



Josephine County, Oregon

Board of Commissioners: Cherryl Walker, K.O. Heck, Simon G. Hare

PARKS ADVISORY BOARD

Doug Richardson, Chair
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JOSEPHINE COUNTY PARKS ADVISORY BOARD

Monthly Public Meeting Minutes
October 25, 2016 – 3:00 PM
Josephine County Courthouse, Rm 157

Members Present: Doug Richardson, Diana Orlor, Larry Ford, Bob Chard, Rycke Brown, Doyle Nelson, RJ Jackson and Dick Fowler

Staff Present: Alisha Howard, Sarah Wright

BCC Liaison: Simon Hare

Absent: Sue Fahey

Guests: John Bowen

Quorum: Established

Meeting was called to order at 3:01 PM by PAB Chair, Doug Richardson

Rycke Brown made a motion to approve Minutes from September 27, 2016 PAB meeting. Diana Orlor seconded the motion. PAB voted all in favor. The Minutes were approved unanimously.

Items from the BCC: Commissioner Hare announced the hearing for Fee Schedule changes and requests will be Wednesday, November 9, 2016. The meeting will be held in the Ann Basker building.

Commissioner Hare stated, properties that did not sell will be up for auction. There are several properties that will be up for auction coming up November 15th. Another auction will be held also in the Spring.

Commissioner Hare also announced that there is an establishment of an Economic Development Committee forming to include members of Josephine County and the City of Grants Pass.

Items from the Public: John Bowen, City of Grants Pass Tourism attended the PAB meeting. Sarah Wright thanked him for providing brochures to the Cycle Oregon participants during the event at Indian Mary Park.

Manager Items: Financial Status: Sarah stated that we are continually making improvements in the parks system. Sarah reviewed the current budget, a carryover of \$259,000 is confirmed from the 2015/2016 year, and Parks is operating in the black with a balance of \$35,000 year to date.

Old Business: Sarah announced the Galice CXT project is under way. Paving has begun, signs are up and is now under construction. Because of the completion timing, the CXT will be closed for the season, as we would otherwise be required to pump it and close it by November 15th. The CXT will re-open in the Spring.

Sarah stated that Ausland Group has been selected as the engineers for the Whitehorse Park Masterplan. We are looking forward to proceed with Phase 1 of the project, which will include the upper park area with RV sites and improvements. The original proposal for 100% construction engineering for the entire park would cost more than

\$150,000, which Parks cannot afford. A modified proposal with construction engineering at 100% for phase 1 and 30% for the remainder of the park is within our budget to proceed immediately, at just over \$50,000.

Sarah updated the PAB on the Schroeder Park Sewer system. The engineering has been difficult, as it has taken 2 months instead of 5 days to put plans together. Engineering should be finalized soon and Parks is hoping for completion of this project to be in December. The RV sites that are affected are being charged for partial hook ups instead of a full hook up price, a \$5 per night difference.

New Business: Sarah discussed that then entry to the CXT at Robertson Bridge (photo attached to packet) is not ADA compliant, as well as Ennis Riffle and Ferry Hole CXT sites. The Oregon State Marine Board grant cycle is emerging and we should consider adding entry ramps at all CXTs necessary for ADA compliance.

Dog waste dispensers have been ordered and will be installed thanks to funds from the Park Foundation. 8 will be placed in various parks. Tom Pearce will have 3 installed. Sarah stated that we are looking at developing a sponsor program to help pay for the bags in the dispensers. The sponsorship would benefit from the advertisement opportunities, where a sign would be placed above the dog station. For any interested parties, contact Sarah. The cost is \$100 per year.

Items from the Parks Advisory Board: Larry Ford asked about the Christmas discount for the Annual Day Use Passes and if there will be a discount for the proposed transferrable passes. Sarah replied that Parks will again offer a \$5 discount between Thanksgiving and Christmas, which will be for regular and transferrable passes.

Larry Ford stated that he was very impressed with the Griffin Park Hosts. They are doing a great job. Also, he reported that there has been an RV parked overnight at Lathrop Day Use boat ramp parking lot.

RJ Jackson stated that he is talking to the Kiwanis Club to see when they may be able to participate in a Clean Up Day at Schroeder Park.

Rycke commented that the rain brings growth to blackberry bushes and other invasive species like goat heads.

Bob Chard stated that the Pine Cone property should not be designated to County Forestry. Bob said that there is value in future recreation at the Pine Cone property. He said that he reviewed the newspaper which lists it as a 20 acre parcel and it is in fact a 64 acre parcel of land. Bob would like Pine Cone to remain a Josephine County Parks property for the future benefit of the Illinois Valley residents. Bob also stated that there is a public 60-foot wide right-of-way all the way from Rockydale Road to the property's southwestern boundary. He stated there is a need for a cul-de-sac at the edge of the property to ensure properties that require access through this area will have it in the future. Sarah agreed that use of the property should be available for public access, but does not believe County Parks is the correct entity for this. The property could be used for possible land swaps that would be more beneficial to parks. The property is adjacent to BLM land. Sarah said that there are concerns with being able to manage the property if developed, as it is out past Lake Selmac and would also be difficult to secure a Park Host in this location. More discussion followed. It was decided to continue to follow up on the concerns with Pine Cone property.

Miscellaneous: Sarah invited the PAB if anyone would be interested in doing some research on cremains burial wall structures and costs associated with niche' walls for Granite Hill Cemetery. Sarah stated that since we are tasked with maintaining the cemetery, we should find ways to create revenue to support it.

Sarah offered information to the PAB regarding kick back benefits that could go to the Josephine County Parks Foundation. If you shop or order online from Amazon, you may sign up on smile.amazon.com and every sale

spent, ½ percent can go to the Josephine County Parks Foundation. You may also use goodshop.com and select Josephine County Parks Foundation for beneficiary.

Sarah updated the PAB on Park Host recruitment. We are currently recruiting a Park Host for Wolf Creek Park. We have openings for Whitehorse and Indian Mary.

The holidays are coming up in November and December months. The next scheduled PAB meeting was discussed. It was decided to schedule the PAB for December 6, 2016.

Doug Richardson asked about the legalities of tenant stays and questioned if Parks is still looking at programs past the 28-day limit in a 6-month period. Sarah said that there is a law regarding “vacation occupancy” which would allow for recreational stays, up to 45 days without claiming residency. Sarah stated we are waiting on feedback from Legal Department to find out more about the regulations and how we could set up a program for longer term stays. Douglas County allows for up to 90 day stays.

Action Items: None

Larry made a motion to adjourn PAB meeting with Rycke seconding.

Meeting adjourned at 3:50 PM.

Next PAB Meeting: December 6, 2016

Respectfully Submitted,

Alisha Howard, Recorder

Reviewed by the Board of County Commissioners this _____ day of _____, 2016.

Board of County Commissioners

Cherryl Walker, Chair

K. O. Heck, Vice Chair

Simon G. Hare, Commissioner