emergency Services maps including road closures and emergency shelter locations; County resources including forest lands and mineral rights and many other information subjects important to Josephine County residents

Goal 2 - Sustainability

• Program is funded by Clerk's recording fees, the CAFFA grant, and fees to the Public and other Departments. No General Fund dollars contribute to this function. This department will allow other departments to function more effectively at little or no cost to most departments.

Goal 3 - Transparent and Professional

• A new GIS Developer position has been created and filled with the best candidate we could find for the funds available. This position is tasked to help County departments get their data online or otherwise available to the Public

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Assessor
Program: GIS
Cost Center #: 3320

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	72,000
32100	Federal Grants	-
32200	State Grants	16,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 90,000**

Transfers from Other Funds (List sources):		
35200	General Fund - Planning	$ 5,000
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 5,000**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	40-3320	32203	CAFFA	DOR	7/1/2014 - 6/30/2015	$ 16,000	$ -	N	N/A	Continuing	To expend CAFFA budgeted amounts
2	40-3320	31119	GIS Filing Fees	Clerk's Office	7/1/2014 - 6/30/2015	$ 72,000	$ -	N	N/A	Continuing	None
3	40-3320	33100	Charges for Services	various		$ 2,000	$ -	N	N/A	NEW	Misc chargeable services
4	40-3320	35200	Interfund Transfer In	various		$ 5,000	$ -	N	N/A	NEW	Direct charges to departments for GIS services. This will build over next year to determine need.
						$ 95,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Assessor
Program: GIS
Cost Center #: 3320

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 500
43015	Operating Supplies	1,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	3,500
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	17,000
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	25,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	700
44075	Education and Training	3,000
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	300
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 51,200**

Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Geographic Information System (GIS)
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual no COLA	Total Taxes & Benefits	Total Wages & Benefits
40	3320	GIS Developer (new)	A2203	AF	S	1.00	57,014	31,775	88,788
		Rounded for Schedule B					57,000	31,800	88,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	Internal Service Fund (40)
Office/Division:	Legal Counsel
Program:	Legal Counsel
Cost Center #:	4210

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	3.70	$ 400,000
Materials and Services (Schedule E)		14,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	3.70	$ 414,000

Purpose of Program:

As part of the Internal Service fund, and to fulfill the requirements of the Josephine County Charter and state law, the Josephine County Legal Counsel serves as the attorney for the Board of County Commissioners and for all other County departments and officials, providing information and advice on topics ranging from public contracting to civil tort liability. Legal Counsel is dependent on funding through the Internal Service Fund, derived from other departments. The office provides daily answers to a broad variety of questions. Legal Counsel has moderately limited contact with the general public; the office represents the county, not the public. Even though the interests of the citizens and the County may be nearly identical, there are instances when they conflict, as when a person or group of persons asserts a claim against the County. In such cases, Legal Counsel is the first line of defense for County departments and officials.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

County Legal Counsel staff are limited in their ability to reach out to the public. Legal Counsel serves as the attorney for the County, despite the incongruity of being publicly elected. In that capacity, much of the communication between the offices of Legal Counsel and the Board of County Commissioners, as well as other departments, is covered by the attorney-client privilege and is not intended for public release. Even so, all Legal Counsel staff make every effort to respond fully and accurately to every public request for information, to the extent we can do so within ethical guidelines.

The office of Legal Counsel is, and should be, the primary source of information on legal issues for all County departments, and legal staff provides information to all departments, ranging from simple requests for information to detailed legal opinions on a wide variety of topics. Legal Counsel staff provides information to the public directly on some occasions, but often we provide information indirectly. If a citizen or group raises a question with a County department, the question will probably be passed on to Legal Counsel. The answer we provide will then be relayed back to the citizen or group. In this way Legal Counsel staff serve both the County departments and the public.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

County Legal Counsel is an ISF department, and is thus dependent on funding derived from other County departments. We have accomplished a great deal by reducing expenditures for print resources as the price of printed volumes has risen. Legal Counsel shares access to electronic databases for legal research with the County Law Library. The office of Legal Counsel operates at a critically low level of staffing, with two attorneys, one Legal Administrator, a part-time legal secretary, and the part-time services of of the law librarian doubling as a paralegal or law clerk. Despite being understaffed, Legal Counsel continues to provide very high levels of service to other departments and to the public.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

Good government requires informed decisions by government officials. One of the principal jobs of a county attorney is to make certain that the governing body is well-informed, well-advised, and conducts itself in conformance with all legal and ethical requirements. That purpose benefits not only the governing officials, but the citizens they are supposed to serve. By providing sound advice on a timely basis, by anticipating legal issues before they become a legal problem, Legal Counsel attempts to serve the interests of the County departments, the County employees, and the public.

Legal Counsel attorneys represent the County and are ethically and legally prohibited from representing the interests of the public if those interests in any way conflict with the County's interests or those of the County departments or employees. If, for example, a citizen files a lawsuit against the County and a County employee, Legal Counsel is obligated, legally and ethically, to represent the County and its employee rather than the offended citizen. Even so, by providing legal service to the Board of County Commissioners and other departments, County Legal Counsel serves the interests of all of the citizens of Josephine County.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 4210

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,600
43015	Operating Supplies	2,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	200
43055	Printing and Duplication	2,300
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	1,500
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	200
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,500
44075	Education and Training	1,500
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 14,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 4220

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 62,000
Program Revenues (Schedule C)		85,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 147,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	0.80	$ 65,200
Materials and Services (Schedule E)		81,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**0.80**	**$ 147,000**

Purpose of Program:

Josephine County operates a free law library, pursuant to ORS 9.815, that provides legal reference service to the general public as well as to attorneys and judges. Funding for the law library is provided by a fund maintained by the Oregon Judicial Department for the purpose of operating law libraries. The law librarian assists patrons in finding legal reference materials such as statutes, case law, administrative rules, and legal treatises on a wide variety of subjects. The law librarian assists patrons with legal research in both electronic research databases and in print resources.

The law library is an integral part of the provision of County services to the public. In an average month, for example, approximately 100 members of the general public visit the law library, in addition to approximately 20 legal professionals. In an average month the law librarian will respond to between 125 to 150 inquiries from members of the public, and between 20 to 25 inquiries from legal professionals. These do not include emails and telephone calls, nor do they include the use of the OJIN terminal in the law library. In order to serve the public and legal professionals, the law librarian provides referrals to other community resources such as the Women's Crisis Support Team, the Oregon Law Center and the Oregon State Bar Attorney Referral Service. The law librarian helps provide reference service on difficult questions and helps locate rare or hard-to-find documents.

Outcomes

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiences within County Departments and provide enhanced service to citizens.

The Law Library has transitioned from primary reliance on print resources to electronic database resources, including Westlaw and LEXIS. The law librarian maintains membership in statewide and nationwide groups of law librarians, which allows access to hundreds of other databases throughout the world. The Josephine County Law Library can retrieve documents from almost any database in the United States, and from many databases in other nations through the cooperation of other law librarians. This greatly enhances the ability of the law library to respond to questions from County departments, citizens, attorneys and judges alike.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

All county law libraries in Oregon are dependent on funding derived from court filing fees and handled and disbursed by the Oregon Judicial Department. The amount of funds available to individual county law libraries has been reduced significantly over the last few years. In response, the Law Library has reduced its reliance on print resources by cancelling practically all of the subscriptions to periodicals and reporters. The law librarian has acquired most of the books received over the last three years by cooperating with other law libraries to acquire books at no charge. We will soon begin negotiations to renew our LEXIS contract and will again attempt to contain costs by determined negotiation.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

In 2013, the Josephine County Law Library served nearly 1450 persons, including nearly 250 judges and attorneys. The law librarian works closely with other providers of services to persons in need, including the Women's Crisis Support Team. Everyone associated with the Law Library is dedicated to providing the highest possible level of service to the citizens of Josephine County.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 4220

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,400
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	82,600
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 85,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	40-4220	34201	Oregon Judicial Dept from court filing fees	OJD		$ 82,600		N	N/A	Continuing	Funds are dedicated for law library use only
2	40-4220	33100	Photocopy charges			$ 200		N	N/A		
3	40-4220	33100	From District Attorney for use of Westlaw	DA		$ 2,200		N	N/A		
						$ 85,000					

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Internal Service Fund (40)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 4220

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 200
43015	Operating Supplies	68,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	600
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	300
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,500
44075	Education and Training	300
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	10,600
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	200
	Total Materials and Services - To Schedule B	-
		$ 81,800
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

Josephine County
Schedule D - Personnel Services
Legal Counsel / Law Library
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										Legal Counsel 40-4210	Law Library - 40-4220
42	4210	Legal Counsel	E0601	EO	S	1.00	94,284	45,702	139,987	139,987	
42	4210	Asst County Legal Counsel II	N2112	NU	S	1.00	84,348	42,032	126,381	120,062	6,319
42	4210	Legal Administrator	N1412	NU	S	1.00	61,346	33,651	94,997	94,997	
42	4210	Law Clerk	N1109	NU	S	1.00	49,287	29,175	78,462	19,615	58,846
42	4210	Legal Sec-Legal Counsel	N0902	NU	H	0.50	18,804	6,491	25,295	25,295	
						4.50	308,070	157,051	465,121	399,956	65,165
		FTE								3.70	0.80
		Rounded for Schedule B								400,000	65,200

Internal Vendor Funds

JOSEPHINE COUNTY, OREGON
Budget 2014-15
Table of Contents

Internal Vendor Funds

Fund Description i

Fund Number and Name

41 – County Buildings and Fleet Fund 1

42 – Insurance Reserve Fund 15A

43 – Payroll Liability Reserve Fund 24

JOSEPHINE COUNTY
Internal Vendors Fund Description
2014-15

The Internal Vendors Fund contains programs such as County Buildings and Fleet, Insurance Reserve and Payroll Reserve. The county buildings program accounts for all building expenditures such as utilities, repairs and maintenance for all county properties and charges a per square feet charge to county departments. The County Fleet program accounts for all county vehicles expenses, maintenance and charges departments a per mile fee for revenue to cover these costs. The Insurance and Payroll reserve programs account for all general liability, workers compensation, property/auto insurance and claims.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Vendors Fund (Resources and Requirements) is presented first, followed by sections for each of the departments.

For each department, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the programs within the departments and how much dedicated revenue it is expected to generate during the budget year,

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

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RESOURCES AND REQUIREMENTS

Josephine County

COUNTY BUILDINGS AND FLEET FUND (41)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	Third Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 163,613	$ 136,120	$ 175,679	$ 165,000	Beginning Fund Balance - Building O&M	$ 370,000		
289,929	308,843	327,270	-	Beginning Fund Balance - County Fleet	208,400		
4,204	1,841	2,168	2,000	Interest Income	2,000		
				Revenues generated by departments:			
1,818,717	1,881,112	1,859,583	2,039,000	Building O & M	1,914,000		
1,077,135	1,110,541	750,383	729,000	Fleet	780,600		
$ 3,353,598	$ 3,438,456	$ 3,115,083	$ 2,935,000	TOTAL RESOURCES	$ 3,275,000		
				REQUIREMENTS			
				Opreating Expenditures:			
$ 1,713,714	$ 1,708,397	$ 1,590,999	$ 1,958,300	Building Operations and Maintenance (O & M)	$ 1,945,600		
777,984	815,063	591,208	716,300	County Fleet	691,800		
				Interfund Transfers:			
133,800	133,800	71,500	73,100	47 - Property Reserve Fund - Building O & M	92,700		
214,137	208,248	141,560	-	48 - Equipment Reserve Fund - Fleet	40,000		
69,000	70,000	46,000	46,000	11 - Public Works Fund - for Fleet management	41,000		
-	-	-	141,300	Contingency	463,900		
2,908,635	2,935,508	2,441,267	$ 3,225,000	TOTAL REQUIREMENTS	$ 3,275,000		
444,963	502,948	673,816		Ending Fund Balance			
$ 3,353,598	$ 3,438,456	$ 3,115,083		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: County Buildings and Fleet Fund (41)

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
15.00	$ 2,204,000	$ 2,204,000	$ -	Building Operations & Maintenance	16.00	$ 2,284,000	$ 2,284,000	$ -
2.65	1,019,000	1,019,000	-	County Fleet	2.65	989,000	989,000	-
-	2,000	2,000	-	Fund Level Interest Earned	-	2,000	2,000	-
17.65	**3,225,000**	**$ 3,225,000**	**$ -**	**Total for Fund**	**18.65**	**$ 3,275,000**	**$ 3,275,000**	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**County Buildings and Fleet Fund (41)**
Office/Division:	**Facilities**
Program:	**Building Operations and Maintenance**
Cost Center #:	**3910**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 370,000
Program Revenues (Schedule C)		1,914,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 2,284,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	16.00	$ 1,006,900
Materials and Services (Schedule E)		938,700
Interfund Transfers (Out) (Schedule E)		92,700
Capital Outlays directly from program (Schedule F)		-
Contingency		245,700
Ending Fund Balance		-
Total Requirements - To Schedule A	**16.00**	**$ 2,284,000**

Purpose of Program:

Building Operations and Maintenance has the operational and maintenance responsibility for the preservation of all county buildings and grounds. This includes preventative maintenance and repair of all buildings and building systems (plumbing, electrical, mechanical HVAC, and miscellaneous special systems) as well as Landscaping and Custodial services.

Program Budget Goals:

Our goal is to provide a cost effective service to the county departments and it's citizens. We utilize energy saving technology and industry best practices to provide a healthy and safe environment that fosters a highly qualified and professional workforce. We continue to strive to provide the best service at the lowest possible cost.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: County Buildings and Fleet Fund (41)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 3910

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	106,100
34200	Fines and Forfeitures	-
35300	Interfund Payments	1,742,500
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	65,400
	Total Revenues - To Schedule B	**$ 1,914,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Rev GL	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	Amount:	County Match $:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	12-3430	33152	Motorpool / Fuel Charges - Various County Departments			$ 764,600		N		Continuing	County Department charges for Vehicle O & M, Vehicle Replacement and Fuel Usage
2	12-3430	33152	Repairs - Various County Departments			$ 16,000		N		Continuing	County Department Direct Bill Vehicles - Charges for repairs and fuel usage.
						$ 780,600					

BUILDING OPERATIONS & MAINTENANCE

	LOCATION AREA	DEPT AREA	Rounded
ASSESSOR	5955	5955	$ 43,200
Basker Auditorium	3300	3300	$ 23,900
BUILDING SAFETY	2934	2934	$ 21,300
COMMUNITY CORRECTIONS	16643	16643	$ 120,700
Washington Annex			$ -
COUNTY CLERK		5,821	$ 42,200
DISTRICT ATTORNEY		6,939	$ 50,300
FORESTRY		1,533	$ 11,100
JUVENILE		5,689	$ 41,300
CASA 306 NW 4th & D Street	1440	1440	$ 10,400
LAW LIBRARY	1,458	1,458	$ 10,600
PARKS		2,947	$ 21,400
PLANNING		4,400	$ 31,900
ANIMAL CONTROL	4581	4581	$ 33,200
PUBLIC HEALTH		15,868	$ 115,100
PUBLIC WORKS		31,895	$ 231,400
SHERIFF		81,451	$ 590,800
STATE COURTS-GENERAL FUND		33,857	$ 245,600
SURVEYOR	1,289	1,289	$ 9,400
TRANSIT	2,800	2,800	$ 20,300
TREASURER/TAX		2,027	$ 14,700
VETERANS SERVICES	1282	1,282	$ 9,300
Available Space	**22339**	**22339**	$ 162,100
Total Square Footage	259,382	256,448	$ 1,860,200
		FY 11-12	
Building O&M Budgeted Costs		1,860,200	
FAIRGROUNDS			
Maintenance (Labor only / No materials or Utilities)			$ 48,000
Property Reserve / Capital Projects (flat rate .10)	212000	0.10	$ 21,200
Actual Bldg Maint Cost / sq ft = 0.6032 (RATE per Sq Feet)			$ 1,929,400
Airport (flat rate 0.025 for minimal buildings)	5,300	0.025	$ 1,600

rental income	$	(162,100)
fair direct to 47 Prop Reserve	$	(21,200)
CASA (rental income)	$	(5,200)
TOTAL REVENUE	$	1,742,500

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: County Buildings and Fleet Fund (41)
Office/Division: Facilities
Program: Building Operations and Maintenance
Cost Center #: 3910

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 1,000
43015	Operating Supplies	139,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	5,000
43050	Postage and Shipping	100
43055	Printing and Duplication	2,000
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	36,300
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	500
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	40,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	4,000
Facilities and Utilties:		
45010	Utilities	620,000
45015	Communications	5,000
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	2,000
45030	Building Operation, Repairs and Maint (BOM)	45,000
45035	Equipment Operation, Repairs and Maint (Fleet)	30,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	4,300
	Total Materials and Services - To Schedule B	-
		$ 938,700
Transfers to Other Funds (List recipients):		
45200	Property Reserve Fund (47) (Bldg Depreciation)	$ 92,700
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 92,700**

Josephine County
Schedule D - Personnel Services
Building Operations and Maintenance
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
39	3910	Bldg Ops/Maint Prog Mgr	N1711	NU	S	1.00	69,393	38,007	107,400
39	3910	Sr Dept Specialist	A1212	AF	S	1.00	41,926	26,390	68,316
39	3910	Bldg Maint Worker	A1212	AF	S	1.00	41,926	28,269	70,195
39	3910	Bldg Maint Worker	A1212	AF	S	1.00	41,926	28,269	70,195
39	3910	Bldg Maint Worker	A1212	AF	S	1.00	41,926	28,269	70,195
39	3910	Bldg Maint Worker	A1208	AF	S	1.00	38,702	26,928	65,630
39	3910	Bldg Maint Worker	A1201	AF	S	1.00	32,272	23,495	55,767
39	3910	Landscape Specialist	A1212	AF	S	1.00	41,926	28,269	70,195
39	3910	Custodial Supervisor	N0912	NU	S	1.00	46,968	30,419	77,387
39	3910	Custodian	A0512	AF	S	1.00	28,032	22,490	50,522
39	3910	Custodian	A0512	AF	S	1.00	28,032	22,490	50,522
39	3910	Custodian	A0512	AF	S	1.00	28,032	22,490	50,522
39	3910	Custodian	A0510	AF	S	1.00	27,259	21,528	48,786
39	3910	Custodian	A0509	AF	S	1.00	26,559	21,253	47,812
39	3910	Custodian	A0502	AF	S	1.00	22,087	20,017	42,104
39	3910	overtime							20,600
						15.00	556,966	388,586	966,151
ADDITIONS									
39	3910	Custodian	A0501	AF	H	1.00	21,541	19,217	40,758
							578,507	407,802	1,006,909
		Rounded for Schedule B				16.00	578,500	407,800	1,006,900

Josephine County, Oregon

Board of Commissioners: Cherryl Walker, K.O. Heck, Simon G. Hare

Building Operations & Maintenance
Ryan Johnson, Manager
705 NW Dimmick / Grants Pass, OR 97526
(541) 474-5464 / FAX (541) 474-5389
TDD# (800) 735-2900

Date: April 3, 2014

From: Ryan Johnson, Building Operations Manager

Subject: Additional Personnel/Cost Justification for Building Operations & Maintenance

For budget year 2014-2015 I have factored in one additional Custodian Position. The cost of this has been included in the BOM rate without increase. This was accomplished through utility savings. The custodial work group is at about 50% of its past staff levels. At this point we have each custodian covering an area in excess of 20,000 square feet per night. We have a need to backfill any position that is vacant from the use of PTO time in order to maintain service. This will also allow for Building Operations and Maintenance to maintain floor coverings at a higher level as we replace them through the Property Reserve Fund.

Sincerely,
Ryan Johnson

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	(41) County Building and Fleet
Office/Division:	Public Works
Program:	County Fleet
Cost Center #:	3430

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 208,400
Program Revenues (Schedule C)		780,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 989,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	2.65	$ 191,800
Materials and Services (Schedule E)		500,000
Interfund Transfers (Out) (Schedule E)		81,000
Capital Outlays directly from program (Schedule F)		-
Contingency		216,200
Ending Fund Balance		-
Total Requirements - To Schedule A	**2.65**	**$ 989,000**

Purpose of Program:

The Fleet revenues and expenditures are associated with the preventative maintenance of the county's transportation fleet, emergency vehicles and the Sheriff's units. Revenues are generated from the rental fees charged for the departmental use of the vehicles and/or equipment.

The Josephine County Fleet (JCF) Program is responsible for the repair and preventative maintenance of the County's vehicle fleet. Individual departments have vehicles assigned to them at their geographic location, and Public Works tracks repair and maintenance costs on county vehicles within a computerized fleet management system. This system provides the historical data necessary to make cost-effective decisions regarding vehicle repair, disposal and/or replacement. Vehicle replacement/acquisition is also a function of the JCF, to replace those which are no longer serviceable or cost-effective to operate

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

The County Fleet has little direct interaction with the general public. Instead, the JCF supports all other user departments in their various functions of providing public service and points of contact. JCF also works closely with user departments to identify the optimal number, make and model of vehicles to allow them to meet their program needs.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

JCF is funded through three primary mechanisms –

A per-mile Operations and Maintenance charge on all county-maintained vehicles. This rate is based on prior year actual maintenance costs and is allocated by vehicle type and class.

A direct bill for fuel usage on county cars – fuel is purchased via monthly cardlock transactions and through bulk fuel purchases that are inventoried at Public Works. Fuel costs are then direct billed to departments, based on actual usage.

A per-mile vehicle replacement charge. When the JCF purchases a new vehicle for a user department, the acquisition cost is amortized over 120,000 miles. This methodology ensures a vehicle reserve is always present, and that individual departments/programs will not have to come up with the entire purchase price of a new vehicle in a single fiscal year.

Budget Goal #3 - Provide access to County services to the citizens of Josephine County in a transparent, open, and professional manner.

All vehicle/equipment acquisitions are managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting. This includes public bid noticing, openings and awards; and the use of the Department of Administrative Services cooperative purchasing agreements at the state level.

All non-confidential records are available during normal business hours and/or by public records requests.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: (41) County Building and Fleet
Office/Division: Public Works
Program: County Fleet
Cost Center #: 3430

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33152	Vehicle Rental	764,600
33153	Vehicle Repairs	16,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 780,600**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: (41) County Building and Fleet
Office/Division: Public Works
Program: County Fleet
Cost Center #: 3430

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ 300
43015	Operating Supplies	437,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	100
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	2,800
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	100
44035	Insurance	3,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	9,300
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	1,000
44075	Education and Training	900
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	20,000
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	25,000
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 500,000
Transfers to Other Funds (List recipients):		
45200	(48-3430) Equipment Reserve	$ 40,000
45200	(11-3410) Public Works	41,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 81,000**

Josephine County
Schedule D - Personnel Services
Public Works
2014-15

Dept	Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
										Public Works 11-3410	Fleet -41-3430
34	3410	Fleet Program Supervisor	N1709	NU	S	1.00	66,049	36,436	102,486	76,864	25,621
34	3410	Storeroom/data	A1012	AF	S	1.00	37,417	26,185	63,601	38,161	25,441
34	3410	Lead Mechanic	O6107	SE	S	1.00	48,773	29,699	78,472	78,472	
34	3430	Journey Mechanic	O4112	SE	S	1.00	46,589	29,949	76,538	-	76,538
34	3410	Mechanic	O3107	SE	S	1.00	42,173	27,145	69,318	69,318	
34	3430	Mechanic	O3107	SE	S	1.00	42,173	27,145	69,318	-	69,318
34	3410	Mechanic	O3103	SE	S	1.00	38,235	25,622	63,856	63,856	
34	3410	Mechanic	O3101	SE	S	1.00	36,407	24,915	61,321	61,321	
34	3410	Mechanic	O3101	SE	S	1.00	36,407	24,915	61,321	61,321	
						9.00	394,222	252,009	646,232	449,314	196,918
ADDITIONS										6.35	2.65
34	3410	Storeroom/data (fill vacancy)	A1001	AF	S	1.00	28,784	21,965	50,749	30,449	20,300
REDUCTIONS											
34	3410	Storeroom/data (retiring)	A1012	AF	S	1.00	37,417	26,185	63,601	38,161	25,441
		Rounded for Schedule B									191,800
		FTE County Fleet				2.65					2.65
										441,600	

RESOURCES AND REQUIREMENTS

Josephine County

INSURANCE RESERVE FUND (42)

Historical Data					Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 6,650	$ 336,485	$ 559,156	$ 225,000	Beginning Fund Balance	$ 125,000		
-	-	291,369	295,000	Charges for Services - Workers Comp	374,000		
1,478,016	1,334,958	304,674	350,000	Insurance Charges to Departments	389,800		
1,132	1,318	703	1,000	Interest Income	1,800		
-	-	24,827	12,000	Insurance Proceeds and Reimbursements	16,400		
$ 1,485,798	$ 1,672,761	$ 1,180,729	$ 883,000	**TOTAL RESOURCES**	$ 907,000		
				REQUIREMENTS			
$ 1,119,313	$ 1,078,605	$ 876,460	$ 841,000	Materials and Services	$ 852,000		
				Interfund Transfer:			
30,000	35,000	40,000	37,900	20 - Building Safety Fund	40,000		
-	-	-	4,100	Contingency	15,000		
1,149,313	1,113,605	916,460	$ 883,000	**TOTAL REQUIREMENTS**	$ 907,000		
336,485	559,156	264,269		Ending Fund Balance			
$ 1,485,798	$ 1,672,761	$ 1,180,729		**TOTAL ASSETS**			

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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division Finance
Program: Summary

	Budget Amounts FTE	Budget Amounts Dollars
Resources:		
Beginning Fund Balance		$ 125,000
Program Revenues (Schedule C)		782,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 907,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		852,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		15,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 907,000**

Purpose of Program:
This fund accounts for premium payments for General Liability, Property/Auto, and Worker's Comp. Prior claims and related litigation (July 1, 2006) are self-insured.

The Board of County Commissioners authorized the continuation of this fund for a period of ten years beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	374,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	389,800
37100	Interest Earned	1,800
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	16,400
	Total Revenues - To Schedule B	**$ 782,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	1,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	830,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	3,000
44050	Professional Services	3,000
44055	Self Insurance Claims (Insurance Fund only)	15,000
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilities:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 852,000**
Transfers to Other Funds (List recipients):		
45200		$ 40,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 40,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Human Resources
Cost Center #: 3710

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		374,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ 374,000
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		374,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	$ 374,000

Purpose of Program:
This program is mostly workers compensation, human resource wellness committee and misc liability expenses for payroll.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Human Resources
Cost Center #: 3710

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services (workers comp)	374,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 374,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: Human Resources
Cost Center #: 3710

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	1,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance (Workers Comp)	370,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	3,000
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 374,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: General Liability
Cost Center #: 3720

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 125,000
Program Revenues (Schedule C)		408,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 533,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		478,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		15,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 533,000**

Purpose of Program:
This program is for all other insurance expenses, claims, disability awards/settlements.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: General Liability
Cost Center #: 3720

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	389,800
37100	Interest Earned	1,800
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	16,400
	Total Revenues - To Schedule B	**$ 408,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Insurance Reserve Fund (42)
Office/Division: Finance
Program: General Liability
Cost Center #: 3720

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	460,000
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	3,000
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	15,000
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 478,000**
Transfers to Other Funds (List recipients):		
45200	Building Safety Fund (20)	$ 40,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 40,000**

RESOURCES AND REQUIREMENTS

Josephine County

PAYROLL RESERVE FUND (43)

Historical Data				Budget for Next Year 2014-15		
Actual			DESCRIPTION RESOURCES AND REQUIREMENTS			
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
$ 563,661	$ 13,344	$ 1,000	Beginning Fund Balance	$ 1,000		
530,652	325,000	319,000	Leave Liability charges to departments	540,000		
600	3	-	Interest Income	-		
$ 1,094,913	$ 338,347	$ 320,000	TOTAL RESOURCES	$ 541,000	$ -	$ -
			REQUIREMENTS			
$ 1,081,569	$ 321,478	$ 310,000	Personal Services	$ 540,000		
-	-	10,000	Contingency	1,000		
1,081,569	321,478	$ 320,000	TOTAL REQUIREMENTS	$ 541,000	$ -	$ -
13,344	16,869		Ending Fund Balance			
$ 1,094,913	$ 338,347		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Payroll Reserve Fund (43)
Office/Division: Finance Office
Program: Payroll
Cost Center #: 1610

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 1,000
Program Revenues (Schedule C)		540,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 541,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ 540,000
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		1,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 541,000**

Purpose of Program:
This fund accounts for the transactions related to vacation and time management payouts.
Revenues are from department charges as a percent of payroll.
Expenditures are for accrued leave balances paid out at the time of retirement or termination.

The Board of County Commissioners authorized the continuation of this reserve fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C / D - Resources / Personnel
2014-15 Budget

Fund: Payroll Reserve Fund (43)
Office/Division: Finance Office
Program: Payroll
Cost Center #: 1610

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	540,000
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 540,000**

D - Personnel Services		
41030	Other Salary & Wages	$ 540,000
		-
		-
	Total Personnel Services Expense - To Schedule B	**$ 540,000**

Capital Project Fund

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Capital Funds

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Fund Number and Name

45 – County Bridge Construction Fund 2

46 – Roads and Bridges Reserve Fund 7

47 – Property Reserve Fund 15

48 – Equipment Reserve Fund 25

JOSEPHINE COUNTY
Capital Outlays Summary

	FY 11-12 Adopted Budget	FY 12-13 Adopted Budget	FY 13-14 Adopted Budget	FY 14-15 Proposed Budget
Expended from County Bridge Construction Fund (45)				
Public Works	2,910,000	500,000	200,000	750,000
	2,910,000	500,000	200,000	750,000
Expended from Road and Bridge Reserve Fund (46):				
Public Works	1,522,700	826,500	1,761,500	1,482,000
	1,522,700	826,500	1,761,500	1,482,000
Expended from Property Reserve Fund (47) for:				
Building Operation & Maint (Energy Grants)	$ 575,000	679,700	-	-
BOM - Dimmick Tower Project	-	-	-	1,500,000
Forestry - Reforestation Project	-	-	-	475,000
Parks	102,000	231,000	130,000	-
Fair	10,000	85,000	-	74,000
County Buildings and Maintenance	133,800	498,500	682,000	607,000
Adult Corrections	2,400	2,400	-	9,000
Transit	-	-	29,000	-
Public Works - Special Projects -NVIP	155,000	-	-	50,000
Public Works - Allen Creek Rd (county share	-	-	-	120,000
	978,200	1,496,600	841,000	2,835,000
			-	
Expended from Equipment Reserve Fund (48) for:				
Public Works	371,700	330,000	257,400	134,000
County Fleet	273,700	150,700	-	125,000
ISF - Information Technology	50,000	25,000	100,000	110,000
ISF - Communications	25,000	-	-	-
County Transit	531,600	128,200	-	628,000
Public Safety - at Fund Level	400,000	-	-	-
Public Land Corner Preservation	10,000	-	-	-
County Clerk and Recorder	15,000	-	-	-
Assessor	85,100	250,000	125,000	250,000
Treasurer	37,000	-	-	-
George Borders Fund - for Library	-	-	-	-
Jail Commissary - for Jail Camera/Control	-	-	120,000	120,000
	1,799,100	883,900	602,400	1,367,000
Expended from other funds/programs:				
Airports	1,674,000	242,300	735,000	1,700,000
	1,674,000	242,300	735,000	1,700,000
Total budgeted capital outlays	**$ 8,884,000**	**$ 3,949,300**	**$ 4,139,900**	**$ 8,134,000**

Capital Outlays are defined as expenditures for property or equipment which cost over $5,000 and have a useful life in excess of one year.

RESOURCES AND REQUIREMENTS

COUNTY BRIDGE CONSTRUCTION FUND (45)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 2,939,128	$ 2,771,371	$ 419,090	$ 199,000	Beginning Fund Balance	$ 749,000		
-	-	-	-	State grant	-		
14,954	7,739	1,502	1,000	Interest Income	1,000		
$ 2,954,082	$ 2,779,110	$ 420,592	$ 200,000	**TOTAL RESOURCES**	$ 750,000		
				REQUIREMENTS			
$ 178,439	$ 2,360,020	$ 230,087	$ 200,000	Capital Outlay	$ 750,000		
				Interfund Transfer:			
4,272	-	-	-	11 - Public Works Fund	-		
$ 182,711	$ 2,360,020	230,087	$ 200,000	**TOTAL REQUIREMENTS**	$ 750,000		
2,771,371	419,090	190,505		Ending Fund Balance			
$ 2,954,082	$ 2,779,110	$ 420,592		**TOTAL ACTUAL**			

This fund is used to account for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: County Bridge Construction (45)
Office/Division: Public Works
Program: Bridge Construction / Woodcock Creek Bridge
Cost Center #: 3441

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 749,000
Program Revenues (Schedule C) (Interest income 37100)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 750,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		750,000
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	**$ 750,000**

Purpose of Program:

Accounts for the expenditure of OTIA III grant money received from the State to rebuild certain bridges in the County.
This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County and the Oregon Department of Transportation (ODOT) under the Oregon Transportation Investment Act III (OTIA III).

Budget Goal #1 - Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced service to citizens.

All county bridges are inspected on an annual basis by the State of Oregon. Bridges that are identified as structurally deficient are load-rated to reflect the deficiency. These bridges qualified for potential funding under the OTIA III program. Josephine County initially received granting for four bridges and has completed construction work on all four of these bridges. There was additional OTIA III funds remaining from the Statewide program, Josephine County was awarded additional funds for the Woodcock Creek Bridge to be completed by 2016.

Budget Goal #2 - Develop a sustainable plan for all mandated and essential County government programs.

All bridges will be completed with no direct outlays from county sources. The State of Oregon recently sent out a notice that excess funds of approximately $700K were returned statewide, and a call for new projects went out. Public Works applied for funding for a fifth local bridge. PW received $750,000 March 2014 for the replacement of Woodcock Creek Bridge.

Budget Goal #3 -Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner.

All bridge construction work is managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting and also under all applicable State guidelines. This includes public bid noticing, openings and awards.

All non-confidential records are available during normal business hours and/or by public records requests.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / County Bridge Construction Fund
Fund - Cost Center: **45-3441**

Capital Item:	Woodcock Creek Bridge Replacement
Cost:	$ 750,000
Purpose/Justification:	ODOT has identified Woodcock Creek Bridge #530010, on West Side Road, as a bridge nearing the end of its useful lifespan. The funds are given as a grant to the county. This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County and the Oregon Department of Transportation.
Impact on Future Operating Budgets	This is a safety improvement, funding is provided by State OTIA III Funds. There are not direct 'savings' to the county, but a failure of the bridge would result in the County having to pay the entire construction cost in the future, plus the indirect costs of an expedited/emergency bridge reconstruction.
Source of Funding:	OTIA III Funding (ODOT)

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget
Five Year Plan

OFFICE/DEPT NAME: Public Works / County Bridge Construction
Fund - Cost Center: **45-3441**

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Woodcock Bridge	$ 750,000	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
Total	$ 750,000	$ -	$ -	$ -	$ -

***2014-15 Capital detail sheets are found in Capital Projects Funds**

RESOURCES AND REQUIREMENTS

Josephine County

ROADS AND BRIDGES RESERVE FUND (46)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 248,226	$ 253,074	$ 270,391	$ 120,500	Beginning Fund Balance	$ 324,000		
-	-	-	-	Miscellaneous Income	7,000		
50,313	778	663	-	Interest Income	6,300		
				Interfund Transfers:			
1,639,000	1,300,000	500,000	1,761,500	11 - Public Works Fund	3,477,000		
-	-	-	-	12 - Public Safety Fund	141,700		
$ 1,937,539	$ 1,553,852	$ 771,054	$ 1,882,000	**TOTAL RESOURCES**	$ 3,956,000		
				REQUIREMENTS			
$ 1,684,465	$ 1,283,461	$ 473,808	$ 1,761,500	Capital Outlay	$ 1,482,000		
-	-	-	120,500	Contingency	2,474,000		
$ 1,684,465	$ 1,283,461	473,808	$ 1,882,000	**TOTAL REQUIREMENTS**	$ 3,956,000		
253,074	270,391	297,246		Ending Fund Balance			
$ 1,937,539	$ 1,553,853	$ 771,054		**TOTAL ASSETS**			

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to the County's road and bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Roads & Bridges Reserve (46)
Public Works Dept

2013-14 Budget				Program Name	2014-15 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	$ 120,500	$ 1,679,500	$ (1,559,000)	Capital Outlay -Roads	-	$ 337,300	$ 1,482,000	$ (1,144,700)
		82,000	(82,000)	Capital Outlay -Bridges	-	-		
-	**120,500**	**$ 1,761,500**	**$ (1,641,000)**	**Total for Fund**	**-**	**$ 337,300**	**$ 1,482,000**	**$ (1,144,700)**
Transfer In (PW Fund)	$ 1,761,500		$ 1,761,500	Transfer In (PW Fund)		$ 3,477,000		$ 3,477,000
				Transfer In (PS Fund)		$ 141,700		$ 141,700
	Ending Balance		$ 120,500				**Ending Balance**	$ 2,474,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	46 Roads & Bridges Reserve
Office/Division:	Public Works
Program:	Roads & Bridges
Cost Center #:	3410

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 324,000
Program Revenues (Schedule C)		13,300
Interfund Transfers (In) (Schedule C)		3,618,700
Total Resources - To Schedule A		**$ 3,956,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		1,482,000
Contingency		2,474,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 3,956,000**

Purpose of Program:

This reserve fund is intended to accumulate funds to make major repairs or improvements to the County's Road and Bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: 46 Roads & Bridges Reserve
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 3410

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	7,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	6,300
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 13,300**

Transfers from Other Funds (List sources):		
35200	Public Works (11-3410)	$ 3,477,000
35200	Public Safety (12-0000) Road Dollar Pymnt	141,700
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ 3,618,700**

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve
Fund - Cost Center: **46-3410**

Capital Item:	Three Pines / Hugo Road - Intersection
Cost:	$ 105,000
Purpose/Justification:	Realignment of the road and intersection, plus relocating the stop sign. Due to the multiple accidents being reported at this location and sub-optimal alignment.
Impact on Future Operating Budgets	This is a safety improvement which will reduce call outs at nights and weekends to clean up debris from accidents.
Source of Funding:	Road & Bridge Reserve / PW Transfer

Capital Item:	Merlin Road / Upper River Road Overlay
Cost:	$ 460,000
Purpose/Justification:	The AC overlay program provides a structural repair to the existing roadway which will delay the need for a surface treatment such as a chip seal.
Impact on Future Operating Budgets	Assuming a 2 cycle delay in chip seal, the savings in that program would be about $30,000 per cycle per mile for a total chip seal savings of about $180,000.
Source of Funding:	STP Funding (ODOT)

Capital Item:	West Harbeck / Williams Hwy ~ Curb/Gutter/Sidewalk
Cost:	$ 148,500
Purpose/Justification:	These improvements will provide a safer walking area for children going to South Middle School. It also will eliminate the need for a ditch on one side of the road which reduces the amount of ditches that Public Works needs to maintain.
Impact on Future Operating Budgets	The installation of a curb will protect the edge of the asphalt and no shoulder rock will be needed. This is an first step for moving the road to meet City standards which will lead to a transfer of the road; thus reducing long term maintenance costs. Significant intangible (safety) benefits as well
Source of Funding:	Road & Bridge Reserve / PW Transfer

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve

Fund - Cost Center: **46-3410**

Capital Item: A/C Blade Patch

Cost: $ 300,000

Purpose/Justification: Several areas are identified through our road pavement management rating system requiring a selection of the best management practice for repair. Some are corrected with a crack seal; others require bridging the stress areas with asphalt applied with a grader blade.

Impact on Future Operating Budgets Preventative Maintenance and upkeep of infrastructure. If not maintained, road structure would deteriorate beyond surface repairs and then becomes a complete reconstruction.

Source of Funding: Road & Bridge Reserve / PW Transfer

Capital Item: Culvert Replacements - (Cloverlawn and Azalea)

Cost: $ 35,000

Purpose/Justification: Preventive Maintenance and upkeep of infrastructure. Instead of digging up the roadway to replace, Public Works will install a 'slip line' into the inside of the culverts. This will assist in saving the culvert from collapsing.

Impact on Future Operating Budgets This project will prevent future full closure of a road and associated indirect (vehicle mobility) costs, plus direct costs of materials to replace entire culvert and roadway .

Source of Funding: Road & Bridge Reserve / PW Transfer

Capital Item: A/C - Railroad Crossing

Cost: $ 6,000

Purpose/Justification: Maintenance and repairs are needed on the railroad crossings at Tom Pierce Park, Pleasant Valley, Three Pines. These crossings are at intersections with county roads. Done through a joint effort with the Railroad, the RR company is able to do repairs to the railroad and at the same time Public Works will fix the A/C approach. Public Works is not able to work within 25' of Railroads ROW without having Railroad staff at site.

Impact on Future Operating Budgets No future operating budget impact, potential indirect savings from safer crossings.

Source of Funding: Road & Bridge Reserve / PW Transfer

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve
Fund - Cost Center: **46-3410**

Capital Item: Foothill Blvd - Culvert Replacement
Cost: $ 125,000
Purpose/Justification: The culvert has failed and needs to be replaced in order to prevent a sinkhole developing with a potential catastrophic road failure.
Impact on Future Operating Budgets Emergency work is more expensive than scheduled maintenance work. This is an Interstate 5 emergency bypass, if I-5 was closed for an emergency situation, we would need to have this road available for heavy traffic loading.
Source of Funding: Road & Bridge Reserve

Capital Item: Deer Creek - Lakeshore Drive / Slate Creek - Slate Creek Road
Cost: $ 285,000
Purpose/Justification: **Deer Ck** - The existing bridge was constructed in 1960. The bridge has been inspected by OTAK and was determined to be Scour Critical. All bridge footings are exposed and have areas of measurable damage. Some areas of the footings have been undermined. SE wingwall has rotated downward and away from the backwall resulting in large spall with exposed rebar at juncture with backwall. **Slate Cr** - The existing bridge was constructed in 1950. The bridge has been inspected by OTAK and was determined to be Scour Critical. The downstream half of bent 1 footing is undermined up to 26" and the bent 2 footing is exposed the entire length. The steel girders are experiencing pitting and moderate to heavy rusting. The wingwalls and backwalls are experiencing areas of honeycombing and abrasion/scaling.
Impact on Future Operating Budgets These existing bridges will be replaced with new structures meeting current AASHTO and ODOT standards for load capacity, width, and geometry. Thus all but eliminating maintenance costs for the next 10 or so years.
Source of Funding: Road & Bridge Reserve

Capital Item: Watergap Road/ Powell Cr
Cost: $ 17,500
Purpose/Justification: Guardrail installation in front of the concrete barrier for the protection of the public while driving.
Impact on Future Operating Budgets This is a safety improvement, no direct future budget costs, indirect (safety) benefits to travelling public
Source of Funding: Road & Bridge Reserve / PW Transfer

$ 1,482,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget
Five Year Plan

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve
Fund - Cost Center: 46-3410

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Road Construction	$ 1,179,500	$ 1,250,000	$ 950,000	$ 1,250,000	$ 950,000
Bridge Construction	$ 302,500	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
(Description)	$ -	$ -	$ -	$ -	$ -
Total	$ 1,482,000	$ 1,250,000	$ 950,000	$ 1,250,000	$ 950,000

***2014-15 Capital detail sheets are found in Capital Projects Funds**

RESOURCES AND REQUIREMENTS

Josephine County

PROPERTY RESERVE FUND (47)

Historical Data					Budget for Next Year 2014-15		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 1,364,552	$ 1,385,536	$ 1,470,456	$ 1,317,000	Beginning Fund Balance	$ 1,350,000		
10,530	5,919	4,663	4,300	Interest Income	4,900		
93,787	77,137	-	-	Property Sales - Parks	-		
-	-	142,717	-	Property Sales - General Govt	200,000		
99,839	2,472	-	100,000	Capital grants for Parks	-		
-	-	-	-	Capital grants for Fair	50,000		
-	-	-	26,000	Capital grant for Transit	-		
-	-	-	-	Capital grant for NVIP	50,000		
-	10,421	9,378	-	Dimmick Property Grant	1,500,000		
-	250,924	265,543	-	Dept of Energy Grant (DOE)	-		
-	-	114,784	-	Miscellaneous - DOE Project - Energy Credits	-		
11,150	47,640	5,801	9,000	Miscellaneous Income	5,800		
				Interfund Transfers:			
-	-	-	-	10 - General Fund -Forestry	475,000		
10,000	-	-	21,200	23 - Fairgrounds Fund	33,200		
2,400	2,400	2,400	2,400	13 - Adult Corrections Fund	2,400		
-	-	-	3,000	25 - Transit Fund	-		
133,800	133,800	71,500	73,100	41 - County Buildings and Fleet Fund	92,700		
$ 1,726,058	$ 1,916,249	$ 2,087,242	$ 1,556,000	**TOTAL RESOURCES**	$ 3,764,000		
				REQUIREMENTS			
$ 340,522	$ 445,793	$ 687,791	$ 841,000	Capital Outlay	$ 2,835,000		
-	-	-	715,000	Contingency	929,000		
$ 340,522	$ 445,793	687,791	$ 1,556,000	**TOTAL REQUIREMENTS**	$ 3,764,000		
1,385,536	1,470,456	1,399,451		Ending Fund Balance			
$ 1,726,058	$ 1,916,249	$ 2,087,242		**TOTAL ACTUAL**			

Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to County owned real property or to purchase real property for use in the County's operations. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2014-15 Budget - Five Year Plan

OFFICE/DEPT NAME: Building Operations & Maintenance

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Various County Building Projects	$ 607,000	$ 350,000	$ 300,000	$ 300,000	$ 300,000

OFFICE/DEPT NAME: BOM-Dimmick Project

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Dimmick Tower Removal	$ 1,500,000	$ 100,000	$ -	$ -	$ -

OFFICE/DEPT NAME: Forestry

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Forest Inventory	$ 140,000	$ -	$ -	$ -	$ -
Fire Rehabilitation and Reforestation	$ 335,000	$ 365,000	$ 50,000	$ -	$ -
Total	$ 475,000	$ 365,000	$ 50,000	$ -	$ -

OFFICE/DEPT NAME: Public Works

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Allen Creek Rd Project with City of GP	$ 120,000	$ -	$ -	$ -	$ -

OFFICE/DEPT NAME: North Valley Industrial Park

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
NVIP Pump and renovation project	$ 50,000	$ -	$ -	$ -	$ 10,000

OFFICE/DEPT NAME: Adult Corrections

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Transition House repairs/renovations	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000

OFFICE/DEPT NAME: Fairgrounds

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Replace 3deteriorated Building Canopies	$ 24,000	$ -	$ -	$ -	$ -
Arts & Craft Bld Restroom and Kitchens	$ 50,000	$ -	$ -	$ -	$ -
Arena Roof	$ -	$ 350,000	$	$ -	$ -
Host House Exterior Renovation	$ -	$ 30,000	$ -	$ -	$ -
Arena Exterior and Interior Renovation	$ -	$ -	$ 400,000	$ -	$ -
Building Renovations	$ -	$ -	$ -	$ 200,000	$ 200,000
Total	$ 74,000	$ 380,000	$ 400,000	$ 200,000	$ 200,000

OFFICE/DEPT NAME: Parks

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
CXT w/showers at WH, LS, Sch	$	$ 140,000	$ 60,000	$ 50,000	$ -
Chinook ADA Trail Repair to ADA Dock	$ -	$ 100,000	$ -	$ -	$ -
Park Host Site - Turtle Lane	$ -	$ -	$ 93,000	$ -	$ -
Wolf Creek Bridge	$ -	$ -	$ -	$ 125,000	$ -
CXT Toilets at Wolf Creek	$ -	$ 30,000	$ -	$ -	$ -
Interpretive Signs at all Parks	$ -	$ -	$ 100,000	$ -	$ -
Irrigation system at Indian Mary	$ -	$ -	$ -	$ -	$ 200,000
Total	$ -	$ 270,000	$ 253,000	$ 175,000	$ 200,000
	$ 2,835,000	$ 1,474,000	$ 1,012,000	$ 684,000	$ 719,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 47

Location: Juvenile Justice
Capital Item: Replace HVAC controls
Cost: $ 10,000
Purpose/Justification: HVAC system controls are very inefficient causing high operating and repair cost.
Source of Funding: Property Reserve

Location: Courthouse
Capital Item: Carpet replacements (various locations) and minor renovations
Cost: $ 35,000
Purpose/Justification: The carpet in this area is approximately 20 years old and is extremely worn and in need of replacement
Source of Funding: Property Reserve

Location: Courthouse
Capital Item: Replace two HVAC units
Cost: $ 20,000
Purpose/Justification: These units are over 20 years old and very inefficient and have a high failure rate.
Source of Funding: Property Reserve

Location: Courthouse
Capital Item: Windows
Cost: $ 100,000
Purpose/Justification: The courthouse windows are very old single pain plate glass. They are very inefficient and not up to todays safety standards.
Source of Funding: Property Reserve

Location: Jail
Capital Item: Replace two HVAC units
Cost: $ 20,000
Purpose/Justification: These two HVAC units are prone to break downs and are close to the end of life. These units would begin the process of replacing the 31 package units at the jail.
Source of Funding: Property Reserve

Location: GP Library
Capital Item: Replace 1 HVAC unit
Cost: $ 7,500
Purpose/Justification: This unit is approximately 30 years old and should be replaced before it fails.
Source of Funding: Property Reserve

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 47

Location: Justice Building
Capital Item: 1200 sq. ft. Ceiling Tile Replacement first floor
Cost: $ 7,000
Purpose/Justification: The ceiling tiles in this area have been constantly removed and replaced since the building was constructed in 1975 to gain access to electrical, data and phone in this area. The tiles are now becoming difficult to match and old tiles are beginning to fall and should be replaced.
Source of Funding: Property Reserve

Location: Fairgrounds
Capital Item: Roof Replacement
Cost: $ 200,000
Purpose/Justification: The roof on this building has failed and is currently patched to avoid further damage. This roof has exceeded its useful life and needs to be replaced.
Source of Funding: Property Reserve

Location: Washington Annex
Capital Item: Roof Replacement
Cost: $ 175,000
Purpose/Justification: The roof on this building has exceeded its useful life and should be replaced to maintain the building envelope and to protect the structure and its belongings against water damage.
Source of Funding: Property Reserve

Location: County Wide
Capital Item: Facilities/Property Study
Cost: $ 25,000
Purpose/Justification: Josephine County is in a significant transition period. Lower revenues lead to budget cuts and personnel downsizing. Due to these changes, several county departments have lessor space needs. It is a good time to explore further cost savings through space and proximity consolodation.
Source of Funding: Property Reserve

Location: Juvenile Justice
Capital Item: Replace 1 HVAC unit
Cost: $ 7,500
Purpose/Justification: This unit has a high repair rate and should be replaced to avoid down time.
Source of Funding: Property Reserve

$ 607,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: BOM/Finance
Fund - Cost Center: 47-3911

Capital Item:	Dimmick Tower Removal
Cost:	$ 1,500,000
Purpose/Justification:	The Dimmick Tower complex is on track to demolish in 2014-15. This was the old Josephine General Hospital for Grants Pass and surrounding areas. It was found to have asbestos and other detiorating building issues that are beyond repair. A new hospital was built by Asante on opposite end of Grants Pass. This building has no purpose and cannot be used or rented.
Impact on Future Operating Budgets	Once the tower is demolished Josephine County can enact plan for best use for the site for the community. This will assist future budgets if able to sell property.
Source of Funding:	Building Fund, State Grants

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Forestry
Fund - Cost Center:

Capital Item:	Fire Rehabilitation and Reforestation
Cost:	$ 335,000
Purpose/Justification:	The purpose of this three year project is to reforest 2,600 acres of forestlands that were burned in the wildfires of 2013. The County is mandated by the Oregon Forest Practices Act to replant areas where trees killed by fire are harvested to salvage merchantable timber.
Impact on Future Operating Budgets	The reforestation project is planned through FY 16/17. Reforestation will ensure that there will be continued timber revenue for future generations.
Source of Funding:	Excess revenues from salvage harvesting to be transferred to property reserve fund

Capital Item:	Forest Inventory
Cost:	$ 140,000
Purpose/Justification:	The County Forest does not have a current forest inventory. A forest inventory will assist in determining an allowable harvest level to maximize revenue, locate harvest areas and assist in determining forest improvement needs.
Impact on Future Operating Budgets	Inventory requires an annual maintenance of approximately $10,000. Information provided by inventory will increase efficiency and long term sustainability of the forest.
Source of Funding:	Excess revenues from salvage harvesting to be transferred to property reserve fund

$ 475,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Property Reserve
Fund - Cost Center: **47-3410**

Capital Item:	Allencreek Road
Cost:	$ 120,000
Purpose/Justification:	Payment to the City of Grants Pass as part of an IGA with the City and ODOT for the Purchase of Right-of-Way for the widening of Allencreek and the connection to New Hope Road. This will allow for a jurisdictional transfer of the road to the City.
Impact on Future Operating Budgets	Once completed and transferred to the City of Grants Pass, the county will have no future maintenance expeditures for this road section. Future expected maintenance costs (without improvements and transfer) through 2037 would be $295,000.
Source of Funding:	Property Reserve - Public Works

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: BOM

Fund - Cost Center: **NVIP -47-3910**

Capital Item:	Replace North Valley Industrial Park Pump Station
Cost:	$ 50,000
Purpose/Justification:	This pump dates from mid-1980's, includes electrical control panel that has incurred substantial water damage during several system 'back-ups' over the years and is now at the end of functional life.
Impact on Future Operating Budgets	Once repaired Josephine County could offer better water services to interested businesses and thus garner rental income to cover water use. And this new pump and renovation will reduce future and current repair costs.
Source of Funding:	Grants, User Fees, Building Fund

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Adult Corrections
Fund - Cost Center: **47-2780**

Capital Item:	Transition House repairs/renovations
Cost:	$ 9,000
Purpose/Justification:	This is for any repairs/maintenance items that may arrise for the Transition House.
Impact on Future Operating Budgets	There is an annual amount of $2,400 transferred from Adult Corrections Fund to Property Reserve. This is funded by state grants and rental of the facility and has no impact on future budgets.
Source of Funding:	State Grant and Rental Income

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Fairgrounds
Fund - Cost Center: **Administration 3810**

Capital Item: Replace 3 deteriorated Building Canopies
Cost: $ 24,000
Purpose/Justification:
Three Building canopies have extremely deteriorated components and are in danger of falling. Lack of proper maintenance on the structures and roofing placed over drains have lead to unsafe conditions for the public.
Impact on Future Operating Budgets
Once the canopies are replaced there will be no further danger to the public and the new structures will improve the appearance of the buildings
Source of Funding: Building Fund

Capital Item: Arts & Crafts Building Restroom and Kitchen Renovation
Cost: $ 50,000
Purpose/Justification: The restrooms in the building are not currently handicapped accessible and the kitchens, counters and cabinets are in poor condition. In making this room available to the Red Cross as an emergency shelter we discovered the restroom situation that needs to be corrected
Impact on Future Operating Budgets
Improving the building infastructure will enhance it's rental opportunities and possibly make it attractive to a permanent Senior Center
Source of Funding: Grants:Oregon Community Foundation, 4 Way Foundation and Seven Feathers
$ 74,000

RESOURCES AND REQUIREMENTS

Josephine County

EQUIPMENT RESERVE FUND (48)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual							
Third Preceding Year 2010-11	Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 661,111	$ 576,476	$ 719,567	$ 560,500	Beginning Fund Balance	$ 580,000		
-	-	92,371		Federal and State grants	-		
4,938	2,343	2,287	1,100	Interest Income	1,900		
19,104	8,930	40,888	80,000	Miscellaneous Income	10,000		
				Interfund Transfers:			
118,800	122,100	15,000	-	10 - General Fund	100,000		
-	200,000	-	-	11 - Public Works Fund - Radio Infrastructure	-		
570,000	100,000	250,000	257,400	11 - Public Works Fund	134,000		
-	26,981	-	-	23 - Fairgrounds Fund	-		
-	10,780	-	-	30 - County Clerk Records Fund	-		
-	400,000	-	-	12 - Public Safety Fund - Sheriff - Radio Infrastructure	-		
155,574	393,974	-	-	25 - Transit Fund	628,100		
-	-	25,000	75,000	40 - Internal Services Fund (ISF)	10,000		
221,282	135,899	137,561	25,000	41 - County Buildings & Fleet Fund - Fleet	40,000		
-	-	-	40,000	50 - Jail Commissary Fund - Sheriff	80,000		
$ 1,750,809	$ 1,977,483	$ 1,282,674	$ 1,039,000	TOTAL RESOURCES	$ 1,584,000		
				REQUIREMENTS			
$ 1,174,333	$ 1,257,916	$ 610,822	$ 602,400	Capital Outlay	$ 1,367,000		
-	-	-	436,600	Contingency	217,000		
$ 1,174,333	$ 1,257,916	610,822	$ 1,039,000	TOTAL REQUIREMENTS	$ 1,584,000		
576,476	719,567	671,852		Ending Fund Balance			
$ 1,750,809	$ 1,977,483	$ 1,282,674		TOTAL ACTUAL			

Purpose of Program:
This reserve is intended to accumulate funds to purchase items of equipment having a cost in excess of $5,000. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2014-15 Budget - Five Year Plan

OFFICE/DEPT NAME: Assessor / Treasurer

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Manatron	$ 250,000	$ 50,000	$ -	$ -	$ -

OFFICE/DEPT NAME: Information Technology

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Storage	$ 60,000	$ -	$ -	$ 60,000	$ -
Servers	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Network Infrastructure	$ 35,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Total	$ 110,000	$ 30,000	$ 30,000	$ 90,000	$ 30,000

OFFICE/DEPT NAME: Clerk & Recorder

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Tabulation System	$ -	$ 150,000	$ -	$ -	$ -

OFFICE/DEPT NAME: Emergency Management

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Shelves and storage space for go-bags, emergency food supply	$ -	$ 5,000	$ -	$ -	$ -
Water storage containers (for 50 people for 7 -14 days)	$ -	$ -	$ -	$ 7,500	$ -
Convert County EM vehicle into mini command post	$ -	$ 3,000	$ -	$ -	$ -
Go-Kits including radios and training for key staff	$ -	$ -	$ 7,500	$ -	$ -
Install propane storage tank for food prep and emerg heating	$ -	$ -	$ -	$ 10,000	$ -
Parking/staging plan and site improvement - pave back lot	$ -	$ -	$ 20,000	$ -	$ -
Emergency Coordinations Center upgrade - a solar system at SAR complex. Acoustical treatments to the facility, update display systems (drop projector and screen).	$ -	$ 15,000	$ -	$ -	$ -
Total	$ -	$ 23,000	$ 27,500	$ 17,500	$ -

OFFICE/DEPT NAME: Transit

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Vehicle - 2 HD Buses (35 passenger)	$ 628,000	$ -	$ -	$ -	$ -
Equipment/Vehicles	$ -	$ 580,000	$ 580,000	$ 580,000	$ 580,000
Total	$ 628,000	$ 580,000	$ 580,000	$ 580,000	$ 580,000

OFFICE/DEPT NAME: Public Works / Equipment Reserve

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
2 F-350 Trucks	$ 65,000	$ -	$ -	$ -	
Quick Response Snow Plows	$ 55,000	$ -	$ -	$ -	$ -
Mag Chloride Dispenser	$ 14,000	$ -	$ -	$ -	$ -
Vehicles / Equipment	$ -	$ 50,000	$ 50,000	$ 50,000	$ 5,000
Total	$ 134,000	$ 50,000	$ 50,000	$ 50,000	$ 5,000

OFFICE/DEPT NAME: County Fleet

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Vehicles	$ 125,000	$ 115,000	$ 115,000	$ 115,000	$ 115,000

OFFICE/DEPT NAME: Sheriff / Jail Commissary

Description	2014-15 *	2015-16	2016-17	2017-18	2019-20
	Amount	Amount	Amount	Amount	Amount
Vehicles	$ 120,000	$ -	$ -	$ -	$ -

TOTAL	$ 1,367,000	$ 998,000	$ 802,500	$ 852,500	$ 730,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Assessor
Fund - Cost Center: 48-1010

Capital Item: Manatron Software and Conversion costs -multi year project
Cost: $ 250,000
Purpose/Justification: Continue upgrading Tax and Assessment software from DOS to newer technology with Manatron. Capitaization of conversion costs for new A&T software.
Impact on Future Operating Budgets Annually the impact has been under $15,000 from operating budget to finalize implemenation costs. Future budgets should save money from effeciencies for employee duties.
Source of Funding: CAFFA Grant / General Fund / Multi Year Savings until purchased

OFFICE/DEPT NAME: County Transit / Equipment Reserve
Fund - Cost Center: 48-3510

Capital Item: 2 - HD Buses (35 Passenger)
Cost: $ 628,000
Purpose/Justification: The current vehicles have a useful life, per the Federal Transit Administration, of 150,000 miles or five years. The current vehicles hold 21 passenger and the new ones will hold 35 passengers. The new vehicles will have a useful life of 10 years or 350,000 miles. They will be equipped with diesel engines and air brakes. By design they are made for public transportation use and will stand up to the stress of daily service.
Impact on Future Operating Budgets Since these vehicles are heavy duty by design, the daily operational costs will be lower than what they are replacing. At a minimum, since they utilize an air brake system there will be no need to replace the braking components every 5,000 miles which is being done currently.
Source of Funding: 5309 Capital with Match Dollars

OFFICE/DEPT NAME: Public Works ~ County Fleet
Fund - Cost Center: 48-3430

Capital Item: Vehicles
Cost: $ 125,000
Purpose/Justification: County Fleet has identified 4 vehicles that need to be replaced; 2 Parks Dept, 1 Building O&M, and 1 Corrections. All vehicles exceed our replacement criteria and have reached the end of their optimally serviceable life. Forecasted maintenance repairs, and anticipated usage make these older vehicles no longer cost effective to maintain. Based on age, utilization, maintenance costs, downtime, physical condition, and obsolescence, these vehicles need to be replaced.
Impact on Future Operating Budgets Average age of these four vehicles is 17 years; average mileage is 152,115. Total lifetime maintenance costs are $65,095 with an average yearly maintenance cost for all four being $4,166. Projected maintenance savings over the next five years will be in excess of $15,000 if these four vehicles are replaced.
Source of Funding: Equipment Reserve - Depreciation revenue from Departments

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: **Sheriff / Jail Commissary**

Fund - Cost Center: **48-2965**

Capital Item: Jail control and camera system

Cost: $ 120,000

Purpose/Justification:

The Jail currently has three independent systems to control door, intercom and camera systems. At the time the Adult Jail was built in 1999, each of these three systems was 'End-Of-Life' technologies. Every year that passes the cost, time, and materials necessary to maintain operability for these systems increases.

The replacement system would integrate the control mechanisms into a unified network-based interface, that would allow authenticated users to control these systems from any county network connected computer – independent of operating system.

Source of Funding: Equipment Reserve plus $80,000 Jail Commissary current year. $40,000 sent prior year

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Information Technology
Fund - Cost Center: **48-3310**

Capital Item: SAN Storage
Cost: $ 60,000
Purpose/Justification:
Josephine County has three highly reliable storage arrays. Two of which are end of life. This item will replace them and give Josephine County three years of growth.
Impact on Future Operating Budgets
Source of Funding: FY 13-14 Capital Outlay Reserve / $15,000 ASR Manatron Project

Capital Item: Servers
Cost: $ 15,000
Purpose/Justification: Information Technology's Servers are reaching the end of their useful life and needs to start being replaced. We have 10 Physical Servers running many virtual machines in each. This would replace two servers which will replace our aging infrastructure over 5 years.
Impact on Future Operating Budgets
Source of Funding: Equipment Reserve

Capital Item: Networking Switch Infrastructure
Cost: $ 35,000
Purpose/Justification:
Replace the aging switch at the Datacenter. It will allow us to encrypt data between departments that have access to CJI Data, which is needed for us to become CJIS compliant.
Impact on Future Operating Budgets
CJIS compliant is nessassry for our Criminal Justice departments to continue accessing Law Inforcement databases, like LEDS and DBI CJIS.
Source of Funding: Equipment Reserve

$ 110,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2014-15 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Equipment Reserve
Fund - Cost Center: 48-3410

Capital Item: (2) F-350 4x4 1 Ton Trucks
Cost: $ 65,000
Purpose/Justification: Operations Supervisors utilize 1- ton 4x4 pickups to be able to respond to roads maintained by Josephine County. These Supervisors respond to after-hours emergency call outs, which frequently exposes them to hazardous weather and road conditions. This exposure includes heavy snow/icy conditions, debris-blocked roadways and slippery/wet road surfaces. They are often required to remove fallen trees and other hazards from the roadway by pulling them out of the way to clear travel lanes.
Impact on Future Operating Budgets Over the next five (5) years, estimate of savings on maintenance cost - $15,000/truck
Source of Funding: Gas Tax dollars / Public Works Transfer

Capital Item: (6) Quick Response Snow Plows
Cost: $ 55,000
Purpose/Justification: Public Works' field experience has shown pickup mounted snow plows can accomplish work more efficiently on small rural roads than the larger 3-axle snowplow trucks. There are occassions that call for the larger 3-axle snowplow trucks, but maneuvering them on small rural roads is not as safe or efficient. The smaller 4x4 pickups can get into narrow roads or roads with no turn-a-rounds, and accomplish the work more efficiently, utilize the entire work force, and expedite the snow removal process. Additionally, these smaller plows can be used to push debris, such as rocks and trees, out of the roadway.
Impact on Future Operating Budgets Over the next five (5) years, estimate of savings; $25,000 due to lower operating costs on pick-up vs. 10-yard dumptruck
Source of Funding: Gas Tax dollars / Public Works Transfer

Capital Item: Slip-on Magnesium Chloride Dispenser
Cost: $ 14,000
Purpose/Justification: The magnesium chloride spray system will be attached to a 5-yard truck and will be used throughout the year in effort to prevent roadways from freezing by pre-treating roadways prior to snow events. Magnesium chloride is used for low-temperature de-icing of roadways, sidewalks, and parking lots. When roadways are treacherous due to icy conditions, magnesium chloride helps to prevent the ice bond, allowing snow plows to clear the roads more efficiently..
Impact on Future Operating Budgets Over the next five (5) years, estimate of savings; difficult to calulate, savings are indirect - safer roads is focus.
Source of Funding: Gas Tax dollars / Public Works Transfer

$ 134,000

Debt Service Funds

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Debt Service Funds

Fund Number and Name

60 – Adult Jail Facility Debt Service Fund 1

61 – PERS Debt Service Fund 4

Bonded Debt Service Table 7

RESOURCES AND REQUIREMENTS

ADULT JAIL FACILITY DEBT SERVICE FUND (60)

Historical Data				Budget for Next Year 2014-15		
Actual			DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14				
			RESOURCES			
$ 121,821	$ 79,953	$ 94,000	Beginning Fund Balance	$ 51,000		
990,086	1,049,717	990,000	Property Taxes	1,040,000		
11,609	14,454	11,000	Interest Income	9,000		
$ 1,123,516	$ 1,144,124	$ 1,095,000	TOTAL RESOURCES	$ 1,100,000	$ -	$ -
			REQUIREMENTS			
$ 1,043,563	$ 1,048,963	$ 1,051,000	Debt Service payments	$ 1,049,000		
-	-	44,000	Unappropriated Ending Fund Balance	51,000		
$ 1,043,563	$ 1,048,963	$ 1,095,000	TOTAL REQUIREMENTS	$ 1,100,000	$ -	$ -
79,953	95,161		Ending Fund Balance			
$ 1,123,516	$ 1,144,124		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Adult Jail Debt Service (60)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 51,000
Program Revenues (Schedule C)		1,049,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 1,100,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Debt Service		1,049,000
Contingency		-
Ending Fund Balance		51,000
Total Requirements - To Schedule A	-	**$ 1,100,000**

Purpose of Program:
This fund accounts for the collection of property taxes related to the retirement of the bonds issued for the construction of the Adult Jail.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Adult Jail Debt Service (60)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610

		Budget Amount
Revenues:		
30000	Property Taxes	$ 1,000,000
30100	Prior Year Taxes	40,000
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	9,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,049,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

RESOURCES AND REQUIREMENTS

PERS BOND DEBT SERVICE FUND (61)

Historical Data				Budget for Next Year 2014-15		
Actual			DESCRIPTION RESOURCES AND REQUIREMENTS			
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 54,100	$ 59,542	$ 222,000	Beginning Fund Balance	$ 385,000		
1,119,640	1,260,000	1,387,000	Interfund payments from operating departments	1,404,000		
1,396	2,617	1,000	Interest Income	2,000		
$ 1,175,136	$ 1,322,159	$ 1,610,000	TOTAL RESOURCES	$ 1,791,000	$ -	$ -
			REQUIREMENTS			
$ 1,115,594	$ 1,076,464	$ 1,129,000	Debt service payments	$ 1,178,000		
-	-	481,000	Unappropriated Ending Fund Balance	613,000		
$ 1,115,594	$ 1,076,464	$ 1,610,000	TOTAL REQUIREMENTS	$ 1,791,000	$ -	$ -
59,542	245,695		Ending Fund Balance			
$ 1,175,136	$ 1,322,159		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: PERS Bond Debt Service (61)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 385,000
Program Revenues (Schedule C)		1,406,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 1,791,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Debt Service		1,178,000
Contingency		-
Ending Fund Balance		613,000
Total Requirements - To Schedule A	**-**	**$ 1,791,000**

Purpose of Program:
This fund accounts for the debt service payment for the PERS Bonds.
Revenue is from department charges as a percent of payroll.
Expense is for debt service.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: PERS Bond Debt Service (61)
Office/Division: Finance Office
Program: Debt Service
Cost Center #: 1610

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	1,404,000
37100	Interest Earned	2,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,406,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

Josephine County
Future Bonded Debt Service
As of July 1, 2014

To be paid from Fund 61 - PERS Bond Debt Service

Fiscal Year of Maturity	PERS 2001A		PERS 2012		Total Payment Due
	Principal	Interest	Principal	Interest	
2014-15	335,905	434,095	50,000	357,375	1,177,375
2015-16	333,828	491,172	50,000	355,750	1,230,750
2016-17	322,265	557,735	55,000	354,125	1,289,125
2017-18	273,172	541,828	180,000	352,338	1,347,338
2018-19	-	-	1,055,000	346,488	1,401,488
2019-20	-	-	1,165,000	302,969	1,467,969
2020-21	-	-	1,280,000	254,913	1,534,913
2021-22	-	-	1,405,000	202,113	1,607,113
2022-23	-	-	1,540,000	137,131	1,677,131
2023-24	-	-	1,425,000	65,906	1,490,906
	1,265,170	2,024,830	8,205,000	2,729,106	14,224,106

To be paid from Fund 60 - Adult Jail Facility Debt Service

Fiscal Year of Maturity	Principal	Interest	Total Payment Due
2014-15	905,000	143,912	1,048,912
2015-16	930,000	116,762	1,046,762
2016-17	965,000	83,525	1,048,525
2017-18	1,000,000	50,000	1,050,000
	$3,800,000	$ 394,199	$ 4,194,199

Trust Funds

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Trust Funds

Fund Number and Name

71 – County School Trust Fund 1

72 – Human Service Programs Trust Fund 5

74 – Library Programs Trust Fund 25

75 – PEG Access Fund 39

76 – Sheriff Forfeiture Fund 43

77 – Sheriff Programs Trust Fund 47

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY SCHOOL TRUST FUND (71)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 134	$ 92	$ 500	Beginning Fund Balance	$ 500		
351,733	354,879	25,500	Federal Forest Reserve Receipts	350,500		
92	50	-	Interest Income	-		
135	-	-	Miscelleanous	-		
$ 352,094	$ 355,021	$ 26,000	**TOTAL RESOURCES**	$ 351,000		
			REQUIREMENTS			
$ 352,002	$ 354,483	$ 26,000	Distributions to public schools	$ 351,000		
		-	Unappropriated ending fund balance	-		
352,002	354,483	$ 26,000	**TOTAL REQUIREMENTS**	$ 351,000		
92	538		Ending Fund Balance			
$ 352,094	$ 355,021		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: County School Trust Fund (71)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 1210

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 500
Program Revenues (Schedule C)		350,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 351,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		351,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 351,000**

Purpose of Program:
County School Trust Fund is set up to receive and distribute monies received by the county from federal forest reserve receipts. Apportionment of these payments between the school districts in the county is based on the average daily enrollment for the previous school year.

Mandated Activities:
Set up fund to receive payments from federal forest reserve receipts - ORS 328.005
Distribute all payments received for the benefit of County School Fund - ORS 328.030

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: County School Trust Fund (71)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 1210

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	350,500
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 350,500**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: County School Trust Fund (71)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 1210

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	351,000
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 351,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

RESOURCES AND REQUIREMENTS

Josephine County

HUMAN SERVICE PROGRAMS TRUST FUND (72)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 124,756	$ 135,977	$ 137,000	Beginning Fund Balance	$ 140,200		
10,910	750	1,700	Donations	5,600		
539	514	600	Interest Income	200		
$ 136,205	$ 137,241	$ 139,300	**TOTAL RESOURCES**	$ 146,000	$ -	$ -
			REQUIREMENTS			
$ 228	$ 2,386	$ 92,000	Materials and Services	$ 98,700		
47,262	47,262	47,300	Unappropriated Ending Fund Balance	47,300		
47,490	49,648	$ 139,300	**TOTAL REQUIREMENTS**	$ 146,000	$ -	$ -
88,715	87,593		Ending Fund Balance			
$ 136,205	$ 137,241		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Various

Cost Center Code	Program Name	From Schedule B FTE	Resources	Requirements
1520	William MacKenzie Trust	-	83,500	83,500
1845	Veterans Benefits Donations	-	13,900	13,900
2230	Animal Shelter Donations	-	10,000	10,000
2530	Jennifer Patton Memorial	-	6,000	6,000
2531	Zelzie Reed Trust	-	16,000	16,000
2730	Field Services - State Funds	-	16,600	16,600
	Total Office/Division for Fund	**-**	**$ 146,000**	**$ 146,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Human Service Programs Trust (72)**
Office/Division: **Various**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 140,200
Program Revenues (Schedule C)		5,800
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 146,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		98,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		47,300
Total Requirements - To Schedule A	**-**	**$ 146,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Various
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	5,600
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 5,800**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Various
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	98,700
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 98,700**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Human Service Programs Trust (72)**
Office/Division:	**Board of County Commissioners**
Program:	**William MacKenzie Trust**
Cost Center #:	**1520**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 83,300
Program Revenues (Schedule C)		200
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 83,500**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		36,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		47,300
Total Requirements - To Schedule A	**-**	**$ 83,500**

Purpose of Program:

This program was established based on a bequest included in the will of William MacKenzie. The bequest established the trust principal of $47,262 which cannot be expended. The purpose of the program is to assist Josephine County residents who have exhausted all other source of public assistance. The program, which is administered by the Board of County Commissioners, provides assistance based on requests received from various public service agencies, within the limits of the amount of interest earned by the trust.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 1520

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 200**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 1520

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	36,200
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 36,200
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 1845

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 9,300
Program Revenues (Schedule C)		4,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 13,900**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		13,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 13,900**

Purpose of Program:
This program accounts for donations received on behalf of the Veterans Service Office.
Revenues are from private party donations.
Expenditures are for activities that support the Veterans Service Office.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 1845

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	4,600
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 4,600**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 1845

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	13,900
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 13,900
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Public Health
Program: Animal Shelter Donations
Cost Center #: 2230

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 9,000
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 10,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		10,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 10,000**

Purpose of Program:
This program accounts for donations received on behalf of the Animal Shelter.
Revenues are from private party donations.
Expenditures are for activities that support the Animal Shelter.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Human Service Programs Trust (72)**
Office/Division: **Public Health**
Program: **Animal Shelter Donations**
Cost Center #: **2230**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	1,000
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Public Health
Program: Animal Shelter Donations
Cost Center #: 2230

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	10,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 10,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 2530

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 6,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 6,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		6,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 6,000**

Purpose of Program:

This program was established in the name of Jennifer Patton, a former skill trainer for the Developmental Disabilities Program, whose life was cut short in May 1995. The program directly serves clients with developmental disabilities and supports the activities she shared with them. Revenue is from donations and interest earnings. Expenditures are for activities related to developmental disabilities programs.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 2530

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	6,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 6,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 2531

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 16,000
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 16,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		16,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 16,000**

Purpose of Program:
A bequeath from the estate of Ms. Reed established this program to provide services to children through the Early Intervention Program. Expenditures are for the adminstration and operation of the Early Intervention Program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 2531

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	16,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 16,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 2730

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 16,600
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 16,600**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		16,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 16,600**

Purpose of Program:

This program was set up by BCC resolution 90-104 as an "expendable trust". The money can be spent on any program for treatment of drug affected persons. Expediture approval by the director of Community Corrections is required.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Human Service Programs Trust (72)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 2730

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	16,600
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 16,600
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

RESOURCES AND REQUIREMENTS

Josephine County

LIBRARY PROGRAMS TRUST FUND (74)

Historical Data				Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 668,878	$ 642,831	$ 642,400	Beginning Fund Balance	$ 614,000		
2,467	2,113	2,000	Interest Income	1,000		
$ 671,345	$ 644,944	$ 644,400	**TOTAL RESOURCES**	$ 615,000	$ -	$ -
			REQUIREMENTS			
$ 28,514	$ 20,894	$ 234,900	Materials and Services	$ 209,500		
-	-	42,100	Contingency	38,100		
367,410	367,410	367,400	Unappropriated Ending Fund Balance	367,400		
$ 395,924	$ 388,304	$ 644,400	**TOTAL REQUIREMENTS**	$ 615,000	$ -	$ -
275,421	256,640		Ending Fund Balance			
$ 671,345	$ 644,944		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library

Cost Center Code	Program Name	From Schedule B FTE	Resources	Requirements
2810	Library Trust	-	-	-
2820	Kaye Jean Turner Memorial Trust	-	57,100	57,100
2830	George Borders Memorial Trust	-	557,900	557,900
	Total Office/Division for Fund	**-**	**$ 615,000**	**$ 615,000**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: **Library Programs Trust Fund (74)**
Office/Division: **Library**
Program: **Summary**

	Budget Amounts	
	FTE	**Dollars**
Resources:		
Beginning Fund Balance		$ 614,000
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 615,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		209,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		38,100
Ending Fund Balance		367,400
Total Requirements - To Schedule A	**-**	**$ 615,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	1,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	209,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 209,500**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Library Programs Trust Fund (74)**
Office/Division:	**Library**
Program:	**Library Trust**
Cost Center #:	**2810**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		$ -
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		-
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	$ -

Purpose of Program:

The Library Trust accounts for gifts, donation, grants and other supplementary funding for the benefit of the Josephine County Library System. Most gifts are donated to the library for specific purposes and the donors' wishes must be honored. The fund can also be used to account for unrestricted gifts and grants.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Library Programs Trust Fund (74)**
Office/Division: **Library**
Program: **Library Trust**
Cost Center #: **2810**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	$ -

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Library Trust
Cost Center #: 2810

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ -
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Kaye Jean Turner Memorial Trust
Cost Center #: 2820

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 57,000
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 57,100**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		19,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		38,100
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 57,100**

Purpose of Program:

Mr. and Mrs. Fred Gray established the Kaye Jean Turner Trust Fund in 1979 in memory of their daughter. The purpose of the fund is to purchase library materials in the subject areas of art history and art appreciation. No more than one-third of the principal amount is to be expended annually with the remaining balance to accumulate interest and be added to the principal amount for future use.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Kaye Jean Turner Memorial Trust
Cost Center #: 2820

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 100**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: Kaye Jean Turner Memorial Trust
Cost Center #: 2820

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	19,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 19,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: George Borders Memorial Trust
Cost Center #: 2830

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 557,000
Program Revenues (Schedule C)		900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 557,900**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		190,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		367,400
Total Requirements - To Schedule A	**-**	**$ 557,900**

Purpose of Program:

This fund was established in 1995 as a result of a bequest from the estate of Mr. Borders. The principal of $305,559.78 is to remain unspent, while the interest may be used for projects to benefit the Main Library in Grants Pass.

Included in the bequest is land with a book value of $61,850.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: George Borders Memorial Trust
Cost Center #: 2830

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	900
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 900**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Library Programs Trust Fund (74)
Office/Division: Library
Program: George Borders Memorial Trust
Cost Center #: 2830

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	190,500
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 190,500
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

RESOURCES AND REQUIREMENTS

Josephine County

PEG ACCESS FUND (75)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 23,715	$ 1,564	$ 2,100	Beginning Fund Balance	$ 1,000		
29,355	22,807	22,900	Franchise Fees	23,000		
86	15	-	Interest Income	-		
			Interfund Transfer:			
10,000	10,000	-	100 - General Fund	-	-	-
$ 63,156	$ 34,386	$ 25,000	**TOTAL RESOURCES**	$ 24,000	$ -	$ -
			REQUIREMENTS			
$ 61,593	$ 34,162	$ 23,900	Materials and Services	$ 24,000		
-	-	1,100	Contingency	-		
$ 61,593	$ 34,162	$ 25,000	**TOTAL REQUIREMENTS**	$ 24,000	$ -	$ -
1,563	224		Ending Fund Balance			
$ 63,156	$ 34,386		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**PEG Access Fund (75)**
Office/Division:	**Board of County Commissioners**
Program:	**Public Cable Access**
Cost Center #:	**1510**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 1,000
Program Revenues (Schedule C)		23,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 24,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		24,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 24,000**

Purpose of Program:

The Library Trust accounts for gifts, donation, grants and other supplementary funding for the benefit of the Josephine County Library System. Most gifts are donated to the library for specific purposes and the donors' wishes must be honored. The fund can also be used to account for unrestricted gifts and grants.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: PEG Access Fund (75)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 1510

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	23,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 23,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: PEG Access Fund (75)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 1510

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	-
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	24,000
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 24,000
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

RESOURCES AND REQUIREMENTS

Josephine County

SHERIFF FORFEITURE FUND (76)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 239,560	$ 140,266	$ 102,900	Beginning Fund Balance	$ 21,000		
9,660	97,183	25,000	Operating Revenues	25,500		
806	619	100	Interest Income	500		
$ 250,026	$ 238,068	$ 128,000	**TOTAL RESOURCES**	$ 47,000	$ -	$ -
			REQUIREMENTS			
$ 109,760	$ 21,310	$ -	Materials and Services	$ 1,000		
			Interfund Transfers:			
-	100,000	100,000	240 - Public Safety Fund	20,000		
-		-	435 - Equipment Reserve Fund	-		
-	-	28,000	Contingency	26,000		
109,760	121,310	$ 128,000	**TOTAL REQUIREMENTS**	$ 47,000	$ -	$ -
140,266	116,758		Ending Fund Balance			
$ 250,026	$ 238,068		**TOTAL ASSETS**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Sheriff Forfeiture Fund (76)**
Office/Division:	**Sheriff Office**
Program:	**Federal Forfeiture**
Cost Center #:	**2975**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 21,000
Program Revenues (Schedule C)		26,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 47,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		1,000
Interfund Transfers (Out) (Schedule E)		20,000
Capital Outlays directly from program (Schedule F)		-
Contingency		26,000
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 47,000**

Purpose of Program:

The Sheriff's Office maintains outstanding forfeiture files, with revenues pending adjudication in both Circuit and Federal Courts, from participation in prior Narcotics Task Forces (JOINT, RADE, and DEA).

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: **Sheriff Forfeiture Fund (76)**
Office/Division: **Sheriff Office**
Program: **Federal Forfeiture**
Cost Center #: **2975**

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	25,500
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	500
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 26,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Sheriff Forfeiture Fund (76)
Office/Division: Sheriff Office
Program: Federal Forfeiture
Cost Center #: 2975

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	1,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 1,000
Transfers to Other Funds (List recipients):		
45200	Public Safety Fund (12)	$ 20,000
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ 20,000**

RESOURCES AND REQUIREMENTS

Josephine County

SHERIFF PROGRAMS TRUST FUND (77)

Historical Data				Budget for Next Year 2014-15		
Actual						
Second Preceding Year 2011-12	First Preceding Year 2012-13	Adopted Budget This Year 2013-14	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
$ 31,089	$ 73,296	$ 66,800	Beginning Fund Balance	$ 55,000		
69,326	16,923	18,200	Operating Revenues	19,000		
			Interfund Transfer:			
7,958	-	-	General Fund - Evidence Auction	-	-	-
$ 108,373	$ 90,219	$ 85,000	**TOTAL RESOURCES**	$ 74,000	$ -	$ -
			REQUIREMENTS			
$ 35,077	$ 26,934	$ 34,400	Materials and Services	$ 74,000		
		50,600	Contingency	-		
35,077	26,934	$ 85,000	**TOTAL REQUIREMENTS**	$ 74,000	$ -	$ -
73,296	63,285		Ending Fund Balance			
$ 108,373	$ 90,219		**TOTAL ACTUAL**			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Various
Program: Summary

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 55,000
Program Revenues (Schedule C)		19,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 74,000**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		74,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 74,000**

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Various
Program: Summary

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	17,700
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	300
37200	Donations	1,000
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 19,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Various
Program: Summary

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	74,000
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	**$ 74,000**
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund:	**Sheriff Programs Trust (77)**
Office/Division:	**Sheriff's Office**
Program:	**Crime Prevention**
Cost Center #:	**2945**

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 1,800
Program Revenues (Schedule C)		8,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 9,800**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		9,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 9,800**

Purpose of Program:
This trust is used for the Victims Impact Panel. Expenditures are related to costs associated with Speaker's Fees, Program Coordination stipends, and Facilitator stipends. Revenues are generated through Court Fees charged to Offenders.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 2945

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	7,700
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	300
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 8,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 2945

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	9,800
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 9,800
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: DARE Program
Cost Center #: 2950

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 12,700
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 12,700**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		12,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 12,700**

Purpose of Program:
This trust is for youth drug abuse education. Expenditures are focused on advertising and youth sports sponsorships. (D.A.R.E. stands for Drug Abuse Resistance Education)

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: DARE Program
Cost Center #: 2950

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	12,700
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	$ 12,700
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 2955

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 32,800
Program Revenues (Schedule C)		1,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 33,800**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		33,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	**-**	**$ 33,800**

Purpose of Program:
This trust is used for the up keep of the K9 Unit, through donations acquired by the non-profit 'Friends of K9' group. Expenses fund K9 and handler training, operating and maintenance expenses.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Sheriff-Programs Trust (77)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 2955

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	1,000
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 1,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 2955

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	33,800
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 33,800
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Reserve
Cost Center #: 2960

	Budget Amounts	
	FTE	Dollars
Resources:		
Beginning Fund Balance		$ 7,700
Program Revenues (Schedule C)		10,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		**$ 17,700**
Requirements:		
Expenditures:		
Personal Services (Schedule D)	-	$ -
Materials and Services (Schedule E)		17,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	**$ 17,700**

Purpose of Program:
This trust is for the running of the Sheriff's Office Reserve Unit. The Reserve Unit provides security at local events such as Boatnik, County Fair, and school functions.

JOSEPHINE COUNTY
Schedule C - Resources
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Reserve
Cost Center #: 2960

		Budget Amount
Revenues:		
30000	Property Taxes	$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	10,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	**$ 10,000**

Transfers from Other Funds (List sources):		
35200		$ -
35200		-
35200		-
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	**$ -**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2014-15 Budget

Fund: Sheriff Programs Trust (77)
Office/Division: Sheriff's Office
Program: Reserve
Cost Center #: 2960

		Budget Amount
Materials and Services:		
Supplies:		
43010	Office Supplies	$ -
43015	Operating Supplies	17,700
43025	Aviation Fuel (Airport only)	-
43035	Educational Supplies (DA only)	-
43040	Food and Related Supplies (CJ and Sheriff only)	-
43045	Equipment (<$5,000)	-
43050	Postage and Shipping	-
43055	Printing and Duplication	-
Fees and Services:		
44040	Advertising	-
44020	Contracted Services	-
44025	Drug Testing (Adult Corrections only)	-
44030	Dues and Subscriptions	-
44035	Insurance	-
44040	Investigation Expense (DA only)	-
44045	Medical Services (Sheriff & Insurance only)	-
44050	Professional Services	-
44055	Self Insurance Claims (Insurance Fund only)	-
44065	Witness Fees (DA only)	-
Training and Travel:		
44070	Travel	-
44075	Education and Training	-
Facilities and Utilties:		
45010	Utilities	-
45015	Communications	-
45020	Rental - Land and Buildings	-
45025	Rental - Vehicles and Equipment	-
45030	Building Operation, Repairs and Maint (BOM)	-
45035	Equipment Operation, Repairs and Maint (Fleet)	-
Miscellaneous		
45040	Subsidy Payments - Housing (Adult Corr only)	-
45045	Emergency Food & Shelter (Adult Corr only)	-
45055	Intergovernmental Payments	-
45090	Miscellaneous	-
	Total Materials and Services - To Schedule B	-
		$ 17,700
Transfers to Other Funds (List recipients):		
45200		$ -
45200		-
45200		-
45200		-
	Total Interfund Transfers (Out) - To Schedule B	$ -

Interfund Transfer Schedule

JOSEPHINE COUNTY
Submitted Budget
Interfund Transfer Schedule
2013-14 - Revised for Adoption

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
10	General Fund	600	11	Public Works - Radio Payback	600
10	General Fund	20,000	35	Public Works Special Programs	20,000
10	General Fund	2,000,000	12	Public Safety Fund	2,000,000
10	General Fund	1,100	12	Public Safety - Radio Payback	1,100
10	General Fund	165,000	14	Public Health Fund - Clinic	165,000
10	General Fund	45,000	14	Public Health Fund - Solid Waste	45,000
10	General Fund	85,000	14	Public Health Fund - Animal Control	85,000
10	General Fund	455,400	40	Internal Services Fund (ISF)	455,400
10	General Fund	5,000	40	Internal Services Fund (ISF)-GIS	5,000
10	General Fund	475,000	47	Property Reserve Fund	475,000
10	General Fund	100,000	48	Equipment Reserve Fund	100,000
	Subtotal	3,352,100			$ 3,352,100
11	Public Works Fund	526,500	40	Internal Services Fund (ISF)	526,500
11	Public Works Fund	3,477,000	46	PW Road & Bridge Reserve Fund	3,477,000
11	Public Works Fund	134,000	48	Equipment Reserve Fund	134,000
	Subtotal	4,137,500			4,137,500
12	Public Safety Fund	868,700	40	Internal Services Fund (ISF)	868,700
12	Public Safety Fund	141,700	46	PW Road & Bridge Reserve Fund	141,700
12	Public Safety Fund	30,000	33	Juvenile Justice Special Fund	30,000
	Subtotal	1,040,400			1,040,400
13	Adult Corrections Fund	329,400	40	Internal Services Fund (ISF)	329,400
13	Adult Corrections Fund	2,400	47	Property Reserve Fund	2,400
13	Adult Corrections Fund	3,900	11	Public Works - Radio Payback	3,900
13	Adult Corrections Fund	7,700	12	Public Safety - Radio Payback	7,700
	Subtotal	343,400			343,400
14	Public Health Fund	208,600	40	Internal Services Fund (ISF)	208,600
14	Public Health Fund	700	11	Public Works - Radio Payback	700
14	Public Health Fund	1,400	12	Public Safety - Radio Payback	1,400
	Subtotal	210,700			210,700
15	Mental Health Fund	19,500	40	Internal Services Fund (ISF)	19,500
15	Mental Health Fund	43,000	40	Internal Services Fund (ISF)	43,000
15	Mental Health Fund	10,000	13	Adult Corrections Fund	10,000
	Subtotal	72,500			72,500
40	Internal Service Fund	10,000	48	Equipment Reserve Fund	10,000
	Subtotal	10,000			10,000
41	County Buildings and Fleet Fund	41,000	11	Public Works Fund	41,000
41	County Buildings and Fleet Fund	40,000	48	Equipment Reserve Fund	40,000
41	County Buildings and Fleet Fund	92,700	47	Property Reserve Fund	92,700
	Subtotal	173,700			173,700
42	Insurance Reserve Fund	40,000	20	Building & Safety	40,000
	Subtotal	40,000			40,000
16	Grant Projects Fund:				
	Title III Monies	50,000	10	General Fund - Emerg. Management	50,000
	Title III Monies	24,000	10	General Fund - Forestry	24,000
	Title III Monies	150,000	12	Public Safety Fund - Sheriff	150,000
	Title III Monies	235,000	13	Adult Corrections Fund	235,000
	Title III Monies	25,000	40	ISF - Administration	25,000
16	Grant Projects Fund:				
	Economic Development	20,000	10	General Fund (Planning)	20,000
	Economic Development	20,000	23	Fairgrounds Fund	20,000
	Economic Development	20,000	24	Parks Fund	20,000
	Economic Development	30,000	51/52	Airports Fund	30,000
	Subtotal	574,000			574,000
20	Building and Safety Fund	60,000	40	Internal Services Fund (ISF)	60,000
20	Building and Safety Fund	1,400	11	Public Works - Radio Payback	1,400
20	Building and Safety Fund	2,900	12	Public Safety - Radio Payback	2,900
	Subtotal	64,300			64,300

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JOSEPHINE COUNTY
Submitted Budget
Interfund Transfer Schedule
2013-14 - Revised for Adoption

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
21	Commission - Children & Families	1,600	40	Internal Services Fund ISF)	1,600
	Subtotal	1,600			1,600
23	Fairgrounds Fund	58,300	40	Internal Services Fund (ISF)	58,300
23	Fairgrounds Fund	33,200	47	Property Reserve Fund	33,200
	Subtotal	91,500			91,500
24	Parks Fund	96,200	40	Internal Services Fund ISF)	96,200
	Subtotal	96,200			96,200
25	Transit Fund	3,500	11	Public Works Fund	3,500
25	Transit Fund	139,700	40	Internal Services Fund (ISF)	139,700
25	Transit Fund	628,100	48	Equipment Reserve Fund	628,100
	Subtotal	771,300			771,300
30	County Clerk Records Fund	3,100	40	Internal Services Fund (ISF)	3,100
	Subtotal	3,100			3,100
32	DA Special Programs Fund	50,400	12	Public Safety - DA Office	50,400
32	DA Special Programs Fund	41,700	33	Juv Justice Special Programs	41,700
	Subtotal	92,100			92,100
33	Juv Justice Special Programs	14,300	40	Internal Services Fund (ISF)	14,300
	Subtotal	14,300			14,300
34	Public Land Corner Preservation	13,000	40	Internal Services Fund (ISF)	13,000
	Subtotal	13,000			13,000
35	Public Works Special Programs	9,000	11	Public Works Fund - NVIP	9,000
35	Public Works Special Programs	7,500	11	Public Works Fund - SW Mgmt	7,500
35	Public Works Special Programs	9,800	40	Internal Services Fund (ISF)	9,800
	Subtotal	26,300			26,300
50	Jail Commissary Fund	80,000	48	Equipment Reserve Fund	80,000
	Subtotal	80,000			80,000
51/52	Airports Fund	26,500	40	Internal Services Fund (ISF)	26,500
	Subtotal	26,500			26,500
76	Sheriff Forfeiture Fund	20,000	12	Public Safety Fund	20,000
	Subtotal	20,000			20,000
	Total Interfund Transfers	**$ 11,252,900**			**$ 11,252,900**

Narrowband Radio
Infrastructure
5 Year Payback Plan

2014-15 (Yr 3 of 5)
BUDGETED

	TRANSFER IN:		
TRANSFER OUT:	**REVENUE**	**REVENUE**	
EXPENSE (below)	Public Safety	Public Works	total annual
Departments:			
Adult Corrections	$ 7,700	$ 3,900	$ 11,600
Building Safety	$ 2,900	$ 1,400	$ 4,300
Public Health	$ 1,400	$ 700	$ 2,100
Forestry	$ 1,100	$ 600	$ 1,700
	$ 13,100	$ 6,600	$ 19,700

Personnel

JOSEPHINE COUNTY, OREGON
Budget 2014-15
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Personnel Section

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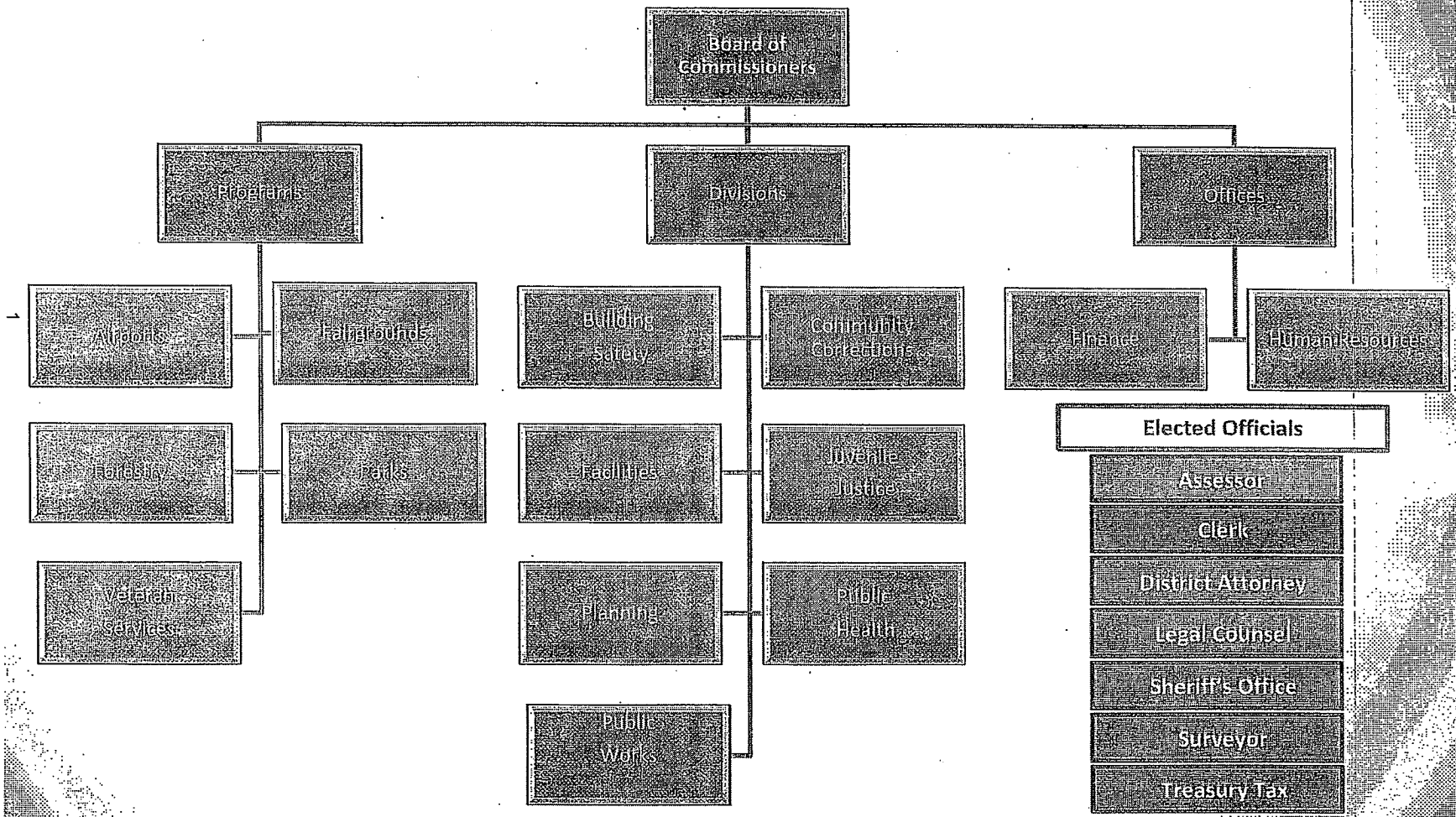
Josephine County Organizational Structure



Revised 07/01/2013

JOSEPHINE COUNTY
SALARIES PAID FROM MORE THAN ONE SOURCE
2014-15

Position Description	Number of Employees	Total Salary & Benefits	Detailed Salary & Benefits			Detailed Salary & Benefits		
			Fund #	Dept or Program	Amount	Fund #	Dept or Program	Amount
Surveyor	1	$ 19,376	10	Surveyor	$ 3,875	34	Corner Preservation	$ 15,501
Sr Dept Specialist	1	$ 65,780	10	Surveyor	$ 39,468	34	Corner Preservation	$ 26,312
Surveyor Tech III	1	$ 71,641	10	Surveyor	$ 7,164	34	Corner Preservation	$ 64,477
Property Data Analyst	1	$ 69,524	10	Assessor	$ 48,667	11	Public Works	$ 20,857
Admin Secretary	1	$ 64,131	10	Forestry	$ 51,305	24	Parks	$ 12,826
Fleet Manager	1	$ 102,486	11	Public Works	$ 76,864	41	County Fleet	$ 25,621
Storeroom	1	$ 50,749	11	Public Works	$ 30,449	41	County Fleet	$ 20,300
Deputy DA II	1	$ 126,381	12	DA	$ 90,381	32	DA Incentives	$ 36,000

Source: Department Submitted Budgets for 2014-15

JOSEPHINE COUNTY
Salaries and Fringe Benefits Table
2014-15

	FTE	Salaries & Wages	Fringe Benefits	Total	Fringe Percentage of Total	Fringe Percentage of Salaries & Wages
Assessor	14.60	608,370	359,930	968,300	37.2%	59.2%
Treasurer	4.00	177,000	104,700	281,700	37.2%	59.2%
Clerk	5.00	221,300	133,200	354,500	37.6%	60.2%
Surveyor - Gen Fund	1.00	37,800	20,700	58,500	35.4%	54.8%
Surveyor - Public Land Corner Pres.	1.68	62,500	53,200	115,700	46.0%	85.1%
Planning	6.17	318,400	126,800	445,200	28.5%	39.8%
Forestry	8.80	394,700	251,400	646,100	38.9%	63.7%
Emergency Management	1.00	54,300	29,700	84,000	35.4%	54.7%
Public Works	47.65	2,305,000	1,458,400	3,763,400	38.8%	63.3%
Sheriff	38.25	2,434,200	1,695,000	4,129,200	41.0%	69.6%
District Attorney	21.07	1,109,100	622,700	1,731,800	36.0%	56.1%
DA Support Incentive	0.28	23,600	12,400	36,000	34.4%	52.5%
Juvenile Justice	8.00	430,200	247,400	677,600	36.5%	57.5%
Juvenile CAMI/Mediation	1.60	86,700	43,300	130,000	33.3%	49.9%
Community Corrections	27.00	1,541,000	991,300	2,532,300	39.1%	64.3%
Mental Health	1.00	45,800	26,700	72,500	36.8%	58.3%
Public Health	22.86	994,800	541,800	1,536,600	35.3%	54.5%
Commissioners	5.50	336,300	143,900	480,200	30.0%	42.8%
Finance	5.00	275,800	153,200	429,000	35.7%	55.5%
Human Resources	3.00	160,800	89,500	250,300	35.8%	55.7%
Property Management	0.50	18,000	6,600	24,600	26.8%	36.7%
Information Technology	6.00	343,800	190,300	534,100	35.6%	55.4%
Communications	2.00	96,700	58,600	155,300	37.7%	60.6%
GIS	1.00	57,000	31,800	88,800	35.8%	55.8%
Legal/Law Library	4.50	308,100	157,100	465,200	33.8%	51.0%
Building Operations/Maint	16.00	599,100	407,800	1,006,900	40.5%	68.1%
County Fleet	2.65	120,300	71,500	191,800	37.3%	59.4%
Veterans Service Office	3.00	107,600	59,000	166,600	35.4%	54.8%
Fairgrounds	2.55	94,900	41,600	136,500	30.5%	43.8%
Transit	16.00	465,600	299,000	764,600	39.1%	64.2%
Parks	6.80	258,500	169,300	427,800	39.6%	65.5%
Building & Safety	5.50	316,300	173,500	489,800	35.4%	54.9%
Airports	2.50	104,100	46,400	150,500	30.8%	44.6%
Subtotal	**292.46**	**14,507,670**	**8,817,730**	**23,325,400**	**37.8%**	**60.8%**
Nondepartmental:						
Payroll Reserve Fund	-	394,000	146,000	540,000	27.0%	37.1%
Grand Totals	**292.46**	**14,901,670**	**8,963,730**	**23,865,400**	**37.6%**	**60.2%**

Source: Department Submitted Budgets for 2013-14

JOSEPHINE COUNTY
Comparison of FTE by Department
2014-15

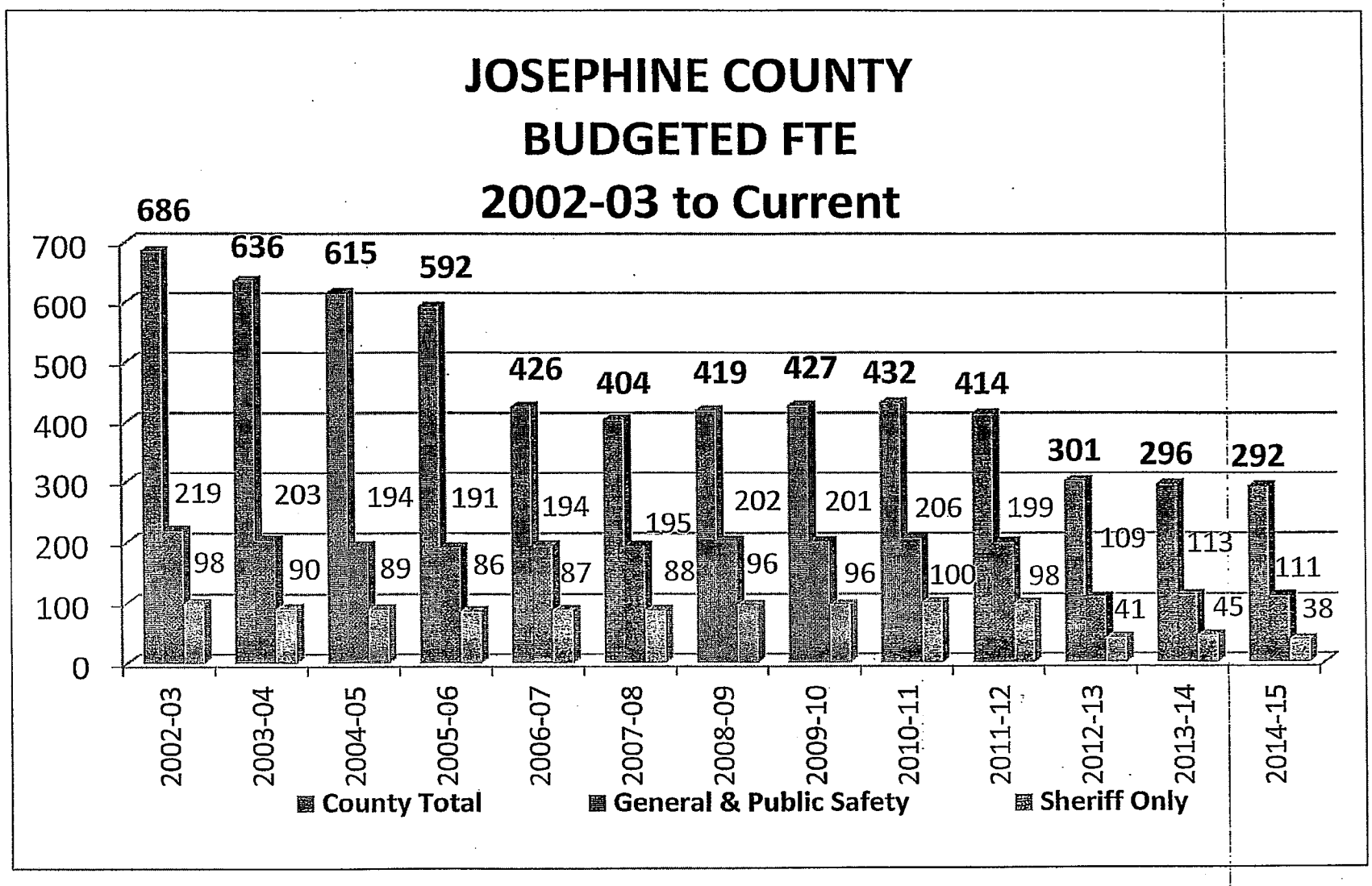
	Budget 12-13	Budget 13-14	Proposed 14-15	Change
	FTE	FTE	FTE	FTE
Assessor	14.85	14.50	14.60	0.10
Treasurer	4.50	4.00	4.00	-
Clerk	5.00	5.00	5.00	-
Surveyor	0.83	0.82	1.00	0.18
Surveyor Public Land Corner Pres.	2.13	1.86	1.68	(0.18)
Planning	5.00	4.60	6.17	1.57
Forestry	8.80	8.80	8.80	-
Emergency Management	1.00	1.00	1.00	-
Public Works	52.75	51.65	47.65	(4.00)
Sheriff	40.63	44.70	38.25	(6.45)
DA	17.75	19.75	21.07	1.32
DA Support Incentives	0.25	0.25	0.28	0.03
Juvenile Justice	8.60	7.50	8.00	0.50
Juvenile CASA/CAMI	2.75	1.50	1.60	0.10
Community Corrections	27.00	27.00	27.00	-
Mental Health	2.45	2.00	1.00	(1.00)
Public Health	23.43	22.30	22.86	0.56
Commissioners	6.00	6.00	5.50	(0.50)
Finance	5.00	5.00	5.00	-
Human Resources	3.00	3.00	3.00	-
Property Management	0.60	-	0.50	0.50
Information Technology	7.00	7.00	6.00	(1.00)
Communications	2.00	2.00	2.00	-
GIS	0.50	-	1.00	1.00
Legal/Law Library	4.50	4.50	4.50	-
Building Operations/Maint	14.00	15.00	16.00	1.00
County Fleet	2.65	2.65	2.65	-
Veterans Service Office	2.25	2.25	3.00	0.75
Fairgrounds	4.00	2.30	2.55	0.25
Transit	15.80	15.00	16.00	1.00
CCF	1.55	-	-	-
Parks	6.00	6.20	6.80	0.60
Building & Safety	5.50	5.50	5.50	-
Airports	2.50	2.50	2.50	-
Grand Totals	**300.57**	**296.13**	**292.46**	**(3.67)**

Source: Department Adopted/Submitted Budgets
**includes supplemental changes

Josephine County

Staffing Summary in Full Time Equivalent (FTE) Employees (including supplemental changes)

Department - Detail	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
General Fund:													
Assessor	19.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	17.80	14.85	14.50	14.60
Treasurer	7.00	6.75	6.45	6.00	6.35	5.60	5.60	5.25	5.00	5.00	4.50	4.00	4.00
Clerk	7.00	6.75	6.75	6.75	6.75	6.75	6.60	5.63	5.50	5.50	5.00	5.00	5.00
Surveyor	1.75	1.75	1.75	1.50	1.75	1.34	1.30	1.42	1.40	1.35	0.83	0.82	1.00
Planning	9.81	9.35	8.20	8.50	10.00	8.50	6.50	6.00	6.00	6.00	5.00	4.60	6.17
Veterans Service Office						1.75	1.80	1.75	2.25	2.25	2.25	2.25	3.00
Emergency Management											1.00	1.00	1.00
Forestry	7.10	7.00	6.50	6.50	6.50	10.50	10.50	10.00	10.00	10.00	8.80	8.80	8.80
Total General Fund:	51.66	49.60	47.65	47.25	49.35	52.44	50.30	48.05	48.15	47.90	42.23	40.97	43.57
Public Safety Fund:													
Sheriff	97.90	90.40	89.40	86.40	88.00	86.90	95.50	95.90	100.25	98.25	40.63	44.70	38.25
District Attorney	23.00	21.00	21.00	22.00	23.00	22.00	22.50	23.50	23.50	23.50	18.00	20.00	21.35
Juvenile Justice	46.64	42.24	35.66	35.31	34.95	32.25	33.75	33.10	33.70	29.13	8.60	7.50	8.00
Total Public Safety Fund:	167.54	153.64	146.06	143.71	145.95	141.15	151.75	152.50	157.45	150.88	67.23	72.20	67.60
Internal Services Fund:													
Commissioners	6.00	6.00	6.00	6.00	7.00	7.00	5.50	5.50	5.50	5.50	6.00	6.00	5.50
Finance	4.00	4.70	5.70	6.70	7.00	5.00	5.80	5.80	5.80	5.00	5.00	5.00	5.00
Human Resources	4.00	4.50	4.50	3.00	4.00	2.50	2.80	2.80	2.80	3.00	3.00	3.00	3.00
Property Management					1.00	1.00	1.50	1.50	1.50	0.60	0.60	-	0.50
Information Technology	10.00	9.50	9.00	8.00	9.00	7.00	7.00	8.00	8.00	8.00	7.00	7.00	6.00
Communications	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.00
GIS		2.15	2.30	2.30	2.00	1.50	1.00	2.00	2.00	1.00	0.50	-	1.00
Legal / Law Library	3.80	4.58	4.80	4.75	4.90	4.10	4.80	4.80	5.00	4.50	4.50	4.50	4.50
Total Internal Service:	30.80	34.43	35.30	33.75	37.90	31.10	31.40	33.40	33.60	29.60	28.60	27.50	27.50
Internal Vendors Fund:													
Building Oper/Maint	18.60	17.00	17.00	17.00	17.00	13.50	15.00	15.00	15.00	15.00	14.00	15.00	16.00
County Fleet	6.10	6.00	6.00	5.00	5.00	3.75	3.75	3.25	3.25	3.50	2.65	2.65	2.65
Total Internal Vendors:	24.70	23.00	23.00	22.00	22.00	17.25	18.75	18.25	18.25	18.50	16.65	17.65	18.65
Major Funds:													
Public Works	87.76	78.25	67.00	67.00	67.50	53.75	59.25	64.55	63.55	63.30	52.75	51.65	47.65
Community Corrections	35.24	28.61	38.94	35.94	35.19	34.25	33.50	33.25	32.25	28.00	27.00	27.00	27.00
Mental Health	181.33	180.82	161.24	152.83	1.30	1.95	1.40	0.80	1.85	3.95	2.45	2.00	1.00
Public Health	42.18	35.09	38.08	37.68	35.02	30.20	27.90	27.70	29.72	28.82	23.43	22.30	22.86
Total Major Funds:	346.51	322.77	305.26	293.45	139.01	120.15	122.05	126.30	127.37	124.07	105.63	102.95	98.51
Special Funds:													
Fairgrounds	5.50	5.00	5.00	5.00	4.00	4.00	6.10	6.10	6.40	4.60	4.00	2.30	2.55
Surveyor Pub. Land Corner				0.25	0.25	2.16*	2.20	2.38	2.40	2.37	2.13	1.86	1.68
Transit	10.00	10.00	12.45	11.25	-	13.25	12.50	12.75	15.02	17.00	15.80	15.00	16.00
Juvenile CASA/CAMI	1.72	1.50	1.78	1.78	1.75	2.60	2.35	2.65	2.85	2.85	2.75	1.50	1.60
CCF	2.50	2.00	2.00	2.00	2.00	2.55	2.60	3.00	1.80	1.55	1.55	-	[illegible]
Parks	7.80	7.00	6.75	6.75	7.00	9.00	9.00	10.90	9.40	6.00	6.00	6.20	6.80
Building & Safety	6.75	6.75	8.75	7.00	8.00	6.50	8.50	8.50	8.00	6.00	5.50	5.50	5.50
Airports	3.25	3.50	2.50	1.00	1.00	1.75	1.50	1.75	1.75	2.27	2.50	2.50	2.50
Library	24.00	15.30	17.94	15.04	4.50								
Gen/Central Srvc/Econ Dev	2.75	1.45	0.45	1.45	3.00								
Total Special Funds:	64.27	52.50	57.62	51.52	31.50	41.81	44.75	48.03	47.62	42.64	40.23	34.86	36.63
Total FTE's	685.48	635.94	614.89	591.68	425.71	403.90	419.00	426.53	432.44	413.59	300.57	296.13	292.46


JOSEPHINE COUNTY
BUDGETED FTE
2002-03 to Current
700
600
500
400
300
200
100
0
686
636
615
592
426
404
419
427
432
414
301
296
292
219
203
194
191
194
195
202
201
206
199
109
113
111
98
90
89
86
87
88
96
96
100
98
41
45
38
2002-03
2003-04
2004-05
2005-06
2006-07
2007-08
2008-09
2009-10
2010-11
2011-12
2012-13
2013-14
2014-15
County Total
General & Public Safety
Sheriff Only

ELECTED OFFICIALS COMPENSATION SCHEDULE
EFFECTIVE 1/1/2013

		Annual	Monthly	Hourly	
E 03	Assessor	$ 71,902.32	$ 5,991.86	$ 34.57	
E 03A	Clerk	$ 71,902.32	$ 5,991.86	$ 34.57	
E 04	Commissioners	$ 75,391.80	$ 6,282.65	$ 36.25	
E 02	District Attorney	$ 21,159.48	$ 1,763.29	$ 10.17	(excludes State Salary of $90,972)
E 06	Legal Counsel	$ 94,284.24	$ 7,857.02	$ 45.33	
E 05	Sheriff	$ 84,360.12	$ 7,030.01	$ 40.56	
E 01	Surveyor (Part-time status)	$ 7,680.00	$ 640.00	$ 32.00	(Paid hourly rate for hours in excess of 20 per month)
E 03T	Treasurer (Includes Tax Collector - 40%)	$ 71,902.32	$ 5,991.86	$ 34.57	

NON UNION Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
NU1	1,952.36 11.26	2,069.50 11.94	2,121.24 12.24	2,174.27 12.54	2,228.63 12.86	2,284.35 13.18	2,341.46 13.51	2,400.00 13.85	2,460.00 14.19	2,521.50 14.55	2,584.54 14.91	2,649.15 15.28
NU2	2,049.98 11.83	2,172.98 12.54	2,227.30 12.85	2,282.98 13.17	2,340.05 13.50	2,398.55 13.84	2,458.51 14.18	2,519.97 14.54	2,582.97 14.90	2,647.54 15.27	2,713.73 15.66	2,781.57 16.05
NU3	2,152.48 12.42	2,281.63 13.16	2,338.67 13.49	2,397.14 13.83	2,457.07 14.18	2,518.50 14.53	2,581.46 14.89	2,646.00 15.27	2,712.15 15.65	2,779.95 16.04	2,849.45 16.44	2,920.69 16.85
NU4	2,260.10 13.04	2,395.71 13.82	2,455.60 14.17	2,516.99 14.52	2,579.91 14.88	2,644.41 15.26	2,710.52 15.64	2,778.28 16.03	2,847.74 16.43	2,918.93 16.84	2,991.90 17.26	3,066.70 17.69
NU5	2,373.11 13.69	2,515.50 14.51	2,578.39 14.88	2,642.85 15.25	2,708.92 15.63	2,776.64 16.02	2,846.06 16.42	2,917.21 16.83	2,990.14 17.25	3,064.89 17.68	3,141.51 18.12	3,220.05 18.58
NU6	2,491.77 14.38	2,641.28 15.24	2,707.31 15.62	2,774.99 16.01	2,844.36 16.41	2,915.47 16.82	2,988.36 17.24	3,063.07 17.67	3,139.65 18.11	3,218.14 18.57	3,298.59 19.03	3,381.05 19.51
NU7 ∞	2,616.36 15.09	2,773.34 16.00	2,842.67 16.40	2,913.74 16.81	2,986.58 17.23	3,061.24 17.66	3,137.77 18.10	3,216.21 18.56	3,296.62 19.02	3,379.04 19.49	3,463.52 19.98	3,550.11 20.48
NU8	2,747.18 15.85	2,912.01 16.80	2,984.81 17.22	3,059.43 17.65	3,135.92 18.09	3,214.32 18.54	3,294.68 19.01	3,377.05 19.48	3,461.48 19.97	3,548.02 20.47	3,636.72 20.98	3,727.64 21.51
NU9	2,884.54 16.64	3,057.61 17.64	3,134.05 18.08	3,212.40 18.53	3,292.71 19.00	3,375.03 19.47	3,459.41 19.96	3,545.90 20.46	3,634.55 20.97	3,725.41 21.49	3,818.55 22.03	3,914.01 22.58
NU10	3,028.77 17.47	3,210.50 18.52	3,290.76 18.99	3,373.03 19.46	3,457.36 19.95	3,543.79 20.45	3,632.38 20.96	3,723.19 21.48	3,816.27 22.02	3,911.68 22.57	4,009.47 23.13	4,109.71 23.71
NU11	3,180.21 18.35	3,371.02 19.45	3,455.30 19.93	3,541.68 20.43	3,630.22 20.94	3,720.98 21.47	3,814.00 22.00	3,909.35 22.55	4,007.08 23.12	4,107.26 23.70	4,209.94 24.29	4,315.19 24.90
NU12	3,339.22 19.27	3,539.57 20.42	3,628.06 20.93	3,718.76 21.45	3,811.73 21.99	3,907.02 22.54	4,004.70 23.10	4,104.82 23.68	4,207.44 24.27	4,312.63 24.88	4,420.45 25.50	4,530.96 26.14
NU13	3,506.18 20.23	3,716.55 21.44	3,809.46 21.98	3,904.70 22.53	4,002.32 23.09	4,102.38 23.67	4,204.94 24.26	4,310.06 24.87	4,417.81 25.49	4,528.26 26.13	4,641.47 26.78	4,757.51 27.45

NON UNION Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
NU14	3,681.49 21.24	3,902.38 22.51	3,999.94 23.08	4,099.94 23.65	4,202.44 24.25	4,307.50 24.85	4,415.19 25.47	4,525.57 26.11	4,638.71 26.76	4,754.68 27.43	4,873.55 28.12	4,995.39 28.82
NU15	3,865.56 22.30	4,097.49 23.64	4,199.93 24.23	4,304.93 24.84	4,412.55 25.46	4,522.86 26.09	4,635.93 26.75	4,751.83 27.41	4,870.63 28.10	4,992.40 28.80	5,117.21 29.52	5,245.14 30.26
NU16	4,058.84 23.42	4,302.37 24.82	4,409.93 25.44	4,520.18 26.08	4,633.18 26.73	4,749.01 27.40	4,867.74 28.08	4,989.43 28.79	5,114.17 29.51	5,242.02 30.24	5,373.07 31.00	5,507.40 31.77
NU17	4,261.78 24.59	4,517.49 26.06	4,630.43 26.71	4,746.19 27.38	4,864.84 28.07	4,986.46 28.77	5,111.12 29.49	5,238.90 30.23	5,369.87 30.98	5,504.12 31.76	5,641.72 32.55	5,782.76 33.36
NU18	4,474.87 25.82	4,743.36 27.37	4,861.94 28.05	4,983.49 28.75	5,108.08 29.47	5,235.78 30.21	5,366.67 30.96	5,500.84 31.74	5,638.36 32.53	5,779.32 33.34	5,923.80 34.18	6,071.90 35.03
NU19	4,698.61 27.11	4,980.53 28.73	5,105.04 29.45	5,232.67 30.19	5,363.49 30.94	5,497.58 31.72	5,635.02 32.51	5,775.90 33.32	5,920.30 34.16	6,068.31 35.01	6,220.02 35.89	6,375.52 36.78
NU20	4,933.54 28.46	5,229.55 30.17	5,360.29 30.93	5,494.30 31.70	5,631.66 32.49	5,772.45 33.30	5,916.76 34.14	6,064.68 34.99	6,216.30 35.86	6,371.71 36.76	6,531.00 37.68	6,694.28 38.62
NU21	5,180.22 29.89	5,491.03 31.68	5,628.31 32.47	5,769.02 33.28	5,913.25 34.12	6,061.08 34.97	6,212.61 35.84	6,367.93 36.74	6,527.13 37.66	6,690.31 38.60	6,857.57 39.56	7,029.01 40.55
NU22	5,439.23 31.38	5,765.58 33.26	5,909.72 34.10	6,057.46 34.95	6,208.90 35.82	6,364.12 36.72	6,523.22 37.63	6,686.30 38.58	6,853.46 39.54	7,024.80 40.53	7,200.42 41.54	7,380.43 42.58
NU23	5,711.19 32.95	6,053.86 34.93	6,205.21 35.80	6,360.34 36.70	6,519.35 37.61	6,682.33 38.55	6,849.39 39.52	7,020.62 40.50	7,196.14 41.52	7,376.04 42.55	7,560.44 43.62	7,749.45 44.71
NU24	5,996.75 34.60	6,356.56 36.67	6,515.47 37.59	6,678.36 38.53	6,845.32 39.49	7,016.45 40.48	7,191.86 41.49	7,371.66 42.53	7,555.95 43.59	7,744.85 44.68	7,938.47 45.80	8,136.93 46.94
NU25	6,296.59 36.33	6,674.39 38.51	6,841.25 39.47	7,012.28 40.46	7,187.59 41.47	7,367.28 42.50	7,551.46 43.57	7,740.25 44.66	7,933.76 45.77	8,132.10 46.92	8,335.40 48.09	8,543.79 49.29

AFSCME Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A04	1,600.68 9.23	1,696.14 9.79	1,742.87 10.06	1,787.54 10.31	1,836.28 10.59	1,885.06 10.88	1,935.83 11.17	1,986.62 11.46	2,039.43 11.77	2,094.27 12.08	2,151.16 12.41	2,208.01 12.74
A05	1,694.10 9.77	1,795.67 10.36	1,844.43 10.64	1,893.19 10.92	1,943.96 11.22	1,994.73 11.51	2,047.55 11.81	2,102.39 12.13	2,159.28 12.46	2,216.15 12.79	2,275.05 13.13	2,336.00 13.48
A06	1,795.67 10.36	1,903.32 10.98	1,954.12 11.27	2,006.92 11.58	2,059.73 11.88	2,114.57 12.20	2,171.46 12.53	2,230.36 12.87	2,289.28 13.21	2,350.23 13.56	2,413.19 13.92	2,478.19 14.30
A07	1,903.32 10.98	2,017.09 11.64	2,071.93 11.95	2,126.77 12.27	2,183.65 12.60	2,240.53 12.93	2,299.44 13.27	2,360.36 13.62	2,423.35 13.98	2,488.35 14.36	2,555.37 14.74	2,622.40 15.13
A08	2,021.16 11.66	2,143.03 12.36	2,199.91 12.69	2,256.77 13.02	2,317.71 13.37	2,378.65 13.72	2,441.64 14.09	2,504.60 14.45	2,571.62 14.84	2,638.66 15.22	2,709.75 15.63	2,780.85 16.04
A09	2,136.93 12.33	2,264.91 13.07	2,325.85 13.42	2,386.78 13.77	2,451.78 14.15	2,516.78 14.52	2,583.81 14.91	2,652.88 15.31	2,723.97 15.72	2,797.11 16.14	2,870.23 16.56	2,947.42 17.00
A10	2,262.86 13.06	2,398.96 13.84	2,461.94 14.20	2,526.94 14.58	2,596.01 14.98	2,663.04 15.36	2,734.13 15.77	2,807.26 16.20	2,882.42 16.63	2,959.61 17.08	3,036.78 17.52	3,118.06 17.99
A11	2,396.93 13.83	2,541.15 14.66	2,608.20 15.05	2,677.24 15.45	2,748.34 15.86	2,821.47 16.28	2,896.63 16.71	2,971.79 17.15	3,051.02 17.60	3,132.26 18.07	3,215.56 18.55	3,300.86 19.04
A12	2,537.09 14.64	2,689.44 15.52	2,760.54 15.93	2,833.66 16.35	2,908.82 16.78	2,986.01 17.23	3,065.23 17.68	3,146.48 18.15	3,229.77 18.63	3,315.08 19.13	3,404.46 19.64	3,493.84 20.16
A13	2,681.31 15.47	2,841.77 16.40	2,916.95 16.83	2,996.17 17.29	3,075.40 17.74	3,156.64 18.21	3,241.95 18.70	3,327.27 19.20	3,416.65 19.71	3,508.06 20.24	3,601.50 20.78	3,696.98 21.33
A14	2,831.64 16.34	3,002.26 17.32	3,081.49 17.78	3,164.77 18.26	3,248.06 18.74	3,335.40 19.24	3,424.78 19.76	3,516.17 20.29	3,611.65 20.84	3,707.12 21.39	3,806.66 21.96	3,908.20 22.55
A15	2,990.07 17.25	3,168.84 18.28	3,254.14 18.77	3,341.49 19.28	3,430.87 19.79	3,522.28 20.32	3,615.71 20.86	3,713.23 21.42	3,812.75 22.00	3,914.31 22.58	4,017.91 23.18	4,125.57 23.80

AFSCME Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A16	3,160.71 18.24	3,349.62 19.33	3,438.99 19.84	3,532.44 20.38	3,625.87 20.92	3,721.35 21.47	3,820.88 22.04	3,924.47 22.64	4,028.07 23.24	4,135.73 23.86	4,245.43 24.49	4,359.16 25.15
A17	3,337.43 19.25	3,538.53 20.42	3,631.96 20.95	3,729.47 21.52	3,829.00 22.09	3,930.55 22.68	4,036.18 23.29	4,143.85 23.91	4,253.55 24.54	4,367.29 25.20	4,483.09 25.86	4,602.93 26.56
A18	3,524.30 20.33	3,735.54 21.55	3,835.09 22.13	3,936.66 22.71	4,040.25 23.31	4,147.92 23.93	4,259.63 24.58	4,371.35 25.22	4,487.14 25.89	4,607.00 26.58	4,728.86 27.28	4,854.80 28.01
A19	3,719.31 21.46	3,942.75 22.75	4,046.35 23.34	4,154.01 23.97	4,265.73 24.61	4,379.49 25.27	4,495.28 25.93	4,615.11 26.63	4,737.00 27.33	4,862.93 28.06	4,992.93 28.81	5,124.96 29.57
A20	3,924.47 22.64	4,160.11 24.00	4,269.80 24.63	4,383.55 25.29	4,501.36 25.97	4,619.18 26.65	4,743.09 27.36	4,869.03 28.09	4,999.02 28.84	5,131.06 29.60	5,267.14 30.39	5,407.31 31.20
A21	4,137.76 23.87	4,385.57 25.30	4,503.38 25.98	4,623.24 26.67	4,745.12 27.38	4,871.04 28.10	5,001.06 28.85	5,135.13 29.63	5,271.22 30.41	5,411.37 31.22	5,555.61 32.05	5,703.89 32.91
A22	4,365.26 25.18	4,627.30 26.70	4,751.15 27.41	4,877.15 28.14	5,007.16 28.89	5,139.19 29.65	5,277.32 30.45	5,417.48 31.26	5,561.71 32.09	5,707.96 32.93	5,860.30 33.81	6,016.70 34.71
A23	4,604.95 26.57	4,881.22 28.16	5,011.21 28.91	5,145.27 29.68	5,281.39 30.47	5,423.56 31.29	5,567.79 32.12	5,716.07 32.98	5,868.42 33.86	6,024.83 34.76	6,185.30 35.69	6,349.84 36.63
A24	4,856.84 28.02	5,147.32 29.70	5,285.43 30.49	5,427.62 31.31	5,571.85 32.15	5,720.14 33.00	5,872.47 33.88	6,028.89 34.78	6,189.37 35.71	6,355.93 36.67	6,524.55 37.64	6,699.21 38.65
A25	5,057.94 29.18	5,360.61 30.93	5,504.82 31.76	5,651.08 32.60	5,801.38 33.47	5,955.76 34.36	6,114.20 35.27	6,276.71 36.21	6,445.32 37.19	6,615.95 38.17	6,792.66 39.19	6,973.45 40.23

Appendix A - SEIU Salary Table

Effective January 1, 2014

ROADWORKERS

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O10	2,347.81 13.55	2,488.04 14.35	2,551.36 14.72	2,614.71 15.09	2,680.29 15.46	2,748.16 15.86	2,816.01 16.25	2,886.12 16.65	2,958.52 17.07	3,033.14 17.50	3,107.78 17.93	3,186.95 18.39
O20	2,594.13 14.97	2,750.73 15.87	2,818.80 16.26	2,891.43 16.68	2,964.07 17.10	3,041.24 17.55	3,118.39 17.99	3,197.84 18.45	3,279.54 18.92	3,361.24 19.39	3,447.47 19.89	3,534.90 20.39
O30	2,850.91 16.45	3,021.69 17.43	3,101.39 17.89	3,181.10 18.35	3,265.35 18.84	3,349.58 19.32	3,438.40 19.84	3,527.21 20.35	3,620.56 20.89	3,716.20 21.44	3,811.85 21.99	3,913.02 22.58
O40	3,114.19 17.97	3,301.56 19.05	3,388.36 19.55	3,477.47 20.06	3,566.57 20.58	3,660.26 21.12	3,756.23 21.67	3,856.75 22.25	3,957.28 22.83	4,060.10 23.42	4,167.49 24.04	4,277.15 24.68
O50	3,194.15 18.43	3,386.08 19.54	3,486.63 20.12	3,591.72 20.72	3,699.09 21.34	3,811.07 21.99	3,923.01 22.63	4,041.82 23.32	4,162.92 24.02	4,286.29 24.73	4,416.51 25.48	4,549.05 26.25

FLEET

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O11	2,574.68 14.85	2,729.16 15.75	2,797.39 16.14	2,867.32 16.54	2,939.00 16.96	3,012.48 17.38	3,087.79 17.81	3,164.98 18.26	3,244.10 18.72	3,325.20 19.18	3,408.33 19.66	3,493.54 20.16
O21	2,703.41 15.60	2,865.61 16.53	2,937.25 16.95	3,010.68 17.37	3,085.95 17.80	3,163.10 18.25	3,242.18 18.71	3,323.23 19.17	3,406.31 19.65	3,491.47 20.14	3,578.76 20.65	3,668.23 21.16
O31	2,838.58 16.38	3,008.89 17.36	3,084.11 17.79	3,161.21 18.24	3,240.24 18.69	3,321.25 19.16	3,404.28 19.64	3,489.39 20.13	3,576.62 20.63	3,666.04 21.15	3,757.69 21.68	3,851.63 22.22

O41	2,980.51 17.20	3,159.34 18.23	3,238.32 18.68	3,319.28 19.15	3,402.26 19.63	3,487.32 20.12	3,574.50 20.62	3,663.86 21.14	3,755.46 21.67	3,849.35 22.21	3,945.58 22.77	4,044.22 23.34
O51	3,129.54 18.06	3,317.31 19.14	3,400.24 19.62	3,485.25 20.11	3,572.38 20.61	3,661.69 21.13	3,753.23 21.65	3,847.06 22.20	3,943.24 22.75	4,041.82 23.32	4,142.87 23.90	4,246.44 24.50
O61	3,286.02 18.96	3,483.18 20.10	3,570.26 20.60	3,659.52 21.11	3,751.01 21.64	3,844.79 22.18	3,940.91 22.74	4,039.43 23.30	4,140.42 23.89	4,243.93 24.48	4,350.03 25.10	4,458.78 25.72

SHERIFF ASSOCIATION Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
S 1	2,413.75 13.93	2,555.15 14.74	2,682.61 15.48	2,814.06 16.24	2,957.44 17.06	3,102.82 17.90	3,266.14 18.84
S 2	2,535.24 14.63	2,682.61 15.48	2,814.06 16.24	2,957.44 17.06	3,102.82 17.90	3,266.14 18.84	3,423.46 19.75
S 3	2,959.42 17.07	3,130.70 18.06	3,288.03 18.97	3,455.32 19.93	3,624.60 20.91	3,801.85 21.93	3,991.05 23.03
S 4	3,015.20 17.40	3,190.45 18.41	3,724.18 21.49	3,905.40 22.53	4,100.59 23.66	4,305.72 24.84	4,516.82 26.06
S 5	3,031.14 17.49	3,208.37 18.51	3,742.10 21.59	3,923.33 22.64	4,118.51 23.76	4,323.63 24.94	4,536.73 26.17
S 6	3,108.81 17.94	3,288.03 18.97	3,833.72 22.12	4,022.91 23.21	4,222.08 24.36	4,431.19 25.57	4,648.27 26.82
S 7	3,184.47 18.37	3,371.68 19.45	3,923.33 22.64	4,118.51 23.76	4,323.63 24.94	4,536.73 26.17	4,761.77 27.47
S 8	3,248.21 18.74	3,437.40 19.83	3,929.31 22.67	4,126.48 23.81	4,331.59 24.99	4,544.70 26.22	4,771.74 27.53
S 9	3,329.85 19.21	3,523.03 20.33	4,030.88 23.26	4,230.05 24.40	4,437.15 25.60	4,658.21 26.87	4,893.22 28.23
S 10	3,409.52 19.67	3,604.69 20.80	4,126.48 23.81	4,331.59 24.99	4,544.70 26.22	4,771.74 27.53	5,012.71 28.92
S 11	3,491.18 20.14	3,698.29 21.34	4,230.05 24.40	4,437.15 25.60	4,658.21 26.87	4,893.22 28.23	5,138.17 29.64
S 12	3,578.80 20.65	3,787.91 21.85	4,331.59 24.99	4,544.70 26.22	4,771.74 27.53	5,012.71 28.92	5,263.64 30.37

FOPPO Salary Table
January 1, 2014

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Basic PPO	$3,544.25	$3,756.90	$3,944.75	$4,141.99	$4,349.09	$4,566.54	$4,794.87	$5,034.61
F16	$20.45	$21.67	$22.76	$23.90	$25.09	$26.35	$27.66	$29.05
Int PPO	$3,779.22	$4,005.97	$4,206.27	$4,416.59	$4,637.42	$4,869.29	$5,112.75	$5,368.39
F17	$21.80	$23.11	$24.27	$25.48	$26.75	$28.09	$29.50	$30.97
Adv PPO	$4,030.12	$4,271.92	$4,485.52	$4,709.80	$4,945.28	$5,192.55	$5,452.18	$5,724.79
F18	$23.25	$24.65	$25.88	$27.17	$28.53	$29.96	$31.46	$33.03

Appendix

JOSEPHINE COUNTY, OREGON
Budget -2014-15
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JOSEPHINE COUNTY, OREGON
Glossary of Budget Terms

Adopted Budget: The annual budget document as approved by the budget committee and then adopted by the Board of County Commissioners.

Appropriation: An act (ordinance or resolution) of a governing body (such as the Board of County Commissioners) authorizing the expenditure of money for specific purposes. Also, the money so authorized.

Assessed Valuation: A valuation set upon real estate or other property by the County Assessor and the state as a basis for levying taxes. This amount is multiplied by the tax rate to determine the total amount of property taxes to be collected.

Beginning Fund Balance: Resources received by the County during previous fiscal years which are being included in the resources applied to meet the estimated operating costs of the current fiscal year.

Bond: A written promise to pay a specified sum of money (face value or principle amount) at a specified date or dates in the future (maturity date(s)), together with periodic interest at a specified rate.

Budget: A policy statement detailing an entity's plan for the attainment of stated goals during a specified period. This includes estimates of required expenditures and anticipated revenues to carry out stated goals.

Budget Committee: The budget planning board of an entity. It is comprised of the Board of County Commissioners and three appointed Josephine County Residents.

CAFR: Comprehensive Annual Financial Report. This is the County's annual report containing audited financial statements, comparison of actual to budget information and statistical data.

Capital Outlay: The expenditure category incorporating all property and equipment expenditures in excess of $5,000 with a useful life of more than one year. This includes, but is not limited to, land purchases, the purchase, improvement, or renovation of county facilities, and the acquisition of county equipment.

Capital Projects: Activities resulting in the acquisition of or improvement of major capital items such as land, buildings and county facilities.

Capital Project Funds: Funds used to account for the financial resources to be used for the acquisition of or construction of major capital items.

Charges for Services: A charge imposed by a County department for services rendered to the public. Charges are imposed in order to insure that those citizens receiving the service pay at least a portion of the cost of providing the service.

Contingency: An expenditure classification for those funds reserved to meet unanticipated demands and expenses.

Debt Service: Payment of principal and interest on a long-term obligation.

Debt Service Funds: Funds used to account for the accumulation of resources for, and payment of long-term obligations.

Department Generated Revenues: Monies directly generated by departments as a result of the services provided by the department in the form of charges for services, sale of licenses and permits, fines, intergovernmental grants and shared revenues, or donations and other miscellaneous revenues.

Enterprise Funds: Funds used to account for the operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the costs of providing goods and/or services to the general public on a continuing basis be financed or recovered primarily through user charges.

JOSEPHINE COUNTY, OREGON
Glossary of Budget Terms

Expendable Trust Fund: A fund used to account for resources received and held by the County in a fiduciary capacity. It is permitted to expend, or spend, the trust corpus, or body. Due to the nature of the purpose of the funds they are accounted for in essentially the same manner as governmental funds.

Expenditure: In fund accounting, a disbursement of cash or a liability incurred for operations, capital outlay, or other requirement during a budget period.

Fines & Forfeitures: Revenues collected as fines for the violation of laws, rules or regulations, and revenues received due to the forfeiture by an individual of an asset to the County.

Fiscal Year: The twelve-month period from July 1 to June 30 for which the annual budget of the County is prepared and adopted.

Fixed Asset: Assets with a life expectancy in excess of one year, such as land, buildings, furniture and other equipment.

FTE (Full-time Equivalent): This term is used in the budget to designate the equivalent of one full-time employee. One FTE is equivalent to one full-time employee or any combination of part-time employees whose employment percentages total 100%.

Fund: A fiscal entity consisting of a self-balancing set of accounts that are segregated from other funds for the purpose of fulfilling specific activities or attaining specific objectives in accordance with regulations, restrictions, or limitations. A fund is also an available quantity of financial resources.

GAAP: Generally Accepted Accounting Principles.

General Fund: A fund established for the purpose of accounting for all financial resources and liabilities of the County except those required to be accounted for in other funds by special regulations, restrictions, or limitations.

Interfund Transfers: An expenditure and revenue classification for those expenses charged to one fund by another fund for materials or services rendered or for receipt of monies for specific programs or services.

Intergovernmental Revenues: A revenue category to record the receipt of grants and shared revenues received from another governmental entity.

Internal Service Funds: Funds used to account for the operations of departments or programs that provide services and products primarily to other County departments or programs.

Internal Service Fund Charges: An expenditure classification for those expenses charged by an Internal Service Fund to a department or program for services.

Licenses & Permits: A revenue classification used to record the monies received from the sales of licenses and permits.

Materials and Services: An expenditure classification including major non-capital, non-personnel expenditures. These include expenses for travel and training, operations, data processing, property, equipment, and contracted services.

Miscellaneous Revenues: A revenue classification used to record revenues that do not meet the definition of other revenue classifications. These include interest earned on fund balances.

JOSEPHINE COUNTY, OREGON
Glossary of Budget Terms

Non-Expendable Trust Fund: A fund used to account for resources received by the County in a fiduciary capacity. The only amount that may be expended is the interest earned on the principal. The body of the trust, or the corpus, must remain intact.

O & C Revenues: Revenues received by the county from the federal government for timber harvested on federal government land formerly belonging to the Oregon and California Railroad. This is the primary source of revenue for Josephine County's public safety programs. Beginning in 1994-95, O & C Funds were no longer linked to the timber harvest, and were guaranteed by the federal government in a federal safety net program for five years. In October 2000, Congress passed PL 106-393 which guaranteed payment of the safety net money through the County's fiscal year 2006-07. In May 2007, the funding was extended for one more year, through the County's fiscal year 2007-08. In October 2008, Congress passed the Troubled Assets Relief Program (TARP) which extended the payments for another four years but with reduced amounts each year until phased out altogether.

Operating Budget: The portion of the Josephine County annual budget that applies to expenditures other than capital outlays, debt service, transfers, contingency, and ending fund balance.

Personal Services: An expenditure classification used to account for the costs of employees. This classification includes salaries and wages and employer paid benefits.

Program: A group of related activities performed by one or more organized units for the purpose of accomplishing a function for which the county is responsible.

Requirements: A budget term used for all budgeted uses of monies in a fund during a fiscal period. It includes budgeted expenditures, interfund transfers, contingencies and balances budgeted to be carried over to the next fiscal period. Requirements must be equal to Resources (see next definition) in order for a fund's budget to be in balance.

Resources: Total monies available during a budget period. This includes the estimated balances on hand at the beginning of the budgetary period plus all revenues anticipated being collected.

Revenue: Monies received during the budgetary period to finance County services.

Special Revenue Funds: Funds established for the purpose of accounting for all financial resources and requirements which, because of special regulations, restrictions, or limitations, must be segregated from other funds.

Supplemental Budget: An amendment, made by the governing body, to the adopted budget to meet unexpected needs or to authorize the expenditure of revenues which were not anticipated at the time the regular budget was adopted.

Tax Levy: The total amount eligible to be raised by general property taxes.

Tax Rate: The amount of tax levied for each $1,000 of assessed valuation. The assessed valuation is multiplied by the tax rate to determine the total tax dollars levied.

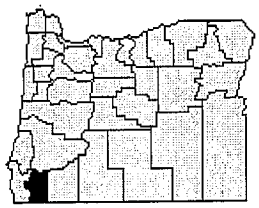
Unappropriated Ending Fund Balance: A budget classification for those funds not appropriated for any purpose and reserved for subsequent fiscal years. This may include specific reserves for buildings or equipment or may be generally reserved funds for no specific purpose.

JOSEPHINE COUNTY, OREGON
Glossary of Acronyms

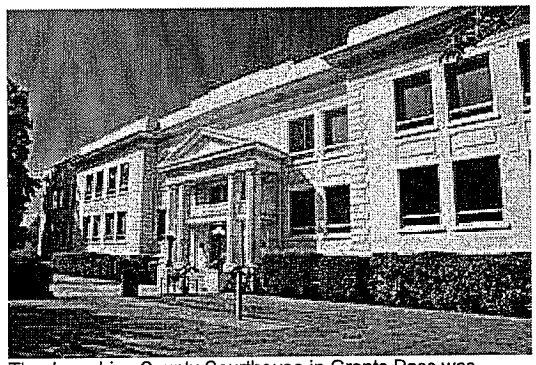
BCC	Board of County Commissioners
BFB	Beginning Fund Balance
BLM	Bureau of Land Management
BOM	Building Operations & Maintenance
BoPTA	Board of Property Tax Appeals
CAMI	Child Abuse Multidisciplinary Intervention
CAFFA	County Assessment Function Funding Assistance
CASA	Court Appointed Special Advocate
CDBG	Community Development Block Grant
COLA	Cost of Living Adjustment
CS	Casual & Seasonal Employees
DEA	Drug Enforcement Administration
DEQ	Department of Environmental Quality
DOC	Department of Corrections
DOE	Department of Education
DOR	Department of Revenue
FAA	Federal Aviation Administration
FTE	Full Time Equivalent
GIS	Geographic Information System
HR	Human Resources
ISF	Administrative Internal Service Fund
IT	Information Technology
LID	Local Improvement District
MCU	Major Crimes Unit
NVIP	North Valley Industrial Park
O&C	Oregon and California Railroad
ODOT	Oregon Department of Transportation
ORMAP	Oregon Map
ORS	Oregon Revised Statutes
OSP	Oregon State Police
OTIA	Oregon Transportation Investment Act
OYA	Oregon Youth Authority
PEG	Public, Educational and Government
PERS	Public Employees Retirement System
USFS	United States Forest Service
VSO	Veterans Service Office

Oregon Historical County Records Guide

Josephine County History

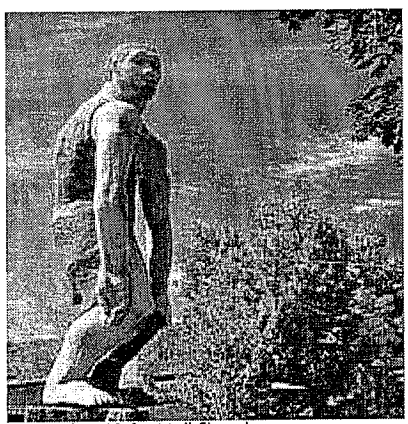


Josephine County Courthouse
500 NW 6th St
Grants Pass, OR 97526
Clerk: (541) 474-5240
Courts: (541) 476-2309
www.co.josephine.or.us



The Josephine County Courthouse in Grants Pass was constructed in 1917 to replace the courthouse built in 1887.

FunFact



A towering 18-foot tall fiberglass caveman stands among the trees in Grants Pass. The caveman was erected in 1971 as part of a boosterism effort. (Photo No. josD0008)

Grants Pass, the Josephine County seat, is guarded by a towering 18-foot tall caveman, complete with a club. The fiberglass statue was erected by

History

Josephine County is located in southwestern Oregon and was created by the Territorial Legislature on January 22, 1856, from the western half of Jackson County. It was the nineteenth, and last, county created before statehood. Josephine County was named for Josephine Rollins, the first white woman to settle in southern Oregon.

The county is bordered on the south by California, on the north by Douglas County, on the west by Curry County at the Coast Range summit, and on the east by Jackson County. Josephine County is predominantly mountainous, but has two major valleys cut by the Rogue and Illinois Rivers.

Sailor Diggings was named the first county seat of Josephine County in 1856. During the next year, the population center shifted north to the Illinois Valley and to Kerbyville, a town which had been founded earlier that year by James Kerby. Kerbyville was chosen by the electorate as the new county seat in 1857. In 1858 the Territorial Legislature changed its name to Napoleon, but Kerbyville, and later, Kerby, remained the favored usage in the county. In 1886, the county seat was relocated to Grants Pass, a new town built along the recently completed railroad which traversed the state.

the city's "Caveman Club" in 1971 following nearly five decades of boosterism based on the theme. Beginning in 1922, local shopkeepers would march down Main Street wearing animal skins and furs and dragging ceremonial clubs to boost business.

While the Grants Pass High School sports teams continue to compete as Cavemen and Lady Cavers, the city prefers other forms of promotion. More popular now is the slogan "Where the Rogue River Runs," a reference to the local wild and scenic river with white-water, fishing, and jet boat recreational opportunities. (Source: Roadside America)

The first county courthouse was a log cabin at Sailor Diggings, which later came to known as Waldo. The building was purchased for $100 from James Hendershott in 1856. In 1858 when Kerbyville became the new county seat, the commissioners ordered the sheriff to sell the courthouse at Sailor Diggings. Between 1858 and 1886 court records were kept in various offices and buildings rented by the county in Kerbyville. In 1886 the county seat was relocated to Grants Pass where courthouses were built in 1887 and 1917.

County officers were elected in June, 1856, and included three county commissioners, sheriff, auditor, treasurer, probate judge, and coroner. The U.S. district court held its first session at Sailor Diggings in 1856. Josephine County government currently consists of three commissioners, district attorney, assessor, clerk, sheriff, surveyor, and treasurer.

Most of the commercial activity during the territorial period centered on gold mining and the supply of provisions to miners. Miners had been active in the Rogue and Illinois Valleys since 1851. By the late 1850s, however, gold mining was beginning to decline and population dwindled as well. In 1859, gold was discovered along the Fraser River in British Columbia and an exodus from Josephine County occurred.

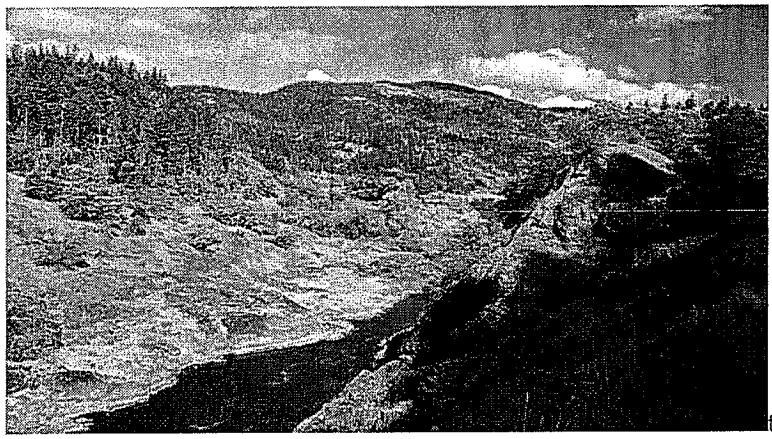
Although several Indian tribes lived in the area from which Josephine County was created, most of their members had been moved to reservations by 1856. In late 1856 all Indians in southwest Oregon, with the exception of a few tiny bands, were moved to the Siletz Reservation in Polk County.

Josephine County was also the home to a large Chinese population. Most had come to the area to work gold claims purchased from whites no longer interested in working them. Even though they could not own land, they had to pay a tax to mine gold, and were relegated to inferior claims.

The Area:
Josephine County is mountainous, but also has two major valleys and three rivers; the Rogue, the Applegate and the Illinois. These scenic rivers are world renowned for whitewater rafting and fishing. Many Josephine County Parks are situated on the Rogue River; these parks offer camping and great activities such as disc golf, hiking, volleyball, softball and fishing.

One point of interest in Josephine County is the Grave Creek Covered Bridge; this is one of the few functional covered bridges that remain in southern Oregon. This historic bridge is the only covered bridge visible from the Oregon I-5 freeway.

Other attractions include the Applegate Trail Interpretive Center, Hellgate Canyon-Rogue River, Kalmiopsis Wilderness, Kerbyville Museum, Oregon Caves National Monument, Rogue Community College, Lake Selmac, WildLife Images and the Wolf Creek Inn, a State Historic Park.


the Rogue River

Profile of Josephine County Government

Josephine County is located in the southwestern corner of the State of Oregon. The southern border of the County forms the Oregon/California state line. The County was established on January 22, 1856. The County's boundaries encompass an area of 1,641 square miles. The County's population showed steady increases by growing from 77,411 in 2002 to 82,794 in 2009; and has since shown signs of leveling off to about 82,730 in 2011.

Josephine County has three commissioners who are elected at large for four-year terms. The daily administrative functions of each County office/program/division are overseen by appointed managers or one of seven Elected Officials. The Board of County Commissioners (BCC) sets policy, adopts the annual budget, and passes resolutions and ordinances in accordance with state law. The BCC appoints many volunteers to citizen's advisory and review committees, including the Budget Committee. These committees assist the County and the BCC in providing needed and desired services to the community.

The Budget Committee is comprised of the three Commissioners and three citizens appointed from the public at large by the BCC. Each of the citizens serves a three-year term (terms are staggered so one is up for replacement each year), and they are not paid for their services. The Budget Committee reviews and approves the annual budget in hearings open to the public. All funds are budgeted in conformance with Oregon Local Budget Law. The BCC adopts a resolution authorizing appropriations for each department or expenditure category within a fund, setting the levels that expenditures cannot legally exceed.

Josephine County government provides a wide range of services. The services include public health, parks and recreation, airport operations, public road maintenance and construction, planning and development, building safety, county fair activities, probation and juvenile justice activities. In addition, it provides services to the economically disadvantaged in the county. The County has seven Elected Officials. The Sheriff provides patrols and operates the jail. The District Attorney prosecutes the criminals of the community and maintains a family support division. The Assessor is responsible for certifying all levies and computing the valuation of property for taxation. The Clerk conducts elections and maintains official records. The County Surveyor maintains County land survey records. The Treasurer is the custodian of County and District monetary funds. Finally, the County's Legal Counsel provides legal support to all County departments.

Net Assets by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Governmental Activities:										
Invested in capital assets, net of related debt	$24,510,941	$40,266,754	$41,314,844	$42,874,052	$46,841,750	$46,731,176	$47,478,186	$48,087,945	$50,788,250	$52,182,424
Restricted	14,485,826	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085	11,421,718	10,205,867
Unrestricted	(18,883,570)	(16,626,350)	(12,149,187)	(6,574,356)	(2,056,077)	2,112,202	192,838	(1,541,258)	(8,477,984)	(2,613,109)
Total Governmental Activities net assets	$20,113,197	$42,095,324	$49,787,917	$53,722,802	$63,476,777	$69,698,056	$65,932,778	$62,576,772	$53,731,984	$59,775,182
Business-type Activities:										
Invested in capital assets, net of related debt	$1,663,333	$1,977,725	$1,867,831	$1,946,770	$2,906,167	$2,792,408	$2,823,021	$3,141,932	$3,695,039	$3,959,988
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	166,508	184,746	230,827	227,777	163,974	184,878	210,457	318,631	332,088	321,656
Total Business-type Activities net assets	$1,829,841	$2,162,471	$2,098,658	$2,174,547	$3,070,141	$2,977,286	$3,033,478	$3,460,563	$4,027,127	$4,281,644
Primary Government:										
Invested in capital assets, net of related debt	$26,174,274	$42,244,479	$43,182,675	$44,820,822	$49,747,917	$49,523,584	$50,301,207	$51,229,877	$54,483,289	$56,142,412
Restricted	14,485,826	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085	11,421,718	10,205,867
Unrestricted	(18,717,062)	(16,441,604)	(11,918,360)	(6,346,579)	(1,892,103)	2,297,080	403,295	(1,222,627)	(8,145,896)	(2,291,453)
Total Primary Government net assets	$21,943,038	$44,257,795	$51,886,575	$55,897,349	$66,546,918	$72,675,342	$68,966,256	$66,037,335	$57,759,111	$64,056,826

Notes:
(1) The balances as of June 30, 2005 include infrastructure assets for the first time.
(2) The balances as of June 30, 2009 include the Other Post-Employment Benefit (OPEB) Obligation for the first time.

Changes in Net Assets
Last Ten Fiscal Years
(accrual basis of accounting)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Expenses:										
Governmental Activities:										
General Government	$7,562,145	$8,019,981	$4,230,673	$2,600,514	$4,505,267	$3,554,768	$3,105,746	$3,466,313	$4,196,167	$3,714,535
Public Safety	16,035,512	15,217,040	16,124,831	18,228,829	18,288,469	18,674,398	20,288,250	20,580,502	20,389,206	13,047,467
Public Works	5,795,684	7,487,302	5,912,624	5,687,268	5,350,527	8,213,897	9,551,563	9,167,351	8,315,014	5,513,277
Culture and Recreation	3,587,034	3,454,429	3,340,311	2,883,124	2,398,748	2,569,225	2,457,628	2,234,542	2,650,036	2,266,034
Community Development	2,782,839	2,537,919	4,603,135	3,963,488	2,971,068	3,057,506	4,295,501	3,553,741	3,455,163	2,700,033
Health & Human Services	27,043,154	27,547,123	26,047,563	13,326,948	8,124,116	8,074,595	7,995,407	8,993,704	9,392,933	8,672,301
Interest on long-term debt	1,477,150	1,372,836	1,299,545	1,415,435	1,251,165	1,221,383	993,901	958,424	940,402	816,018
Total Governmental Activities expenses	64,283,518	65,636,630	61,558,682	48,105,606	42,889,360	45,365,772	48,687,996	48,954,577	49,338,921	36,729,665
Business-type Activities:										
Jail Commissary	28,782	39,410	66,547	63,405	36,600	66,893	64,104	66,071	109,769	59,355
County Airports	581,488	592,640	608,669	575,729	609,390	719,103	780,848	556,937	764,224	1,048,085
Total Business-type Activities expenses	610,270	632,050	675,216	639,134	645,990	785,996	844,952	623,008	873,993	1,107,440
Total Primary Government expenses	$64,893,788	$66,268,680	$62,233,898	$48,744,740	$43,535,350	$46,151,768	$49,532,948	$49,577,585	$50,212,914	$37,837,105
Program Revenues:										
Governmental Activities:										
Charges for Services:										
General Government	$1,696,813	$6,218,250	$5,642,574	$2,129,445	$966,763	$2,636,988	$1,714,988	$1,781,670	$1,749,282	$2,780,516
Public Safety	748,900	16,179	20,420	2,604,016	1,856,199	1,854,259	1,883,974	2,082,170	1,839,528	1,922,597
Public Works	125,780	123,359	126,396	131,098	227,253	296,886	146,557	295,575	305,253	213,775
Culture and Recreation	1,528,374	1,350,210	1,468,255	1,530,078	1,178,971	1,449,110	1,399,433	1,403,855	1,522,923	1,255,665
Community Development	2,923,765	1,059,562	1,205,988	1,369,546	2,381,508	2,018,546	1,278,033	1,214,792	1,507,512	1,549,752
Health & Human Services	2,119,446	689,049	670,162	1,190,256	1,360,527	1,692,426	1,425,936	1,694,825	1,519,911	1,554,051
Operating Grants and Contributions	41,861,914	42,862,587	43,131,333	25,055,783	26,709,265	21,822,753	21,632,056	22,903,460	21,425,013	21,030,079
Capital Grants and Contributions	-	3,923,000	-	113,817	56,000	3,464,680	304,227	371,099	702,874	185,365
Total Governmental Activities program revenues	51,004,992	56,242,196	52,265,128	34,124,039	34,736,486	35,235,648	29,785,204	31,747,446	30,572,296	30,491,800
Business-type Activities:										
Charges for Services:										
Jail Commissary	49,547	60,343	70,346	57,768	63,606	45,450	78,142	91,468	130,294	94,918
County Airports	230,904	293,448	405,188	450,110	450,831	521,850	427,165	517,754	577,152	573,664
Capital Grants and Contributions	504,964	565,631	69,542	188,600	1,062,974	111,338	369,689	415,978	720,847	723,200
Total Business-type Activities program revenues	785,415	919,422	545,076	696,478	1,577,411	678,638	874,996	1,025,200	1,428,293	1,391,782
Total Primary Government program revenues	$51,790,407	$57,161,618	$52,810,204	$34,820,517	$36,313,897	$35,914,286	$30,660,200	$32,772,646	$32,000,589	$31,883,582
Net (expenses) revenues:										
Governmental Activities	($13,278,526)	($9,394,434)	($9,293,554)	($13,981,567)	($8,152,874)	($10,130,124)	($18,902,792)	($17,207,131)	($18,766,625)	($6,237,865)
Business-type Activities	175,145	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	554,300	284,342
Total Primary Government net expense	($13,103,381)	($9,107,062)	($9,423,694)	($13,924,223)	($7,221,453)	($10,237,482)	($18,872,748)	($16,804,939)	($18,212,325)	($5,953,523)

(Continued on the next page)

Changes in Net Assets (Continued)
Last Ten Fiscal Years
(accrual basis of accounting)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Net (expenses) revenues (from previous page):										
Governmental Activities	($13,278,526)	($9,394,434)	($9,293,554)	($13,981,567)	($8,152,874)	($10,130,124)	($18,902,792)	($17,207,131)	($18,766,625)	($6,237,865)
Business-type Activities	175,145	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	554,300	284,342
Total Primary Government net expense	(13,103,381)	(9,107,062)	(9,423,694)	(13,924,223)	(7,221,453)	(10,237,482)	(18,872,748)	(16,804,939)	(18,212,325)	(5,953,523)
General Revenues and Other Changes in Net Assets:										
Governmental Activities:										
Taxes:										
Property Taxes	3,759,885	3,858,159	3,957,320	4,137,828	4,390,498	4,661,545	4,891,102	4,848,368	4,872,179	4,743,954
Unrestricted O&C Revenue Safety Net Support	11,388,960	11,537,016	11,802,368	11,920,391	11,895,928	10,728,352	9,655,517	8,701,886	4,910,825	4,685,831
Investment Earnings	322,049	671,299	1,283,459	1,866,053	1,576,486	970,106	613,695	323,671	149,333	125,770
Transfers	(12,000)	(37,000)	(57,000)	(7,820)	43,937	(8,600)	(22,800)	(22,800)	(10,500)	31,000
Total Governmental Activities	15,458,894	16,029,474	16,986,147	17,916,452	17,906,849	16,351,403	15,137,514	13,851,125	9,921,837	9,586,555
Business-type Activities:										
Investment Earnings	8,005	4,476	9,327	10,725	8,110	5,903	3,348	2,093	1,764	1,175
Transfers	12,000	37,000	57,000	7,820	(43,937)	8,600	22,800	22,800	10,500	(31,000)
Total Business-type Activities	20,005	41,476	66,327	18,545	(35,827)	14,503	26,148	24,893	12,264	(29,825)
Total Primary Government	15,478,899	16,070,950	17,052,474	17,934,997	17,871,022	16,365,906	15,163,662	13,876,018	9,934,101	9,556,730
Change in Net Assets:										
Governmental Activities	2,180,368	6,635,040	7,692,593	3,934,885	9,753,975	6,221,279	(3,765,278)	(3,356,006)	(8,844,788)	3,348,690
Business-type Activities	195,150	328,848	(63,813)	75,889	895,594	(92,855)	56,192	427,085	566,564	254,517
Total Primary Government	$2,375,518	$6,963,888	$7,628,780	$4,010,774	$10,649,569	$6,128,424	($3,709,086)	($2,928,921)	($8,278,224)	$3,603,207

Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General Fund:										
Reserved	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Unreserved	2,494,819	2,660,756	4,135,655	5,425,422	3,952,683	3,598,996	3,462,700	-	-	-
GASB 54:										
Unassigned								2,708,775	2,406,543	3,167,160
Total General Fund	$ 2,494,819	$ 2,660,756	$ 4,135,655	$ 5,425,422	$ 3,952,683	$ 3,598,996	$ 3,462,700	$ 2,708,775	$ 2,406,543	$ 3,167,160
All other governmental funds:										
Reserved/Nonspendable	$ 966,675	$ 1,020,560	$ 2,078,253	$ 594,850	$ 627,054	$ 1,162,807	$ 414,672	$ -	$ -	$ -
Unreserved, reported in:										
Special revenue funds	13,620,725	14,173,306	14,935,820	15,331,547	24,247,936	26,728,405	25,076,912	-	-	-
Debt service funds	1,138,761	1,651,013	764,474	-	-	168,214	165,430	-	-	-
Capital project funds	108,457	3,587,159	3,549,672	5,501,802	2,758,755	6,036,704	5,213,017	-	-	-
Permanent funds	181,547	140,460	160,224	185,916	208,788	222,803	-	-	-	-
GASB 54:										
Nonspendable								1,060,372	1,228,215	1,119,672
Restricted								12,324,318	10,068,383	9,321,976
Committed								-	-	-
Assigned								14,458,977	5,994,351	7,148,045
Unassigned								(143,976)	(282,568)	-
Total all other governmental funds	$ 16,016,165	$ 20,572,498	$ 21,488,443	$ 21,614,115	$ 27,842,533	$ 34,318,933	$ 30,870,031	$ 27,699,691	$ 17,008,381	$ 17,589,693

Beginning with June 30, 2011 amounts in fund balance are reported in accordance with GASB 54.
Prior year fund balance remain in the previous designation.

JOSEPHINE COUNTY, OREGON

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Revenues:										
Taxes	$ 3,883,987	$ 3,970,604	$ 4,095,041	$ 4,184,157	$ 4,438,328	$ 4,581,410	$ 4,826,026	$ 4,824,573	$ 4,807,750	$ 4,788,366
Fees and Charges for Services	8,318,255	8,696,834	8,840,202	8,509,403	7,812,689	7,735,370	6,730,365	7,008,388	7,031,687	6,926,475
Intergovernmental Revenues	49,731,153	56,593,851	53,425,843	36,164,952	36,699,746	35,523,619	31,311,196	31,891,433	27,023,002	25,885,933
Interfund Charges for Services	3,288,879	3,809,682	1,943,228	1,541,932	1,753,682	1,598,320	1,531,425	1,572,381	1,670,473	1,335,350
Other Revenues	3,712,055	2,205,516	2,227,569	2,464,183	3,238,630	2,644,969	1,378,407	1,399,594	1,213,872	1,384,316
Total Revenues	68,934,329	75,276,487	70,531,883	52,864,627	53,943,075	52,083,688	45,777,419	46,696,369	41,746,784	40,320,440
Expenditures:										
General Government	7,034,606	7,881,158	5,521,445	2,892,577	3,767,602	3,034,443	3,343,636	2,909,254	3,733,693	3,469,761
Public Safety	16,438,386	17,373,070	17,647,363	17,866,561	18,149,093	17,718,712	18,761,904	19,348,194	19,264,881	11,809,958
Public Works	6,258,326	8,476,944	7,760,070	6,906,119	9,415,379	7,258,275	8,564,515	8,934,164	9,639,342	6,280,509
Culture & Recreation	3,567,235	3,564,773	3,441,299	2,680,596	2,347,670	2,682,453	2,410,184	2,400,484	2,415,588	1,800,754
Community Development	2,917,763	2,783,732	4,948,449	3,808,406	2,885,006	2,902,631	4,049,645	3,411,218	3,440,039	2,668,649
Human Services	27,589,814	28,397,568	26,554,315	12,487,281	7,792,849	7,887,824	7,594,218	8,818,945	9,144,318	8,363,589
Debt Service - Principal	1,082,142	955,258	1,089,747	1,196,162	1,170,208	1,296,925	1,315,323	1,390,594	1,455,869	1,248,623
Debt Service - Interest	1,048,909	1,022,337	995,898	1,110,066	948,524	914,495	779,645	748,018	723,744	897,260
Debt Service - Bond issuance cost	-	-	-	-	-	127,103	-	-	57,880	-
Total Expenditures	65,937,181	70,454,840	67,958,586	48,947,768	46,476,331	43,822,861	46,819,070	47,960,871	49,875,354	36,539,103
Excess of Revenues Over (Under) Expenditures	2,997,148	4,821,647	2,573,297	3,916,859	7,466,744	8,260,827	(1,041,651)	(1,264,502)	(8,128,570)	3,781,337
Other Financing Sources (Uses):										
Refunding bonds issued	-	-	-	-	-	7,920,000	-	-	8,300,000	-
Premium (Discount) on refunding bonds	-	-	-	-	-	391,656	-	-	(198,760)	-
Payment to refunding bond escrow agent	-	-	-	-	-	(8,184,553)	-	-	(8,043,360)	-
Transfers In	4,279,981	5,151,809	4,372,389	22,310,938	7,550,782	8,228,071	7,471,302	7,443,296	7,061,287	5,472,118
Transfers Out	(3,865,473)	(5,251,386)	(4,554,842)	(24,047,884)	(10,261,847)	(10,493,288)	(10,014,849)	(10,103,059)	(9,984,139)	(7,866,933)
Total Other Financing Sources (Uses)	414,508	(99,577)	(182,453)	(1,736,946)	(2,711,065)	(2,138,114)	(2,543,547)	(2,659,763)	(2,864,972)	(2,394,815)
Net Change in Fund Balance	$ 3,411,656	$ 4,722,070	$ 2,390,844	$ 2,179,913	$ 4,755,679	$ 6,122,713	$ (3,585,198)	$ (3,924,265)	$ (10,993,542)	$ 1,386,522
Debt service as a percentage of noncapital expenditures	3.34%	2.89%	3.17%	4.94%	4.78%	5.64%	4.68%	4.67%	4.70%	6.24%

Assessed and Real Market Values of Taxable Property

Last Ten Fiscal Years

Fiscal Year	Total Direct Tax Rate (1)	Assessed Value					Real Market Value
		Real	Manufactured Structures	Personal	Utilities	Total	
2003-04	0.88	3,890,566,005	122,510,207	87,825,003	133,119,521	4,234,020,736	5,478,748,706
2004-05	0.85	4,129,480,049	130,266,655	92,166,757	129,162,862	4,481,076,323	6,502,753,771
2005-06	0.83	4,415,330,518	133,238,126	94,689,274	119,516,345	4,762,774,263	8,017,637,670
2006-07	0.81	4,717,456,116	135,530,330	103,837,124	120,485,200	5,077,308,770	9,900,996,388
2007-08	0.80	5,015,174,748	139,087,020	110,375,247	119,151,000	5,383,788,015	10,626,563,720
2008-09	0.79	5,267,001,884	137,773,700	119,351,135	131,096,850	5,655,223,569	10,271,803,111
2009-10	0.77	5,509,036,303	128,920,050	116,701,163	153,833,660	5,908,491,176	9,182,833,828
2010-11	0.76	5,682,170,356	117,201,280	122,549,668	165,069,620	6,086,990,924	8,446,479,564
2011-12	0.75	5,811,113,057	88,260,640	114,715,188	168,844,380	6,182,933,265	7,574,999,491
2012-13	0.75	5,934,112,649	55,861,870	112,494,013	164,800,900	6,267,269,432	7,275,733,739

(1) - Per $1,000 of assessed value. $0.5867 is permanent rate and the remaining amount is the Adult Jail Bond.

* *Ballot Measure 50, approved by State voters in May 1997, changed the way property taxes are assessed and computed. For 1997-98, and subsequent years, the assessed value of property is the real market value or 90 percent of the 1995 assessed value,* ***whichever is lower.*** *If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995.*

Source: Josephine County Assessor's Office

Direct and Overlapping Property Tax Rates[1]

Last Ten Fiscal Years

	County Direct Rate				Overlapping Rates											
					Cities		Rural Fire Districts				Special School Disctricts					
Fiscal Year	Permanent Rate(2)	Exempt Bond	Local Option	Total Direct Tax Rate	Grants Pass	Cave Junction	Applegate	Illinois Valley	Williams	Wolf Creek	Grants Pass	Three Rivers	So. OR. ESD	Rogue Community College	Kerby Water District	4H Extension
2003-04	0.59	0.29	-	0.88	5.02	2.04	2.68	2.44	1.06	2.19	6.43	4.45	0.35	0.51	-	0.05
2004-05	0.59	0.26	-	0.85	5.02	2.04	2.53	2.41	1.06	2.19	6.76	4.43	0.35	0.51	-	0.05
2005-06	0.59	0.24	-	0.83	5.62	1.90	2.53	2.38	1.06	2.98	6.67	4.36	0.35	0.51	-	0.05
2006-07	0.59	0.22	-	0.81	5.62	1.90	2.53	2.35	1.06	2.98	6.48	4.34	0.35	0.51	-	0.05
2007-08	0.59	0.21	-	0.80	6.13	1.90	2.53	2.31	1.59	2.98	6.41	4.30	0.35	0.51	-	0.05
2008-09	0.59	0.20	-	0.79	6.12	1.90	2.53	2.26	1.59	2.98	6.21	4.29	0.35	0.51	1.90	0.05
2009-10	0.59	0.18	-	0.77	6.32	1.90	2.53	2.23	1.59	2.88	6.43	4.28	0.35	0.51	3.35	0.05
2010-11	0.59	0.17	-	0.76	6.33	1.90	2.53	2.22	1.59	2.88	5.92	4.29	0.35	0.51	3.41	0.05
2011-12	0.59	0.17	-	0.75	6.33	1.90	2.53	2.17	1.59	2.88	5.97	4.25	0.35	0.51	3.14	0.05
2012-13	0.59	0.17	-	0.75	6.33	1.90	2.53	2.43	1.59	2.88	5.90	4.29	0.35	0.51	2.98	0.05

(1) Nominal property tax rate is per $1,000 without compression resulting from Ballot Measure 5

(2) Josephine County Permanent Rate is $0.5867 per $1,000 assessed value. Due to statewide constitutional property tax limitation of Ballot Measures 5 and 47/50, the County is restricted in its ability to raise the permanent tax rate or to implement new taxes without voter approval.

Note: These figures are rounded and for general information only. For actual nominal tax rates, inquire at the County Assessors's Office.

Principal Property Taxpayers

Current Year and Nine Years Ago

Principal Taxpayers	2013 Taxable Assessed Valuation	2013 Rank	2013 Percentage of Total Assessed Valuation	2004 Taxable Assessed Valuation	2004 Rank	2004 Percentage of Total Assessed Valuation
Pacificorp (PP&L)	$ 82,324,570	1	1.28%	$ 56,948,700	1	1.35%
Charter Communications	20,744,200	2	0.32%			
Masterbrand Cabinets, Inc.	20,264,240	3	0.31%			
Auerbach Grants Pass LLC and Freeman Grants Pass LLC	18,181,620	4	0.28%	10,578,340	4	0.25%
Nunn, Ronald C & Marcia K	20,364,340	5	0.32%	15,261,230	5	0.36%
Avista Corp. dba Avista Utilities	16,233,000	6	0.25%	8,964,000	10	0.21%
Grants Pass FMS LLC	13,781,210	7	0.21%			
Lynn-Ann Development LLC	13,546,860	8	0.21%			
Home Depot USA Inc.	12,683,195	9	0.20%			
Johnson Trust, Carl D.	13,487,680	10	0.21%			
QWEST Corporation				35,509,343	2	0.84%
Grant Kent Partners LP/Fred Meyer				11,857,360	3	0.28%
Albertson's Inc.				8,285,211	6	0.20%
Wal-Mart Stores, Inc.				8,030,033	7	0.19%
Jensen, Robert A & Shirley Y				7,611,908	8	0.18%
Hillebrand Children Riverwood Apartments				7,508,090	9	0.18%
Total Principal Taxpayers	$ 231,610,915		3.59%	$170,554,215		4.04%

Source: Josephine County Assessor's Office

Note: Ranking is based on dollars received and not assessed value

Property Tax Levies and Collections

Last Ten Fiscal Years

Fiscal Year	Total Tax Levy (1)	Within the First Year of the Levy			Collections in Subsequent Years	Total to Date		Outstanding June 30, 2012	
		Discounts Allowed	Collections (2)	Percent (2)		Collections (2)	Percent (2)	Delinquent Taxes	Percentage to Total Tax Levy
2003-04	3,648,728	86,980	3,447,640	94.5%	113,802	3,561,442	97.6%	306	0.01%
2004-05	3,719,994	90,026	3,514,250	94.5%	115,379	3,629,629	97.6%	339	0.01%
2005-06	3,870,112	94,690	3,669,691	94.8%	105,406	3,775,097	97.5%	325	0.01%
2006-07	4,033,916	97,973	3,803,545	94.3%	131,883	3,935,428	97.6%	515	0.01%
2007-08	4,263,339	102,983	4,011,908	94.1%	146,997	4,158,905	97.6%	1,451	0.03%
2008-09	4,484,396	105,608	4,185,668	93.3%	188,107	4,373,775	97.5%	5,013	0.11%
2009-10	4,625,028	110,526	4,301,176	93.0%	176,478	4,477,654	96.8%	36,848	0.80%
2010-11	4,691,936	112,850	4,370,274	93.1%	135,716	4,505,990	96.0%	73,096	1.56%
2011-12	4,709,942	114,159	4,385,112	93.1%	101,569	4,486,681	95.3%	109,102	2.32%
2012-13	4,789,489	117,803	4,469,810	93.3%	0	4,469,810	93.3%	201,876	4.21%

(1) Includes all County levies, miscellaneous assessments and additional taxes.
Does not include levies for other taxing districts.
Includes first year additions and deletions to the Tax Roll.

(2) Net of Adjustments, additions, corrections and cancellations, not including discounts.
Does not include collections for other taxing districts.

Source: Josephine County Treasurer/Tax Collector

Ratios of Outstanding Debt by Type

Last Ten Fiscal Years

	Governmental Activities					
June 30	General Obligation Bonds	PERS Bond	Loans and Leases Payable	Total Primary Government	Percentage of Personal Income	Per Capita
2004	11,485,000	13,176,867	919,487	25,581,354	0.10%	326.50
2005	10,875,000	13,143,723	738,700	24,757,423	0.10%	309.78
2006	10,240,000	13,077,404	539,011	23,856,415	0.12%	295.40
2007	9,575,000	12,976,124	417,849	22,968,973	0.12%	281.18
2008	8,885,000	12,831,254	387,641	22,103,895	0.13%	265.38
2009	7,920,000	12,640,072	300,716	20,860,788	0.14%	251.96
2010	7,150,000	12,399,356	285,393	19,834,749	0.15%	239.62
2011	6,350,000	12,100,806	269,799	18,720,605	0.16%	226.04
2012	5,530,000	12,980,000	253,934	18,763,934	0.17%	226.86
2013	4,680,000	9,858,145	237,785	14,775,930	N/A	178.17

N/A - Personal income is not yet available

Ratios of General Bonded Debt Outstanding

Last Ten Fiscal Years

June 30	Population[1]	Assessed Value (In Thousands)[2]	Bonded Debt	Debt Service Monies Available	Net Bonded Debt	Percent of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2004	78,180	4,234,021	11,485,000	147,531	11,337,469	0.27%	145.02
2005	79,135	4,481,076	10,875,000	145,620	10,729,380	0.24%	135.58
2006	80,525	4,762,774	10,240,000	134,136	10,105,864	0.21%	125.50
2007	81,699	5,077,309	9,575,000	102,095	9,472,905	0.19%	115.95
2008	82,509	5,383,788	8,885,000	103,520	8,781,480	0.16%	106.43
2009	82,794	5,655,224	7,920,000	85,010	7,834,990	0.14%	94.63
2010	82,775	5,908,491	7,150,000	140,732	7,009,268	0.12%	84.68
2011	82,820	6,086,991	6,350,000	121,821	6,228,179	0.10%	75.20
2012	82,713	6,182,933	5,530,000	79,953	5,450,047	0.09%	65.89
2013	82,930	6,267,269	4,680,000	95,161	4,584,839	0.07%	55.29

(1) Source: Portland State University's Population Research Center
(2) Source: Josephine County Assessor's Office

Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds
June 30, 2013

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Percentage Applicable To Josephine County	Amount Applicable To Josephine County
Direct:			
Counties:			
Josephine	$ 4,680,000	100.00%	$ 4,680,000
Overlapping:			
Cities:			
Grants Pass	5,875,000	100.00%	5,875,000
Cave Junction	-	-	-
Rural Fire Protection Districts:			
Illinois Valley RFPD 1	1,520,000	100.00%	1,520,000
Williams RFPD	-	100.00%	-
Wolf Creek RFPD	-	-	-
Community Colleges:			
Rogue Community College	-	-	-
School Districts:			
Grants Pass District 7	-	100.00%	-
Three Rivers District	15,035,000	96.60%	14,523,810
Total Overlapping Debt			21,918,810
Total Direct and Overlapping Debt			$ 26,598,810

Source: Oregon State Treasury Debt Management Division

(1) Overlapping governments are those that coincide, at least in part, with the geographic boundries of the County. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the County.

Legal Debt Margin Information

Last Ten Fiscal Years
(amounts expressed in thousands)

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Real Market Value of taxable property[1]	$ 5,478,749	$6,502,754	$ 8,017,638	$ 9,900,996	$ 10,626,563	$ 10,271,203	$ 9,182,834	$ 8,446,480	$ 7,574,999	$ 7,275,734
Debt Limit, 2% of Real Market Value	$109,575	$130,055	$160,353	$198,020	$212,531	$205,424	$183,657	$168,930	$151,500	$145,515
Total net debt applicable to limit	11,337	10,729	10,106	9,473	8,781	7,835	7,009	6,228	5,450	4,585
Legal debt margin	$98,238	$119,326	$150,247	$188,547	$203,750	$197,589	$176,648	$162,702	$146,050	$140,930
Total net debt applicable to this limit as a percentage of debt limit	10.35%	8.25%	6.30%	4.78%	4.13%	3.81%	3.82%	3.69%	3.60%	3.15%

(1) Josephine County Assessor's Office

Demographic Statistics
Last Ten Fiscal Years

Fiscal Year	Population[1]	Personal Income (in thousands)	Per Capita Personal Income[2]	School Enrollment[3]	Unemployment Rate[4] for June	Median Age [5]
2003-04	78,180	$1,974,270	$24,862	19,606	8.3%	N/A
2004-05	79,135	$2,081,223	$25,802	19,324	7.2%	44.0
2005-06	80,525	$2,241,734	$27,472	19,644	6.3%	N/A
2006-07	81,699	$2,346,084	$28,700	20,152	6.8%	43.6
2007-08	82,509	$2,402,204	$29,329	20,842	7.9%	N/A
2008-09	82,794	$2,429,273	$28,727	21,781	14.4%	44.4
2009-10	82,775	$2,450,499	$28,933	31,262	13.8%	46.3
2010-11	82,820	$2,514,818	$30,103	29,533	12.7%	48.1
2011-12	82,713	$2,600,748	$31,361	26,368	11.9%	47.1
2012-13	82,930	N/A	N/A	15,877	11.3%	46.7

(1) Portland State University's Population Research Center
(2) U.S. Dept of Commerce, Bureau of Economic Analysis
(3) Grants Pass School District 7; Three Rivers School District; Rogue Community College
(4) www.qualityinfo.org
(5) U.S. Census Bureau
N/A Information not available

Principal Employers

Current Year and Nine Years Ago

Principal Employers	2013 Number of Employees	2013 Rank	2013 Percentage of Total County Employment	2004 Number of Employees	2004 Rank	2004 Percentage of Total County Employment
Rogue Community College	925	1	3.96%	N/A	2	N/A
Three Rivers Community Hospital	905	2	3.87%	N/A	1	N/A
Grants Pass School District #7	675	3	2.89%	N/A	3	N/A
Three Rivers School District	597	4	2.55%	N/A	6	N/A
Fire Mountain Gems	500	5	2.14%	N/A		N/A
Wal-Mart	400	6	1.71%	N/A	4	N/A
Josephine County	353	7	1.51%	N/A	7	N/A
Masterbrand Cabinet Company	340	8	1.45%	N/A	8	N/A
Barrett Business Services	300	9	1.28%	N/A		N/A
First Call Resolution	250	10	1.07%	N/A		N/A
Total - Top 10	5,245		22.94%			
Not included in Total Top 10. Displayed for historical purposes.						
Royal Gardens	180	14	0.77%	N/A	5	N/A
Fred Meyer	233	11	1.00%	N/A	9	N/A
Siskiyou Forest Service	100	19	0.43%	N/A	10	N/A

N/A - Information is not available.

Source: Grants Pass Chamber of Commerce

Full-time Equivalent County Government Employees by Function

Last Ten Fiscal Years

	Fiscal Year Ended June 30									
Function/Program	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General Government	34.6	34.4	34.0	36.7	34.5	34.3	32.9	32.5	32.0	28.7
Public Safety	207.7	212.3	205.9	217.0	201.6	213.1	214.4	219.3	205.7	115.3
Public Works	86.0	73.9	74.0	74.9	61.0	67.3	73.4	72.4	71.6	62.1
Culture & Recreation	33.8	35.5	30.7	19.5	16.8	18.9	21.3	20.0	14.6	14.7
Community Development	28.4	27.8	27.3	32.5	33.0	32.9	32.2	31.7	29.1	26.2
Human Services	245.5	230.9	219.9	45.2	56.4	52.5	52.3	57.7	60.6	53.5
Total	636.0	614.8	591.8	425.8	403.3	419.0	426.5	433.6	413.6	300.6

Source: Josephine County adopted budgets. FTE's are budgeted amounts.

Assuming a work week of 40 hours, an employee is scheduled to work 2080 hours per year (including vacation and sick leave). Full-time equivalent is calculated by dividing total budgeted labor hours by 2080.

Operating Indicators by Function
Last Ten Fiscal Years

Function/Program	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
County Sheriff										
Jail bookings	4,710	4,612	4,944	5,130	5,452	6,575	4,956	4,816	5,308	2,694
Inmates released due to lack of available resources	496	805	1,163	1,358	385	309	314	327	793	283
Average daily jail population	150	125	120	140	135	106	143	142	118	84
Patrol - calls for service	60,184	65,474	63,000	54,802	56,942	54,524	59,762	61,124	32,866	6,172
District Attorney										
Criminal prosecution cases filed	3,366	3,281	3,323	2,960	2,671	2,779	2,731	2,588	2,126	1,196
Child support cases	926	936	914	933	925	917	912	909	890	869
Community Justice										
Work crew participants	1,016	1,267	1,498	1,854	1,337	1,729	1,530	1,387	1,627	5,017
Average Monthly Caseload	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	986	963
Court referal to alternative program	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	866	1,190
Juvenile Justice intakes	1,209	1,078	1,035	1,046	1,092	1,106	884	774	741	332
Public Health										
Inspections of food services	1,213	1,062	1,275	1,208	1,163	1,339	1,347	1,164	1,122	1,029
Immunizations given	15,336	11,018	10,283	10,074	10,250	10,455	10,942	6,403	4,447	3,903
County Clerk										
Recorded instruments	31,875	34,177	34,484	31,338	27,709	25,602	23,183	22,019	21,978	22,738
Planning Department										
Permits issued	2,094	2,428	2,171	2,099	1,618	1,257	1,132	1,031	1,037	900
Parks Department										
Walk-ins	N/A	N/A	N/A	N/A	16,431	17,457	18,869	16,375	N/A	N/A
Reservations taken	N/A	N/A	N/A	N/A	43,569	43,850	40,712	34,261	N/A	N/A

N/A - Information not available.

JOSEPHINE COUNTY, OREGON

Capital Asset Statistics by Function

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Public Safety										
Adult Jail Facility Beds	200	200	200	200	200	200	200	200	200	200
Juvenile Facility Detention Beds	14	14	14	14	14	14	14	14	14	14
Juvenile Facility Shelter Beds	16	16	16	16	16	16	16	16	16	16
Public Works										
Road miles maintained	576	576	576	576	565	566	566	566	566	566
Bridges maintained	195	195	195	195	193	198	122	122	122	122
Culture and Recreation										
Park acreage	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655
Number of parks	10	10	10	10	10	10	10	10	10	10
Boat ramps	15	15	15	15	15	15	15	15	15	15
Nature/recreaton areas	4	4	4	4	4	4	4	4	4	4
Library branches	4	4	4	4	4	4	4	4	4	4
Airports	2	2	2	2	2	2	2	2	2	2
Human Services										
Secured residential facility	1	1	1	1	1	1	1	1	1	1

The significant accounting policies of the County are described below.

A. Reporting Entity:
Josephine County was formed under the predecessor chapter to Oregon Revised Statues (ORS) 202, and its present "home rule" charter, effective January 5, 1981, was adopted under Article VI, Section 10 of the Oregon State Constitution. Its boundaries are established by ORS 201.170. A Board of Commissioners consisting of three independently elected members governs the County.

B. The County reports the following major governmental funds:

General Fund – This is the County's primary operating fund. It accounts for all financial resources of the general government, except for those requiring separate accounting in another fund. The offices of the Assessor, Treasurer, County Clerk and Surveyor and the Planning and Forestry Departments are in the General Fund. The General Fund also provides a significant amount of support to the Public Safety Fund. The primary source of revenue for the General Fund is property taxes.

Public Works Fund – The expenditures of the Roads and Bridges Division of this fund are restricted under Article IX of the Constitution of the State of Oregon for construction, reconstruction, improvement, repair, maintenance, operation, use and policing of public highways, roads and streets within the County. Major sources of revenue include motor fuel taxes and forest service receipts.

Public Safety Fund – This fund was formed effective July 1, 2006. It comprises three departments which are the Sheriff, District Attorney and Juvenile Justice. The largest revenue source is O&C money from the Federal Government. Other revenues are primarily charges for services and various federal and state grants.

Adult Corrections Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Adult Corrections Department which supervises adult felony cases and administers the work crew programs. It is primarily funded by grants from the Oregon Department of Corrections.

Public Health Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Public Health Department. Public Health serves the public with many health resource, environmental and enforcement programs. The primary sources of funding are charges for services rendered and various grants from the Oregon Department of Human Services.

Mental Health Fund – This fund accounts for the activities of the Mental Health Authority which has oversight responsibilities for mental health programs which were outsourced to non-profit organizations and other governmental agencies effective July 1, 2006. Resources of this fund are primarily from federal and state grants and from alcohol tax. Expenditures are for mental health care and substance abuse treatment and prevention programs.

Grant Projects Fund – This fund was established to account for expenditure of several grant funds received from federal, state and local agencies. One type of the activities accounted for in this fund is the use of O&C Title III funds, which are restricted for uses tied to federal land. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related educational opportunities and fire prevention. This fund receives video poker funds from the state which are restricted for use in economic development activities and Community Development Block Grants (CDBG) from the federal government which are used for community development projects. The Veterans Service Office is also operated through this fund.

The County reports the following major enterprise fund:

Airports Fund – This fund accounts for the operations of the county's airports located in Merlin, and Cave Junction, Oregon. User fees are the primary source of revenue. Expenditures are for the administration and maintenance of the airport buildings and grounds.

Minor Enterprise Fund: Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

Additionally the County reports the following fund types but does not annually adopt this fund:

Fiduciary Funds – Account for resources received and held by the County's Treasurer on behalf of other governmental entities, private individuals, and others as provided for in Oregon Revised Statutes.

C. Measurement Focus and Basis of Accounting:
All governmental fund types are accounted for using a *current financial resources measurement focus* and the ***modified accrual basis of accounting.*** Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Federal and state grants (to the extent that eligible expenditures are incurred), licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues within the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments are recorded only when the payment is due. When program expenses are incurred for which both restricted and unrestricted net assets are available to finance the program, it is the County's policy to first apply restricted resources to such programs, followed by unrestricted resources.

D. Cash and Investments:
Investments included in cash and investments are reported at fair value. The County invests primarily in the State of Oregon Local Government Investment Pool and securities of the U.S. Government agencies and sponsored enterprises. Oregon Revised Statues authorize all County investments. Interest earned from pooled investments is allocated based upon a fund's portion of the total average daily investment balance. The County maintains depository insurance under Federal depository insurance coverage and state and financial institution collateral pools for its cash deposits and investments, except for the Local Government Investment Pool and securities of the U.S. government agencies and sponsored enterprises which are exempt from statutes requiring insurance.

E. Receivables:
The County levies, collects, and distributes property taxes for all taxing districts within its boundaries. Property taxes attach as an enforceable lien on property as of July 1. All taxes are levied as of the lien date and are payable in three installments on November 15, February 15 and May 15. Property taxes receivable in governmental funds which have been collected within 30 days of year end are considered measurable and available, and are recognized as revenues in the funds. All other property taxes receivable in the governmental funds are offset by deferred revenues and, accordingly, have not been recorded as revenue.

The County's tax levy did not exceed the Oregon constitutional limitation. All other districts' property taxes receivable is reported in the Agency Funds. Special Assessments are recognized as receivable at the time property owners are assessed for property improvements. Delinquent receivables are those special assessments remaining unpaid after the date on which a penalty for non-payment is attached. "Bancrofted" assessments occur when installments are two payments (one year) late. Such assessments receivable are offset by a deferred revenue account and, accordingly, have not been recorded as revenue. Accounts and other receivables in governmental and proprietary fund types are recorded as revenue when earned, except for timber sales, which are recorded as revenue when the logging occurs.

F. Inventories:
Inventories of parts and supplies is held by the Public Works Fund and County Fleet and Building Operations Fund and are valued at average cost. Inventories are recorded as expense when consumed.

G. Capital Assets:
Capital assets are defined by the County as assets with an initial, individual cost of more than $5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed prior to 1993. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	35
Vehicles and machinery	5 to 15
Office furniture and equipment	3 to 10
Computer equipment	3
Infrastructure	25 to 65

H. Landfill Closure and Post-closure Care Liabilities:
The County records landfill closure and post-closure costs in the Public Works Fund as incurred over the life the related landfills. The estimated liability is reported in the government-wide statement of net assets. The County owns the Kerby Landfill, which closed during fiscal year 1993-94, and the Marlsan Lagoon, which closed during fiscal year 1996-97. Monitoring of the Marlsan Lagoon includes a landfill that was closed in 1976. State and federal laws and regulations require the County to place final cover on the landfill and lagoon sites when they stop accepting waste and to perform certain maintenance and monitoring functions at the sites after closure. The Public Works Special Projects Fund is used to liquidate this liability.

I. Long-term Debt and Bonds Payable:

Adult Jail Facility Bond – In 1999, after Josephine County voters approved levies for the construction of an adult jail facility, the County issued $13,940,000 in bonds for the construction of the facility. Interest rates on the bonds range from 4.20% to 4.875%. Payments were made annually with the final payment of $1,137,894 due on June 1, 2018. In June 2009, in order to get lower interest rates, the County made a principal payment of $720,000 and did a current refunding of the remaining balance of $8,165,000 on the 1999 bonds by issuing a new series of general obligation bonds with interest rates ranging from 3% to 5% and a final payment due on June 1, 2018. The new bonds have a face value of $7,920,000 and were issued with a premium of $391,656 and issuance costs of $127,103. The premium and issuance costs will be amortized over the life of the bonds.

PERS Bond – In fiscal year 2001-02 the County issued $12,894,947 of Limited Tax Pension Obligation Revenue Bonds and transferred the net proceeds to the State of Oregon Public Employees Retirement System to cover the County's unfunded actuarial liability at that time. Principal payments are due annually through June 1, 2024, and interest is payable in December and June of each year.

Loans Payable:
OHCSD Secured Treatment Facility Loan – Obtained to acquire the Hugo Hills Secured Treatment Facility, the loan is payable in monthly installments of $1,705 including interest at 1.75% per annum. The property is collateral for the loan. Annual debt service requirements are budgeted in the Mental Health Fund.

J. Compensated Absences:
Accumulated vested compensated absences are accrued in the government-wide and proprietary financial statements as earned by employees. The County established the Payroll Reserve Fund for the purpose of accumulating resources to pay employees for compensated absences (time management leave and vacation leave). Resources are provided by other County funds, principally the major funds. Unused management leave and vacation leave is paid upon termination according to applicable union or non-union rules, and is recorded as an expenditure at time of payment. Sick pay, which does not vest, is recorded as expenditure when it is taken.

K. Fund Equity:
In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

L. Restricted Net Assets:
Restricted net assets reported in the Statement of Net Assets represent amounts for which constraints were imposed by creditors, grantors, contributors or laws or regulations.

M. Cash Flows:
For purposes of the statement of cash flows, the proprietary fund types consider all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Accordingly, all County investments are considered to be cash equivalents.

N. Property Tax Calendar:
Property taxes attach as an enforceable lien on July 1 for real property and personal property. Taxes are levied as of July 1 and payable in three installments on November 15, February 15 and May 15. Real property taxes unpaid on May 16 are considered delinquent. The County levies, collects and distributes property taxes for all taxing jurisdictions within its boundaries. Uncollected taxes, including delinquent amounts, are deemed to be substantially collectible or recoverable through liens, and are recorded in governmental funds as revenue when received.

O. Comparative Data:
Comparative total data for the prior years have been presented in the budget in each fund with the Resources and Requirement pages. The page shows prior year budget, 2 preceding fiscal years actuals, and Budget for this fiscal with Proposed, Approved by Budget Committee and then Adopted by Governing Body columns.

P. Use of Estimates:
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the reported revenues and expenditures during the period. Actual results could differ from those estimates.

Q. The County implemented GASB Statement 54 effective July 1, 2010 to account for fund balance reporting and governmental fund type definitions to enhance the usefulness of fund balance information by providing clarity of fund balance classification.

R. Interfund transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

S. Risk Management: The County is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; errors and omissions; and natural disasters for which the County carries commercial insurance. There have been no settlements in excess of insurance coverage for the year ended June 30, 2011 or the preceding three years. During fiscal year 1987-88 the County established the Self Insurance Reserve Fund (an internal service fund) to account for and finance its uninsured risks of loss. Then the County updated the fund to be Insurance Reserve effective July 1, 2006 and began carrying commercial insurance for general liability, automobile and property loss or damage and moved away from Self Insurance. Effective July 1, 2008, the County began carrying commercial insurance for workers compensation. Settled claims have not exceeded the self-insurance retention (SIR) since the program began.

T. Oregon Public Retirement System:
The County is a participating employer in the Oregon Public Employees Retirement System (OPERS), which provides statewide defined benefit and defined contribution retirement plans for units of state government, political subdivisions, community colleges, and school districts. OPERS is administered under Oregon Revised Statutes (ORS) Chapter 238 and Internal Revenue Code Section 401(a) by the Oregon Public Employees Retirement Board (OPERB). Cities, counties, and special districts that participate in OPERS may choose to join the State and Local Government Rate Pool (SLGRP). The County has elected to join the SLGRP. For members of the SLGRP, OPERS is a cost-sharing, multiple-employer plan. OPERS, a component unit of the State of Oregon, issues a comprehensive annual financial report, which may be obtained by writing to Oregon Public Employees Retirement System, P.O. Box 23700, Tigard, Oregon 97281, by calling (503) 598-7377, or by accessing the PERS web site at http://oregon.gov/PERS/

County employees participate in one or more OPERS retirement plans that provide pension, death, disability, and post-employment health benefits such as PERS (hired prior to 8-29-03), OPSRP, and IAP account. These costs are adopted in the Personnel Costs within each department. The costs are calculated by individual on the schedule D and added into the Taxes/Benefits column.

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