

General Fund



JOSEPHINE COUNTY
General Fund Description
2008-09

The General Fund is the chief operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds. Effective July 1, 2006, it was restructured to comprise four offices headed by Elected Officials. These are the County Assessor, County Treasurer, County Clerk, and the County Surveyor. Effective July 1, 2007, Planning and Forestry were returned to the General Fund. Other departments which were formerly in the General Fund have been included in other funds which are supported to various degrees by the General Fund. The changes have been made to match reorganizations of the County and to provide better visibility of the cost of government operations by grouping similar services into one fund. The departments which were formerly in the General Fund are: the Sheriff's Office, the District Attorney's Office and Juvenile Justice (now in the Public Safety Fund), Adult Corrections, Public Health and Mental Health (now in their own separate funds).

Major sources of revenue for the General Fund are property taxes and receipts from the sale of timber harvested on forest lands owned by the County. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for the fund. In past fiscal years, O&C funds from the Federal Government have been the major source of revenue for the General Fund. In 2007-08, however, the one-year extension of O&C funds was budgeted to go directly to the Public Safety Fund. County management currently does not expect to receive any O&C funds in 2008-09, and none are budgeted to be received in any fund.

Expenditures in the fund are primarily the expenses of operating the six offices/divisions in the fund and interfund transfers to support other funds. The largest of these support transfers goes to the Public Safety Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the General Fund (Resources and Requirements) is presented first, followed by sections for each of the six offices/divisions. The money available for them and for the support transfers is equal to total resources of the fund, less the requirements for debt service and Internal Service Fund charges.

For each office/division, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. (If a department has only one program, Schedule A is omitted.) Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

GENERAL FUND (100)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2008-09		
Actual		Adopted Budget This Year 2007-08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2005-06	First Preceding Year 2006-07					
			RESOURCES			
\$ -	\$ 4,135,655	\$ 5,150,053	Beginning fund balance	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000
	2,768,169	2,924,500	Property Taxes - Current year	3,175,000	3,175,000	3,175,000
	73,732	92,015	Property Taxes - Prior years	93,500	93,500	93,500
			Revenues generated by departments:			
	424,220	502,999	Assessor	570,900	570,900	570,900
	208,465	234,100	Treasurer	219,500	219,500	219,500
	766,779	658,500	Clerk	605,000	605,000	605,000
	59,794	49,000	Surveyor	45,700	45,700	45,700
	-	590,000	Planning	500,000	500,000	500,000
	932,262	1,292,450	Forestry	1,066,000	1,066,000	1,066,000
	583,095	299,928	Interest	88,000	88,000	88,000
	11,923,620	-	County Payments (O & C Distributions)	-	-	-
	205,630	187,000	Solid Waste Fees	175,000	175,000	175,000
	108,896	102,000	Cigarette Taxes	100,000	100,000	100,000
	20,887	30,000	Amusement Device Tax	25,000	25,000	25,000
	231,472	225,000	Franchise Taxes	235,000	235,000	235,000
	291,158	270,000	OLCC Fine Reimbursement	325,000	325,000	325,000
	9,665	-	Miscellaneous	5,700	5,700	5,700
			Interfund Transfers:			
	-	2,315	Regional Hospital	-	-	-
	-	65,000	Building & Safety for Planning	-	-	-
		-	Grant Projects Fund (Economic Dev) for Planning	50,000	50,000	50,000
	-	330,000	Title III Transfer - Forestry	332,700	332,700	332,700
	193,716	-	Revolving Construction Fund	-	-	-
\$ -	\$ 22,937,215	\$ 13,004,860	TOTAL RESOURCES	\$ 11,212,000	\$ 11,212,000	\$ 11,212,000

RESOURCES AND REQUIREMENTS

Josephine County

GENERAL FUND (100)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2008-09		
Actual		Adopted Budget This Year 2007-08		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2005-06	First Preceding Year 2006-07					
			REQUIREMENTS			
\$ -	\$ 1,149,819	\$ 1,297,592	Assessor	\$ 1,348,300	\$ 1,348,300	\$ 1,348,300
	467,990	511,185	Treasurer	508,300	508,300	508,300
	564,465	604,043	Clerk	605,000	605,000	605,000
	73,466	63,827	Surveyor	66,900	66,900	66,900
	-	655,000	Planning	550,000	550,000	550,000
	-	1,017,920	Forestry	1,020,500	1,020,500	1,020,500
		86,800	Public Health			
	-	-	Library Grant	300,000	100,000	30,000
			Debt Service:			
	23,490	-	Assessment and Taxation system	-	-	-
	129,967	-	TRAN Repayment	-	-	-
			Interfund Transfers:			
	12,040,605	4,800,000	To Public Safety Fund	3,000,000	3,900,000	3,900,000
	250,000	183,000	Court Security	225,000	225,000	225,000
	462,500	-	Library Fund	-	-	-
	860,073	-	Property Services for Forestry	-	-	-
	182,013	-	Property Services for Planning	-	-	-
	647,562	-	Health and Human Svcs for Public Health	-	-	-
	175,311	367,100	401-ISF	344,200	344,200	344,200
	-	81,934	Equipment Reserve Fund - Assessor	82,100	82,100	82,100
	-	37,426	Equipment Reserve Fund - Treasurer	37,000	37,000	37,000
	5,561	-	Equipment Reserve Fund - Surveyor	-	-	-
	84,365	110,000	Disposal Sites Closure Fund	110,000	110,000	110,000
	-	7,000	General Services for Veterans	21,400	21,400	21,400
	41,523	-	DA Special Projects Fund BFB	-	-	-
	85,583	-	CJ Special Projects Fund BFB	-	-	-
	267,500		PERS Bond Fund	-	-	-
	-	3,182,033	Contingency	2,993,300	2,293,300	2,363,300
-	17,511,793	\$ 13,004,860	TOTAL REQUIREMENTS	\$ 11,212,000	\$ 11,212,000	\$ 11,212,000
-	5,425,422		Ending Fund Balance			
\$ -	\$ 22,937,215		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment and Real Property Records
Cost Center #: 101110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		570,900
Interfund Transfers (In) (Schedule C)		-
Total Resources		\$ 570,900
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	18.0	\$ 1,060,700
Materials and Services (Schedule E)		287,600
Total Assessor Office Requirements	18.0	\$ 1,348,300
Fund Level Only:		
Interfund Transfers (Out) (Schedule E)		\$ 82,100

Purpose of Program:

The Josephine County Assessor is responsible for the assessment of all taxable real and personal property within the County, the computation of tax rates, the extension of the various tax rates and levies submitted by the taxing districts, and the final computation of each tax bill. In order to accomplish these objectives, the office maintains Market value, Measure 5 value, Measure 50 maximum assessed value and assessed value on each account using various appraisal techniques, recalculation, and constitutional and statutory required calculations. The office maintains ownership records of all properties, exemptions and special assessments of specific properties, mailing addresses of all property owners and plat maps of the entire county. The office reviews the budgets of all taxing districts to insure that imposition of tax does not exceed the amount authorized. The office assists the public in determining property ownership, lines, values and characteristics of various properties.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

**Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment and Real Property Records
Cost Center #: 101110**

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	25,000
32100	Federal Grants	
32200	State Grants - CAFFA	390,700
32200	State Grants - ORMAP	130,500
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	22,600
33200	Sales of Materials	2,100
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		\$ 570,900

<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Assessor
Program: Assessment and Real Property Records
Cost Center #: 101110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,300
43300 Operating Supplies	1,600
43328 Uniforms and Protective Gear	200
43770 Equipment (<\$5,000)	5,600
44910 Printing and Duplication	4,300
44929 Postage and Shipping	1,900
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	130,900
44040 Advertising	900
44100 Professional Services	2,500
44922 Dues and Subscriptions	2,500
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	18,100
44451 Education and Training	7,700
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	600
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	38,000
44840 Equipment Operation, Repairs and Maint (Fleet)	58,400
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	11,100
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 287,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Equipment Reserve Fund (transfer made at fund level)	\$ 82,100
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 82,100

Josephine County
Schedule D - Personal Services
Assessor
Adopted Budget
2008-09

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits	
101110	1	Appraiser I	A1301	30,070	18,602	48,672	
101110	1	Appraiser III	A1612	51,822	25,655	77,477	
101110	1	Dept Specialist	A1001	25,377	16,824	42,202	
101110	1	Dept Specialist	A1012	34,115	19,569	53,684	
101110	1	Cart/gis Tech	A1511	45,060	23,007	68,067	
101110	1	Prop Data Analyst	A1511	45,060	23,463	68,522	
101110	1	Data Gatherer	A1001	25,377	17,080	42,458	
101110	1	Dept Specialist	A1012	34,115	19,569	53,684	
101110	1	Chief Admin Super	M1904	50,036	24,640	74,676	
101110	1	Assess/gis Tech	A1101	26,881	17,297	44,177	
101110	1	Assess Sect Mgr	M1407	48,371	24,605	72,977	
101110	1	Data Gatherer	A1001	25,377	17,080	42,458	
101110	1	Assessor	E03A1	69,663	34,296	103,959	
101110	1	Cartographer	A1312	42,783	22,292	65,075	
101110	1	Appraiser II	A1502	35,538	20,375	55,912	
101110	1	Assess/gis Tech	A1103	29,250	18,041	47,291	
101110	1	Dept Specialist	A1001	25,377	16,824	42,202	
101110	1	Appraiser II	A1503	36,494	20,685	57,180	
	<u>18</u>			<u>680,768</u>	<u>379,906</u>	<u>1,060,674</u>	
	<u>18</u>	Personal Services per Schedule B					<u>1,060,700</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		219,500
Interfund Transfers (In) (Schedule C)		-
Total Resources		<u>\$ 219,500</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	5.6	\$ 372,200
Materials and Services (Schedule E)		136,100
Total Treasury Office Requirements	<u>5.6</u>	<u>\$ 508,300</u>
Fund Level Only:		
Interfund Transfers (Out) (Schedule E)		<u>\$ 37,000</u>

Purpose of Program:

The Treasury Division acts as the County bank and is responsible for the collection, distribution and investment of monies for all Josephine County Funds and 54 trust and agency funds, including taxing districts funds, with emphasis on compliance, protection of principal, liquidity and maximum investment returns.

The Tax Division collects all taxes assessed on real and personal property in Josephine County, for the benefit of all taxing districts.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09

Fund: 100
Office/Division: Treasury
Program: Fund Level
Cost Center #: 011110

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes	170809	\$ 3,175,000
30100 Prior Year Taxes	170708	54,800
30100 Prior Year Taxes	170607	24,900
30100 Prior Year Taxes	170506	13,800
30900 Other Taxes		
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned	10900	88,700
37100 Interest Earned	10901	12,500
37100 Interest Earned	10910	3,000
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 3,372,700</u></u>

Transfers from Other Funds (List sources):

35200	\$	-
35200		
35200		
Total Interfund Transfers (In) - To Schedule B	<u><u>\$</u></u>	<u><u>-</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,885
43300 Operating Supplies	390
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	6,500
44910 Printing and Duplication	7,389
44929 Postage and Shipping	30,350
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	26,666
44040 Advertising	1,250
44100 Professional Services	33,500
44922 Dues and Subscriptions	1,075
44990 Insurance	2,750
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	5,300
44451 Education and Training	3,060
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	240
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	600
44810 Building Operation, Repairs and Maint (BOM)	13,000
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	145
Total Materials and Services - To Schedule B	\$ 136,100
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Equipment Reserve Fund (transfer made at fund level)	\$ 37,000
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 37,000

**Josephine County
Schedule D - Personal Services
Treasury
Adopted Budget
2008-09**

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits	
122040	1	Chief Admin Super	M1811	55,710	26,422	82,132	
122040	1	Treasurer	E03T1	78,379	31,976	110,355	
122040	1	Acctg Tech	A1210	37,178	20,531	57,709	
122040	1	Acctg Specialist	A1003	27,610	17,526	45,136	
122040	1	Dpty Treas III	A1311	40,390	21,540	61,930	
122040	0.6	Acctg Specialist	A1001	14,875		14,875	
	<u>5.6</u>			<u>254,140</u>	<u>117,996</u>	<u>372,136</u>	
	<u>5.6</u>	Personal Services - per Schedule B					<u>372,200</u>

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office

<u>Cost Center Code</u>	<u>Program Name</u>	<u>From Schedule B</u>		
		<u>FTE</u>	<u>Resources</u>	<u>Requirements</u>
			\$ -	\$ -
111110	Administration	0.7	2,500	110,000
112010	Elections	2.8	52,000	303,100
112020	Recording	2.9	550,500	176,900
112030	Board of Property Tax Appeals	0.2	-	13,000
441110	Board of Property Tax Appeals	-	-	2,000
Total Office/Division for Fund		<u><u>6.6</u></u>	<u><u>\$ 605,000</u></u>	<u><u>\$ 605,000</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Administration
Cost Center #: 111110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		2,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.7	\$ 65,300
Materials and Services (Schedule E)		44,700
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.7	\$ 110,000

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 92, 106, 198, 205 & 246 - 260.
Const. V 16 VI6, 9 VII 15

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Administration
Cost Center #: 111110

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants	25000	2,500
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 2,500</u></u>

<u>Transfers from Other Funds (List sources):</u>			
35200			\$ -
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Administraton
Cost Center #: 111110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	1,000
44922 Dues and Subscriptions	800
44990 Insurance	2,500
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	300
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	37,100
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 44,700
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		52,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 52,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.8	\$ 175,900
Materials and Services (Schedule E)		127,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.8	\$ 303,100

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 106, 198 & 246 - 260.
Const. V 16 VI6, 9 VII 15

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

**Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010**

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees	14200	500
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services	14350	51,000
33200	Sales of Materials	-	500
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 52,000</u></u>

<u>Transfers from Other Funds (List sources):</u>			
35200			\$ -
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,200
43300 Operating Supplies	6,500
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	42,000
44929 Postage and Shipping	30,000
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	29,000
44040 Advertising	500
44100 Professional Services	17,000
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 127,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		550,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 550,500
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.9	\$ 158,600
Materials and Services (Schedule E)		18,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.9	\$ 176,900

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 92, 106 & 205.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

**Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020**

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees	14200	500,500
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous	-	50,000
Total Revenues - To Schedule B			<u><u>\$ 550,500</u></u>

Transfers from Other Funds (List sources):

35200			\$ -
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,450
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	350
44929 Postage and Shipping	1,500
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	15,000
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 18,300
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund(100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.2	\$ 12,900
Materials and Services (Schedule E)		100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.2	\$ 13,000

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 309.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 100
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 100
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 441110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		2,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 2,000

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 309.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 441110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 250
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	50
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	1,400
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	300
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 2,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personal Services
County Clerk
Adopted Budget
2008-09**

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits	Program Allocation				
							Adminis- tration 111110	Elections 112010	Recording 112020	BoPTA 112030	
111110	1	Clerk	E03C1	73,843	32,119	105,962	52,981	26,490	15,894	10,596	
111110	1	Chief Admin Super	M1811	55,710	26,422	82,132	12,320	57,492	12,320		
112010	1	Dept Specialist	A1003	27,610	17,526	45,136		45,136			
112010	1	Dept Specialist	A1003	27,610	17,526	45,136		11,284	33,852		
112010	0.6	Dept Specialist	A1012	21,318	11,701	33,018		33,018			
112020	1	Dept Specialist	A1012	34,115	19,569	53,684			53,684		
112020	1	Dept Specialist	A1003	27,610	17,526	45,136			42,879	2,257	
		Overtime - Elections		2,500		2,500		2,500			
	<u>6.6</u>			<u>270,316</u>	<u>142,387</u>	<u>412,703</u>	<u>65,301</u>	<u>175,921</u>	<u>158,629</u>	<u>12,853</u>	
		Personal Services per Schedule B:									
	0.7	Administration					<u>65,300</u>				
	2.8	Elections						<u>175,900</u>			
	2.9	Recording							<u>158,600</u>		
	0.2	Board of Property Tax Appeals								<u>12,900</u>	
	<u>6.6</u>										

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		45,700
Interfund Transfers (In) (Schedule C)		-
Total Resources		\$ 45,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.3	\$ 40,400
Materials and Services (Schedule E)		26,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements	1.3	\$ 66,900

Purpose of Program:

Our goal is to effectively and efficiently perform the duties of our office for the public. The main purpose of the Surveyor's Office is to collect, store and provide access to land survey corner records, field measurement data and property line/boundary information for both private individuals and public agencies for Josephine County. These records provide information pertaining to real property, its boundaries and measurement thereof, that will assist in the determination or re-establishment of property boundaries and corners, and other areas of land measurement. We will strive to maintain these records in an orderly fashion and make them readily available to the public.

The County Surveyor is also responsible for the review and checking of all plats and maps submitted for recording or filing for Josephine County and the City of Cave Junction. These include all subdivisions, partitions, property line adjustments, condominiums and maps of survey. Once plats and maps are submitted, our office processes them for filing, storage and future access. These are just some of our duties as mandated by statute.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees	22500	17,200
32100	Federal Grants		-
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services	22300	19,000
33200	Sales of Materials	11300	9,000
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		500
Total Revenues - To Schedule B			<u><u>\$ 45,700</u></u>

<u>Transfers from Other Funds (List sources):</u>			
35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	50
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	2,300
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	5,000
44040 Advertising	100
44100 Professional Services	12,500
44922 Dues and Subscriptions	50
44990 Insurance	1,250
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	25
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	3,500
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	25
Total Materials and Services - To Schedule B	\$ 26,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personal Services
Surveyor's Office
Adopted Budget
2008-09**

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits	Program Allocation		
							General Fund	Corner Preservation Fund	
131110	1.0	Surveyor	E0101	2,572	9,258	11,830	7,808	4,022	
131110	1.0	Admin Secretary	A1105	30,822	18,535	49,357	32,575	16,781	
131120	0.5	Sr Surveyor Techn	A1802	20,942	1,952	22,894		22,894	
131120	0.5	Surveyor Tech III	A1501	16,766	1,563	18,329		18,329	
	<u>3.0</u>			<u>71,102</u>	<u>31,307</u>	<u>102,409</u>	<u>40,383</u>	<u>62,026</u>	
Personal Services per Schedule B:									
	1.3	General Fund						<u>40,400</u>	
	1.7	Public Land Corner Preservation Fund							<u>62,100</u>
	<u>3.0</u>								

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		500,000
Interfund Transfers (In) (Schedule C)		50,000
Total Resources		\$ 550,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	6.5	\$ 459,500
Materials and Services (Schedule E)		90,500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements	6.5	\$ 550,000

Purpose of Program:

The Planning Office implements and maintains the county's land use program. This is done by administering the Josephine County Rural Land Development Code at the time land use activities are reviewed and permits issued. The Planning Office also maintains and updates the county's base land use documents, such as comprehensive plan goals and policies, zoning maps and resource inventories. From this base, the Planning Office has four major service purposes:

- ◆ To process and issue permits in a timely, equitable and competent manner;
- ◆ To provide land use information and other planning services to the public in a friendly, open, and unbiased manner;
- ◆ To effectively support the Planning Commission and the Board of County Commissioners in their roles as land use decision-makers; and
- ◆ To support and coordinate efficiently with other county departments and outside agencies that are involved in land development.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

**Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110**

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	500,000
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
	Total Revenues - To Schedule B	<u><u>\$ 500,000</u></u>

<u>Transfers from Other Funds (List sources):</u>		
35200	Grant Projects Fund (Economic Development) (210)	\$ 50,000
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 50,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,000
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	5,000
44910 Printing and Duplication	5,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	31,800
44040 Advertising	2,000
44100 Professional Services	
44922 Dues and Subscriptions	300
44990 Insurance	3,700
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	2,500
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	300
44710 Rental - Land and Buildings	1,800
44720 Rental - Vehicles and Equipment	500
44810 Building Operation, Repairs and Maint (BOM)	28,100
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	900
Total Materials and Services - To Schedule B	\$ 90,500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personal Services
Planning
Adopted Budget
2008-09**

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits
321110	1	Planner II	A1706	44,080	23,145	67,225
321110	1	Planner III	A1912	58,877	27,943	86,820
321110	1	Sr Dept Spec	A1210	37,178	20,531	57,709
321110	1	Planner I	A1402	33,670	19,769	53,439
321110	1	Planning Director	M2712	76,710	33,794	110,505
321110	1	Admin Secretary	A1112	36,115	20,197	56,313
321111	0.5	Planner I	A1402	16,832	10,574	27,406
	<u>6.5</u>			<u>303,462</u>	<u>155,954</u>	<u>459,416</u>
	<u>6.5</u>	Personal Services per Schedule B				<u>459,500</u>

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry

Cost Center Code	Program Name	From Schedule B		
		FTE	Resources	Requirements
211110	Forestry - Administration	1.30	\$ 11,000	\$ 248,300
212290	Forestry - Timber	2.85	1,055,000	234,400
212300	Forestry - Reforestation	1.85	-	173,500
212310	Forestry - Timber Stand Improvement	0.50	-	31,600
212340	Title III - Youth Tree Plant	-	5,000	5,000
212340	Title III - Fuels Reduction	4.00	327,700	327,700
Total Office/Division for Fund		10.50	\$ 1,398,700	\$ 1,020,500

Reconciliation to presentation in Resources and Requirements schedule for the total fund:

Revenues/Expenditures of Forestry	\$ 1,066,000	\$ 1,020,500
Interfund Transfers (In):		
From Grant Projects Fund (Title III)	332,700	
Totals above	\$ 1,398,700	\$ 1,020,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		11,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 11,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.3	\$ 84,900
Materials and Services (Schedule E)		163,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.3	\$ 248,300

Purpose of Program:

Administrative support for Forestry; also includes ODF Forest Patrol Tax.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

**Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110**

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		-
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges	11201	11,000
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 11,000</u></u>

Transfers from Other Funds (List sources):

		\$ -
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	1,100
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	100
44910 Printing and Duplication	1,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	500
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	2,900
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	1,500
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	16,700
44840 Equipment Operation, Repairs and Maint (Fleet)	50,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	84,500
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 163,400
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,055,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 1,055,000
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.85	\$ 206,800
Materials and Services (Schedule E)		27,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	2.85	\$ 234,400

Purpose of Program:

Generate revenue to the County through the harvesting of trees on a sustained basis.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees	28100	1,250
	28200	1,500
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		-
	28200	1,050,000
	49000	2,250
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 1,055,000</u></u>

Transfers from Other Funds (List sources):

	\$ -
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	9,300
43328 Uniforms and Protective Gear	1,800
43770 Equipment (<\$5,000)	600
44910 Printing and Duplication	300
44929 Postage and Shipping	500
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	100
44100 Professional Services	13,000
44922 Dues and Subscriptions	300
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	1,700
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 27,600
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.85	\$ 111,500
Materials and Services (Schedule E)		62,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	1.85	\$ 173,500

Purpose of Program:

To comply with state reforestation laws.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	51,000
43328 Uniforms and Protective Gear	1,800
43770 Equipment (<\$5,000)	900
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	-
44100 Professional Services	8,000
44922 Dues and Subscriptions	300
44990 Insurance	-
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	-
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 62,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber Stand Improvement
Cost Center #: 212310

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ -
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.5	\$ 31,100
Materials and Services (Schedule E)		500
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	0.5	\$ 31,600

Purpose of Program:

Josephine County work crew operating costs.

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber Stand Improvement
Cost Center #: 212310

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 500
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Title III - Youth Tree Plant
Cost Center #: 212340

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		5,000
Total Resources - To Schedule A		\$ 5,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		
Materials and Services (Schedule E)		5,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	-	\$ 5,000

Purpose of Program:

Annual youth tree plant held on Josephine County forest land as a Title III forest related after school educational opportunities project.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09**

**Fund: General Fund (100)
Office/Division: Forestry
Program: Title III - Youth Tree Plant
Cost Center #: 212340**

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
	Total Revenues - To Schedule B		<u><u>\$ -</u></u>
 <u>Transfers from Other Funds (List sources):</u>			
35200	Grant Projects Fund (210) - Title III	51154	\$ 5,000
	Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 5,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Title III - Youth Tree Plant
Cost Center #: 212340-51154

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	5,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 5,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Title III - Fuels Reduction
Cost Center #: 212340

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		327,700
Total Resources - To Schedule A		\$ 327,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.0	\$ 182,700
Materials and Services (Schedule E)		145,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	4.0	\$ 327,700

Purpose of Program:

Hazard fuels reduction work on County land.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Title III - Fuels Reduction
Cost Center #: 212340

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants		
32300	Local Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ -</u></u>

<u>Transfers from Other Funds (List sources):</u>			
35200	Grant Projects Fund (210) - Title III	51168	\$ 182,700
35200	Grant Projects Fund (210) - Title III	51158	145,000
Total Interfund Transfers (In) - To Schedule B			<u><u>\$ 327,700</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2008-09

Fund: General Fund (100)
Office/Division: Forestry
Program: Title III - Fuels Reduction
Cost Center #: 212340-51158

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	145,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 145,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

**Josephine County
Schedule D - Personal Services
Forestry
Adopted Budget
2008-09**

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits	Program Allocation				
							Adminis- tration	Timber	Reforest- ation	Timber Stand Improve- ment	Title III Fuels Reduc- tion
211110	1	Forestry Proq	M2212	65,443	29,860	95,303	28,591	57,182	9,530		
211110	1	Forester II	M2002	50,416	25,052	75,467		37,734	37,734		
211110	1	Admin Secretary	A1112	36,115	20,197	56,313	56,313				
212290	1	Forestry Tech	A1312	41,616	22,167	63,783		63,783			
212300	1	Forestry Proj For	M1212	44,653	23,208	67,861		16,965	50,896		
212310	1	Forestry Tech	A1312	40,449	21,794	62,243		31,121		31,121	
212340	1	Forestry Project Spec I	A0805	25,993	18,590	44,583					44,583
212340	1	Forestry Project Spec II	A0909	30,549	20,297	50,846					50,846
212340	1	Forestry Project Spec I	A0804	25,309	18,334	43,643					43,643
212340	1	Forestry Project Spec I	A0804	25,309	18,334	43,643					43,643
212340	0.5	CS Forestry Proi Spec	A0801	11,330	2,038	13,368			13,368		
	<u>10.5</u>			<u>397,182</u>	<u>219,870</u>	<u>617,052</u>	<u>84,904</u>	<u>206,785</u>	<u>111,528</u>	<u>31,121</u>	<u>182,714</u>
	<u>10.5</u>	Personal Services per Schedule B					<u>84,900</u>	<u>206,800</u>	<u>111,500</u>	<u>31,100</u>	<u>182,700</u>
						FTE	<u>1.30</u>	<u>2.85</u>	<u>1.85</u>	<u>0.50</u>	<u>4.00</u>