



# Josephine County, Oregon

Board of Commissioners: Cheryl Walker, K.O. Heck, Simon G. Hare

## **PARKS ADVISORY BOARD**

Doug Richardson, Chair  
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## **JOSEPHINE COUNTY PARKS ADVISORY BOARD**

Monthly Public Meeting Minutes  
September 27, 2016 – 3:00 PM  
Josephine County Courthouse, Rm 157

**Members Present:** Doug Richardson, Diana Orlor, Larry Ford, Bob Chard, Sue Fahey, Rycke Brown and Doyle Nelson

**Staff Present:** Alisha Howard, Sarah Wright

**BCC Liaison:** Simon Hare

**Absent:** Dick Fowler and RJ Jackson

**Guests:** None

**Quorum:** Established

Meeting was called to order at 3:02 PM by PAB Chair, Doug Richardson

Diana Orlor made a motion to approve Minutes from August 23, 2016 PAB meeting. Doyle Nelson seconded the motion. PAB voted all in favor. The Minutes were approved unanimously.

**Items from the BCC:** Commissioner Hare stated that they will begin the process of Fee Schedule requests. The first round of submissions will begin October 5<sup>th</sup>.

Commissioner Hare stated that he is in favor and encourages potential upcoming Fall Season projects.

Commissioner Hare stated that of the 35-40 properties listed, about half of them have sold. A list of properties will be published online.

**Items from the Public:** None

**Manager Items:** Financial Status: Parks is currently 23% through the budget cycle. The seasonal Park Aids positions start ending on October 15<sup>th</sup> – end of October. The variance of expenses and revenues were reviewed and explained and are in balance. A supplemental budget will be submitted in June if needed to ensure needed expenses are approved.

Sarah Wright stated that the Oregon Parks and Recreation Department went into negotiations with the reservation contract. Reserve America/ Reservations Northwest will now be “Active”. Fees will be affected as a result. There is a split cost for fees based on method of reservation, \$8.00 online and \$12.00 via phone. Parks has the option of passing these direct fees to the customer, or charging a flat rate fee for using both online and customer service phone line at a rate fee of \$9.00 per reservation. Parks will be going with \$9.00 for all reservation, which is what Oregon State Parks is choosing. A long term goal of seeking out management software for online camping reservations may be a future option for Parks to manage our own reservations. Jackson County Parks will be providing feedback to us regarding their new reservation online system.

The Galice CXT project will start excavating work on Monday, October 3<sup>rd</sup>. On October 10<sup>th</sup> the CXT will be delivered on site. The BLM is providing an archeologist to ensure any historical artifacts may be preserved prior to disturbing land. The final letter of approval has yet to be signed by BLM.

Parks open and closing schedules on some of the parks and sections have been extended in hopes to generate an increase of revenue. Wolf Creek campground will be open year round and we are currently seeking a Park Host. The park is on a temporary closure until a host can be placed. The West end of Tom Pearce is planned to remain open year round. Insulation is planned to protect pipes and for winterization in the parks system.

Fee review: Sarah stated we are no longer seeking a fee increase on the cost of yurts. The yurts nightly fee was increased last year from \$30 to \$40. The fee changes on the cost for picnic shelter reservations and seasonal increases for camping at Indian Mary was reviewed. Sarah said that the parks staff is in favor of the changes and seasonal fee increase for Indian Mary. After brief discussion on the fee proposal, Doyle Nelson made a motion to recommend to the BCC the proposed fee changes under park facility reservations and to put in place a fee schedule proposal to increase the fees at Indian Mary during peak season as displayed in option 2 of provided attachment. Bob Chard seconded the motion and has been approved by the PAB.

**Old Business:** It was announced by Doug that Project Float will have a new MOU to be given to Parks. The Josephine County Foundation will pay for the inspections to take place for the life jacket stations.

Sarah discussed Whitehorse masterplan in regards to the projected engineering costs. It was projected to estimate costs at \$50,000, however the cost came back at about \$150,000. There may be ways to cut back on some of the costs, such as wetlands, yet it could still cost up to \$100,000.

**New Business:** Property on the Applegate River was discussed for potential future recreational opportunities for park development. A tour of potential parks property development will be scheduled.

**Items from the Parks Advisory Board:** Bob Chard stated he feels that the Pinecone property is valuable for future development of a recreation area. Sarah stated that the Pinecone property is no longer Parks and that the Property Manager has transferred the land in care of Forestry management.

Doyle Nelson announced that the Middle Rogue Steelheaders clean up event was successful in collecting 730 pounds of garbage. A discussion on garbage collection and services took place. The Solid Waste Agency was recommended for follow up on helping with the cost of garbage disposal for volunteer efforts.

**Miscellaneous:** Sucker Creek property was briefly discussed. The property does not seem to be a favorable future developed recreation site for parks.

Commissioner Hare stated that in consideration of Fee Proposals, the fees are based on the cost of services and the proposal needs to reflect that.

Diana Orlor complimented the new signs at Tom Pearce Park.

Other properties were discussed, such as the Demeray property, for potential recreation, such as disc golf or paint ball activities.

**Action Items:** Sarah to e-mail Sue Fahey a list of repairs needed in the Park system.

Doyle Nelson made a motion to adjourn the meeting with Sue Fahey seconding.

Meeting adjourned at 4:40 PM.

**Next PAB Meeting:** October 25, 2016

Respectfully Submitted,

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Alisha Howard, Recorder

Reviewed by the Board of County Commissioners this \_\_\_\_\_ day of \_\_\_\_\_,  
2016.

**Board of County Commissioners**

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*Cherryl Walker, Chair*

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*K. O. Heck, Vice Chair*

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*Simon G. Hare, Commissioner*