



Josephine County, Oregon

Board of Commissioners: Cherryl Walker, K.O. Heck, Simon G. Hare

PARKS ADVISORY BOARD

Doug Richardson, Chair

125 Ringuette Street / Grants Pass, OR 97527

(541) 474-5287 / FAX (541) 474-5288

E-Mail: swright@co.josephine.or.us

JOSEPHINE COUNTY PARKS ADVISORY BOARD

Monthly Public Meeting Minutes

August 23, 2016 – 3:00 PM

Josephine County Courthouse, Rm 157

Members Present: Doug Richardson, Diana Orlor, Bob Chard, Dick Fowler, Rycke Brown and Doyle Nelson

Staff Present: Alisha Howard, Sarah Wright

BCC Liaison: Simon Hare

Absent: Sue Fahey, Larry Ford and RJ Jackson

Guests: None

Quorum: Established

Meeting was called to order at 3:09 PM by PAB Chair, Doug Richardson

Diana Orlor made a motion to approve Minutes from July 26, 2016 PAB meeting. Doyle Nelson seconded the motion. PAB voted all in favor. The Minutes were approved unanimously.

Doyle Nelson made a motion to approve the minutes from August 9, 2016 Parks Workshop meeting. Diane Orlor seconded the motion and workshop minutes are approved.

Items from the BCC: Commissioner Hare announced that the grant application for the Lake Selmac dam and spillway project has been expanded by \$73,000 to bring a total of \$154,000.

Commissioner Hare updated the PAB regarding property sales. The property sales are important for Parks to use for matching funds for grants and investing in the parks system. There are 4 properties that are of interest in a possible land swap: Whitehorse boat ramp and gravel bar area, Hog Creek upper parking lot, Wildlife Images and the Applegate Orchard property could all be beneficial to parks.

Commissioner Hare stated that he would like to see Fall projects include a Wolf Creek thinning project. Forming a subcommittee for the project would be ideal and if possible to be completed within the year, as timber value is up.

Items from the Public: None

Manager Items: Sarah Wright stated that there are 2 parks properties in mind to sell. There is the Pinecone property on the Illinois River of about 25 acres and Cathedral Hills at the Walker Road entrance. The Pinecone property has many private properties that you must drive through to get to the undeveloped property. The entrance at Walker Road to enter Cathedral Hills trail system, which is owned and maintained by BLM, is not beneficial for Parks to own. The Walker Rd property may be a good property swap with BLM.

Sarah presented a Fee Review to the PAB for consideration of recommending fee changes. Eliminating “Commercial” passes and changing to “Transferrable” is favorable to give to the public the option in purchasing a transferrable pass at \$55.00 and was approved for recommendation by the PAB in the last meeting. The shelter

fees were also reviewed. The shelter fees may be rounded down by a dollar or reduced lower to accommodate current usage. For example, the Trout Shelter at Lake Selmac and the Healy Schroeder Shelter are under booked and should be booking every weekend. Dick Fowler does not wish to vote for fee reductions at this time. Dick suggested a cost comparison with other parks. Doyle asked about options for pricing, such as 2 different prices for certain amount of people. Commissioner Hare suggested fees to be refined for maximizing the use and to look at competition. Also stated was to find a solution and consider revenue as the goal. Camping fee changes were recommended to change from \$40 to \$45 for yurts, as the demand for the yurts are very high and the cost to maintain them is high as well. Indian Mary campground is full during the peak season well in advance. Indian Mary is constantly busy and services to maintain the park are very high for the cost of electricity, water and garbage services. In order to keep up with the costs and high demand of Indian Mary campground, perhaps fees should be raised by a \$2 - 3 per site. Bob Chard agrees with increasing fees at Indian Mary. Doyle Nelson also said he does not have any issues with an increase as well. The fees will be discussed again next meeting and Parks Manager will bring a financial impact breakdown for these topics.

Suggestions for Ordinance changes were reviewed. Sarah stated that she would like to define what can be a policy and what is required as an ordinance. Also stated was that it is preferred to have more language in the ordinance for park rules that states “with written permission from the Director.” Commissioner Hare suggested to propose a draft provision on ordinance for park rules. Suggested changes were reviewed below:

7.01

- B. To camp overnight at any park, up to a maximum number of fourteen (14) consecutive days in any one park, and a total of twenty-eight (28) days in any six-month period at all County Park locations. There must be an interval of at least three (3) days between stays at any of County parks. The duration can be overridden by written permission from the Director.
- E. To possess kegs of alcoholic beverages or to make alcoholic beverages available to member of the public, whether for free or sale.

7.02

(Remove wording “Commercial passes” and replace with “Transferable passes”)

7.03

- A. (Add “sewer dump fees and other miscellaneous services”)
- D. (Remove 1 – no portions of pavilions will be reserved as too hard to regulate.)

9.01

(Add wording that it is unlawful “To sublet any rented park property, including campsites and pavilions. The individual listed on the reservation must be the individual utilizing that service.”)

9.06

- F. To have more persons occupying a campsite than designated occupancy for that site without permission from the Director or Director’s designee;
- (Add wording that it is unlawful “To have more vehicles than can fit onto the designated camping spur of the campsite.”)

9.04

Add wording “To have an animal in areas designated as no animals.”

9.07

D, K, L, M & N: (Add “without the prior written permission of the Director”)

Meeting frequency and how often PAB should meet was briefly discussed. Bi-monthly meeting was suggested by Sarah due to the work load of the Parks Dept. It was decided that September would be a beneficial scheduled meeting. Doug Richardson suggested to put “Meeting Frequency” on the agenda for next meeting, but the PAB voiced that they liked having updates monthly.

Financial Review was discussed and budget information from fiscal year 2016 and 2017 was provided for review. Bob Chard asked about planning ahead for potential repairs for the future. Sarah said she does have a 5-year plan for future needs, and agrees when time allows in the office we need a deferred maintenance schedule.

Old Business: Doyle Nelson said he made contact with Chris Pendleton from the Coast Guard Auxiliary in reference to Project Float.

Bob Chard asked about the Lake Selmac weeds. This subject was reviewed at the previous workshop meeting. Doug said that there is a plan in January for winter observation and possible weed removal or weed abatement. The goal is to maintain Lake Selmac as a desirable fishing lake.

New Business: None

Items from the Parks Advisory Board: Doyle Nelson made a motion to recommend to the BCC negotiations to release for disposition the Pinecone and Walker Rd entrance properties with Rycke Brown seconding. PAB voted all in favor.

End of Season Parks picnic was scheduled on September 9, 2016 at 3:00 PM. Diana will be at Tom Pearce at 2:30 PM if anyone wants to make it out early to help set up. Diana Orlor asked about supplies for the picnic. Sarah said we can look at the Rogue River Clean Up supplies that were left over to possibly use for the picnic.

Miscellaneous: Special recognition for Park staff was discussed.

Action Items: Alisha to get back with Diana regarding supplies available for season picnic.

PAB to recommend negotiations of disposition or sale of Pinecone and Walker Rd properties to the BCC.

Doyle Nelson made a motion to adjourn the meeting.

Meeting adjourned at 4:41 PM.

Next PAB Meeting: September 27, 2016

Respectfully Submitted,

Alisha Howard, Recorder

Reviewed by the Board of County Commissioners this _____ day of _____, 2016.

Board of County Commissioners

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner