Enterprise Funds

JOSEPHINE COUNTY, OREGON
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Enterprise Funds

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JOSEPHINE COUNTY

Enterprise Fund Descriptions

Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

Airports Fund – The Airports Fund is used to account for the operations of the County's two airports. It was formed from combining the former Grants Pass Airport Fund and Illinois Valley Airport Fund, effective July 1, 2004. The two airports are accounted for separately within this one fund.

The Grants Pass Airport is operated and maintained on money generated through leases. The airport is a facility for the commerce and pleasure of local people, commuting businessmen, and pleasure flying. Expenditures are for operations and maintenance of the facility.

The Illinois Valley Airport was deeded to Josephine County in 1987 from the U.S. Forest Service. It receives a subsidy from Oregon Lottery funds allocated for economic development. Expenditures are for the operational and maintenance costs associated with the facility.

The adopted budgets are in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of both the Jail Commissary and the Airports Fund (Resources and Requirements) is presented, along with Airports Schedule A, which summarizes the two programs in that fund.

Each department is represented by a graph of expenditures for the proposed budget, the current year adopted budget, and the previous three years actual expenditures. The associated chart provides the same information in numerical values. Following the graph and chart is a brief narrative of the purpose of the programs.

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RESOURCES AND REQUIREMENTS

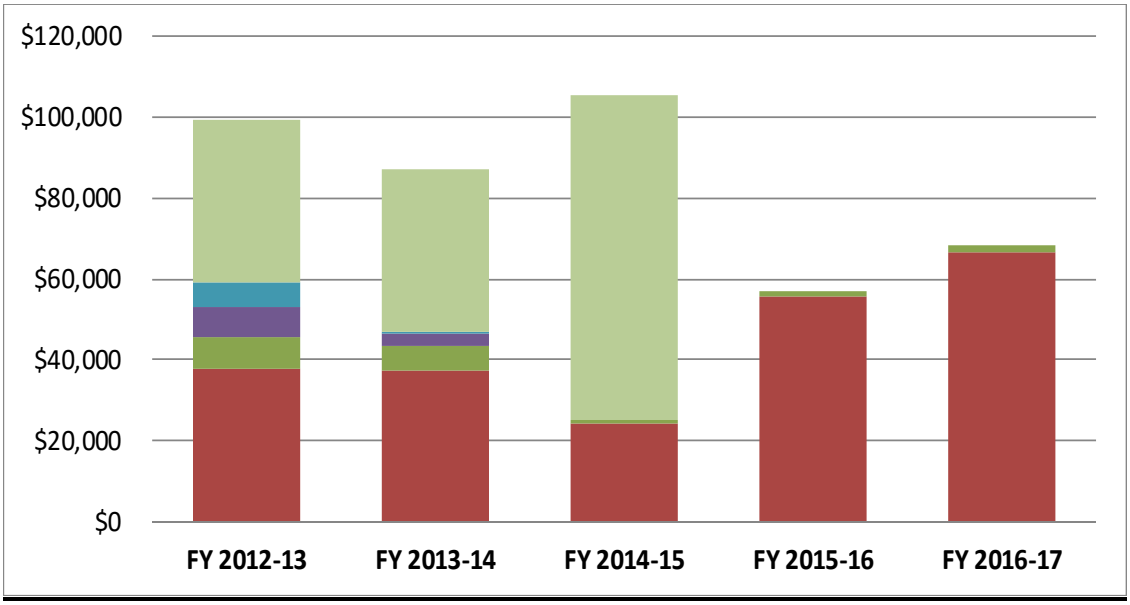
Josephine County

JAIL COMMISSARY FUND (50)

Historical Data					Budget for Next Year 2016-17		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2012-13	Second Preceding Year 2013-14	First Preceding Year 2014-15	Adopted Budget This Year 2015-16		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 41,153	$ 37,042	$ -	$ 60,000	Beginning Fund Balance	$ 107,100	$ 107,100	$ 107,100
95,244	50,079	189,785	77,000	Operating Revenues	100,900	100,900	100,900
$ 136,397	$ 87,121	$ 189,785	$ 137,000	**TOTAL RESOURCES**	$ 208,000	$ 208,000	$ 208,000
				REQUIREMENTS			
$ 59,355	$ 47,121	$ 25,351	$ 57,000	Materials and Services	$ 68,200	$ 68,200	$ 68,200
				Interfund Transfer:			
40,000	40,000	80,000	-	48 - Equipment Reserve Fund	-	-	-
-	-	-	80,000	Contingency	139,800	139,800	139,800
99,355	87,121	105,351	$ 137,000	**TOTAL REQUIREMENTS**	$ 208,000	$ 208,000	$ 208,000
37,042	-	84,434		Ending Fund Balance			
$ 136,397	$ 87,121	$ 189,785		**TOTAL ACTUAL**			

JAIL COMMISSARY FUND

2012-13 TO 2016-17



	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted	FY 2016-17 Proposed
Requirements					
Supplies	$37,686	$37,387	$24,271	$55,500	$66,800
Fees and Services	$8,013	$6,154	$1,080	$1,500	$1,400
Training and Travel	$7,587	$2,894	$0	$0	$0
Facilities and Utilities	$6,069	$686	$0	$0	$0
Interfund Transfers	$40,000	$40,000	$80,000	$0	$0
Total Requirements	**$99,355**	**$87,121**	**$105,351**	**$57,000**	**$68,200**
Resources					
Fees and Charges for Services	$66,375	$19,881	$144,493	$36,800	$58,700
Other Revenues	$28,870	$30,199	$45,292	$40,200	$42,200
Total Resources	**$95,245**	**$50,079**	**$189,785**	**$77,000**	**$100,900**
FTE	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

JAIL COMMISSARY FUND

Purpose of Program

This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursements can be made.

Expenditures made from this fund are for the benefit of the inmates.

RESOURCES AND REQUIREMENTS

Josephine County

AIRPORTS FUND (51/52)

Historical Data					Budget for Next Year 2016-17		
Actual				DESCRIPTION RESOURCES AND REQUIREMENTS			
Third Preceding Year 2012-13	Second Preceding Year 2013-14	First Preceding Year 2014-15	Adopted Budget This Year 2015-16		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
$ 252,096	$ 249,775	$ 96,553	$ 150,000	Beginning Fund Balance	$ 90,000	$ 90,000	$ 90,000
				Revenues generated by programs:			
612,652	619,586	604,797	634,000	Grants Pass Airport	729,300	729,300	729,300
27,491	40,374	55,808	32,000	Illinois Valley Airport	74,800	74,800	74,800
				Capital Grants:			
48,157	180,555	122,352	1,784,000	Grants Pass Airport	1,441,300	1,441,300	1,441,300
609,412	9,597	10,879	226,000	Illinois Valley Airport	400,000	400,000	400,000
				Interfund Transfer:			
30,000	30,000	60,000	105,000	16 - Grant Projects Fund - Economic Development	111,600	111,600	111,600
$ 1,579,808	$ 1,129,887	$ 950,389	$ 2,931,000	**TOTAL RESOURCES**	$ 2,847,000	$ 2,847,000	$ 2,847,000
				REQUIREMENTS			
				Operating Expenditures:			
$ 561,736	$ 634,835	$ 680,339	$ 698,700	Grants Pass Airport	$ 705,900	$ 705,900	$ 705,900
62,973	83,070	93,901	112,200	Illinois Valley Airport	123,400	123,400	123,400
				Capital Outlays:			
53,824	258,419	77,547	1,784,000	Grants Pass Airport	1,495,000	1,495,000	1,495,000
630,500	29,810	18,751	200,000	Illinois Valley Airport	400,000	400,000	400,000
				Interfund Transfer:			
21,000	27,200	26,500	36,100	40 - Internal Services Fund (ISF)	38,000	38,000	38,000
-	-	-	-	47 - Property Reserve (Dunlap Hanger Loan Payback)	6,200	6,200	6,200
-	-	-	-	47 - Property Reserve (Krauss Hanger Loan Payback)	4,500	4,500	4,500
-	-	-	100,000	Contingency	74,000	74,000	74,000
$ 1,330,033	$ 1,033,334	897,038	$ 2,931,000	**TOTAL REQUIREMENTS**	$ 2,847,000	$ 2,847,000	$ 2,847,000
249,775	96,553	53,351		Ending Fund Balance			
$ 1,579,808	$ 1,129,887	$ 950,389		**TOTAL ACTUAL**			

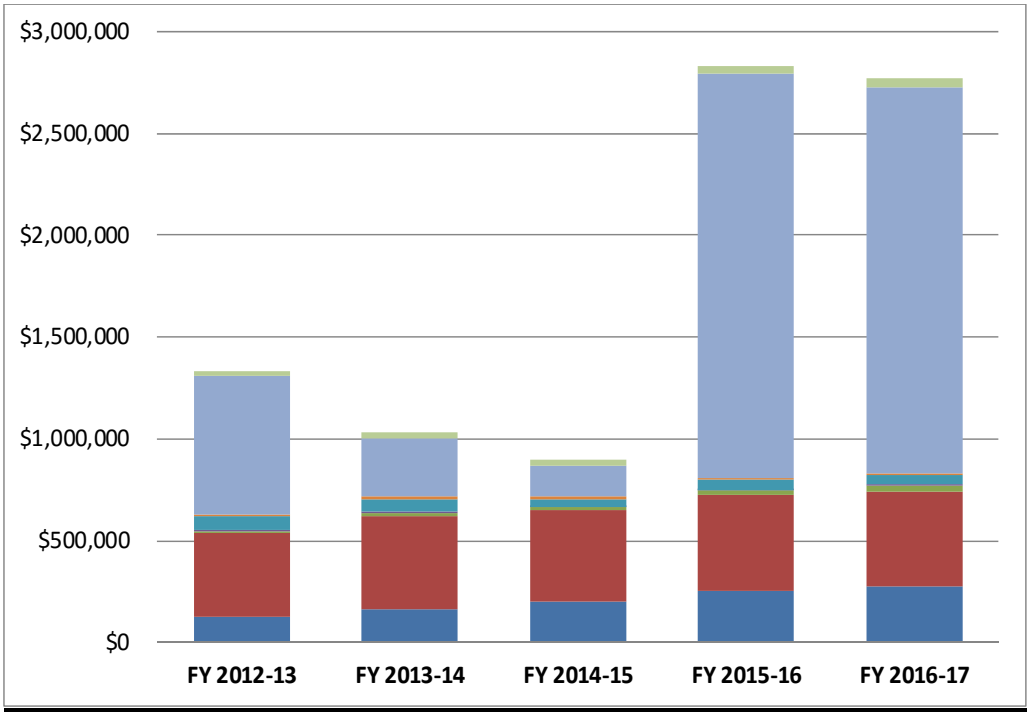
JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2016-17 Budget

Fund: Airports Fund (51 / 52)

2015-16 Budget				Program Name	2016-17 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
2.84	$ 2,607,000	$ 2,607,000	$ -	Grants Pass Airport- 51	2.80	$ 2,302,000	$ 2,302,000	$ -
1.21	324,000	324,000	-	Illinois Valley Airport -52	1.20	545,000	545,000	-
4.05	**2,931,000**	**$ 2,931,000**	**$ -**	**Total for Fund**	**4.00**	**$ 2,847,000**	**$ 2,847,000**	**$ -**

AIRPORTS

2012-13 TO 2016-17



	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted	FY 2016-17 Proposed
Requirements					
Personal Services	$123,319	$162,583	$198,585	$256,100	$271,900
Supplies	$411,860	$460,400	$448,685	$469,400	$466,600
Fees and Services	$13,265	$15,585	$19,616	$21,600	$31,600
Training and Travel	$696	$2,779	$1,943	$3,200	$5,400
Facilities and Utilities	$69,265	$62,742	$37,395	$51,100	$47,200
Other Expenditures	$6,304	$13,816	$11,736	$9,500	$6,600
Capital Outlay	$684,324	$288,229	$152,578	$1,984,000	$1,895,000
Interfund Transfers	$21,000	$27,200	$26,500	$36,100	$48,700
Total Requirements	**$1,330,033**	**$1,033,334**	**$897,038**	**$2,831,000**	**$2,773,000**
Resources					
Fees and Charges for Services	$566,878	$647,870	$659,888	$662,000	$769,800
Intergovernmental Revenues	$723,200	$190,152	$133,231	$2,010,000	$1,871,300
Interfund Charges for Services	$30,000	$30,000	$60,000	$105,000	$111,600
Other Revenues	$7,635	$12,090	$718	$4,000	$4,300
Total Resources	**$1,327,712**	**$880,112**	**$853,836**	**$2,781,000**	**$2,757,000**
FTE	**2.50**	**2.50**	**3.50**	**4.05**	**4.00**

AIRPORTS

Purpose of Program

The Airports Fund is used to account for the operations of the County's two airports. It was formed from combining the former Grants Pass Airport Fund and Illinois Valley Airport Fund, effective July 1, 2004. The two airports are accounted for separately within this one fund.

Budget Goal 1) Improve community outreach and communication to the public by investing in technology that will improve efficiencies within County Departments and provide enhanced services to citizens:
Josephine County owns and operates two significant airports for the benefit of the residents and business communities in Grants Pass, Cave Junction and the surrounding region. Regular monthly public meetings are held throughout the year with published agendae, and the active participation of all members of the Josephine County citizenry is encouraged. Regular polls are taken in order to gage the need for services and upgrades to services, and as a result, several long-standing infrastructure problems at both IV and Grants Pass Airports have been identified and remedied in the past several years.

Budget Goal 2) Develop a sustainable plan for all mandated and essential County government programs:
The Josephine County Airports Department is unique in that it has the capability of generating and collecting a significant percentage of revenue directly related to operations. As a County-operated enterprise fund, the JoCo Airports Department manages nearly 150 leases on County-owned, private and commercial hangars, collects fees from authorized operators, through-the-fence agreement holders and monthly aircraft tie-downs, and makes a small profit on the sale of aviation fuel.

Budget Goal 3) Provide access to County services to the citizens of Josephine County in a transparent, open and professional manner:
All activities related to the operation of the Airports Department are regularly reported in quarterly updates to the County Commissioners during their public Administrative Workshops and Business Meetings. Additionally, there are the above-mentioned monthly public Airport Advisory Board Meetings at each airport, where any and all significant activities and contemplated activities are discussed in an open and forthright forum.

Grants Pass Airport - Purpose of Program

The Grants Pass Airport is operated and maintained with revenue generated through leases, fees and grants. The airport's facilities are open to the public and serve the needs of commerce, transportation, emergency services, and those of the Josephine County residents as well as those of nearby counties, Oregon and other states.

Illinois Valley Airport - Purpose of Program

The Illinois Valley Airport has leases and fees, but at this time these revenues are not adequate to support the maintenance and development of this airport. The IV Airport receives a subsidy from Lottery funds allocated for Economic Development. The airport facilities serve the commerce, transportation, emergency services, and recreational needs of Josephine County's residents as well as those of neighboring counties, Oregon and other states.

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2016-17 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Airports Department

Fund - Cost Center: **51 - Grants Pass Airport**

Capital Item: 2nd Parallel 1/2-Length Taxiway - Env & Eng Design

Cost: $ 420,000

Purpose/Justification: 2nd taxiway at GP Airport to be built with FAA Grant construction funds - requires Environmental and Engineering work in this fiscal year. This is being paid for by a 2014 State of Oregon Regional Solutions Grant of $420K. Funding takes place in Spring 2017 and requires IFA Bridge Loan until then.

Impact on Future Operating Budgets There will be a minimal operating budget impact associated with this new taxiway due to need for mowing, debris-cleaning and foreign object patrol and removal. Pavement maintenance is performed under FAA/ODA program grants regularly-scheduled every three years.

Source of Funding: State IFA Loan until Regional Solutions Grant already committed is funded

Capital Item: New Airport Weather Observation System (AWOS)

Cost: $ 250,000

Purpose/Justification: FAA-Certified weather reporting is required to support our instrument approach procedures. Current AWOS system is not certified and must be replaced

Impact on Future Operating Budgets There will be annual expenditures of approximately $5000 for licensing, inspections and weather-system network connectivity charges -- these will come from the Airports Department operating budget.

Source of Funding: ConnectOregon-V Grant pays for 95% -- Airports Dept. pays 5% match

Capital Item: West Hangar Area Development -- FAA Grant-010

Cost: $ 825,000

Purpose/Justification: Airport Hangar space has been impacted for 20 years - this project will open up space and taxilanes for approximately seven "T-hangars," four box hangars and two larger commercial hangars on the SW boundary of the GP Airport. This project only prepares the location for the construction of new hangars

Impact on Future Operating Budgets This project will add to the total square footage of taxilanes and areas prepared for hangar construction, all of which must be kept secure, clean and free of debris (foreign object damage to aircraft could otherwise result). This will increase the need for operations/maintanence in the area.

Source of Funding: FAA Grant-010 of up to $1.1M and Department matching funds of 5%

$ 1,495,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2016-17 Budget

Capital items are valued at $5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Airports Department

Fund - Cost Center: **52 - Illinois Valley Airport**

Capital Item:	Env & Eng for Apron Rehab, MIRL/REIL/PAPI Beacon & AGIS Survey
Cost:	$ 400,000
Purpose/Justification:	This environmental and engineering design study will pave the way for a construction grant in FY 2017-18 of approximately $1.9M, and is needed due to the extreme deterioration of the parking ramps, the lack of adequate runway and airport lighting, and the need for a required AGIS survey.
Impact on Future Operating Budgets	The eventual completion of the work under the phase-II construction grant will require ongoing maintenance and inspection/cleaning work. Department matching funds will be required and are supplied out of the operating budget.
Source of Funding:	FAA Grant-07 will supply up to $400K of the funds for this design work 400,000

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2016-17 Budget

Five Year Plan

OFFICE/DEPT NAME: Airport

Fund - Cost Center: **Grants Pass Airport**

Description	2016-17	2017-18	2018-19	2019-20	2020-21
	Amount	Amount	Amount	Amount	Amount
New 1/2-Length Taxiway at GP Airport	$ 420,000	$ 2,150,000	$ -	$ -	$ -
Pavement Maintenance at GP Airport	$ -	$ 20,000	$ -	$ 50,000	$ -
New AWOS at GP Airport	$ 250,000	$ -	$ -	$ -	$ -
New West Side Hangar Area Prep GP Arpt	$ 825,000	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Total	$ 1,495,000	$ 2,170,000	$ -	$ 50,000	$ -

OFFICE/DEPT NAME: Airport

Fund - Cost Center: **Illinois Valley Airport**

Description	2016-17	2017-18	2018-19	2019-20	2020-21
	Amount	Amount	Amount	Amount	Amount
New Lighting & Runway Rehab IV Airport	$ 400,000	$ 1,900,000	$ -	$ -	$ -
Pavement Maintenance at IV Airport	$ -	$ -	$ -	$ 20,000	$ 220,000
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Total	$ 400,000	$ 1,900,000	$ -	$ 20,000	$ 220,000

Total Both Airports	$ 1,895,000	$ 4,070,000	$ -	$ 70,000	$ 220,000