

# Enterprise Funds



**JOSEPHINE COUNTY, OREGON**

**Budget 2013-14  
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## JOSEPHINE COUNTY

### Enterprise Fund Descriptions

**Jail Commissary Fund** – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

**Airports Fund** – The Airports Fund is used to account for the operations of the County's two airports. It was formed from combining the former Grants Pass Airport Fund and Illinois Valley Airport Fund, effective July 1, 2004. The two airports are accounted for separately within this one fund.

The Grants Pass Airport is operated and maintained on money generated through leases. The airport is a facility for the commerce and pleasure of local people, commuting businessmen, and pleasure flying. Expenditures are for operations and maintenance of the facility.

The Illinois Valley Airport was deeded to Josephine County in 1987 from the U.S. Forest Service. It receives a subsidy from Oregon Lottery funds allocated for economic development. Expenditures are for the operational and maintenance costs associated with the facility.

The adopted budgets are in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

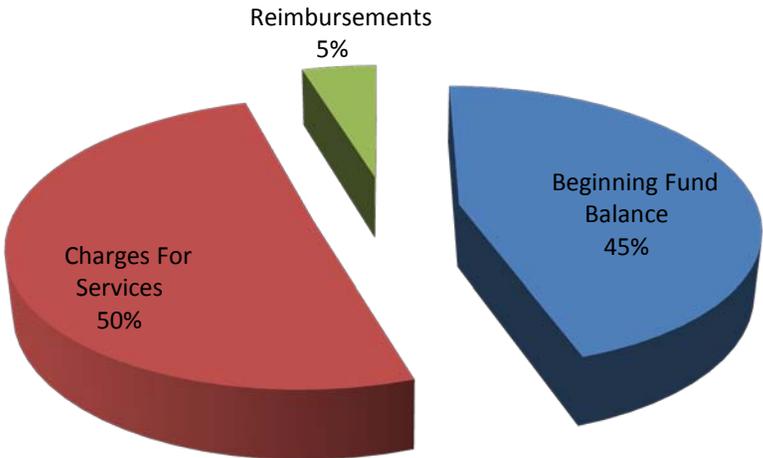
**RESOURCES AND REQUIREMENTS**

Josephine County

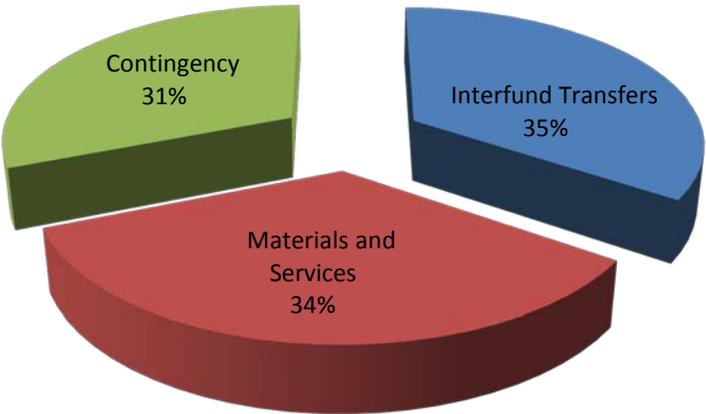
**JAIL COMMISSARY FUND (501)**

Historical Data		DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12				
		<b>RESOURCES</b>			
\$ 31,036	\$ 71,789	Beginning Fund Balance	\$ 52,000	\$ 52,000	\$ 52,000
91,824	130,971	Operating Revenues	64,000	64,000	64,000
\$ 122,860	\$ 202,760	<b>TOTAL RESOURCES</b>	\$ 116,000	\$ 116,000	\$ 116,000
		<b>REQUIREMENTS</b>			
\$ 66,071	\$ 109,769	Materials and Services	\$ 40,000	\$ 40,000	\$ 40,000
		Interfund Transfer:			
5,000	-	240 - Public Safety Fund	-	-	-
-	-	435 - Equipment Reserve Fund	40,000	40,000	40,000
-	-	Contingency	36,000	36,000	36,000
71,071	109,769	<b>TOTAL REQUIREMENTS</b>	\$ 116,000	\$ 116,000	\$ 116,000
51,789	92,991	Ending Fund Balance			
\$ 122,860	\$ 202,760	<b>TOTAL ACTUAL</b>			

### Jail Commissary 2013-14 Sources of Revenue



### Jail Commissary Expenditure by Category



**JOSEPHINE COUNTY**  
**Schedule B - Program Worksheet**  
**2013-14 Budget**

**Fund:** Jail Commissary Fund (501)  
**Office/Division:** Sheriff  
**Program:** Adult Jail Inmate Commissary  
**Cost Center #** 293190

	<b>Budget Amounts</b>	
	<b>FTE</b>	<b>Dollars</b>
<b><u>Resources:</u></b>		
Beginning Fund Balance		\$ 52,000
Program Revenues (Schedule C)		64,000
Interfund Transfers (In) (Schedule C)		-
<b>Total Resources</b>		<b>\$ 116,000</b>
<b><u>Requirements:</u></b>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		40,000
Interfund Transfers (Out) (Schedule E)		40,000
Capital Outlays directly from program (Schedule F)		-
Contingency		36,000
Ending Fund Balance		-
<b>Total Requirements</b>	<b>-</b>	<b>\$ 116,000</b>

**Purpose of Program:**

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursements can be made. Expenditures made from this fund are for the benefit of the inmates.

**JOSEPHINE COUNTY**  
**Schedule C - Resources**  
**2013-14 Budget**

**Fund:** Jail Commissary Fund (501)  
**Office/Division:** Sheriff  
**Program:** Adult Jail Inmate Commissary  
**Cost Center #:** 293190

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<b><u>Revenues:</u></b>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services (Inmate Phones)	49000 42,000
33100	Charges for Services (Inmate Commissary)	10,000
33100	Charges for Services (Video Visitation)	1,500
33100	Charges for Services (Misc. Other)	49000 5,000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37300	Reimbursements (Misc. Site Charges)	5,500
37850	Equity Transfer In	
37900	Miscellaneous	
<b>Total Revenues - To Schedule B</b>		<b><u>\$ 64,000</u></b>

**Transfers from Other Funds (List sources):**

35200		\$ -
35200		
35200		
<b>Total Interfund Transfers (In) - To Schedule B</b>		<b><u>\$ -</u></b>

**JOSEPHINE COUNTY**  
**Schedule E - Other Requirements**  
**2013-14 Budget**

**Fund:** Jail Commissary Fund (501)  
**Office/Division:** Sheriff  
**Program:** Adult Jail Inmate Commissary  
**Cost Center #** 293190

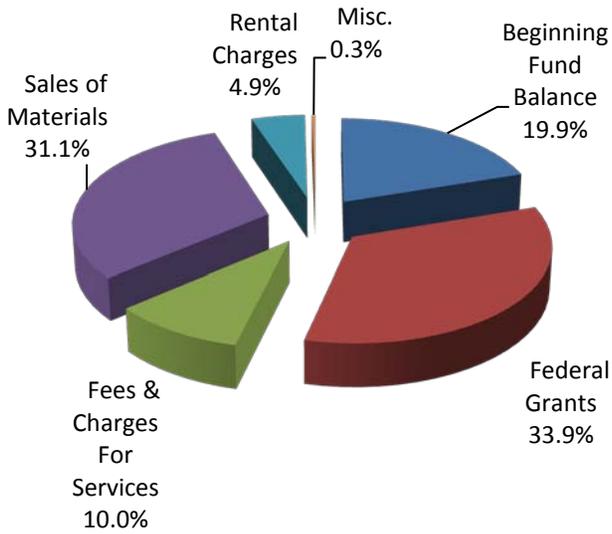
	<b>Budget Amount</b>
<b><u>Materials and Services:</u></b>	
<b><u>Supplies:</u></b>	
43100 Office Supplies	\$ -
43300 Operating Supplies	25,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<b><u>Fees and Services:</u></b>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<b><u>Training and Travel:</u></b>	
44410 Travel	-
44451 Education and Training	5,000
<b><u>Facilities and Utilities:</u></b>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<b><u>Intergovernmental Payments</u></b>	
45500 Intergovernmental Payments	-
<b><u>Miscellaneous</u></b>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	10,000
<b>Total Materials and Services - To Schedule B</b>	<b>\$ 40,000</b>
 <b><u>Transfers to Other Funds (List recipients):</u></b>	
45210 Equipment Reserve Fund (435 - 293190)	40,000
45210	-
45210	-
45210	-
<b>Total Interfund Transfers (Out) - To Schedule B</b>	<b>\$ 40,000</b>

**RESOURCES AND REQUIREMENTS**  
**AIRPORTS FUND (530)**

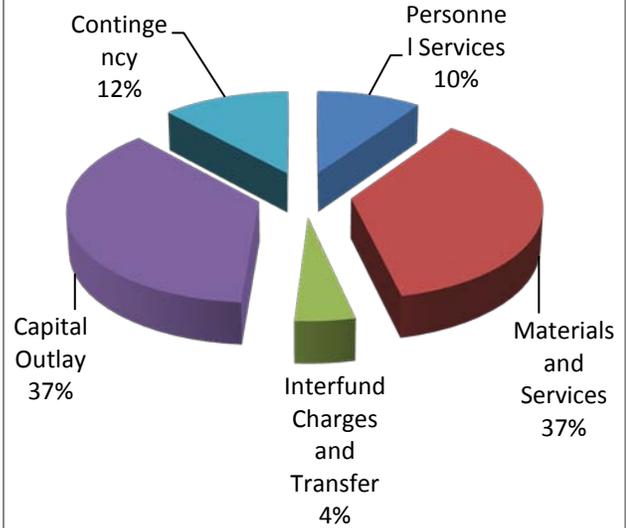
Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual	Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12					
\$ 176,421	\$ 250,842	\$ 256,200	Beginning Fund Balance	\$ 275,500	\$ 275,500	
			Revenues generated by programs:			
490,473	559,510	534,000	Grants Pass Airport	580,000	580,000	
29,018	18,728	19,000	Illinois Valley Airport	70,500	70,500	
			Capital Grants:			
349,450	684,140	498,300	Grants Pass Airport	425,000	425,000	
66,528	36,707	776,000	Illinois Valley Airport	250,000	250,000	
			Interfund Transfer:			
			210 - Grant Projects Fund - Economic Development for the Illinois Valley Airport	30,000	30,000	
\$ 1,148,890	\$ 1,579,927	\$ 2,113,500	<b>TOTAL RESOURCES</b>	\$ 1,631,000	\$ 1,631,000	
			<b>REQUIREMENTS</b>			
			Operating Expenditures:			
\$ 404,205	\$ 493,091	\$ 503,300	Grants Pass Airport	\$ 582,500	\$ 582,500	
41,350	50,611	66,700	Illinois Valley Airport	73,600	73,600	
			Capital Outlays:			
364,617	725,834	498,300	Grants Pass Airport	465,000	465,000	
73,676	38,795	776,000	Illinois Valley Airport	270,000	270,000	
			Interfund Transfer:			
14,200	19,500	21,000	401 - Internal Services Fund (ISF)	65,700	65,700	
-	-	248,200	Contingency	174,200	174,200	
898,048	1,327,831	\$ 2,113,500	<b>TOTAL REQUIREMENTS</b>	\$ 1,631,000	\$ 1,631,000	
250,842	252,096		Ending Fund Balance			
\$ 1,148,890	\$ 1,579,927		<b>TOTAL ACTUAL</b>			

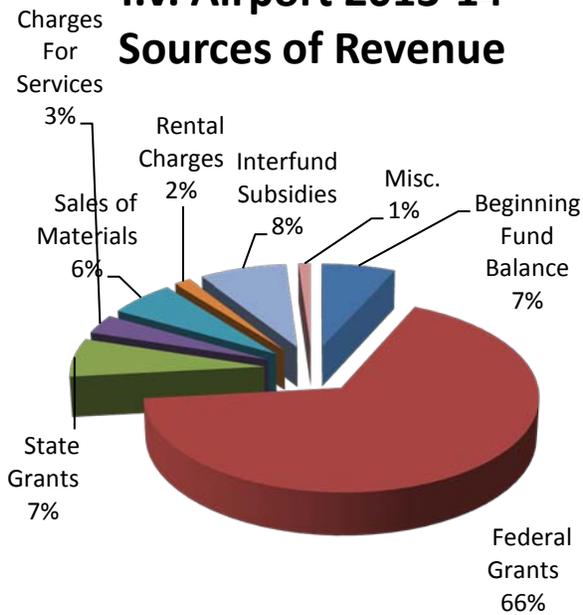
### Grants Pass Airport 2013-14 Sources of Revenue



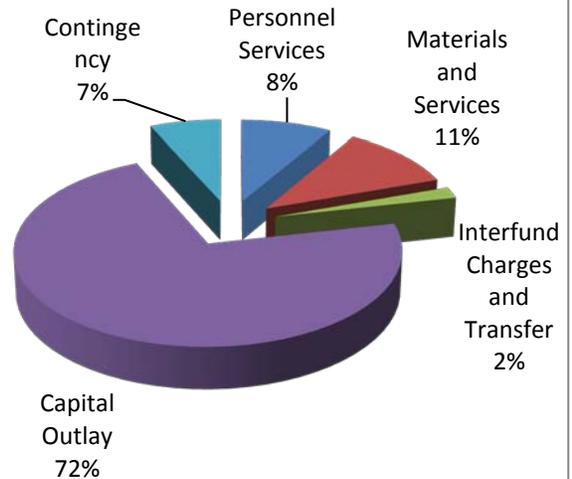
### Grant Pass Airport Expenditure by Category



### I.V. Airport 2013-14 Sources of Revenue



### I.V. Airport Expenditure by Category



**JOSEPHINE COUNTY**  
**Schedule A - Office/Division Summary of Programs**  
**2013-14 Budget**

**Fund: Airports Fund (530 / 531)**

2012-13 Budget			2013-14 Budget					
FTE	Resources	Requirements	Net	Program Name	FTE	Resources	Requirements	Net
1.85	\$ 1,240,800	\$ 1,240,800	\$-	Grants Pass Airport	1.85	\$ 1,255,000	\$ 1,255,000	\$-
0.65	872,700	872,700	-	Illinois Valley Airport	0.65	376,000	376,000	-
<b>2.50</b>	<b>2,113,500</b>	<b>\$ 2,113,500</b>	<b>\$-</b>	<b>Total for Fund</b>	<b>2.50</b>	<b>\$ 1,631,000</b>	<b>\$ 1,631,000</b>	<b>\$-</b>

**JOSEPHINE COUNTY**  
**Schedule B - Program Worksheet**  
**2013-14 Budget**

**Fund: Airports (530 / 531)**  
**Office/Division Airports**  
**Program: Summary**

	<b>Budget Amounts</b>	
	<b>FTE</b>	<b>Dollars</b>
<b><u>Resources:</u></b>		
Beginning Fund Balance		\$ 275,500
Program Revenues (Schedule C)		1,325,500
Interfund Transfers (In) (Schedule C)		30,000
<b>Total Resources - To Schedule A</b>		<b>\$ 1,631,000</b>

**Requirements:**

Expenditures:

Personal Services (Schedule D)	2.50	\$ 154,300
Materials and Services (Schedule E)		501,800
Interfund Transfers (Out) (Schedule E)		65,700
Capital Outlays directly from program (Schedule F)		735,000
Contingency		174,200
Ending Fund Balance		-
<b>Total Requirements - To Schedule A</b>	<b>2.50</b>	<b>\$ 1,631,000</b>

**Budget Goals:**

**1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County:**

Josephine County owns and operates two significant airports for the benefit of the residents and business communities in Grants Pass, Cave Junction and the surrounding region. Regular monthly public meetings are held throughout the year with published agendas, and the active participation of all members of the Josephine County citizenry is encouraged. Regular polls are taken in order to gauge the need for services and upgrades to services, and as a result, several long-standing infrastructure problems at both IV and Grants Pass Airports have been identified and remedied in the past two years. Increased security measures, the availability of 100LL aviation fuel at the Illinois Valley Airport, and the repair and upgrade of storm drains and hangar doors at Grants Pass Airport are the direct result of seeking the

input and support of the local business and aviation communities at each facility.

**2) Provide sustainable funding for all mandated and essential County government programs for the next ten years:**

The Josephine County Airports Department is unique in that it has the capability of generating and collecting significant amounts of revenue directly related to operations. As a County-operated Enterprise Fund, The JoCo Airports Department manages nearly 150 leases on County-owned, private and commercial hangars, collects fees from authorized operators, through-the-fence agreement holders and monthly aircraft tie-downs, and makes a small profit on the sale of aviation fuel. Careful management of these revenue sources, along with the receipt of an annual Non-Primary Entitlement grant of \$150,000 from the FAA for each airport, enables the Airports Department to offer essential programs on a long-term sustainable basis.

**3) Provide services in a transparent, open and efficient manner to all the citizens of Josephine County:**

All activities related to the operation of the Airports Department are regularly reported in monthly updates to the County Commissioners during their public Administrative Workshops and Business Meetings. Additionally, there are the above-mentioned monthly public Airport Advisory Board Meetings at each airport, where any and all significant activities and contemplated activities are discussed in an open and forthright forum. Major changes in policy and procedure are vetted well in advance of any actual changes wherever possible, and significant input from the affected communities is sought and obtained prior to the implementation of such changes.

**4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce:**

The Josephine County Airports Department achieves a remarkable level of service to the community by almost any measure. With a contemplated employee total in this budget cycle of **only 2.5 FTE** and the proven ability to attract as much as \$2M to \$3M in annual Airport Improvement Program Grants from the FAA, ODOT and other sources (which dollars are spent right here in Josephine County), the Airports Department remains one of the most efficient departments (if not THE most efficient department) in terms of generating revenue for the County. Additionally, there are numerous essential services that the Airports provide to the residents of Josephine County: air ambulance medical evacuation; wildfire-suppression helicopter bases; search-and-rescue facilities; business aircraft home-basing and support; scores of jobs associated with more than a dozen businesses located on the two airports; support for tourism and a whole host of related benefits.

**JOSEPHINE COUNTY**  
**Schedule C - Resources**  
**2013-14 Budget**

**Fund:** Airports (530 / 531)  
**Office/Division:** Airports  
**Program:** Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<b><u>Revenues:</u></b>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	675,000
32200	State Grants	25,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	137,600
33200	Sales of Materials	413,000
33300	Rental Charges	65,700
33300	Rental Charges	1,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	700
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	7,000
	<b>Total Revenues - To Schedule B</b>	<b><u><u>\$ 1,325,500</u></u></b>

**Transfers from Other Funds (List sources):**

35200	Grants Projects Fund (210 econ dev)	\$ 30,000
35200		\$ -
35200		\$ -
	<b>Total Interfund Transfers (In) - To Schedule B</b>	<b><u><u>\$ 30,000</u></u></b>

**Josephine County  
Schedule C Appendix  
Revenue Detail - Grants Pass Airport**

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	530-451110	AIP Grant 3-41-0023-009-2012 - Auto Gate, Drainage Rehab and West Side Triangle Dev	FAA	2012/09/04 - 2013/12/31	14500	\$ 200,000	\$ 20,000	Y	NEW	20-Year Grant Assurance to Operate Grants Pass Airport, as well as demonstrated need and ability to pay 10% match of no more than \$20K
2	530-451110	AIP Grant 3-41-0023-010-2013 - Aeronautical Survey in Support of New LPV Approach	FAA	2013/07/01 - 2013/12/31	14500	\$ 75,000	\$ 7,500	Y	NEW	20-Year Grant Assurance to Operate Grants Pass Airport, as well as demonstrated need and ability to pay 10% match of no more than \$8K
3	530-451110	AIP Grant 3-41-0023-011-2013 - Certified Weather Reporting Station (AWOS-IIIP)	FAA	2013/07/01 - 2013/12/31	14500	\$ 150,000	\$ 15,000	Y	NEW	20-Year Grant Assurance to Operate Grants Pass Airport, as well as demonstrated need and ability to pay 10% match of no more than \$15K

**Josephine County  
Schedule C Appendix  
Revenue Detail - Illinois Valley Airport**

Fund - Cost #	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	Continuin g Award or NEW:	What Commitments are required for County to accept Award?:	Notes
531- 1451170	AIP Grant 3-41-0011-00-2012 -- Perimeter Fence Follow On Grant	FAA	2012/09/04 - 2013/12/31	14500	\$ 100,000	\$ 10,000	Y	Continuing	20-Year Grant Assurance to Operate Illinois Valley Airport, as well as demonstrated need and ability to pay 10% match of no more than \$10K	Grant unexpectedly awarded during 12-13 fiscal year and partially disbursed in 12-13. Amount shown is expected to be disbursed in 13-14.
531- 2451170	AIP Grant 3-41-0011-007-2013 -- PAPI Runway Guidance Lighting	FAA	2013/07/01 - 2013/12/31	14500	\$ 150,000	\$ 15,000	Y	NEW	20-Year Grant Assurance to Operate Illinois Valley Airport, as well as demonstrated need and ability to pay 10% match of no more than \$15K	Grant not yet awarded - if no grant, then no expenditure
531- 3451170	Josephine County Economic Development Grant	JoCo	2013/07/01 - 2014/06/30	14500	\$ 30,000	N/A	N	NEW	Demonstrated Need and Agreement of CFO and Board of County Commissioners	
531- 4451170	Connect Oregon ODOT grant 26997	ODOT	2013/07/01 - 2014/06/30	11510	\$ 25,000	N/A	N	Continuing	5% match to FAA grant 3-41- 0011-005 Fence Project	

**JOSEPHINE COUNTY**  
**Schedule E - Other Requirements**  
**2013-14 Budget**

**Fund: Airports (530 / 531)**  
**Office/Division: Airports**  
**Program: Summary**

	<b>Budget Amount</b>
<b><u>Materials and Services:</u></b>	
<b><u>Supplies:</u></b>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	5,000
43328 Uniforms and Protective Gear	1,250
43770 Equipment (<\$5,000)	5,500
44910 Printing and Duplication	2,200
44929 Postage and Shipping	700
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	385,000
<b><u>Fees and Services:</u></b>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	1,800
44990 Insurance	12,800
44463 Witness Fees (DA only)	-
<b><u>Training and Travel:</u></b>	
44410 Travel	1,250
44451 Education and Training	1,000
<b><u>Facilities and Utilities:</u></b>	
44600 Utilities	27,600
44661 Communications	5,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	3,000
44810 Building Operation, Repairs and Maint (BOM)	27,200
44840 Equipment Operation, Repairs and Maint (Fleet)	15,000
<b><u>Intergovernmental Payments</u></b>	
45500 Intergovernmental Payments	1,000
<b><u>Miscellaneous</u></b>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	5,000
<b>Total Materials and Services - To Schedule B</b>	<b>\$ 501,800</b>
 <b><u>Transfers to Other Funds (List recipients):</u></b>	
45210 ISF GP	\$ 58,300
45210 ISF IV	7,400
45210	-
45210	-
<b>Total Interfund Transfers (Out) - To Schedule B</b>	<b>\$ 65,700</b>

**JOSEPHINE COUNTY**  
**Schedule B - Program Worksheet**  
**2013-14 Budget**

**Fund:** Airports (530)  
**Office/Division:** Airports  
**Program:** Grants Pass Airport  
**Cost Center #:** 451110

		<b>Budget Amounts</b>	
		<b>FTE</b>	<b>Dollars</b>
<b><u>Resources:</u></b>			
Beginning Fund Balance			\$ 250,000
Program Revenues (Schedule C)			1,005,000
Interfund Transfers (In) (Schedule C)			-
<b>Total Resources - To Schedule A</b>			<b>\$ 1,255,000</b>
<b><u>Requirements:</u></b>			
Expenditures:			
Personal Services (Schedule D)	1.85	\$	122,400
Materials and Services (Schedule E)			460,100
Interfund Transfers (Out) (Schedule E)			58,300
Capital Outlays directly from program (Schedule F)			465,000
Contingency			149,200
Ending Fund Balance			-
<b>Total Requirements - To Schedule A</b>			<b>\$ 1,255,000</b>

**Purpose of Program:**

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Grants Pass Airport is operated and maintained with revenue generated through leases and fees. The airport's facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

**JOSEPHINE COUNTY**  
**Schedule C - Resources**  
**2013-14 Budget**

**Fund: Airports (530)**  
**Office/Division: Airports**  
**Program: Grants Pass**  
**Cost Center #: 451110**

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<b><u>Revenues:</u></b>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits, Advert Fees	500
32100	Federal Grants	425,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	125,000
33200	Sales of Materials	390,000
33300	Rental Charges	61,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	500
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	3,000
<b>Total Revenues - To Schedule B</b>		<b><u><u>\$ 1,005,000</u></u></b>

**Transfers from Other Funds (List sources):**

35200		\$ -
35200		-
35200		-
<b>Total Interfund Transfers (In) - To Schedule B</b>		<b><u><u>\$ -</u></u></b>

**JOSEPHINE COUNTY**  
**Schedule E - Other Requirements**  
**2013-14 Budget**

**Fund: Airports (530)**  
**Office/Division: Airports**  
**Program: Grants Pass**  
**Cost Center #: 451110**

	<b>Budget Amount</b>
<b><u>Materials and Services:</u></b>	
<b><u>Supplies:</u></b>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	1,000
43740 Aviation Fuel (Airport only)	370,000
43770 Furniture & Equipment (<\$5,000)	2,500
44910 Printing and Duplication	2,000
44929 Postage and Shipping	500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
<b><u>Fees and Services:</u></b>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	1,200
44990 Insurance	10,000
44463 Witness Fees (DA only)	-
<b><u>Training and Travel:</u></b>	
44410 Travel	1,000
44451 Education and Training	800
<b><u>Facilities and Utilities:</u></b>	
44600 Utilities and Services	23,500
44661 Communications	4,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,000
44810 Building Operation, Repairs and Maint (BOM)	21,600
44840 Equipment Operation, Repairs and Maint (Fleet)	10,000
<b><u>Intergovernmental Payments</u></b>	
45500 Intergovernmental Payments	1,000
<b><u>Miscellaneous</u></b>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	4,000
<b>Total Materials and Services - To Schedule B</b>	<b>\$ 460,100</b>
 <b><u>Transfers to Other Funds (List recipients):</u></b>	
45210 ISF Funds Transfer	\$ 58,300
45210	-
45210	-
45210	-
<b>Total Interfund Transfers (Out) - To Schedule B</b>	<b>\$ 58,300</b>

**JOSEPHINE COUNTY**  
**Schedule B - Program Worksheet**  
**2013-14 Budget**

**Fund:** Airports (531)  
**Office/Division:** Airports  
**Program:** Illinois Valley Airport  
**Cost Center #:** 451170

	<b>Budget Amounts</b>	
	<b>FTE</b>	<b>Dollars</b>
<b><u>Resources:</u></b>		
Beginning Fund Balance		\$ 25,500
Program Revenues (Schedule C)		320,500
Interfund Transfers (In) (Schedule C)		30,000
<b>Total Resources - To Schedule A</b>		<b>\$ 376,000</b>
<b><u>Requirements:</u></b>		
Expenditures:		
Personal Services (Schedule D)	0.65	\$ 31,900
Materials and Services (Schedule E)		41,700
Interfund Transfers (Out) (Schedule E)		7,400
Capital Outlays directly from program (Schedule F)		270,000
Contingency		25,000
Ending Fund Balance		-
<b>Total Requirements - To Schedule A</b>	<b>0.65</b>	<b>\$ 376,000</b>

**Purpose of Program:**

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinios Valley. The Illinois Valley Airport has leases and fees, but at this time those fees are not adequate to support the maintenace and development of this airport. IV receives a subsidy from Video Poker funds allocated for Economic Development. The airports facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

**JOSEPHINE COUNTY**  
**Schedule C - Resources**  
**2013-14 Budget**

**Fund:** Airports (531)  
**Office/Division:** Airports  
**Program:** Illinois Valley  
**Cost Center #:** 451170

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants	14500	250,000
32200 State Grants	11510	25,000
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services	11203	12,600
33200 Sales of Materials	47100	23,000
33300 Rental Charges	47210	4,700
33300 Rental Charges	47200	1,000
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned	10900	200
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous	47220	4,000
<b>Total Revenues - To Schedule B</b>		<b><u><u>\$ 320,500</u></u></b>

<u>Transfers from Other Funds (List sources):</u>		
35200 Grants Projects Fund (210 econ dev)	51650	\$ 30,000
35200		-
35200		-
<b>Total Interfund Transfers (In) - To Schedule B</b>		<b><u><u>\$ 30,000</u></u></b>

**JOSEPHINE COUNTY**  
**Schedule E - Other Requirements**  
**2013-14 Budget**

**Fund: Airports (531)**  
**Office/Division: Airports**  
**Program: Illinois Valley**  
**Cost Center #: 451170**

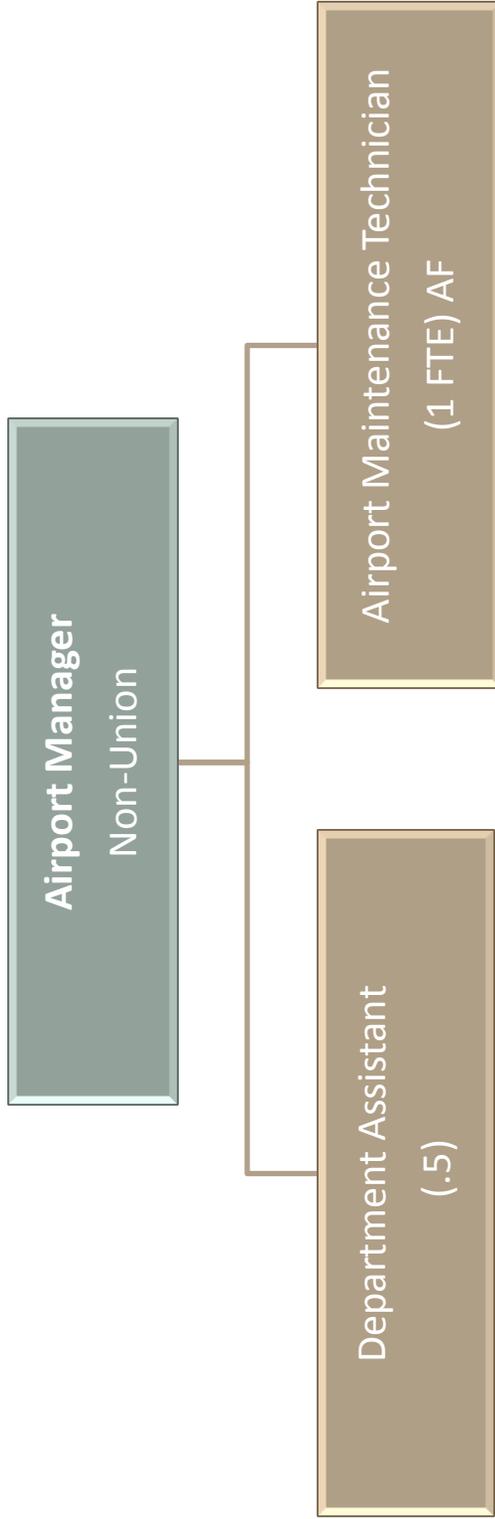
	<b>Budget Amount</b>
<b><u>Materials and Services:</u></b>	
<b><u>Supplies:</u></b>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	250
43740 Aviation Fuel (Airport only)	15,000
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	200
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
<b><u>Fees and Services:</u></b>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	600
44990 Insurance	2,800
44463 Witness Fees (DA only)	-
<b><u>Training and Travel:</u></b>	
44410 Travel	250
44451 Education and Training	200
<b><u>Facilities and Utilities:</u></b>	
44600 Utilities	4,100
44661 Communications	1,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	1,000
44810 Building Operation, Repairs and Maint (BOM)	5,600
44840 Equipment Operation, Repairs and Maint (Fleet)	5,000
<b><u>Intergovernmental Payments</u></b>	
45500 Intergovernmental Payments	-
<b><u>Miscellaneous</u></b>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
<b>Total Materials and Services - To Schedule B</b>	<b>\$ 41,700</b>
 <b><u>Transfers to Other Funds (List recipients):</u></b>	
45210	\$ -
45210 ISF Funds Transfer	7,400
45210	-
45210	-
<b>Total Interfund Transfers (Out) - To Schedule B</b>	<b>\$ 7,400</b>

Josephine County  
 Schedule D - Personnel Services  
 Airports  
 2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COI A	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations	
								GP Airport	IV Airport
451110	Airport Manager	N1605	NU	1.00	56,988.11	33,592.89	90,581.00	81,523	9,058
451110	Dept Assistant	A0707	AF	0.50	14,145.82	5,652.96	19,798.78	17,819	1,980
451170	Airport Maint Tech	A1001	AF	0.50	14,393.60	6,128.59	20,522.19	2,052	18,470
451110	Airport Maint Tech	A1006	AF	0.50	16,373.76	6,970.06	23,343.82	21,009	2,334
				2.50	101,901.29	52,344.50	154,245.79	122,403	31,842
							154,300	122,400	31,900
								1.85	0.65

Rounded for Schedule B

# Airports



**JOSEPHINE COUNTY**  
**SCHEDULE F - CAPITAL OUTLAYS**  
**2013-14 Budget**

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

**OFFICE/DEPT NAME:** Airports  
**Fund - Cost Center:** 530-451110

<b>Capital Item:</b>	Aeronautical Survey for LPV Approach	
<b>Cost:</b>	\$	75,000
<b>Purpose/Justification:</b>	Get a survey for a new LPV Approach at Grants Pass Airport. This will put the airport in line for implementation of LPV Approach in 2014-15. LPV is a non precision approach using GPS and WAAS but no vertical guidance.	
<b>Source of Funding:</b>	FAA Capital Grant	

<b>Capital Item:</b>	AWOS-IIIP Installation	
<b>Cost:</b>	\$	150,000
<b>Purpose/Justification:</b>	Aviation Weather Operating System measures meteorological parameters, uses powerful computer to analyze data and broadcast aviation weather reports. The AWOS-IIIP reports various precipitation types. This is necessary for safety of pilots and funded by FAA capital grants.	
<b>Source of Funding:</b>	FAA Capital Grant	

<b>Capital Item:</b>	GP Airport construct taxilanes; improve drainage; install fence	
<b>Cost:</b>	\$	200,000
<b>Purpose/Justification:</b>	Capital grant to construct taxilanes; and update the failing drainage systems; and install a perimeter fence at GP Airport.	
<b>Source of Funding:</b>	FAA Capital Grant	

<b>Capital Item:</b>	Tractor and Accessories for GP Airport	
<b>Cost:</b>	\$	40,000
<b>Purpose/Justification:</b>	The current equipment at the airport is over 50 years old and it is necessary to replace equipment to maintain the GP Airport.	
<b>Source of Funding:</b>	Prior year revenue carryover	
	\$	465,000

**JOSEPHINE COUNTY**  
**SCHEDULE F - CAPITAL OUTLAYS**  
**2013-14 Budget**  
**Five Year Plan**

**OFFICE/DEPT NAME:**

**Airports**

**Fund - Cost Center:**

**530 (Grants Pass Airport) 451110**

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Aeronautical Survey for LPV Approach	\$ 75,000	\$ -	\$ -	\$ -	\$ -
AWOS-IIIP Acquisition and Installation	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Residual from Grant -009 Projects	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Tractor and Accessories for GP Airport	\$ 40,000	\$ -	\$ -	\$ -	\$ -
LPV Approach Development-Installation	\$ -	\$ 150,000	\$ -	\$ -	\$ -
East Side Taxiway Design & EA	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Runway Extension Feasibility Study	\$ -	\$ -	\$ -	\$ 150,000	\$ -
West Side Triangle Devel Construction	\$ -	\$ -	\$ -	\$ -	\$ 500,000
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 465,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 500,000</b>

**Note: Tractor and Hangar Doors are planned to be funded by Department Reserves**

**JOSEPHINE COUNTY**  
**SCHEDULE F - CAPITAL OUTLAYS**  
**2013-14 Budget**

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

**OFFICE/DEPT NAME:** Airports  
**Fund - Cost Center:** 531-451170

<p><b>Capital Item:</b> IV Fence Project</p> <p><b>Cost:</b> \$ 100,000</p> <p><b>Purpose/Justification:</b> Final phases of a multi-year project at the IV Airport for a perimeter fence installation.</p> <p><b>Source of Funding:</b> FAA Capital Grant</p>
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<p><b>Capital Item:</b> PAPI Runway Visual Guidance System</p> <p><b>Cost:</b> \$ 150,000</p> <p><b>Purpose/Justification:</b> Precision approach path indicator is a visual aid of light array for pilots to maintain correct approach.</p> <p><b>Source of Funding:</b> FAA Capital Grant</p>
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<p><b>Capital Item:</b> Tractor and Accessories</p> <p><b>Cost:</b> \$ 20,000</p> <p><b>Purpose/Justification:</b> Equipment at IV airport is over 50 years old and requires replacement. This is IV's portion of the purchase for equipment. GP Airport will be purchasing the rest.</p> <p><b>Source of Funding:</b> prior year revenue carryover</p>
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\$ 270,000

**JOSEPHINE COUNTY**  
**SCHEDULE F - CAPITAL OUTLAYS**  
**2013-14 Budget**  
**Five Year Plan**

**OFFICE/DEPT NAME:**

**Airports**

**Fund - Cost Center:**

**531 (Illinois Valley Airport) 451170**

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Residual from Fence Project Grants 5/6	\$ 100,000	\$ -	\$ -	\$ -	\$ -
PAPI Runway Visual Guidance System	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Tractor and Accessories for IV Airport	\$ 20,000	\$ -	\$ -	\$ -	\$ -
IV West Side Taxiway Design & EA	\$ -	\$ 150,000	\$ -	\$ -	\$ -
IV Industrial Airpark Fire Supprsn Syst	\$ -	\$ 50,000	\$ -	\$ -	\$ -
IV West Side Taxiway Construction	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Rotating Beacon Upgrade	\$ -	\$ -	\$ -	\$ 150,000	\$ -
East Side Apron Rebuild	\$ -	\$ -	\$ -	\$ -	\$ 300,000
IV Industrial Airpark Infrastructure Cmpltn	\$ -	\$ -	\$ -	\$ -	\$ 300,000
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
( Description)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 270,000</b>	<b>\$ 200,000</b>	<b>\$ 500,000</b>	<b>\$ 150,000</b>	<b>\$ 600,000</b>

**Note: Tractor is planned to be funded with Department Reserves**



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