



Josephine County, Oregon

Board of Commissioners: Cheryl Walker, K.O. Heck, Simon G. Hare

PARKS ADVISORY BOARD

Doug Richardson, Chair
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JOSEPHINE COUNTY PARKS ADVISORY BOARD

Monthly Public Meeting Minutes

June 28, 2016 – 3:00 PM

Josephine County Courthouse, Rm 157

Members Present: Larry Ford, Diana Orlor, RJ Jackson, Dick Fowler, and Rycke Brown

Staff Present: Sarah Wright, Alisha Howard

BCC Liaison: Simon Hare

Absent: Sue Fahey, Doug Richardson, Doyle Nelson, Bob Chard

Guests: John Bowen

Quorum: Established

Meeting was called to order at 3:04 PM by Vice Chair, Larry Ford

RJ Jackson made a motion to approve Minutes from May 24, 2016 meeting. Diana Orlor seconded the motion and PAB approved May 24, 2016 meeting minutes unanimously.

Items from the BCC: None

Items from the Public: None

Manager Items: Sarah Wright introduced Joanne Garibay to the PAB. Joanne is a new hire for both Forestry and Parks. She works 80% for Forestry and 20% for Parks. Joanne is a great addition to our team.

Sarah reported that the new Park Ranger hired has been let go. She stated that we are actively recruiting for a Park Ranger and Assistant Park Ranger. Mike Leard has been promoted to Park Ranger.

Sarah provided the latest budget figures to the PAB. It does not include the beginning fund balance. There is a carryover of \$105,000 and projected to have a carryover for the following year. There has been \$100,000 less spent, than last year. Also reported were corrected budget codes that have made some differences. There are upcoming expenses such as the Galice Restroom project and the Schroeder septic and sewer issues. Overall, we are doing well with finances and the budget is healthy.

Sarah provided Parks Projects Updates for June 2016 (See Old Business and New Business)

Old Business: Lake Selmac Restroom /Bridge Project is an estimated cost of \$151,000. A total of \$130,500 is secured at this time. The project is just short of \$20,000 of being 100 percent funded. An additional \$20,000 grant is being submitted to the Oregon Community Foundation. The projected date for completion is by Summer 2017.

The Lake Selmac Boat Ramp in the Mallard Loop is pending. We have received quote after quote with various companies. We cannot have a drop of concrete go into the water. The Sr. Park Ranger will be taking control of the project. At this time, Parks has decided to fill the cavities with drainage rock. A one-foot trench will be dug along the entire walkway with large drainage rock and drainage lines will be inserted for water run-off. It is not a permanent fix; however, it would eliminate any possibility of concrete getting in to the water. Putting concrete in to the holes could also create additional issues with underground drainage lines. Rycke Brown suggested that use of sand or screens could possibly be used. Rycke would like to meet Sr. Ranger Sabota to look at options for drainage at the site.

At this time, the grant for Whitehorse Masterplan has been rejected. Some of the reasons the grant may have been declined was not having strong community support in writing. Another reason is not having actual construction plans of the project. Larry Ford stated that grants may take a few times to receive the funding. RJ asked about getting community support through schools. Funding will be continued to be sought. Whitehorse Park currently has a concept plan. Economic development funds may be used to acquire and move

forward with construction plans. Legal has completed the bid selection process so that Parks may now proceed with formal bids. We will be looking at Regional types that mainly focus on campgrounds and RV Parks for engineering and designs. Sarah stated it would be great if the PAB seeks community support for this project. Dick Fowler said he would be happy to find community support for park improvements. Larry Ford expressed the need for the Whitehorse hook up electrical upgrades. Dick asked when we should anticipate the project. The project should move forward after Lake Selmac has new restrooms. There was a suggestion to place comment boxes at the parks to receive comments from the public.

Sarah announced we are one step closer with the Galice CXT. A final permit is pending from BLM. At this point we are waiting on a signature. Quotes will be obtained after the final permit is issued and construction will be arranged as soon as possible. Legal should be releasing final biddage. On another note, we have received support from Galice Resort. Galice has purchased their parking permits at full price for the year and also has agreed to periodically check on the restroom, once in place, and be sure it is supplied with toilet paper.

New Business: Whitehorse playground removal-RJ stated the disassemble plans will be tied up and not available for about a month, however it is in the works. Sarah stated once playground is removed, we may replace a few playground items temporarily until a new playground can be constructed.

Schroeder septic lines and drainage field has failed and backed up. Sites 27, 28 and 29 are effected and are not available for Full Hook up sites. It was determined that the leech fields are bad. The only solution would be to tie into city sewer, as many of the Full Hook up sites are presently tied into city sewer. There are only 11 sites that are not tied in to the city sewer system. There have been a few variations of a quote price to repair. An updated quote came to be \$31,000. City Public Works does not waive any fees. It may be possible to receive funding from Solid Waste Agency. Dick questioned if anyone has been actively seeking grants. At this time, Sarah is the only one seeking grants.

Items from the Parks Advisory Board: Larry asked about the No Parking signs for Tom Pearce. Sarah stated that it has been approved through the BCC. Public Works will be ordering those signs.

Dick stated that the Kiwanis focus on acquiring funds for specifically playground projects. The Kiwanis supported Schroeder playground. Dick said that the Kiwanis are focused on supporting one park project at a time. It would be a great opportunity for the Kiwanis to receive a grant for playground projects in need.

Rycke reported she was at Schroeder looking for goat head invasive weeds and found very few. They did not show up until early this week and only in the rough area near the tent section near center. There were also very few in the small breed dog section of the dog park. Rycke said she is hopeful that it may not be a bad goat head season.

Dick Fowler asked if camping reservations were up or down. Sarah stated that the overall revenue is up about 20%. There is a possibility of a carryover of \$100,000.

Miscellaneous: None

Action Items: Doyle Nelson to work on possible resolution of Project FLOAT

RJ Jackson to follow up on disassembly of Whitehorse playground

Next Parks Projects Workshop: Scheduled only if a need arises.

Next PAB Meeting: July 26, 2016

Respectfully Submitted,

Alisha Howard, Recorder

Reviewed by the Board of County Commissioners this _____ day of _____,
2016.

Board of County Commissioners

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner