



# Josephine County, Oregon

Board of Commissioners: Cheryl Walker, K.O. Heck, Simon G. Hare

## **PARKS ADVISORY BOARD**

Doug Richardson, Chair  
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## **JOSEPHINE COUNTY PARKS ADVISORY BOARD**

Monthly Public Meeting Minutes  
May 24, 2016 – 3:00 PM  
Josephine County Courthouse, Rm 157

**Members Present:** Doug Richardson, Doyle Nelson, Diana Orlor, RJ Jackson, Dick Fowler, Bob Chard and Rycke Brown  
**Staff Present:** Sarah Wright, Alisha Howard  
**BCC Liaison:** Simon Hare  
**Absent:** Larry Ford, Sue Fahey  
**Guests:** None  
**Quorum:** Established

Meeting was called to order at 3:01 PM by PAB Chair, Doug Richardson

Diana Orlor made a motion to approve Workshop Minutes from March 3, 2016 meeting. PAB approved March 3, 2016 meeting minutes unanimously. RJ made a motion to approve PAB Minutes from April 26, 2016. Dick Fowler seconded motion with correction under, Items from the Public. PAB all in favor and April 26, 2016 PAB minutes are approved unanimously.

**Items from the BCC:** Commissioner Hare stated that he is optimistic of upcoming 3 to 4 property sales and Parks to possibly receive 10-15 percent from those sales. Forestry just turned in 20 properties. Funds from property sales may go into a trust reserve and can be used for grant opportunities that require matching funds. Commissioner Hare added, that should all properties sell, there would be a minimum of \$550,000, however could exceed \$850,000.

Commissioner Hare stated that orders to go in front of the BCC include Tom Pearce Park zone designation, giving authority to Parks staff to enforce parking rules. Another area for future consideration may be Robertson Bridge.

Commissioner Hare does not recommend adding any more responsibilities onto the Parks Dept. regarding Project FLOAT. It is important that the life jacket station be maintained responsibly and not to add any potential liability onto Parks, as we do not have the resources and Parks does not need any more added work.

Commissioner Hare announced there will be a meet and greet for Community Wildfire Protection. Getting a landline at Lake Selmac, which has been used for a fire camp base at times would be favorable for fire camp staging.

**Items from the Public:** None

**Manager Items:** None

**Old Business:** Park Zone designation had previously been discussed with BCC Items.

The Lake Selmac Restroom/Bridge Project is pending upon approval of grant requests presented to Oregon State Parks Land and Water Conservation of \$75,500 and The Four Way Foundation \$10,000. CXT and optional restroom facility replacements were discussed. CXT is favored for vault type restrooms yet was not recommended for flushing types. Jackson County is continuing to use CXT.

Public Works is assisting Parks with looking at fixes for the boat ramp sidewalks Lake Selmac project. The Lake Selmac bidding process is red flagged at this time and is currently in review with Legal Dept. The first round of quotes came back higher than expected and would not have been the best price for the method of fixing the cavities under the sidewalks.

The Whitehorse Park grant for \$205,000 is pending, Sarah will head up to Salem on June 1 to present to the board. \$50,000 in economic development funds are secured for the project and although additional grants will be sought, the remaining finances could come from property reserve sales.

Wolf Creek Timber Sale's first check came in, it will be deposited and held for improvements at Wolf Creek. Grants will be sought to stretch this money as far as possible. The order of upgrades desired by residents are as follows: replace bridge over the creek, upgrade the playground, replace toilets.

Project FLOAT is pending due to a non-agreement of the MOA regarding the liability and responsibility of inspecting life jackets. Recent changes on Recreational Immunity also may be an issue. The Middle Rogue Steelheaders will look into a possible resolution of managing the stations for Project FLOAT, as they have 2 life jacket stations located at Chinook and another at a Baker city park.

Sarah stated that Ranger Sabota will be attending class to become certified in playground inspections. Dick Fowler said he would be happy to participate in playground inspections. Sarah explained that every nut and bolt must be checked regularly. Every playground needs to be ADA compliant, or have a plan for becoming compliant. Playgrounds must be maintained properly. Compliance with every program is essential and necessary to avoid fines. Sarah stated that we will need to remove the Whitehorse Park playground even though we cannot replace it right away. Sarah requested from the PAB for letters of support. The Kiwanis will take out the playground and hope to find a group to donate the playground to, rather than throwing it out. RJ volunteered to work on the Whitehorse playground disassembly project.

Sarah stated that volunteers are needed for the upcoming Memorial Day boat races and invited the PAB. Ennis and Griffin Parks will be extremely busy as the boat race will go out to Carpenter Island this year. Griffin is connected to BLM access road where there is not a day use fee. Bob Chard stated that he has a park map of the park boundary and that BLM property starts after the CXT. Sarah said the peak times needed for volunteers would be from 10:00 am – 3:00 pm. Sarah also stated that we need volunteers for about 100 picnic tables for repair. We are reaching out for groups to volunteer for these types of projects. Sarah stated we would love to partner with the Kiwanis for needed maintenance.

**New Business:** None

**Items from the Parks Advisory Board:** The Middle Rogue Steelheaders will be doing a clean-up day on June 4<sup>th</sup> to focus more down river. Sarah requested to receive location information on the areas they plan to cover so that she can advise community crew to work at other locations.

Doyle Nelson asked about having a gathering for George Armstrong, former Sr. Park Ranger. Commissioner Hare recommended the PAB sign a card for him. Dick Fowler asked about delivering to the Parks office to give to George and Sarah said that would be fine. Doyle suggested a special recognition plaque. Sarah mentioned that Cathedral Hills, near Walker Rd. would be a good location to have something placed in recognition.

Dick Fowler requested to be informed on financial reports on the Parks budget. He also expressed concerns of being informed on details and issues. He also added he would like more information on the Wolf Creek Timber Sale. Sarah said that the PAB is to advise or recommend to the BCC on decisions and improvements parks currently are working on. If there is additional information requests that the PAB meeting does not cover, or if anyone wants to be directly involved with projects, anyone is welcome to come to the Parks Office and help would be appreciated, but the PAB will not be involved with the day to day management of the department.

Dick asked about the Griffin shower restroom issues. Sarah explained that if there was any warranty on the restroom facility, it would be expired as the building is more than 10 years old. It was then mentioned that the restroom has had issues since day one.

**Miscellaneous:** Wild and scenic areas were discussed. Sarah said that most of our parks are exempt from the wild and scenic, however Galice has an existing BLM easement for the wild and scenic river and is required to maintain vegetation. Galice is a little more complicated than other parks. It is not believed that the majority of parks properties have the BLM easements over our lands. It was suggested to get information directly from BLM. Some cottonwoods were removed, not by parks staff, that were out of compliance with the rules of the wild and scenic. Sarah will look into getting a list of easements from Legal for her knowledge, but this could take some time.

Sarah stated that Legal is still currently working on cemetery deed transfers. As of today, Judy Bunch can now sign an affidavit. Nothing else is moving forward. We are hopeful that in the near future, we can proceed to process deed transfers. Doug asked about scanning all Granite Hill documents into the computer. Sarah replied it is a huge project and it is not as simple as scanning. Possibly as time and budget allows it would be ideal of each gravesite be on a GPS system for locating graves.

**Action Items:** Doyle Nelson to work on possible resolution of Project FLOAT

RJ to work on the Whitehorse playground disassemble project

**Next Parks Projects Workshop:** Scheduled only if a need arises.

**Next PAB Meeting:** June 28, 2016

Respectfully Submitted,

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Alisha Howard, Recorder

Reviewed by the Board of County Commissioners this \_\_\_\_\_ day of \_\_\_\_\_,  
2016.

**Board of County Commissioners**

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*Cherryl Walker, Chair*

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*K. O. Heck, Vice Chair*

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*Simon G. Hare, Commissioner*