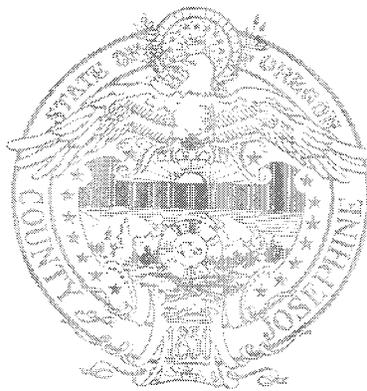


Enterprise Funds



JOSEPHINE COUNTY, OREGON
Adopted Budget 2010-11
Table of Contents

Enterprise Funds

Fund Number and Name

501 – Jail Commissary Fund	I 3
530/531 – Airports Fund	I 7

RESOURCES AND REQUIREMENTS

Josephine County

JAIL COMMISSARY FUND (501)

Historical Data			Budget for Next Year 2010-11			
Actual	Adopted Budget This Year 2009-10	DESCRIPTION				
Second Preceding Year 2007-08	First Preceding Year 2008-09	RESOURCES AND REQUIREMENTS				
		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
\$ 103,591	\$ 65,597	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
63,606	47,861	35,000	35,000	35,000	35,000	
\$ 167,197	\$ 113,458	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	
\$ 36,600	\$ 66,893	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
65,000	15,000	5,000	5,000	5,000	5,000	
-	-	20,000	20,000	20,000	20,000	
101,600	81,893	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	
65,597	31,565					
\$ 167,197	\$ 113,458					

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2010-11

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

<u>Resources:</u>	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
Beginning Fund Balance		\$ 45,000
Program Revenues (Schedule C)		35,000
Interfund Transfers (In) (Schedule C)		-
Total Resources		\$ 80,000
 <u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		55,000
Interfund Transfers (Out) (Schedule E)		5,000
Capital Outlays directly from program (Schedule F)		-
Contingency		20,000
Ending Fund Balance		-
Total Requirements	-	\$ 80,000

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursement can be made. Expenditures made from this fund are for the benefit of the inmates.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2010-11

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center #: 293190

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants		-
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services	49000	35,000
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 35,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2010-11

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	40,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	15,000
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 55,000
 <u>Transfers to Other Funds (List recipients):</u>	
45210 Property Reserve Fund	-
45210 Equipment Reserve Fund	-
45210 Public Safety Fund - Jail	5,000
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 5,000

RESOURCES AND REQUIREMENTS
AIRPORTS FUND (530)

Josephine County

Historical Data			Budget for Next Year 2010-11		
Actual		Adopted Budget This Year 2009-10	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2007-08	First Preceding Year 2008-09				
\$ 140,486	\$ 112,377	\$ 125,600	\$ 161,200	\$ 161,200	\$ 161,200
435,582	504,042	459,000	622,000	622,000	622,000
23,359	21,300	18,300	44,350	44,350	44,350
1,062,363	48,020	270,000	2,137,500	2,137,500	2,137,500
611	63,318	470,000	498,750	498,750	498,750
37,000	37,000	37,000	37,000	37,000	37,000
\$ 1,699,401	\$ 786,057	\$ 1,379,900	\$ 3,500,800	\$ 3,500,800	\$ 3,500,800
\$ 394,721	\$ 439,596	\$ 414,000	\$ 464,900	\$ 464,900	\$ 464,900
41,668	60,822	52,900	53,100	53,100	53,100
1,133,276	42,543	276,000	2,250,000	2,250,000	2,250,000
1,422	68,383	493,500	525,000	525,000	525,000
15,937	13,400	14,200	14,200	14,200	14,200
			193,600	193,600	193,600
1,587,024	624,744	\$ 1,379,900	\$ 3,500,800	\$ 3,500,800	\$ 3,500,800
112,377	161,313				
\$ 1,699,401	\$ 786,057				



Josephine County, Oregon

Department of Airports

1441 Brookside Blvd, Grants Pass, OR 97526

Phone: (541) 955-4535 • Fax: (541) 479-8894

E-mail: jocoair@vsisp.net

Josephine County Airports Budget Narrative 2010 - 2011

Services Provided:

Fiscal Year 2010-11 services will remain relatively intact at both of Josephine County's general aviation airports, Grants Pass Airport and Illinois Valley Airport. Due to the interrelationship between safety and service, revenue sources, and grants, budgetary emphasis has been placed upon maintaining our current FAA Grant Assurance Compliance status and maintaining a viable air transportation facility for the community.

Department revenue estimates have been optimized to allow the airports and Illinois Valley Industrial Park to operate at functional levels. Materials and labor for maintenance of airport assets, and the need to operate the airports as required remain the priority.

Benefits to the Community:

The airports are a vital link in our county infrastructure and transportation system. An awareness of just some of the benefits the airports afford our community will help clarify their role. The following items are provided by the airports for little or in most cases, no compensation to airport revenue.

1. Mercy Medical Flights - Air movement of critically ill patients.
2. Oregon State Police - I-5 speed and traffic enforcement.
3. Josephine County Sheriff - J.O.I.N.T drug spotting flights.
4. Civil Air Patrol - Squadron search and rescue, military type training for young adults.
5. U.S. Forest Service - Inter-Agency Fire Center, for quick response to forest fires.
6. National Guard - National Guard training facility.
7. Animal Control Shelter - County pound facility.
8. SOASTC - Treatment center for troubled teens.

9. Experimental Aircraft Assoc. - Promotion and education of aviation, over 1,000 Young Eagles flown, annual education scholarships given to local youths.
10. Corporate flights - Convenience to local corporations and community in general, support and development of employment.
11. Tourism flights - Benefit to local motels, tourist operations, restaurants, and business in general.

During this past budget year the Josephine County Board of Commissioners have reinstated the Grants Pass and Illinois Valley Airport Advisory Boards. The objective is to provide open and transparent airport services for both the airport pilot community, and the citizens of Josephine County. It is also anticipated that these new Advisory Boards will help identifying needed and/or desired new services for Josephine County.

Funding Requirements:

Current and future funding requirements are anticipated to be adequate for the services and development that are offered at the airports. The Grants Pass Airport continues to be completely self-supported even with increased demands and utilization of the airport. The Illinois Valley airport is generating operational revenue for its support, but still requires a small amount of Economic Development money for the improvements of the infrastructure that will allow this airport to also become completely self-supported. There is still a good deal of work required to get the Industrial Park up to a positive revenue generator for the airport. As we have discussed in past years, I feel the key to making the IV airport self-sufficient will be the competition of, and at least partial occupancy of the Industrial Park. As the local economy continues to recover, we are anticipating a good return of interest in the Industrial Park.

Both of the County Airports are part of the National Plan of Integrated Airport Systems (NPIAS), and are eligible to, and are currently receiving, Federal Airport Improvement Program (AIP) funding, these are 95% capital improvement grants, in which the Airport Funds must contribute the remaining amount. In addition there are other state grant programs that can be obtained based on the qualifications of the proposed projects, with varying percentages of matching funds required.

This report respectfully submitted by;

Alex Grossi, Manager
Josephine County Dept. of Airports

JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
Adopted Budget
2010-2011

Fund: Airports Fund (530)
Office/Division: Airports

Cost Center Code	Program Name	FTE	From Schedule B	
			Resources	Requirements
451110	Grants Pass Airport	1.25	\$ 2,885,100	\$ 2,885,100
451170	Illinois Valley Airport	0.50	\$ 615,700	\$ 615,700
Total Office/Division for Fund		1.75	\$ 3,500,800	\$ 3,500,800

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2010-11

Fund: Airports Fund (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 125,600
Program Revenues (Schedule C)		2,759,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		\$ 2,885,100
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.25	\$ 80,900
Materials and Services (Schedule E)		384,000
Interfund Transfers (Out) (Schedule E)		9,700
Capital Outlays directly from program (Schedule F)		2,250,000
Contingency		160,500
Ending Fund Balance		-
Total Requirements - To Schedule A	1.25	\$ 2,885,100

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Grants Pass Airport is operated and maintained with revenue generated through leases and fees. The airport's facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2010-11

Fund: Airports (530)
Office/Division: Grants Pass
Program: Grants Pass Airport Administration/Operations
Cost Center #: 451110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	2,137,500
32200	State Grants	112,500
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	82,000
33200	Sales of Materials	370,000
33300	Rental Charges	53,500
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	2,000
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	2,000
	Total Revenues - To Schedule B	\$ 2,759,500

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
	Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted Budget
2010-11

Fund: Airports Fund (530)
Office/Division: Grants Pass
Program: Grants Pass Airport
Cost Center #: 451110

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 400
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	4,000
44910 Printing and Duplication	1,300
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
*43740 Aviation Fuel (Airport only)	350,000
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	200
44990 Insurance	5,100
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	6,500
44661 Communications	1,500
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	3,000
44840 Equipment Operation, Repairs and Maint (Fleet)	3,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	4,000
Total Materials and Services - To Schedule B	<u>\$ 384,000</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210 IS Funds (8.5%) w/per ser 114,500	\$ 9,700
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u>\$ 9,700</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Adopted Budget
2010-11

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

	Budget Amounts	
	FTE	Dollars
<u>Resources:</u>		
Beginning Fund Balance		\$ 35,600
Program Revenues (Schedule C)		543,100
Interfund Transfers (In) (Schedule C)		37,000
Total Resources - To Schedule A		\$ 615,700
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.50	\$ 32,900
Materials and Services (Schedule E)		20,200
Interfund Transfers (Out) (Schedule E)		4,500
Capital Outlays directly from program (Schedule F)		525,000
Contingency		33,100
Ending Fund Balance		-
Total Requirements - To Schedule A	0.50	\$ 615,700

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Illinois Valley Airport has leases and fees, but at this time those fees are not adequate to support the maintenance and development of this airport. IV receives a subsidy from Video Poker funds allocated for Economic Development. The airports facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

**JOSEPHINE COUNTY
Schedule C - Resources
Adopted Budget
2010-11**

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport Administration/Operations
Cost Center #: 451170

<u>Revenues:</u>	<u>Revenue Source Code</u>	<u>Budget Amount</u>
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants	47500	498,750
32200 State Grants	39811	26,250
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services	11203	16,600
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		-
37100 Interest Earned	10900	1,000
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous	0	500
Total Revenues - To Schedule B		<u>\$ 543,100</u>

Transfers from Other Funds (List sources):

35200 Grant Projects Fund (Econ Develop)	51650	\$ 37,000
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 37,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Adopted budget
2010-11

Fund: Airports (531)
Office/Division: Illinois Valley
Program: Illinois Valley Airport
Cost Center #: 451170

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	2,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	1,000
44910 Printing and Duplication	200
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	500
44100 Professional Services	
44922 Dues and Subscriptions	100
44990 Insurance	5,100
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	2,500
44661 Communications	500
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	4,000
44840 Equipment Operation, Repairs and Maint (Fleet)	1,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	2,000
Total Materials and Services - To Schedule B	\$ 20,200
 <u>Transfers to Other Funds (List recipients):</u>	
45210 IS Funds (8.5%) w/per ser 53,500	\$ 4,500
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 4,500

Josephine County
 Schedule D - Personal Services
 Airports
 Adopted Budget
 2010-11

Cost Center	FTE	Job Title	Grade & Step	Annual Salary	Total Taxes & Benefits	Total Salary & Benefits	Grants Pass Airport	Illinois Valley Airport
451110	1.00	Airport Manager	M1911	62,545.32	26,352.71	88,898.03	62,228.62	26,669.41
451110	0.25	Department Assistant	A0703	6,040.06	519.45	6,559.51	4,919.63	1,639.88
451110	<u>0.50</u>	Airport Maint Tech	A1002	<u>14,352.62</u>	<u>3,955.58</u>	<u>18,308.21</u>	<u>13,731.16</u>	<u>4,577.05</u>
	<u>1.75</u>			<u>82,938.01</u>	<u>30,827.74</u>	<u>113,765.75</u>	<u>80,879.41</u>	<u>32,886.34</u>

Personal Services per Schedule B 80,900.00 32,900.00

FTE per Schedule B 1.25 0.50



Page Intentionally Blank