

**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Adopting a Supplemental Budget and Making Appropriations and Budget Adjustments for the Fiscal Year 2013-14

Resolution No. 2014-024

WHEREAS, Josephine County is required to supplement the budget for the 2013-14 fiscal year in order to recognize both additional revenues and expenditures, and
 WHEREAS, pursuant to ORS 294.471 (3), following due and proper notice, the Board of County Commissioners may adopt a supplemental budget at a regular meeting, and
 WHEREAS, the Board of County Commissioners adopted a budget for the fiscal year 2013-14 on June 19th, 2013, and
 WHEREAS, conditions have changed since the adoption of the 2013-14 fiscal year budget, and
 WHEREAS, the Board of County Commissioners as the governing body of Josephine County may, in accordance with Oregon Revised Statute 294.463 (1), (2), and (3), approve a transfer of an existing appropriation, and
 WHEREAS, the Board of County Commissioners as the governing body of Josephine County may, in accordance with Oregon Revised Statute 294.338 (3), appropriate by resolution, unanticipated revenues and expenditures, and
 WHEREAS, the Board of County Commissioners as the governing body of Josephine County may, in accordance with Oregon Revised Statute 294.456 (6), adjust budgeted resources and reduce expenditures to reflect a decrease in resources,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Josephine County Board of County Commissioners hereby adopts the supplemental budget summarized below and makes the appropriations shown in the summary; and that the Chief Financial Officer is authorized to make the budget adjustments to the 2013-14 budget as summarized below.

SUMMARY OF SUPPLEMENTAL BUDGET

FUND: General (100) -10

Resource	Amount	Expenditures	Amount
1 Grant - Forestry	\$40,000	1 Forestry	\$90,000
2 Sales of Materials - Forestry	\$50,000	2 Veterans	\$25,000
3 Grant - Veterans	\$25,000	3 Clerk	\$25,000
4		4 Contingency	(\$25,000)
Revised Total Resources	\$10,682,000	Revised Total Requirements	\$10,682,000
	FTE 40.97		FTE 42.12

Comments:

Clerk had unexpected Referendum election expense Nov 2013 and requires \$25,000 from contingency. Forestry incurred seedling costs due to fires in the Fall of 2013 at a cost of \$50,000 & USFS requested additional work for \$40,000. USFS will reimburse the County with a grant and seedling costs will be covered by additional forestry sales of timber. Veterans received an Extended Outreach Grant and Music Grant from the State and increased personnel by .75 FTE for \$25,000. Planning increased a part time staff to Full Time (+.40 FTE) during the year with no additional budget increase due to loss of staff. Total net FTE in General Fund increased 1.15 FTE.

FUND: Public Safety (240) -12

Resource	Amount	Expenditures	Amount
1 Beginning Fund Balance	\$265,600	1 SO Search & Rescue	\$16,000
2 Charges for Services-SO Jail	\$636,000	2 SO Civil	\$40,000
3 Charges for Services-SO Civil	\$40,000	3 SO Records	(\$12,500)
4 Grants - O&C	\$4,800,400	4 SO Patrol Operations	\$119,400
5 Grants - SO SAR	\$16,000	5 SO Adult Jail	\$578,200
6 Grants - DA	\$23,000	6 SO Court Services	\$100,000
7 Interfund Transfer In - DA	\$5,000	7 District Attorney	\$62,600
8		8 Interfund Transfer Out	\$81,900
9		9 Contingency	\$4,800,400
Revised Total Resources	\$15,544,000	Revised Total Requirements	\$15,544,000
	FTE 63.55		FTE 72.65

Comments:

Sheriff Office increased personnel from SRS monies in Fund Balance in July for 1 deputy in patrol and 2 half time deputies for court security; GP Jail Bed contract added in August with 4.9 FTE increase; SAR had additional expenses due to fires in the Fall of 2013 with revenue from State/Fed grants; Civil advertises for sales and receives reimbursement and this process was not budgeted; using some savings in Records for overtime and fill in use in Court security. DA received SRS monies in July and VAWA, CAMI & Justice reinvestment act grants to increase personnel by 2.2 FTE. Additionally, increased ISF for July and August changes require \$81,900 transfer to ISF. County received \$4.8 million in O&C grant funds and this increased Contingency for next budget year. County received final 5% of SRS money withheld due to sequestration in June of prior year, increasing fund balance by \$265,600.

FUND: Adult Corrections (243) -13

Resource	Amount	Expenditures	Amount
1 Grant	\$139,000	1 Materials & Services	\$139,000
Revised Total Resources	\$3,733,000	Revised Total Requirements	\$3,733,000
	FTE 24.00		FTE 27.00

Comments:

Adult Corrections received JAG, Justice Reinvestment Act and grant in-aid funding and require additional materials/services costs. They were able to add 3 FTE during the year but require no budget increase in this category due to changes in staff.

FUND: Public Works (201) -11			
Resource	Amount	Expenditures	Amount
1		1 Personnel Services	(\$232,000)
2		2 Materials & Services	\$232,000
Revised Total Resources		Revised Total Requirements	
	\$11,365,000		\$11,365,000

Comments:
Public Works required additional materials and services costs for Chip Sealing than originally calculated. This will be paid by savings in personnel from staff retirements.

FUND: Mental Health (250) -15			
Resource	Amount	Expenditures	Amount
1 Grant	\$1,000,000	1 Materials & Services	\$1,050,000
2		2 Contingency	(\$50,000)
Revised Total Resources		Revised Total Requirements	
	\$5,759,000		\$5,759,000

Comments:
Mental health grant revenue increased amendments approved throughout the year by the State of Oregon and other required pass through grants issued by the state. Expenses are for OPTIONS pass through contract. Additionally, County Alcohol & Drug program approved grant to Sobering Center in Grants Pass for \$50,000 and reduced contingency to offset.

FUND: Public Health (255) -14			
Resource	Amount	Expenditures	Amount
1 Grant	\$79,000	1 Personnel Services	\$13,000
2		2 Materials & Services	\$66,000
Revised Total Resources		Revised Total Requirements	
	\$2,552,000		\$2,552,000
	FTE 22.30		FTE 22.80

Comments:
Public Health received Cover Oregon grant and increased personnel from part time to full time (+.40 FTE) to assist people signing up for health insurance. Also, hired a part time Medical Director at .10 FTE rather than contract. They received pass through grants for School Based Health Center which require increase contractual in materials & services.

FUND: Internal Service Fund ISF (401) -40			
Resource	Amount	Expenditures	Amount
1 Rental - Communications	\$9,000	1 Communications	\$9,000
2 Grants	\$17,000	2 Contingency	\$98,900
3 Interfund Transfer (In)	\$81,900	3	
Revised Total Resources		Revised Total Requirements	
	\$3,811,900		\$3,811,900
	FTE 27.50		FTE 28.50

Comments:
Communications had unforeseen purchase of batteries for Onion Mt tower location \$9,000 & received more rental income. GIS added a GIS developer position (1 FTE) during the year but had no budget impact overall. Public Safety budget changes during the year increased ISF revenue charges in the amount of \$81,900. ISF received administration grant from CCF education grant, \$17,000.

FUND: County Buildings & Fleet (402) -41			
Resource	Amount	Expenditures	Amount
1		1 Interfund Transfer Out	\$8,000
2		2 Contingency	(\$8,000)
Revised Total Resources		Revised Total Requirements	
	\$3,225,000		\$3,225,000

Comments:
County Fleet purchased vehicles this year which increased the transfer out for depreciation to equipment reserve.

FUND: Public Works Special Projects (202) -35			
Resource	Amount	Expenditures	Amount
1		1 North Valley Industrial Park	\$47,500
2		2 Contingency	(\$47,500)
Revised Total Resources		Revised Total Requirements	
	\$165,000		\$165,000

Comments:
NVIP had increased costs for customer use and a flow problem that was fixed. Three Rivers School District changed billing to include full burden cost for employees.

FUND: Fairgrounds (221) -23			
Resource	Amount	Expenditures	Amount
1		1 Personnel Services	(\$45,000)
2		2 Materials & Services	\$45,000
Revised Total Resources		Revised Total Requirements	\$626,000

Comments:
Fairgrounds Manager position was not filled and was budgeted in personnel services category, this was paid out of contractual services for an Interim Manager requiring a budget adjustment to materials & services.

FUND: Transit (245) -25			
Resource	Amount	Expenditures	Amount
1		1 Interfund Transfer Out	\$3,000
2		2 Contingency	(\$3,000)
Revised Total Resources		Revised Total Requirements	\$1,382,000

Comments:
Transit capital projects for bus shelter at RCC may be slightly over budget by year end and may require additional county match interfund transfer to Property Reserve.

FUND: DA Special Fund (248) -32			
Resource	Amount	Expenditures	Amount
1 Grant	\$13,400	1 Interfund Transfer Out	\$13,400
Revised Total Resources		Revised Total Requirements	\$233,400

Comments:
DA CAMI grant increased and will require interfund transfer out to Juvenile CAMI program \$8,400 and to DA Public Safety fund \$5,000.

FUND: Juvenile Justice Special Fund (246) -33			
Resource	Amount	Expenditures	Amount
1 Interfund Transfer In	\$8,400	1 Personnel Services	\$6,400
2		2 Materials & Services	\$2,000
Revised Total Resources		Revised Total Requirements	\$171,400

Comments:
CAMI grant increased transfer in revenue and added minor increase to part time worker hours and supplies.

FUND: Commission for Children and Families (258) -21			
Resource	Amount	Expenditures	Amount
1 Grants	\$175,400	1 Materials & Services	\$175,400
Revised Total Resources		Revised Total Requirements	\$190,400

Comments:
CCF received Dept of Education grants for pass through CCO's. Regionalization of CCF from the State did not occur fully by July 1st, 2013.

FUND: Building Safety (262) -20			
Resource	Amount	Expenditures	Amount
1 Licenses, Permits & Fees	\$25,000	1 Personnel Services	\$25,000
2		2	
Revised Total Resources		Revised Total Requirements	\$1,620,900
FTE 4.50		FTE 5.50	

Comments:
Building Safety added a Plans Examiner position (1 FTE) during the year due to higher workload and received higher permit revenue due to construction activity.

FUND: Parks (260) -24			
Resource	Amount	Expenditures	Amount
1 Beginning Fund Balance	\$7,900	1 Personnel Services	\$7,900
2		2	
Revised Total Resources		Revised Total Requirements	\$1,054,400
FTE 6.20		FTE 6.80	

Comments:
Parks added .60 FTE office support staff during the year and are using higher than anticipated fund balance.

FUND: Court Security (275) -22			
Resource	Amount	Expenditures	Amount
1 Grant	\$5,000	1 Materials & Services	\$5,000
Revised Total Resources	\$93,000	Revised Total Requirements	\$93,000

Comments:
 Court Security Fund received additional State grant revenue for State court requests for additional officer time for trials. The expense is paid to Sheriff Office Court Security program.

FUND: County Bridge Construction Fund (303) -45			
Resource	Amount	Expenditures	Amount
1 Grant	\$749,000	1 Capital Outlay	\$749,000
2		2	
Revised Total Resources	\$949,000	Revised Total Requirements	\$949,000

Comments:
 County received more OTIA Bridge funding for Woodcock Creek Bridge and will require design, permit, and equipment costs this fiscal year.

FUND: Jail Commissary (501) -50			
Resource	Amount	Expenditures	Amount
1 Beginning Fund Balance	\$15,000	1 Materials & Services	\$25,000
2 Charges for Services	\$10,000	2	
Revised Total Resources	\$141,000	Revised Total Requirements	\$141,000

Comments:
 Inmate supplies and services were unexpectedly higher than budgeted due to increase jail capacity from 100 to 130 approved in August 2013 for the City of GP Jail Bed Contract.

FUND: Insurance Reserve Fund (410) -42			
Resource	Amount	Expenditures	Amount
1 Beginning Fund Balance	\$26,000	1 Materials & Services	\$26,000
Revised Total Resources	\$909,000	Revised Total Requirements	\$909,000

Comments:
 Insurance Reserve pays premiums for General Liability, Property/Auto, and Worker's Comp payments. This year had a few more insurance claims the County was required to pay that fall under our deductible than what was budgeted.

FUND: County School Trust (715) -71			
Resource	Amount	Expenditures	Amount
1 Grant	\$325,000	1 Materials & Services	\$325,000
Revised Total Resources	\$351,000	Revised Total Requirements	\$351,000

Comments:
 Fed Forest Reserve monies were approved by federal legislation and this portion is paid to County Schools.

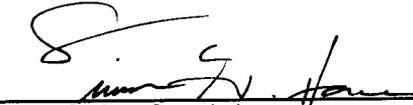
FUND: Sheriff Forfeiture (735) -76			
Resource	Amount	Expenditures	Amount
1 Beginning Fund Balance	\$2,000	1 Materials & Services	\$2,000
Revised Total Resources	\$130,000	Revised Total Requirements	\$130,000

Comments:
 Annual dues/subscription payments are required that were unbudgeted. Higher fund balance will pay for this.

DONE AND DATED this 25th day of June 2014
 JOSEPHINE COUNTY BOARD OF COMMISSIONERS


 Cheryl Walker, Chair


 Keith O. Heck, Vice Chair


 Simon G. Hare, Commissioner