

**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Adopting a Supplemental Budget and Making Appropriations and Budget Adjustments for the Fiscal Year 2012-13

Resolution No. 2013-13

WHEREAS, Josephine County is required to supplement the budget for the 2012-13 fiscal year in order to recognize both additional revenues and expenditures, and

WHEREAS, pursuant to ORS 294.471 (3), following due and proper notice, the Board of County Commissioners may adopt a supplemental budget at a regular meeting, and

WHEREAS, the Board of County Commissioners adopted a budget for the fiscal year 2012-13 on June 27th, 2012, and

WHEREAS, conditions have changed since the adoption of the 2012-13 fiscal year budget, and

WHEREAS, the Board of County Commissioners as the governing body of Josephine County may, in accordance with Oregon Revised Statute 294.463 (1), (2), and (3), approve a transfer of an existing appropriation, and

WHEREAS, the Board of County Commissioners as the governing body of Josephine County may, in accordance with Oregon Revised Statute 294.338 (3), appropriate by resolution, unanticipated revenues and expenditures, and

WHEREAS, the Board of County Commissioners as the governing body of Josephine County may, in accordance with Oregon Revised Statute 294.456 (6), adjust budgeted resources and reduce expenditures to reflect a decrease in resources,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Josephine County Board of County Commissioners hereby adopts the supplemental budget summarized below and makes the appropriations shown in the summary; and that the Chief Financial Officer is authorized to make the budget adjustments to the 2012-13 budget as summarized below.

SUMMARY OF SUPPLEMENTAL BUDGET

FUND: General Fund (100)			
Resource	Amount	Expenditures	Amount
1 Fund Balance	\$190,700	1 Planning	\$110,000
2 Grants	\$233,300	2 Emergency Management	\$173,300
3 Interfund Transfer (In)	\$50,000	3 Interfund Transfer (out)	\$252,300
4		4 Contingency	(\$61,600)
	FTE 38.98		FTE 39.98
Revised Total Resources	\$9,824,100	Revised Total Requirements	\$9,824,100

Comments:

Budget in Planning office for Regional Pilot Project Grant, \$110,000; Budget for Emergency Management Department grant revenues and expenditures, and one additional FTE than budgeted, \$173,300; Budget transfer out to Public Health for fund balance shortfall, \$227,100 and administrative support \$25,200, using General Fund unbudgeted fund balance \$190,700 and remaining from contingency, \$61,600.

FUND: Public Safety (240)			
Resource	Amount	Expenditures	Amount
1 Fund Balance	\$153,000	1 Sheriff Office	\$378,400
2 Grants	\$4,402,100	2 District Attorney's Office	\$128,500
3 Interfund Transfer (In)	(\$50,000)	3 Juvenile Justice	\$18,400
4		4 Interfund Transfer (Out)	\$55,900
5		5 Contingency	\$3,923,900
	FTE 61.55		FTE 66.98
Revised Total Resources	\$12,973,100	Revised Total Requirements	\$12,973,100

Comments:

Budget approved expenditure of O&C Safety Grant Revenue for Sheriff, \$262,700 & 3 FTE, Court Security, \$29,000 & .50 FTE, District Attorney, \$128,500 & 2 FTE, Juvenile Justice \$14,500, Interfund Transfer out, \$43,500 for ISF and Contingency \$3,923,900. Additionally budget for Juvenile Justice personnel increase of legal Secretary from .90 FTE to 1 FTE, cost \$3,900 and Interfund Transfer out for CAMI program, \$12,400 for 4 months since it did not attain non profit status as budgeted. Updated Sheriff medical benefit as union negotiated \$136,700, and approved personnel changes of removing Police Office Assistant, increase FTE Evidence Specialist from .17 FTE to 1 FTE and remove Criminal Analyst 1 FTE, increase Dispatch Clerk 1 FTE, all are financially budget neutral. Reduced Search & Rescue/Emergency Management Transfer (In) funding of \$50,000 to cover new Emergency Management in General Fund.

FUND: Public Health Fund (255)			
Resource	Amount	Expenditures	Amount
1 Sales of Materials	\$90,000	1 Materials and Services	\$100,000
2 Donations	\$10,000	2	
3 Charges for Services	(\$25,200)	3	
4 Interfund Transfer (In)	\$252,300	4	
5 Beginning Fund Balance	(\$227,100)	5	
Revised Total Resources	\$2,642,900	Revised Total Requirements	\$2,642,900

Comments:

Budget increased expenditure authority for Animal Hoarding Case in Public Health Fund, \$100,000. Additionally, to recognize loss in revenue and general fund support for administrative services, \$25,200. Budget shortfall of Beginning Fund Balance and Transfer In revenue of \$227,100.

FUND: **Internal Service Fund (401)**

Resource	Amount
1 Fund Balance	\$69,100
2	
Revised Total Resources	\$3,368,100
FTE	28.10

Expenditures	Amount
1 Finance	\$40,000
2 Legal Counsel	\$29,100
Revised Total Requirements	\$3,368,100
FTE	28.60

Comments:

Budget for Finance purchase of new accounting/payroll software that required payment before July as anticipated during budget, \$40,000. Budget Legal Counsel increase part time Legal Secretary .50 FTE, \$15,900 and shift personnel costs from Law Library to Legal Counsel due to Law Library funding rules, \$13,200.

FUND: **Grant Fund (210)**

Resource	Amount
1 Grants	\$116,700
Revised Total Resources	\$3,573,200

Expenditures	Amount
1 Title III	\$116,700
Revised Total Requirements	\$3,573,200

Comments:

Budget federal forest receipt deposit increase for title III grants in the amount of \$116,700 than what was originally budgeted.

FUND: **Juvenile Justice Special Programs Fund (246)**

Resource	Amount
1 Interfund Transfer (In)	\$12,400
Revised Total Resources	\$214,200

Expenditures	Amount
1 Personnel Services	\$12,400
Revised Total Requirements	\$214,200

Comments:

Budget for CAMI program for a part time employee for 4 months, \$12,400. The program was budgeted for 8 months to cover time between budget adoption and CAMI anticipating non profit status, which did not occur.

FUND: **Airports Fund (530/531)**

Resource	Amount
1 Fund Balance	\$11,000
2 Grants	\$1,032,000
Revised Total Resources	\$2,113,500
FTE	2.25

Expenditures	Amount
1 Grants Pass Airport	\$284,300
2 Illinois Valley Airport	\$758,700
Revised Total Requirements	\$2,113,500
FTE	2.50

Comments:

Budget for Airport FAA Grants received after budget for capital improvements and carryover grant funds that were originally unbudgeted. GP Airport grants & expenses amount to \$276,000 and IV Airport amount to \$756,000. Also budget for Department Assistant increase in FTE from .25 to .50 FTE, \$11,000.

FUND: **County School Trust Fund (715)**

Resource	Amount
1 Grants	\$104,600
Revised Total Resources	\$354,300

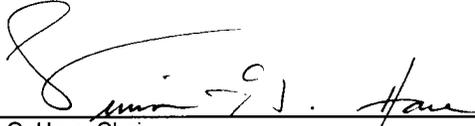
Expenditures	Amount
1 Intergovernmental Payments	\$104,600
Revised Total Requirements	\$354,300

Comments:

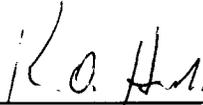
Budget federal forest receipt deposit increase for title I for schools grants in the amount of \$104,600 than what was originally budgeted.

DONE AND DATED this 27th day of February 2013

JOSEPHINE COUNTY BOARD OF COMMISSIONERS


Simon G. Hare, Chair


Cheryl Walker, Vice Chair


K.O. Heck, Commissioner